



**Board of Directors Regular Meeting Minutes
September 24, 2025 | 10:00 a.m.**

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair Gilmore presiding on Thursday, September 24, 2025 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair TJ Gilmore, City of Lewisville
Vice-Chair Cesar Molina, Denton County
Secretary Andy Eads, Denton County
Board Member Daniel Jaworski, City of Highland Village
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony
Board Member Stephen Christo, Alternate - City of The Colony
Board Member Jared Eutsler, City of Corinth

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

Chair Gilmore called the meeting to order at 10:02 a.m. All Board Members were present with the exception of Secretary Eads. Vice Chair Molina arrived at 10:06am.

INVOCATION

The invocation was led by Board Member Gonzalez.

PLEDGE OF ALLEGIANCE

The Pledge to the United States and Texas flags were led by Board Member Stevens.

INTRODUCTIONS

There were no introductions at this time.



PUBLIC COMMENT

There were no public comments at this time.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statement for July 2025
2. Consider Authorizing the Chief Executive Officer (CEO) to Execute a Contract for the Transit App using The Interlocal Purchasing System (TIPS) Cooperative Contract #220105 with Vertosoft, LLC in the amount of \$302,482.38 for the Period of October 1, 2025 through September 30, 2028
3. Consider Approval of the Purchase of Network Switches and Implementation Services using The Interlocal Purchasing System (TIPS) Cooperative Contract #230105 from United Data Technologies (UDT) in an Amount Not to Exceed \$110,000
4. Consider Authorizing the Chief Executive Officer (CEO) to Execute a Contract for OneAxiom Managed Cybersecurity Services using The Interlocal Purchasing System (TIPS) Cooperative Contract #230105 with Howard Technology Solutions in an Amount Not to Exceed \$241,056 for the Period of October 1, 2025 through September 30, 2028
5. Consider Authorizing the Chief Executive Officer (CEO) to Execute Task Order #02 with Ruby Media (dba DHD Films) in an Amount Not to Exceed \$300,000 for Marketing and Communications Support for the Period October 1, 2025 through September 30, 2026
6. Consider Authorizing the Chief Executive Officer (CEO) to Execute a Contract Option with Capital Edge for Federal Legislative Consulting Services for Up to One (1) Year beginning October 1, 2025 in an Amount Not to Exceed \$84,000
7. Consider Authorizing the Chief Executive Officer (CEO) to Execute a Railroad Signal Master Agreement for Federal Aid Projects with the Texas Department of Transportation (TxDOT)
8. Consider Approval of Task Order #1 of a Master Services Agreement with River North Transit, LLC dba Via Transportation for GoZone Demand Response Service for the Period of One (1) Year Beginning October 1, 2025 through September 30, 2026 in an Amount Not to exceed \$11,876,205

This item was removed from the Consent Agenda by Chair Gilmore for further discussion.

Specifically, Chair Gilmore expressed an interest in discussing the KPI's built into the system between Denton and Lewisville/Highland Village area and the differentiators for those areas.

CEO Cristina distributed to the Board an addendum to the recent contract (April 2025) with River North Transit, LLC. This document demonstrates zone specific service level agreement metrics for the two (2) KPI's used to monitor the performance of the service; wait time and seat unavailability.

The Board also discussed the ability to move and/or adjust the bus routes and shift capacity levels, creating more separation of KPIs, moving both systems to provide more equity in line with municipalities needs, brainstorming other KPIs that might be measured (the ones used are the most visible to the customer), understanding impacts related to goalsetting in Lewisville to have a maximum wait time of 20 minutes (and in order to obtain the goal of more service hours and additional geo-fencing may be necessary).

Motion by Board Member Jaworski with a second by Board Member Maguire to approve Consent Agenda Item 8 as presented. Motion passes 4-0.

9. Consider Approval of Amendment #2 of the Funding Agreement with the North Central Texas Council of Governments (NCTCOG) for Collin County Rides Transit Services for an Amount Not to Exceed \$1,647,750 for a Period beginning on the Execution Date and Continuing through January 31, 2027 and Authorize the Chief Executive Officer (CEO) to Execute Such Agreement
10. Consider Approval of the First Amended and Restated Interlocal Agreement with the City of Allen for Collin County Rides Transit Services for an Amount Not to Exceed \$309,944 for a Period of One (1) Year Beginning October 1, 2025 and Continuing through September 30, 2026 and Authorize the Chief Executive Officer (CEO) to Execute Such Agreement
11. Consider Approval of the First Amended and Restated Interlocal Agreement with the Town of Fairview for Collin County Rides Transit Services for an Amount Not to Exceed \$35,425 for a Period of One (1) Year Beginning on October 1, 2025, and Continuing through September 30, 2026 and Authorize the Chief Executive Officer (CEO) to Execute Such Agreement
12. Consider Approval of Task Order #1 of a Master Services Agreement with zTrip for Collin County Rides Transit Services for an Amount Not to Exceed \$350,126 for the Period of One (1) Year Beginning October 1, 2025 through September 30, 2026



