



Board of Directors Regular Meeting

June 27, 2024 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on Thursday, June 27, 2024, at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to view the Board Meeting. To view the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88206829659?pwd=JfiViIQSWiO568BTop4wV3PtJHhFvt.1>

Passcode: 241800

Or One tap mobile:+13462487799

Or Telephone:+1 346 248 7799 US

Webinar ID: 882 0682 9659

Passcode: 241800

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Speakers making personal, impertinent, profane, or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping and similar demonstrations will not be permitted.

Citizens that are not able to participate in-person must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Wednesday, June 26, 2024**, to ensure the comment will be distributed to Board Members prior to the meeting.



The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statement – April 30, 2024

Action Item

Background Information: Memo

Exhibit 1: Year to Date Financial Statement - April 30, 2024

2. Consider Authorizing the Chief Executive Officer (CEO) to Execute a New Interlocal Agreement (ILA) with Dallas Area Rapid Transit (DART) for the GoPass Mobile Ticketing and Trip Planning Platform, Effective October 1, 2024

Action Item

Background Information: Memo

3. Consider Authorizing Appointment of Vice Chair Cesar Molina to Represent Denton County Transportation Authority (DCTA) and Board Member Dan Jaworski as Alternate on the Regional Transportation Council (RTC)

Action Item

Background Information: Memo

4. Consider Approval of a Resolution Approving and Directing the Dissolution of the North Texas Mobility Corporation (NTMC) Effective August 9, 2024

Action Item

Background Information: Memo

Exhibit 1: Draft Resolution

Exhibit 2: 60-Day Letter to ATU

Exhibit 3: NTMC Resolution 2024-N001

5. Consider Approval of a Resolution Approving Budget Revision 2024-27 in the amount of \$268,000 towards the Rail Car Appearance Enhancement Initiative

Action Item

Background Information: Memo

Exhibit 1: Draft Resolution

6. Consider Approval of Special Called Meeting Minutes dated May 16, 2024 and Regular Meeting Minutes dated May 23, 2024

Action Item

Background Information: Exhibit 1: Special Called Meeting Minutes dated May 16, 2024

Exhibit 2: Regular Meeting Minutes dated May 23, 2024



REGULAR AGENDA

- 1. Discuss Update on Emerging Opportunities: Frisco GoZone, Texas Woman's University Bus Route, and Span of Denton County Partnership**
Discussion Item
Background Information: Memo
- 2. Discuss Proposed Fiscal Year 2025 Operating and Capital Budget and Reserve Policies**
Discussion Item
Background Information: Memo
- 3. Discuss and Consider Termination of the Member City Transit Oriented Development Study and the De-Obligation of Grant Funds to the Federal Transportation Administration (FTA) in the amount of \$83,819 for FTA Grant #2021-0520-00, Pilot Program for Transit-Oriented Development Planning**
Action Item
Background Information: Memo
- 4. Discuss Update on the Public Transportation Agency Safety Plan**
Discussion Item
Backup Information: Memo
- 5. Discuss Local and Regional Updates and Legislative Issues**
Discussion Item

INFORMATIONAL REPORTS

- 1. Safety, Service, and Ridership Reports**
Background Information: Memo
Exhibit 1: Safety Performance – FY to Date
Exhibit 2: Service Performance – FY to Date
Exhibit 3: Ridership by Mode – April 2024
Exhibit 4: Connect Ridership Year-Over-Year by Month
Exhibit 5: A-train Ridership Year-Over-Year by Month
Exhibit 6: Fixed-Route Ridership – April 2024
Exhibit 7: UNT Ridership Year-Over-Year by Month
- 2. Update on Contract with Texas Health Benefits (TXHB) for Medical, Dental and Vision Benefits beginning October 1, 2024**
Background Information: Memo
- 3. Update and Consideration to Issue a Request for Proposal (RFP) for Federal Legislative Consulting Services**
Background Information: Memo



FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Next Regular Board Meeting Date: July 25, 2024

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

No items scheduled for this agenda.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session (if applicable).

ADJOURN

Board Members:

TJ Gilmore, Lewisville, Chair
Cesar Molina, Denton County Seat 1, Vice-Chair
Andy Eads, Denton County Seat 2, Secretary
Alison Maguire, Denton
Daniel Jaworski, Highland Village

Alternates

Kristin Green, Lewisville
Jody Gonzalez, Denton County Seat 1
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Jared Eutsler, Corinth
Dennie Franklin, Frisco
Jeremie Maurina, The Colony
Vacant, Flower Mound
Vacant, Little Elm
Vacant, Small Cities



Staff Liaison:
Paul Cristina, CEO

This notice was posted on June 21, 2024 by 5pm.



