

Board of Directors Regular Meeting Minutes
December 10, 2025 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Vice Chair Gilmore presiding on Wednesday, December 10, 2025 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair Andy Eads, Denton County
Vice Chair TJ Gilmore, City of Lewisville
Secretary Dan Jaworski, Highland Village
Board Member Cesar Molina, Denton County
Board Member Suzi Rumohr, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony
Board Member Stephen Christo, Alternate - City of The Colony
Board Member Jared Eutsler, City of Corinth

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

The meeting was called to order at 10:00am. All Board Members were present with the exception of Secretary Eads, Board Member Smith and Alternate Board Member Christo.

INVOCATION

The invocation was provided by Board Member Smith.

PLEDGE OF ALLEGIANCE

The pledge of allegiance to the State and Texas flags was led by Board Member Rumohr.

INTRODUCTIONS

CEO Cristina acknowledged Highland Village City Council Member Hurst in the audience.

PUBLIC COMMENT

Liam Guam-Wakefield

CONSENT AGENDA

1. Consider Approval of a Three (3) Year Licensing Agreement with Samsara for Dual-Facing Cameras on Revenue Vehicles in an Amount Not to Exceed \$75,000
2. Consider Approval of the Purchase of Three (3) Non-Revenue Vehicles in an Amount Not to Exceed \$150,000
3. Consider Approval of Regular Meeting Minutes dated October 23, 2025

Motion by Board Member Gonzalez with a second by Board Member Stevens to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. Consider Approval of Monthly Financial Statement for September 30, 2025, Quarterly Grants Report for Quarter 4 – Fiscal Year 2025, Consider a Resolution to Approve the Denton County Transportation Authority (DCTA) Financial Management Policy and Receive an Update Regarding Finance Operations

LaKeisha Williams, Senior Manager of Accounting; Jane Filarowicz, Senior Manager of Budget and David Leininger, Interim Chief Financial Officer, presented to the Board highlighting the following:

- Revenues and Other Income (Sales Tax Revenue, Federal Grants Operating and Capital, Contract Service Revenue and Passenger Revenue)
- Selected Operating Expenditures (Purchased Transportation, Salary, Wages and Benefits, Outsourced Services and Charges, Insurance and Utilities)
- Comparison of Grant Balances (July 1-September 30, 2025)
- Status of Invested Assets
- FY 2025 Audit Update
 - Interim Request submitted in July
 - Finalizing the FY25 auditors request list
 - Auditors field work scheduled in January
 - Schedule to close FY2025 on January 31, 2026
 - Last year of current audit contract. Anticipated RFP solicitation later this fiscal year

- Financial Management Policy Updates
 - Board approved Independent Investment Training Sources
 - Board approved Broker/Dealers List
- Tyler Munis ERP Update
 - Sunset for Sungard is October 31, 2025
 - Historical Archive Database (HADB) established
 - Currently working through minor year-end updates
 - Coding structure for Capital Assets
 - Ability to submit 1099 reporting to IRS electronically
 - 1099 scheduled training in January 2026
 - Annual 1099's will be submitted to IRS and mailed to vendors on or before January 31, 2026
 - No challenges anticipated in closure of the Finance ERP project no later than March 31, 2026

Motion by Board Member Molina with a second by Board Member Gonzalez to approve Regular Agenda Item 1 as presented. Motion passes 5-0.

2. Discuss Update on DCTA Landscape Standards and Issuance of DCTA Landscape Maintenance Request For Proposal (RFP)

Austin Frith, Vice President of Planning and Development, presented to the Board highlighting the following:

- Updated Landscape Standards
 - Current conditions and needs
 - Station Landscapes: Install 2011, partial refresh 2014
 - Declining tree canopy, overgrowth, failing irrigation
 - Capital initiatives alignment with landscape
 - Unified, sustainable landscape framework
 - Guiding Principles
 - Clear and updated design and maintenance expectations
 - Native, drought-adaptive plant palettes
 - Safety, ADA visibility and wayfinding
 - DCTA brand identity and station experience
 - Conformance with City development standards
- Planning Initiatives and Capital Improvements
 - Natural Surveillance
 - Natural Access Control
 - Territorial Reinforcement
 - DCTA Brand Identity
 - Security and Lighting
 - Future TOD opportunities

- Systemwide Framework and Priority Zones
 - Landscape Framework
 - Two-Tier Priority Zones
 - Key Systemwide Updates
- Landscape Maintenance RFP Strategy
- Landscape Contractor Requirements/Structure
- Landscape RFP Timeline
 - January 2026 – RFP Advertised, Questions from vendors due and answers to vendor questions released
 - February 2026 – Bids due, review proposals and finalize recommendation for approval
 - March 2026 – Award of Contract (Board approval during March Board Meeting)

Board discussion regarding the need for certified expertise to oversee Texas native plants and irrigation rather than relying solely on a standard mowing contract, questions of the plan to revisit sites to ensure landscaping standards are met over time and how compliance with individual cities can be ensured to avoid conflicts between cities and DCTA.