13. Consider Approval of Task Order #1 of a Master Services Agreement with Lyft for Collin County Rides Transit Services for an Amount Not to Exceed \$12,200 for a Period of One (1) Year Beginning October 1, 2025 through September 30, 2026
14. Consider Authorizing the Chief Executive Officer (CEO) to Execute a Third Amended and Restated Interlocal Agreement (ILA) with the City of Frisco for Transit Services for an Amount Not to Exceed \$1,357,500 for a Period of Three (3) Years beginning October 1, 2025 through September 30, 2028 With the Option for Up to One (1) Additional Two (2) Year Term
15. Consider Approval of Task Order #2 of a Master Services Agreement with zTrip for City of Frisco Transit Services for an Amount Not to Exceed \$250,000 for the Period of One (1) Year Beginning October 1, 2025 and Continuing through September 30, 2026
16. Consider Approval of Task Order #2 of a Master Services Agreement with Lyft for City of Frisco Transit Services for an Amount Not to Exceed \$11,500 for a Period of One (1) Year Beginning October 1, 2025 and Continuing through September 30, 2026
17. Consider Authorizing the Chief Executive Officer (CEO) to Execute a Sixth Amended and Restated Interlocal Agreement (ILA) with the City of Coppell for Mobility Services in an Amount not to Exceed \$150,000 for a Period of Three (3) Years Beginning on October 1, 2025 through September 30, 2028 With the Option to Extend for One (1) Additional Two (2) Year Period
18. Consider Approval of Task Order #3 of a Master Services Agreement with Lyft, Inc. for Coppell Mobility Services for On-Demand Rideshare for a Period of One (1) Year Beginning October 1, 2025 through September 30, 2026 in an Amount Not to Exceed \$28,125
19. Consider Approval of Task Order #4 of a Master Services Agreement with Lyft, Inc. for University of North Texas (UNT) Late Night Service for a Period of One (1) Year Beginning October 1, 2025 through September 30, 2026 in an Amount Not to Exceed \$115,000
20. Consider Approval of Denton County Transportation Authority Advertising Revenue Policy
21. Consider Approval of Regular Meeting Minutes Dated August 28, 2025

Motion by Board Member Maguire with a second by Board Member Jaworski to approve the Consent Agenda as presented with the exception of Consent Agenda Item 8 which was removed for further discussion. Motion passes 4-0.



REGULAR AGENDA

1. Discuss and Consider Fiscal Year 2026 Election of Board Officers

The Board discussed the election of Fiscal Year 2026 Board Officers.

Motion by Chair Gilmore and a second by Vice Chair Molina to elect the following DCTA Board Officers for Fiscal Year 2026 (effective October 1, 2025) as follows:

Andy Eads: Chair

TJ Gilmore: Vice Chair

Dan Jaworski: Secretary

Motion passes 4-0.

2. Discuss and Consider Approval of Task Order #2 with H.W. Lochner in the Amount Not to Exceed \$4,500,000 for Preliminary Engineering for the A-train Extension to Downtown Carrollton and Schematic Design for 15-Minute Headway Improvements
3. Discuss and Consider Approval of Task Order #4 with H.W. Lochner in the Amount Not to Exceed \$600,000 for A-train Service Hours Expansion and Positive Train Control (PTC) Analysis

Austin Frith, Vice President of Planning and Development presented Regular Agenda Item 2 and Regular Agenda Item 3, highlighting the following:

- Program Vision and Objectives
- Multiple Decision Points Impact (Recommendations to Spend Design Funds)
- Advancing Downtown Carrollton Design to Support Delivery (Delivery Objectives/Benefits of Advancing Design)
- Downtown Carrollton Delivery
- A-train Enhancement – Upcoming Contracts/Task Orders
- A-train Program Update
- Linking Project Scope to Local, Regional and Federal Funding
- A-train Corridor: DGNO Freight Opportunities and Constraints
- A-train Corridor Operating Complexities (Lease Rights and Positive Train Control)
- A-train Corridor Design Complexities: DDTC Extension
- A-train Corridor Design Complexities: Downtown Carrollton
- A-train Corridor Design Complexities: Carrollton Extension Quiet Zones
- DT Carrollton Preliminary Engineering and 15-Minute Schematic Design
- DT Carrollton and 15-Minute HW Cost Driver Comparison

- DT Carrollton and 15-Minute HW Exclusions
- DT Carrollton and 15-Minute HW - Hours and Sheets
- Task Order 4: Service Hours Expansion and PTC Analysis
- Service Hours Expansion and PTC Analysis: Decision Lens
- Service Hours Expansion and PTC Analysis: Effort Breakdown

Board discussion regarding clarification of conversations/negotiations with DART and the level of design for both task orders.

Motion by Vice-Chair Molina with a second by Board Member Maguire to approve Regular Agenda Item 2 as presented. Motion passes 4-0.