Kisha Morris-Perkins
Executive Assistant & Board Process Manager



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Consider Approval of Monthly Financial Statement – April 30, 2024

Recommendation

Staff recommends the Board approve the financial statement for April 30, 2024.

Background

The financial statement is presented monthly to the Board of Directors for approval. The attached report is for the period ending April 30, 2024. This report provides a comparison of year-to-date budget vs. actual performance.

Previous Board Activity & Action

There has been no previous Board activity on this item.

Identified Need

Provides the Board a review of the agency's financial position and performance to budget.

Financial Impact

The financial impact of April 30, 2024 performance has been summarized within the respective document provided. Staff stands ready to answer any questions the Board may have regarding the financial performance.

Exhibits

Exhibit 1: Year-to-Date Financial Statement – April 30, 2024

Submitted by:

A handwritten signature in blue ink that reads "Sherrelle Evans-Jones".

Sherrelle Evans-Jones, CPA
Chief Financial Officer



DENTON COUNTY TRANSPORTATION AUTHORITY

Statement of Revenue and Expenditures
Presented for the Period Ended April 30, 2024

(UNAUDITED)

	Prior Year Actual			FY 2024 - April 30, 2024					
	2021	2022	2023	YTD Budget	YTD Actual	Annual Budget	Actual %	Expected %	Notes
Revenue and Other Income									
Passenger Revenues	\$ 542,920	\$ 928,716	\$ 1,568,793	\$ 1,223,124	\$ 1,041,121	\$ 1,817,942	57.3%	67.3%	Budgeted passenger revenue has been adjusted to include new FY24 programs such as Collin County Rides. Revenue estimates from this program may require reductions as it was based upon data provided by predecessor transit authority; actual performance indicates lower revenue estimates. The revenue for this program will be included in subsequent quarterly updates.
Contract Service Revenues	2,969,330	3,718,416	4,233,303	4,830,453	2,530,634	6,606,086	38.3%	73.1%	Revenue estimates included lease and fuel reimbursement estimates for JROF facility. Board approved JROF budget adjustments at the May board meeting; accordingly budgeted revenue will be reduced during the May 2024 financial update.
Sales Tax Revenues	34,653,779	38,030,250	40,292,936	23,333,331	23,425,294	40,000,000	58.6%	58.3%	Sales tax revenue performing slightly ahead of budget.
Federal/State Grants - Capital	1,409,423	95,069	59,828	1,652,664	657,933	2,591,429	25.4%	63.8%	Capital grant revenue is based on reimbursable grant spending.
Federal/State Grants - Operating	15,858,885	19,028,351	9,431,745	8,501,080	3,798,672	14,573,299	26.1%	58.3%	The agency has billed approximately 44% of YTD budget. The decrease in billing compared to budget is largely a function of the reduced amount of billable expenses incurred through 04/30/24.
Total Revenues and Other Income	55,434,337	61,800,802	55,586,605	39,540,652	31,453,654	65,588,756			
Operating Expenses									
Salary, Wages and Benefits	3,903,858	4,002,824	3,787,792	3,862,030	2,677,152	6,569,823	40.7%	58.8%	First 6 months includes a focus on hiring new talent anticipated in FY24 budget. Hiring was materially complete as of March 2024, with small number of open positions remaining. However YTD Budget anticipated staffing for 12 months.
Outsourced Services and Charges	3,029,903	4,517,965	5,600,148	3,431,886	3,257,038	5,747,880	56.7%	59.7%	
Materials and Supplies	1,711,081	2,536,927	2,576,663	2,436,019	1,436,008	3,543,338	40.5%	68.7%	FY24 budget included fuel estimates for DART JROF project. Board approved JROF budget adjustments at the May board meeting; accordingly
Utilities	425,655	455,020	497,792	467,564	287,485	731,724	39.3%	63.9%	
Insurance	1,692,506	1,608,328	1,577,898	958,627	1,604,294	1,643,418	97.6%	58.3%	Includes April 24 pmt for Rail Liab Insurance, materially completing the annual insurance payments.
Transportation Reinvestment (TRiP)	29,798	1,332,493	345,473	-	379,591	10,429,152	3.6%	0.0%	\$379K represents TRiP Disbursement to the City of Highland Village
Purchased Transportation Services	9,810,849	19,146,955	22,348,013	15,200,376	11,783,956	25,059,495	47.0%	60.7%	
Employee Development	80,428	119,259	2,559,697	407,672	114,236	671,946	17.0%	60.7%	First 6 months was a focus on hiring and recruitment. Employee development expense expected to increase in subsequent quarters.
Leases and Rentals	215,069	132,033	142,445	89,592	98,086	156,595	62.6%	57.2%	
Depreciation	9,524,340	11,351,682	9,074,611	6,474,485	6,787,735	11,099,129	61.2%	58.3%	
Total Operating Expenses	30,423,487	45,203,487	48,510,532	33,328,251	28,425,581	65,652,500			
Income Before Non-Operating Revenues and Expenses	25,010,851	16,597,315	7,076,073	6,212,402	3,028,073	(63,744)			

