



**Board of Directors Regular Meeting Minutes
October 23, 2025 | 10:00 a.m.**

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair Eads presiding on Thursday, October 23, 2025 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair Andy Eads, Denton County
Vice-Chair TJ Gilmore, City of Lewisville
Secretary Daniel Jaworski, City of Highland Village
Board Member Alison Maguire, City of Denton
Board Member Cesar Molina, Denton County

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony
Board Member Stephen Christo, Alternate - City of The Colony
Board Member Jared Eutsler, City of Corinth

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

Chair Eads called the meeting to order at 10:03am. All Board Members were present with the exception of Board Member Green and Board Member Christo. Vice Chair Gilmore stepped away from 10:17am to 10:19am and departed the meeting at 10:27am.

INVOCATION

The invocation was led by Board Member Molina.

PLEDGE OF ALLEGIANCE

The Board recited the United States and Texas pledges.



INTRODUCTIONS

CEO Cristina introduced the following individuals:

Suzi Rumohr, Mayor Pro Tem (City of Denton) – Incoming DCTA Board Member
Jim Coffey, Executive Director, UNT Transportation

PUBLIC COMMENT

The following individual addressed the Board during this meeting.
Lauren Penn – Denton Resident

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statement for August 2025
2. Consider Approval of an Access Easement to Lang Sycamore, LLC to Construct and Maintain Pedestrian and Fire Lane Improvements on the Eastern Boundary of the Property Owned by Denton County Transportation Authority (DCTA) at the Downtown Denton Transit Center (DDTC)
3. Consider Approval of Contract Amendment No. 2 for Janitorial Services with CTJ Maintenance, Inc. in the Amount of \$27,600 for a Total Contract Amount Not to Exceed \$197,448.60, for Janitorial Services at the Bus Operations and Maintenance Facility, Downtown Denton Transit Center, and DCTA Administration Building (including Suites 260 and 265) for the Period of November 1, 2025 through September 30, 2027
4. Consider Approval of a Resolution to Cancel November 2025 and December 2025 Denton County Transportation Authority (DCTA) Regular Board Meetings and Reschedule for a Combined Meeting on December 10, 2025
5. Consider Approval of Regular Meeting Minutes Dated September 24, 2025

Motion by Vice Chair Gilmore with a second by Board Member Maguire to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. **Discuss and Consider Approval of a Professional Services Contract with Kimley-Horn for Architectural and Engineering Services for the Period of November 1, 2025 through October 31, 2028 with up to Two (2) Additional, One (1) Year Periods**

Austin Frith, Vice President of Planning and Development presented to the Board highlighting the following:

- Planning and Development New Contract Strategy
- A/E Consultant Support Services
- Kimley-Horn Team Structure
- Rate Comparison Per Hour
- Roles Distribution
- Upcoming Tasks for A/E Contract

Motion by Board Member Molina with a second by Board Member Maguire to approve Regular Agenda Item 1 as presented. Motion passes 4-0.

2. Discuss and Consider Approval of the Purchase of Three (3) 35-foot Transit Buses from Gillig, LLC in an Amount Not to Exceed \$2,395,900 Utilizing Washington State Contract #06719-01

Lisa Taylor, Vice President of Operations presented to the Board highlighting the following:

- Background and Context (Discussion of Washington State Contract and Key Benefits)
- Revenue Fleet Plan Update – 35' Transit Bus
- Fiscal Year 2025 Purchase Background (May 2025 Final Quote: \$2,307,916)
- Fiscal Year 2026 Purchase Summary
- Next Steps
 - ✓ Issue a Purchase Order for buses following Board authorization
 - ✓ Pre-production meeting with Gillig in February timeframe for production to begin with the original order in September timeframe
 - ✓ Coordinate factory inspection and cost estimate with Dikita Engineering for onsite inspection during bus build (additional cost item in development)
 - ✓ Coordinate on additional technology startup/commissioning, training and testing costs incurred upon delivery in Fall 2026. Will be addressed in Fiscal Year 2027 Operating Budget
 - ✓ Finalize exterior paint scheme and understand cost impacts
- Bus Exterior Design (3 color and 5 color schemes)
- Other Considerations: Maintaining a Reliable and Sustainable Fleet
 - ✓ Preventative Maintenance and Refurbishment
 - ✓ Other Long Range Financial Plan Items Forthcoming
 - Fleet Refurbish – 1 Bus Budgeted in Fiscal Year 2026
 - Cutaway Replacement – 1 Cutaway Budgeted in Fiscal Year 2026
 - Non-Revenue Vehicles – 2 Crew Transport and 1 Maintenance Truck

Board discussion regarding bus features.