Motion by Vice-Chair Molina with a second by Board Member Maguire to approve Regular Agenda Item 3 as presented. Motion passes 4-0.

4. Discuss Update on Tyler Technologies Enterprise Resource Planning (ERP) Implementation

Jackie Bronson, Vice President of Engagement and Administration and LaKeisha Williams, Senior Manager of Accounting, presented to the Board highlighting the following:

- ERP Phases (Phases 1-3)
- ERP Phase 1 – Status Update
 - Live – April 1, 2025
 - ✓ Budget Module
 - ✓ Procurement Module
 - ✓ Accounts Payable Module
 - ✓ Accounts Receivable Module
 - ✓ Cashiering Module
 - Current and Future Sessions
 - ✓ ACRR/Cubes Reporting
 - ✓ Year-End Process
 - ✓ Annual 1099
 - ✓ Historical Archive Database (HADB)
- Project Budget Status
- Tyler vs UKG Comparison

Board discussion whether there was any recoverable value from the \$249,912.76 cost if DCTA continues to move forward with Tyler besides the 5 additional training sessions at no cost, whether Tyler had committed to delivering DCTA with specific HR related functionality, the primary selling point of the system was integrating Finance and HR under one umbrella, and whether benefits would be lost if DCTA chose a different solution with current vendor (UKG).

Staff will work with Procurement to review notes from the Tyler evaluation and review to identify any representations made by Tyler or understood by DCTA during the review.

No Board action was required at this time; however, it was recommended that the item be brought back next month for Board action.

5. Discuss Update on Fare Systems Strategy Study and Fare Policy Development

Javier Trilla, Vice President of Innovation and Information Technology presented to the Board highlighting the following:

- Fare Policy and Systems Modernization: Guiding Regional Alignment
- Fare Policy Development
- Deliverables and Next Steps
 - Deliverables include Fare Systems and Policy Report, Gap Analysis Matrix, Implementation Roadmap and Cost Framework, Board-ready Fare Policy Resolution, Executive and Board Presentations
 - Next Steps include Finalize Cost proposal for Board approval and Finalize timeline with AECOM to align with FY27 budget cycle

Board discussion regarding gap analysis on potential estimated cost outcomes for future fare collection assets that will be needed for the fare policy.

No Board action required at this time.

6. Discuss Local and Regional Updates and Legislative Updates

Chair Gilmore provided an update on the Transit 2.0 Subcommittee, noting that DCTA is well represented by himself, Vice-Chair Cesar Molina and DCTA Staff Member Javier Trilla. Additional members include Council Member Jill Gester representing the City of Denton and Judge Eads representing Denton County. He stated that the subcommittee has established good ground rules and generated numerous recommendations. The Board will continue to meet regularly to reinforce the importance of transit initiatives.

Chair Gilmore also provided an update regarding DART and its member cities, noting that seven member cities have expressed intent to hold an election to withdraw from DART service. Ongoing discussions are being held regarding governance, equity, and service. Agreements need to be structured by November 2025.

A series of conversations are being planned. Governance was discussed and the next discussion will focus on Finance and Service.



The goal is to develop an actionable item between DART and its member cities by November 1. A withdrawal election, a scenario that would be devastating to the region, is trying to be avoided. It was further noted that such elections may occur every six (6) years.

INFORMATIONAL REPORTS

1. Safety, Service, and Ridership Reports – August 2025
2. Proposed 2026 Denton County Transportation Authority (DCTA) Board Meeting Calendar

These reports are for informational purposes only.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

The Board requested DCTA embroidered shirts.

Next Board Meeting Date: October 23, 2025

REPORT ON ITEMS OF COMMUNITY INTEREST

Lewisville

Western Days – September 25-26, 2025

Denton

Arts and Jazz Festival – October 3-5, 2025

CEO Cristina informed the Board that the Regional Transportation Council (RTC) Subcommittee Meeting is set for December 11, 2025, which conflicts with the DCTA December Board Meeting date. Kisha Morris-Perkins, Executive Assistant and Board Process Manager will reach out to the Board with an alternate date of December 10, 2025.

CONVENE EXECUTIVE SESSION

The Board of Directors will convene into Closed Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the duties and evaluation of the Chief Executive Officer (FY2025 Annual Performance Evaluation).

Action as a result of Executive Session.

The Executive Session was called to order at 11:12am.



RECONVENE OPEN SESSION

The Board reconvened from Closed Executive Session into Open Session at 12 noon with the following action:

Motion by Board Member Maguire with a second by Board Member Jaworski to increase the Chief Executive Officer (CEO) base salary by 5% effective October 1, 2025. Motion passes 4-0.

ADJOURN

The meeting was adjourned at 12:01pm.

A blue ink signature of Andy Eads, written in a cursive style.

Andy Eads, Board SecretaryA blue ink signature of TJ Gilmore, written in a cursive style.

TJ Gilmore, Board Chair