Non-Operating Revenues/(Expense)									
Investment Income	31,178	462,425	4,434,145	1,166,662	6,060,386	2,000,000	303.0%	FY24 Budget conservatively estimated Investement Income. Investment income continues to perform consistently with FY23 actuals.	
Gain (Loss) on Disposal of Assets	42,344	29,719	52,900	-	-	-	0.0%	0.0%	
Other Income/(Expense) - Miscellaneous	460,209	447,462	923,293	5,835,347	205,000	10,003,458	-1.1%	JROF facility estimates are the primary item in the FY24 Budget. Board approved JROF budget adjustments at the May board meeting; accordingly budgeted revenue will be reduced during the May 2024 financial update.	
Long Term Debt Interest/(Expense)	(697,187)		(212,684)	(125,720)	(113,852)	(215,520)	52.8%	58.3%	
Total Non-Operating Revenues/(Expenses)	(163,456)	939,606	5,197,654	6,876,289	6,151,534	11,787,938			
Income (Loss) before Transfers to NTMC	24,847,395	17,536,921	12,273,727	13,088,691	9,179,606	11,724,194			
Transfers Out to NTMC	(6,489,350)	(5,926,669)	(5,577,506)	(4,084,122)	(3,268,866)	(7,001,358)	46.7%	58.3%	
Total Transfers	(6,489,350)	(5,926,669)	(5,577,506)	(4,084,122)	(3,268,866)	(7,001,358)			
Change in Net Position	\$ 18,358,045	\$ 11,610,252	\$ 6,696,221	\$ 9,004,569	\$ 5,910,741	\$ 4,722,836			



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Consider Authorizing the Chief Executive Officer (CEO) to Execute a New Interlocal Agreement (ILA) with Dallas Area Rapid Transit (DART) for the GoPass Mobile Ticketing and Trip Planning Platform, effective October 1, 2024

Recommendation

Staff recommends the Board authorize the Chief Executive Officer (CEO) to Execute a New Interlocal Agreement (ILA) with Dallas Area Rapid Transit (DART) for the GoPass Mobile Ticketing and Trip Planning Platform, effective October 1, 2024.

Background

DCTA participates in the GoPass mobile ticketing and trip planning platform under an ILA with Dallas Area Rapid Transit (DART), established on June 1, 2013. DART is responsible for the development, maintenance, and hosting of the GoPass platform, as well as providing support to agencies. DART charges agencies fees to use the GoPass platform, which are outlined in the fee structure table below:

Program Management Fees	1% of the value of tickets or products sold through the app
Transaction Fees	1% of the value of tickets or products sold through the app
Gateway Services Transaction Fee	\$0.22 per transaction

The ILA with DART has automatically renewed every year since 2013, with no change in language or fees. To continue participating in the GoPass platform, DART requires agencies to execute a new ILA reflecting a new application hosting fee and changes to the associated revenue share fee structures as outlined in the table below. Optional features such as microtransit integration, electronic fare validation, or website trip planning tools are available at additional cost as outlined in the ILA.

Hosting Fees	\$60,000 (annual) - includes license, hosting, maintenance, and support
Revenue Share Fee	2% of app revenue based on ticket purchases
Credit Card and Gateway Fees	2.5% of transaction value

Previous Board Action

Previous Board action has been outlined in the background section above.

Identified Need

Participating in the GoPass program provides DCTA with a mobile ticketing platform, as well as the ability to provide connectivity options with regional transit agencies who also participate in the platform.

Financial Impact


An increase in operating expenses associated with the GoPass platform has been accounted for in the proposed Fiscal Year 2025 Operating Budget.

Exhibits

None.



Submitted By:



Javier Trilla
Vice President, Innovation and Information Technology



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Consider Authorizing Appointment of Vice Chair Cesar Molina to Represent Denton County Transportation Authority (DCTA) and Board Member Dan Jaworski as Alternate on the Regional Transportation Council (RTC)

Recommendation

Staff recommends the Board approve the nomination by Chair TJ Gilmore for Vice Chair Cesar Molina to represent Denton County Transportation Authority (DCTA) and Board Member Dan Jaworski as Alternate on the Regional Transportation Council (RTC).