Staff addressed questions indicating that native plants will be properly maintained, clean-up efforts will occur at one station at a time, city standards will be identified and incorporated prior to implementing DCTA landscaping standards and a separate irrigation contract may be necessary due to the scope of work and infrastructure considerations related to drainage.

No Board action required at this time.

3. Discuss Local and Regional Updates and Legislative Updates

The following items were discussed:

- North Central Texas Council of Government (NCTCOG)/Regional Transit Subcommittee Transit 2.0 – Conversations ongoing with agencies and cities within the Region.
- Regional Transportation Council – Michael Morris has announced his transition into retirement following more than 40 years of leadership. Input regarding potential successors or the replacement process is welcomed.
- Dallas Area Rapid Transit (DART) – Discussion occurred regarding cities that are electing to place the future of DART service on the May ballot. The final date for Irving and Plano to halt the election process is March 18, 2026. Additional discussion included DART Board of Directors' seats, voting majorities, and weighted voting structure.

- CEO Cristina stated that DCTA is in a strong position and remains steadfast in protecting member city resources. He emphasized that the Agency will continue to execute policy with hard data and fiscal responsibility while maintaining efficiency and cost-effectiveness in the execution of the Work Plan.

INFORMATIONAL REPORTS

1. Safety, Service, and Ridership Reports – October 2025
2. Update on the A-train Enhancement Program
3. Update on the Old Town Lewisville Transit Oriented Development Project and Task Order #6 with AECOM in the Amount Not to Exceed \$59,762 for Ongoing Old Town Lewisville Support
4. Update on Task Order #7 with AECOM in the Amount Not to Exceed \$50,000 for Intermediate Service Plan Support
5. Update on the Transportation Reinvestment Program (TRIP) and Proposed Modification of Timeline of Events
6. Update on the Contract with Remix Technologies, LLC in the Amount of \$69,790 for Fixed-Route Planning and Operations Software for the Period January 1, 2026 through December 31, 2026

No Board action required. These items are for informational purposes only.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

None at this time.

Next Regular Board Meeting Date: January 22, 2026

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

Highland Village
Christmas at the Ranch
Saturday, December 13, 2025
Doubletree Ranch Park
10am – 2pm

CEO Cristina shared a summary of DCTA's out and about events/sponsorships

- Haunted A-train
- Denton's Day of the Dead Festival Video
- A-train or Treat
- Silver Line Grand Opening
- Santa at the Station
- Holiday Lights at Old Town and Downtown Denton Transit Center
- Denton Arts and Jazz Fest
- City of Lewisville Employee Health Fair
- Highland Village Concerts in the Park
- Highland Village TXFallenPD Tribute Event
- Lewisville ISD Transition Expo
- Highland Village Business Association Salute Our Veterans Luncheon
- Lewisville Holiday Stroll
- Lewisville ISD Careers on Wheels
- Denton Holiday Lighting Festival
- Highland Village Christmas at the Ranch

CONVENE EXECUTIVE SESSION

1. The Board of Directors will convene into Closed Executive Session Pursuant to Section 551.076(1) of the Texas Government Code, Deliberation Regarding Security Devices or Security Audits.
2. The Board of Directors will convene into Closed Executive Session Pursuant to Section 551.071(2) of the Texas Government Code, for the Purpose of Seeking Legal Advice from Legal Counsel Regarding a Contract By and Between Denton County Transportation Authority (DCTA) and D&D Landscape.

Action as a result of Executive Sessions.

The Board convened into Closed Executive Session at 10:52am.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session (if applicable).

The Board reconvened into Open Session at 11:25am with the following action taken:

Motion by Board Member Stevens with a second by Board Member Molina to: Ratify prior expenditures totaling \$43,524.23 that were made under the D&D Commercial Landscape Management Agreement and authorize payment for additional work completed in the amount of \$104,154.38 for a total combined authorization of \$147,678.61. Motion passes 5-0.

ADJOURN

With no further business discussed, the meeting was adjourned at 11:26am.


TJ Gilmore, Vice Chair
Paul Stevens, Acting Board Secretary
Daniel Jauworski