Motion by Vice Chair Gilmore with a second by Board Member Molina to approve Regular Agenda Item 2 as presented. Motion passes 5-0.

3. Discuss Update of Intermediate Service Plan Phase III and Bus Stop Design Guidelines Development

Austin Frith, Vice President of Planning and Development presented to the Board highlighting the following:

- ISP Phase II Overview (GoZone A-train Integration, UNT Route Efficiency Implementation Timeline, GoZone Virtual Stop Review)
- ISP Phase II Approach
Objective: Consider single, high-frequency, year-round bus network that delivers overall agency ridership increase with more cost-effective service
- Scenario 1 – Existing Connect + Year-Round Shuttle Routes
- Scenario 2 – Existing Connect + New Connect Routes 2 and 4
- Scenario 3 – Scenario 1 + Scenario 2
- Scenario 4 – Option 2 + Commuter Option
- Scenario Summary
- Other ISP Phase II Considerations
 - ✓ UNT Partnership + Continued Optimization
 - ✓ Bus Fleet Availability and Delivery Timeline for New Equipment
 - ✓ Strategic Management of GoZone Capacity and Resource Use
 - ✓ Bus Stop Infrastructure Implementation
 - ✓ Advance Consideration for First Mile/Last Mile GoZone Integration (with Phase III or New Phase IV?)
- Next Steps
 - ✓ Refine Phase III Scenarios and Cost Analysis
 - ✓ GoZone Analysis
 - ✓ ISP Bus Stop Refinement
- BSDC Overview (Gateway to Transit, Improving Stops, Flexibility)
- What's Included (Bus Stop Placement, Typology and Amenities by Typology)

Board discussion regarding a priority list classified by each type, responsibilities of property owners, exploration to decrease GoZone wait times in Lewisville, expanding GoZone to West Park (i.e. airport and industrial areas), "rider friendly" bus stop benches which will physically accommodate all riders.

4. Discuss Local and Regional Updates and Legislative Updates

- Transit 2.0 – Meetings and discussions continue regarding boundaries, congestion maps, tollways, and future growth
- North Texas Commission – Next meeting is November 13, 2025
- DART Silver Line Grand Opening



INFORMATIONAL REPORTS

1. Safety, Service, and Ridership Reports – September 2025

Background Information: Memo

- Exhibit 1: Safety Performance – FY to Date
- Exhibit 2: Service Performance – FY to Date
- Exhibit 3: Ridership by Mode – September 2025
- Exhibit 4: Connect Ridership Year-Over-Year by Month
- Exhibit 5: A-train Ridership Year-Over-Year by Month
- Exhibit 6: Fixed-Route Ridership – September 2025
- Exhibit 7: UNT Ridership Year-Over-Year by Month

These documents are for informational purposes only. No Board action required.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

The Board did not have any requests at this time.

REPORT ON ITEMS OF COMMUNITY INTEREST

The Board and staff recognized and honored Alison Maguire for her dedicated service on the DCTA Board of Directors from 2021 to 2025 as well as Javier Trilla, VP of Innovation and Information Technology, for his 11 years of outstanding service with DCTA. The group expressed their gratitude and wished them both continued success in their new endeavors.

The next DCTA Board Meeting is scheduled for December 10, 2025.

CONVENE EXECUTIVE SESSION

There was no Executive Session scheduled.

RECONVENE OPEN SESSION

There was no Executive Session scheduled.

ADJOURN

With no further business discussed, the meeting was adjourned at 11:05am.

Andy Eads, Board Chair

FOR Daniel Jaworski, Board Secretary