Background

The Denton County Transportation Authority is authorized to fill a seat on the Regional Transportation Council. The seat has been recently vacated and must be filled. The DCTA Board Chairman has chosen to nominate Vice Chair Cesar Molina to the seat and Board Member Dan Jaworski as Alternate in the event Vice Chair Molina is not able to attend.

Previous Board Action

None.

Identified Need

The Denton County Transportation Authority is authorized to fill the seat, which will be vacant until this or another appointment is approved by the DCTA Board of Directors.

Financial Impact

None.

Exhibits

None.

Submitted By:

Jackie Bronson

Director Human Resources and Administration

Board of Directors Memo

June 27, 2024

AGENDA ITEM: Consider Approval of a Resolution Approving and Directing the Dissolution of the North Texas Mobility Corporation Effective August 9, 2024

Recommendation

Staff recommends the Board approve a Resolution Approving and Directing the Dissolution of the North Texas Mobility Corporation Effective Friday, August 9, 2024.

Background

The Denton County Transportation Authority (DCTA) Board of Directors took action on May 16, 2024, to terminate its Interlocal Agreement with the North Texas Mobility Corporation (NTMC) following the cessation of collective bargaining due to resignation of all leaders authorized to perform that function at NTMC. In the action, the DCTA Board also requested NTMC waive the 180-day termination period in favor of a 60-day termination period and directed DCTA staff to offer DCTA employment to all NTMC employees.

The NTMC Board of Directors met on May 20, 2024, and took action in Agenda Item 1 to (1) acknowledge the notice of termination, (2) waive the 180-day requirement, and (3) start the 60-day termination period in alignment with a 60-day notice of job loss to the Amalgamated Transit Union Local 1338 (ATU), in accordance with the 13(c) Unified Protective Arrangement.

The NTMC Board took action in Agenda Item 2 to authorize the NTMC Board Chair to issue the 60-day notice to the ATU regarding intended action that results in dismissals of working forces at NTMC in accordance with 13(c) Unified Protective Arrangement obligations.

NTMC Board action in Agenda Item 3 resulted in a resolution recommending termination of the Corporation, approving a termination plan, and execution by Board Chair of all documents necessary to terminate the corporation following the termination period and the 60-day notice to the ATU.

As of today, Offer Letter Agreements for employment at DCTA have been issued to all employees at NTMC and 51 of 51 assigned Bus Operators accepted the offer of employment by their signature on the Agreement. The 60-day notice of action resulting in dismissals of working forces at NTMC was issued by Certified Mail on June 10, 2024. NTMC employees in certain support roles will begin employment at DCTA on June 28, 2024. NTMC Bus Operators will begin employment at DCTA on Monday, July 22, 2024. Therefore, the corporation can be terminated at the expiration of the 60-day period, or Friday, August 9, 2024.

The DCTA Board must take this action to terminate the North Texas Mobility Corporation, as set forth in the NTMC Certificate of Formation.

Previous Board Action

The DCTA Board provided direction to terminate its Interlocal Agreement with NTMC on May 16, 2024.



Identified Need

The North Texas Mobility Corporation should be dissolved because it will no longer provide services for the bus operation as of Monday, July 22, 2024.

Financial Impact

The North Texas Mobility Corporation has no assets and no obligations to be transferred to DCTA. Budget allocated to North Texas Mobility Corporation for operations will be transferred to DCTA upon transition of NTMC employees to DCTA.

Exhibits

Attachment 1: Draft Resolution directing dissolution of NTMC

Attachment 2: 60-day Letter to ATU

Attachment 3: NTMC Board Resolution 2024-N001 and dissolution plan

Submitted By:

A handwritten signature in blue ink, appearing to read "Paul A. Cristina", is written over a horizontal line.

Paul A. Cristina, Chief Executive Officer

**DENTON COUNTY TRANSPORTATION AUTHORITY
RESOLUTION NO. R24-07**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DENTON COUNTY TRANSPORTATION AUTHORITY (“DCTA”) APPROVING RESOLUTION NO. 2024-N001 OF THE NORTH TEXAS MOBILITY CORPORATION (“NTMC”) RECOMMENDING TERMINATION OF NTMC; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Article XIV of the NTMC Articles of Incorporation, on May 20, 2024, in Resolution No 2024-N001, the Board of Directors of NTMC determined that the purposes for which NTMC was formed have been substantially met and recommended dissolution of NTMC; and

WHEREAS, pursuant to Article XIV of the NTMC Articles of Incorporation, the DCTA Board of Directors must consider and approve a concurrent resolution directing the NTMC Board of Directors to proceed with the dissolution of NTMC; and

WHEREAS, the DCTA Board of Directors finds that the approval of the dissolution of NTMC is in the best interest of DCTA and NTMC; and

WHEREAS, reflective of NTMC Resolution No. 2024-N001, the DCTA Board of Directors is of the opinion that NTMC shall be dissolved and that the NTMC Board of Directors shall proceed with the termination of NTMC;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DENTON COUNTY TRANSPORTATION AUTHORITY THAT:

SECTION 1. The facts and recitations contained in the preamble of this resolution are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof.

