



## Board of Directors Regular Meeting

May 27, 2021 | 10:00 a.m.

To be held by Zoom Video Conference

NOTICE IS HEREBY GIVEN that the members of the DCTA Board of Directors will be meeting via video conference using Zoom. The meeting will be made available to the public at the following web address:

<https://zoom.us/j/91840594093?pwd=STdkc1RTM2hyU0xEV3Jlb1lTRnprZz09> or by joining via telephone by dialing the following number: +1 346 248 7799; Meeting ID: 918 4059 4093

CALL TO ORDER

INVOCATION

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial. Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by utilizing the "raise hand" function of the Zoom meeting at this time. Citizens that are not able to connect virtually to the Zoom meeting must email his or her public comment to [kmorris-perkins@dcta.net](mailto:kmorris-perkins@dcta.net) no later than **3:00 pm on Wednesday, May 26, 2021** to ensure the comment will be read. The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

**1. Consider Approval of April 22, 2021 Meeting Minutes**

**(packet pages 7-13)**

*Action Item*

Backup Information: Exhibit 1: April 22, 2021 Meeting Minutes

**2. Consider Approval of Monthly Financial Statements for April 2021**

**(packet pages 14-21)**

*Action Item*

Backup Information: Memo 1

Exhibit 1(a): Monthly Financial Statements – April 2021

Exhibit 1(b): Capital Projects Budget Report – April 2021

**3. Consider Approval of City of Highland Village's Use of Enhanced Local Assistance Program (ELAP) Funds**

**(packet page 22)**

*Action Item*

Backup Information: Memo



**4. Consider a Ratification of the Termination of the Agreement between the Denton County Transportation Authority (DCTA) and HillCo Partners**  
**(packet pages 23-33)**

*Action Item*

Presenter(s): Raymond Suarez, CEO  
Kristina Holcomb, Deputy CEO  
Backup Information: Memo  
Exhibit 1: Termination Letter

REGULAR AGENDA

**1. Review and Discuss Project Manager Office (PMO) Activities Related to Task Order #2 with Accenture, LLC**  
**(packet pages 34-37)**

*Discussion Item*

Presenter: Chris Newport, Accenture  
Backup Information: Memo  
Exhibit 1: PMO Progress Report

**2. Discuss proposed Agency Performance Measures**  
**(packet pages 38-46)**

*Discussion Item*

Presenter(s): Raymond Suarez, CEO  
Chris Newport, Accenture  
Backup Information: Memo  
Exhibit 1: Proposed Agency Performance Measures

**3. Discuss improving the Agenda Planning and Communication Process**  
**(packet pages 47-54)**

*Discussion Item*

Presenter(s): Raymond Suarez, CEO  
Chris Newport, Accenture  
Backup Information: Memo  
Exhibit 1: Agenda Planning and Communication Process

**4. Capital Edge Federal Legislative Briefing**  
**(packet pages 55-56)**

*Discussion Item*

Presenter(s): Kristina Holcomb, Deputy CEO  
Chris Giglio, Capital Edge  
Backup Information: Memo

- 5. Discuss Potential Interlocal Agreement (ILA) with Dallas Area Rapid Transit (DART) for Joint Rail Operations & Maintenance Facility (JROF) and Regional Partnership Opportunities**  
[\(packet pages 57-96\)](#)  
*Discussion Item*

Presenter(s): Raymond Suarez, CEO  
Kristina Holcomb, Deputy CEO

Backup Information: Memo  
Exhibit 1: Transportation Access Agreement and Easement  
Exhibit 2: Shared Services Agreement
  
- 6. Review and consider Monsignor King (MK101) Service Status, City of Denton Requests, Impacts of Proposed GoZone Service and Future Service Needs**  
[\(packet pages 97-101\)](#)  
*Discussion Item*

Presenter: Nicole Recker, VP of Mobility Services and Administration

Backup Information: Memo  
Exhibit 1: Request from the City of Denton  
Exhibit 2: Monsignor King (MK101) Route Map and Schedule
  
