



Board of Directors Regular Meeting October 24, 2024 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on Thursday, October 24, 2024, at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by ZOOM Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to view the Board Meeting. To view the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86467770771?pwd=fTQrlamjcdLR4BPktdXXDjL1aamKpR.1>

Passcode: 087555

Or One tap mobile: +13462487799

Or Telephone: +1 346 248 7799

Webinar ID: 864 6777 0771

Passcode: 087555

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Speakers making personal, impertinent, profane, or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping and similar demonstrations will not be permitted.

Citizens that are not able to participate in-person must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Wednesday, October 23, 2024**, to ensure the comment will be distributed to Board Members prior to the meeting.



The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statement – August 31, 2024

Action Item

Background Information: Memo

Exhibit 1: Year to Date Financial Statement - August 31, 2024

2. Consider Approval of Contract Amendment for Janitorial Services with CTJ Maintenance Inc. in an amount not to exceed \$97,000 for a total contract amount not to exceed \$169,848.60 for Janitorial Services at the Bus Operations and Maintenance Facility, Downtown Denton Transit Center, and the DCTA Administration Building beginning November 1, 2024 through September 30, 2027

Action Item

Background Information: Memo

3. Consider Approval of a Contract Amendment for the Swiftly Transit Data Platform with Vertosoft, LLC in the amount of \$231,161.50 for a total contract amount of \$1,192,654.62 through the period ending September 30, 2025

Action item

Background Information: Memo

4. Consider Approval of a One-Year Contract with Smartsheet via Carahsoft Technology Corp in the amount of \$111,375 for the purchase of User Licensing and Implementation Fees for the period of November 1, 2024 through October 31, 2025

Action Item

Background Information: Memo

Exhibit 1: FY2025 Budget Presentation Exhibit

5. Consider Approval of the Denton County Transportation Authority Drug and Alcohol Policy

Action Item

Background Information: Memo

Exhibit 1: Drug and Alcohol Policy

6. Consider Approval of Regular Agenda Meeting Minutes dated September 26, 2024

Action Item

Background Information: Exhibit 1: Regular Meeting Minutes dated September 26, 2024



REGULAR AGENDA

1. Discuss and Consider Approval of State Legislative Agenda

Action Item

Background Information: Memo

2. Discuss Update on New Member and Contracted Services Policy

Discussion Item

Background Information: Memo
Exhibit 1: Draft Policy

3. Discuss Update on City of Frisco Technology Based Transit Service

Discussion Item

Background Information: Memo

4. Discuss Update on Transportation Reinvestment Program (TRiP) Policy

Discussion Item

Background Information: Memo
Exhibit 1: Resolution Approving TRiP Policy
Exhibit 2: Table A – Project Types

5. Discuss Local and Regional Updates and Legislative Issues

Discussion Item

INFORMATIONAL REPORTS

1. Safety, Service, and Ridership Reports

Background Information: Memo
Exhibit 1: Safety Performance – FY to Date
Exhibit 2: Service Performance – FY to Date
Exhibit 3: Ridership by Mode – September 2024
Exhibit 4: Connect Ridership Year-Over-Year by Month
Exhibit 5: A-train Ridership Year-Over-Year by Month
Exhibit 6: Fixed-Route Ridership – September 2024
Exhibit 7: UNT Ridership Year-Over-Year by Month

2. Update on Solicitation for On-Call Architectural, Engineering, and Planning Services for Denton County Transportation Authority (DCTA)

Background Information: Memo

3. Update on Signage Fabrication and Installation Solicitation

Background Information: Memo

4. Update on Marketing and Communications Solicitation

Background Information: Memo



FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Next Regular Board Meeting Date: December 12, 2024

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

No Items for the agenda.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session (if applicable).

ADJOURN

Board Members:

TJ Gilmore, Lewisville, Chair
Cesar Molina, Denton County Seat 1, Vice-Chair
Andy Eads, Denton County Seat 2, Secretary
Alison Maguire, Denton
Daniel Jaworski, Highland Village

Alternates

Kristin Green, Lewisville
Jody Gonzalez, Denton County Seat 1
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Jared Eutsler, Corinth
Dennie Franklin, Frisco
Jeremie Maurina, The Colony
Vacant, Flower Mound
Vacant, Little Elm
Vacant, Small Cities

Staff Liaison:

Paul Cristina, CEO



This notice was posted on October 18, 2024 by 5pm.

A handwritten signature in blue ink, reading "Kisha Morris-Perkins", is written over a horizontal line.

Kisha Morris-Perkins
Executive Assistant & Board Process Manager