SECTION 2. Pursuant to NTMC Resolution No. 2024-N001, the DCTA Board of Directors approves the wind-up and termination of NTMC and directs the NTMC Board of Directors to proceed with such dissolution of NTMC.

SECTION 3. This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE
DENTON COUNTY TRANSPORTATION AUTHORITY ON THE 27H DAY OF JUNE
2024.**

APPROVED:

By: _____
TJ Gilmore, Chairman

ATTEST:

By: _____
Andy Eads, Secretary

June 7, 2024

HAND DELIVERED AND VIA CERTIFIED MAIL

Mr. Donnie Jolly, President
donniejolly@yahoo.com
Amalgamated Transit Union Local 1338
1111 Empire Central Plaza
Dallas, TX 75247

Re: 60-day notice of action resulting in dismissals of working forces at NTMC

Dear Mr. Jolly:

This letter provides the 60-day notice of action resulting in dismissals of working forces at NTMC in accordance with 13(c) Unified Protective Arrangement Obligations.

As you are aware, the Board of Directors of NTMC received notice from Denton County Transportation Authority (DCTA) on May 16, 2024, regarding its termination of the Interlocal Cooperation Agreement (ILA) between the parties for the DCTA fixed route public transit system. Pursuant to that notification from the DCTA Board, the NTMC Board convened in a public meeting on May 20, 2024 to acknowledge the termination of the ILA, authorize issuance of a 60-day notice to the Amalgamated Transit Union regarding notice of action that results in dismissals of working forces at NTMC in accordance with 13(c) Unified Protective Arrangement Obligations, and adopt a resolution recommending termination of the North Texas Mobility Corporation.

DCTA has communicated throughout this process its intent to hire bus operators from NTMC as DCTA employees, ensuring employment at the same facility with improved compensation and benefits for bus operators who desire to continue their employment with DCTA. As of today, 51 of 51 NTMC bus operators have accepted offers of employment with DCTA. Their work at DCTA is scheduled to begin no later than Monday, July 22, 2024, pending completion of pre-employment checklist items included in their offer letter. The 60-day notice offered by this letter expires on Tuesday, August 6, 2024.

It has been a pleasure working with the ATU in its service to NTMC employees over the past five years and we look forward to what the future holds for the bus operation at DCTA.

Sincerely,



Paul A. Cristina
Chairman, NTMC Board of Directors

4874-8163-8844, v. 1

**NORTH TEXAS MOBILITY CORPORATION
RESOLUTION NO. 2024-N001**

**A RESOLUTION OF THE NORTH TEXAS MOBILITY CORPORATION
RECOMMENDING TERMINATION OF THE CORPORATION;
APPROVING A TERMINATION PLAN; AUTHORIZING THE
PREPARATION AND EXECUTION OF ALL DOCUMENTS NECESSARY
TO TERMINATE THE CORPORATION; AND PROVIDING FOR AN
EFFECTIVE DATE.**

WHEREAS, the North Texas Mobility Corporation (the "Corporation") was organized Pursuant to the provisions of the Texas Business Organizations Code, Subchapter D of Chapter 431, Texas Transportation Code, and Chapter 394, Texas Local Government Code to aid, assist, and act on behalf of the Denton County Transportation Authority (the "Authority") in the performance of its governmental functions; and

WHEREAS, Article XIV of the Articles of Incorporation of the Corporation provide that if the Board of Directors of the Corporation (the "Board") determines the purposes for which the Corporation was formed have been substantially met and all bonds or notes issued by, and all obligations incurred by, the corporation or on behalf of the corporation have been fully paid, shall dissolve the Corporation; and

WHEREAS, the Board has determined that the Corporation's purpose has been met and all bonds, notes, and obligations have been fully paid and wish to wind-up and terminate the Corporation; and

WHEREAS, the Board of Directors of the Corporation wish to terminate the Corporation in accordance with Article XIV of the Articles of Incorporation of the Corporation and upon the passage of a resolution by the Board of Directors of the Authority;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE NORTH TEXAS MOBILITY CORPORATION THAT:**

SECTION 1. The facts and recitations contained in the preamble of this resolution are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof.

SECTION 2. A plan of termination, attached hereto as Exhibit "A", is adopted and approved.