- 7. Presentation of the GoZone Public Involvement Progress Report and Activities**  
[\(packet pages 102-130\)](#)  
*Discussion Item*

Presenter: Nicole Recker, VP of Mobility Service and Administration

Backup Information: Memo  
Exhibit 1: Public Involvement Progress Report (April 19 – April 30, 2021)  
Exhibit 2: Overview of DCTAfeedback.net
  
- 8. Discuss and Provide Direction on Future Meetings as it Relates to In-Person and Virtual**  
[\(packet pages 131-132\)](#)  
*Discussion*

Presenter(s): Kristina Holcomb, Deputy CEO  
Joseph Gorfida, Legal Counsel

Backup Information: Memo
  
- 9. Discuss Local & Regional Transportation Updates and Legislative Issues**  
*Discussion Item*

Presenter(s): Chair Chris Watts  
Director Dianne Costa  
Raymond Suarez, CEO  
Kristina Holcomb, Deputy CEO

Backup Information: N/A

## INFORMATIONAL REPORTS

### 1. Monthly Financial Reports

(packet pages 133-139)

Backup Information: Memo 1: Monthly Sales Tax Receipts  
Exhibit 1: FY21 Monthly Sales Tax Report  
Memo 2: Monthly Mobility-as-a-Service Update  
Memo 3: Budget Information

### 2. Ridership Trend Report

(packet pages 140-147)

Backup Information: Memo  
Exhibit 1: FY19, FY20, & FY21 Total Monthly Ridership – Rail  
Exhibit 2: FY19, FY20, & FY21 Total Monthly Ridership – Bus  
Exhibit 3: FY19, FY20, & FY21 Total Monthly Ridership – Access  
Exhibit 4: FY19, FY20, & FY21 Total Monthly Ridership – On-Demand  
Exhibit 5: A-train Ridership Pre- and During COVID-19 Comparison  
Exhibit 6: Monthly A-train Ridership Trend March 2020-April 2021

### 3. Fiscal Year 2022 Healthcare Benefit Contracts

(packet pages 148-164)

Backup Information: Memo  
Exhibit 1: Holmes Murphy RFP Questionnaire

### 4. State Legislative Update

(packet pages 165-176)

Backup Information: Memo  
Exhibit 1: Legislative Deadline Calendar/Dates of Interest  
Exhibit 2: SB 858 Bill Analysis (As originally filed; now also applies to DCTA)  
Exhibit 3: SB 858 Engrossed (Data Privacy Legislation)

### 5. Connect Route 3 & 7 Survey Data

(packet pages 177-179)

Backup Information: Memo

### 6. Swiftly Contract Renewal 2021

(packet pages 180-183)

Backup Information: Memo  
Exhibit 1: Upcoming Extension Agreement with Swiftly



FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Backup Information: Exhibit 1: Board Agenda Outlook as of 5.20.2021 ([packet page 184](#))  
[Next Board Meeting Date: Budget Workshop, June 17, 2021](#)  
Next Regularly Scheduled Meeting Date: June 25, 2021

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
- B. As Authorized by Section 551.074 of the Texas Government Code, the Board of Directors may convene into Executive Session for the purpose of discussing the duties and evaluation of the Chief Executive Officer (CEO).

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

**Board Members:**

Chris Watts, Denton, *Chair*  
Cesar Molina, Denton County Seat 1, *Vice Chair*  
Sam Burke, Denton County Seat 2, *Secretary*  
Dianne Costa, Highland Village  
TJ Gilmore, Lewisville

**Alternates**

John Ryan, Denton  
Jody Gonzalez, Denton County Seat 1  
Paul Cristina, Denton County Seat 2  
Charlotte Wilcox, Highland Village  
Kristin Green, Lewisville



**Non-Voting Board Members:**

Mark Miller  
Connie White  
Dennie Franklin  
Tom Winterburn, Joe Perez

**Staff Liaison:**

Raymond Suarez, CEO

This notice was posted on May 20, 2021 by 5pm.

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Kisha Morris-Perkins  
Executive Assistant | Board Process Manager