SECTION 3. The Corporation, through its Chief Executive Officer and General Counsel, shall prepare all documents necessary to effectively terminate the Corporation, including but not limited to a certificate of termination.

SECTION 4. The Corporation's Board Chairman is authorized to execute all documents necessary to effectively terminate the Corporation, including but not limited to a certificate of termination.

SECTION 5. This Resolution shall take effect on the later of, August 1, 2024, and upon passage of a resolution by the Board of Directors of the Authority, authorizing the same.

DULY PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS MOBILITY CORPORATION THE 20TH DAY OF MAY 2024.

APPROVED:

By: 
Paul A. Cristina, Chairman

ATTEST:

By: 
Kisha Morris-Perkins, Secretary

EXHIBIT “A”

Plan of Termination

PLAN OF TERMINATION OF NORTH TEXAS MOBILITY CORPORATION

This Plan of Termination (the "Plan") is intended to accomplish the complete liquidation of the North Texas Mobility Corporation (the "Corporation").

1. Adoption of Plan. This Plan shall become effective as of the first date and time that this Plan and resolutions providing for the termination of the Corporation are adopted by the Board of Directors of the Corporation and the Denton County Transportation Authority (the "Authority") (the "Effective Date").
2. Notice to Claimants. As promptly as practicable after the Effective Date, the Corporation shall cause written notice of its intention to terminate to be sent by registered or certified mail to each known claimant against the Corporation, if any.
3. Payment of Obligations. As promptly as practicable after the Effective Date, the Corporation shall pay or make adequate provision for the payment of all known debts, obligations or liabilities of the Corporation.
4. Distribution of Assets. As promptly as practicable after the payment of all known debts, obligations, or liabilities of the Corporation (or the provision for such payment is made), the remaining assets of the Corporation, if any, shall be distributed to the Authority, or otherwise in accordance with the Texas Business Organizations Code, Subchapter D of Chapter 431, Texas Transportation Code, and Chapter 394, Texas Local Government Code.
5. Termination. As promptly as practicable after the Effective Date, a Certificate of Termination of the Corporation and related required documents, if any, shall be filed with the Secretary of State of Texas in accordance with the Texas Business Organizations Code, Subchapter D of Chapter 431, Texas Transportation Code, Chapter 394, Texas Local Government Code, and all other applicable law.
6. Termination of Business. From and after the Effective Date, the Corporation shall not engage in any business activity, except for operations and activities related to maintaining and preserving its assets pending the termination and winding-up of its affairs in an orderly manner, and its withdrawal from the State of Texas, in which it is qualified to transact business, all in accordance with this Plan and applicable law.
7. Power of Officers. The officers of the Corporation, or any of them, shall do all acts and things provided for in this Plan and any and all other acts and things that they, or any of them, may deem necessary or advisable to effectuate the liquidation and dissolution of the Corporation and to carry out fully this Plan in accordance with the laws of the State of Texas.

NORTH TEXAS MOBILITY CORPORATION

APPROVED:

By: 
Paul A. Cristina, Chairman

ATTEST:

By: 
Kisha Morris-Perkins, Secretary



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Consider Approval of a Resolution Approving Budget Revision 2024-27 in the amount of \$268,000 towards the Rail Car Appearance Enhancement Initiative

Recommendation

Staff recommends the Board consider approval of a Resolution approving Budget Revision 2024-27 in the amount of \$268,000 towards the Rail Car Appearance Enhancement Initiative.

Background

The condition of our current rail fleet requires significant attention to align its appearance with our agency's brand and service standards. In 2022, the agency used a vinyl wrap to improve the exterior appearance of one (1) A-train Rail Car Unit due to the deterioration of the paint. This was identified as a more cost-effective option than shipping the units offsite for painting.

Staff conducted a two-year test of wrapping materials to assess their ability to withstand the specific environmental conditions in which our rail cars operate. This testing process aimed to ensure that the selected materials would maintain their integrity and appearance over time, meeting the demanding requirements of our operational environment. Staff has reviewed the condition of the wrap following the two-year period and determined its coloration and overall appearance have remained intact.

While the FY2025 budget will recommend funding to wrap three (3) additional units, there is funding remaining in the FY2024 budget to wrap three (3) units this year. This item authorizes the complete wrapping of three (3) units and cleaning and clearcoat removal of the white, uppermost portion of seven (7) remaining units in the fleet which is showing significant wear and tear.

Completion of these three (3) units will leave seven (7) units to be completely wrapped beginning in FY25.

Previous Board Activity & Action

The FY24 budget was originally adopted on June 22, 2023. This is the 27th budget revision related to the FY24 budget.

Identified Need

To enhance the appearance of rail cars to foster a positive public perception, maintain standards of cleanliness, and aesthetic appeal of the A-train.

Financial Impact

The total budget impact of Budget Revision 2024 - 27 to provide funding of \$216,000 towards the reconditioning of three (3) Rail Car Units in FY24 and the removal of peeling clearcoat on the white uppermost portion of seven (7) additional Rail Car Units at \$52,000 total (\$7,428.57 each).



Exhibits

Exhibit 1: Draft Resolution

Submitted By:

A handwritten signature in black ink, appearing to read "Maurice Bell", is written over a horizontal line.

Maurice Bell
Chief Operating Officer

**DENTON COUNTY TRANSPORTATION AUTHORITY
RESOLUTION NO. R24-08**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DENTON COUNTY TRANSPORTATION AUTHORITY (DCTA) APPROVING FISCAL YEAR 2024 BUDGET REVISION NUMBER 2024-27 REVISED OPERATING & CAPITAL BUDGET, ATTACHED HERETO AS EXHIBIT “A”; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the DCTA budget is a well calculated estimate as to what will be needed for expenditures in the fiscal year; and

WHEREAS, budget estimates are often prepared months in advance of the actual expenditures and the possibility that the actual amount of the expenditure will be known in exact terms at the time of the budget preparation is unlikely; and

WHEREAS, it may become necessary to reforecast the annual expenditures and modify the budget by amendment; and

WHEREAS, the Board of Directors of DCTA desires to amend the Fiscal Year 2024 Operating and Capital Budget as set forth in Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DENTON COUNTY TRANSPORTATION AUTHORITY, THAT:

SECTION 1. The Operating and Capital Budget Revision attached hereto as Exhibit “A,” be, and the same is hereby adopted and which shall amend the original budget adopted August 23, 2023, from and after the effective date of this Resolution.

SECTION 2. All provisions of the resolutions of the Board of Directors of the DCTA, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 3. This Resolution shall become effective immediately upon its passage and approval.

DULY PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE DENTON COUNTY TRANSPORTATION AUTHORITY THE 27TH DAY OF JUNE 2024.

APPROVED:

TJ Gilmore, Chair

ATTEST:




Andy Eads, Secretary

DENTON COUNTY TRANSPORTATION AUTHORITY (DCTA)
BUDGET TRANSFER / REVISION REQUEST

TRANSACTION TYPE:	Transfer <input type="checkbox"/>		Number:	2024-27
	Revision <input checked="" type="checkbox"/>			

Expense	Account	Dept/Account	Current Budget Amount	Budget Revision Amount	Revised Budget Amount
Operating Expense	620.50307	Rail Services/Service Fees	\$240,000	(\$240,000)	\$ -
Operating Expense	620.50410	Rail Services/Fuel	\$1,486,562	(\$28,000)	\$ 1,458,562
Capital Expense	61726	Major Maintenance Rail (FY24)	\$2,368,780	\$268,000	\$ 2,636,780
Net Position Impact				\$0	

EXPLANATION: Budget Revision 2024-27 will transfer \$240,000 from operating costs for Rail-Service Fees and \$28,000 from Rail-Fuel to the capital project for Rail Major Maintenance (FY24) - Vehicle Provisions to fully wrap (3) three rail car units; as well as (7) seven uppermost portions of the rail cars for a total transfer of \$268,000.

Approvals:		Title
Requested By:		COO
Requested By:		Senior Manager of Budget
Approved By:		CFO



Board of Directors Special Called Meeting Minutes May 16, 2024 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Special Called Board of Directors Meeting with Chair TJ Gilmore presiding on Thursday, May 16, 2024 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair TJ Gilmore, City of Lewisville
Vice-Chair Cesar Molina, Denton County
Secretary Andy Eads, Denton County
Board Member Daniel Jaworski, City of Highland Village
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony
Board Member Jared Eutsler, City of Corinth

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

Chair Gilmore called the meeting to order at 10:01am. All Board Members were present except for Vice-Chair Molina who arrived at 10:02am. Board Members Smith, Eutsler and Franklin were absent.

INVOCATION

Secretary Eads provided the invocation.

PLEDGE OF ALLEGIANCE

The Board of Directors recited the pledges to the United States and Texas flags.

PUBLIC COMMENT

No public comment during this time.



SPECIAL CALLED MEETING AGENDA

CONVENE EXECUTIVE SESSION

- (1) Pursuant to Section 551.071(2) of the Texas Government Code, the Board of Directors will convene into Closed Executive Session to Consult with General Counsel regarding the Collective Bargaining Agreement between North Texas Mobility Corporation (NTMC) and Amalgamated Transit Union (ATU).
- (2) Pursuant to Section 551.071(2) of the Texas Government Code, the Board of Directors will convene into Closed Executive Session to Consult with General Counsel regarding the Interlocal Agreement for Mobility Services between Denton County Transportation Authority (DCTA) and North Texas Mobility Corporation (NTMC).

The Board convened into Closed Executive Session at 10:04am.

RECONVENE INTO OPEN SESSION

Take any necessary action as a result of Executive Session Items.

The Board reconvened into Open Session at 10:50am with the following action taken: ***Motion by Secretary Eads with a second by Board Member Jaworski to (1) terminate the Interlocal Cooperative Agreement for Mobility Service Operations with North Texas Mobility Corporation (NTMC); (2) request NTMC waive the 180-day termination period in favor of a 60-day termination period, and (3) direct Denton County Transportation Authority (DCTA) staff to offer DCTA employment to all NTMC employees under the terms discussed in Executive Session. Motion passes 5-0.***

ADJOURN

The meeting was adjourned at 10:50am.

TJ Gilmore, Board Chair

Andy Eads, Board Secretary



Board of Directors Regular Meeting Minutes

May 23, 2023 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair TJ Gilmore presiding on Thursday, May 23, 2024 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair TJ Gilmore, City of Lewisville
Vice-Chair Cesar Molina, Denton County
Secretary Andy Eads, Denton County
Board Member Daniel Jaworski, City of Highland Village
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony
Board Member Jared Eutsler, City of Corinth

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

Chair Gilmore called the meeting to order at 10:03am. All Board Members were present except for Secretary Eads and Board Member Jaworski.

INVOCATION

Board Member Gonzalez provided the invocation.

PLEDGE OF ALLEGIANCE

The Board of Directors recited the pledges to the United States and Texas flags.

INTRODUCTIONS

Andrew Fadner, Data Analytics Manager

PUBLIC COMMENT

No public comment during this time.

CONSENT AGENDA

1. Consider Authorizing the Chief Executive Officer (CEO) to Execute a Contract Renewal Option with Capitol-Insights & Bird Advocacy for State Legislative Consulting and Local Government Services for two (2) years in the amount of \$420,000, beginning on July 1, 2024
2. Consider Appointment of DCTA Board Members to the Old Town Lewisville Transit Oriented Development Working Group
3. Consider Approval of Regular Meeting Minutes dated April 25, 2024

Motion by Board Member Maguire with a second by Vice-Chair Molina to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. **Consider Approval of Monthly Financial Statement for March 2024, Quarterly Grants Report for Quarter 2 – Fiscal Year 2024, and Receive an Update from the Chief Financial Officer Regarding Finance Operations and Enterprise Resource Program (ERP) Replacement**

Sherrelle Evans-Jones, CFO, presented the report to the Board highlighting the following:

- Financial Statement – March 31, 2024
 - Revenues and Other Income
 - Operating Expenses
 - Non-Operating Revenues/Expenses and Transfers
 - FY2024 Quarter 1 – Grants
 - Status of Invested Assets
 - Relationship's Effect on Grant Revenue (Increased Demand, Increased Ridership, Increased FTA Program Funding, Increased Capacity & Operating Expenses)
- ERP Status
 - ERP Implementation Stage 1 nearly complete
 - Initiate and Plan Stage
 - Assess & Define
 - Next Steps (as presented during the February 2024 Board Meeting)
 - ✓ Enterprise Application Engineer – IT Staff Hire
 - ✓ Full Staffing on Finance and IT Teams
 - ✓ Sunguard Data Extract Expert – Contractor
 - Consider Temp Staff Augmentation (need)
 - Milestone Overview
 - ✓ Projectwide Maintenance – 65% complete (due December 24, 2025)
 - ✓ 1 Initiate & Plan – 98% complete (Due May 15, 2024)
 - ✓ Prepare Solution – 1% complete (Due November 23, 2025)
 - Functional Areas Included (Phase/Functional areas/Modules)
 - Implementation Schedule – Core Financials

The Board asked for clarification regarding passenger revenues vs. budget. After no further discussion, the Board made the following motion:

Motion by Vice-Chair Molina with a second by Board Member Maguire to approve Regular Agenda Item 2 as presented. Motion passes 5-0.

- 2. Consider Approval of Intermediate Service Plan Recommendation for Connect Bus Frequency Service Change, Bus Stop Installation and GoZone Capacity Adjustment**
- 3. Consider Approval of a Resolution Approving Budget Revision 2024-24 for the Intermediate Service Plan for Connect Bus Frequency Change, Bus Stop Installation and GoZone Service Agreement Amendment**

Austin Frith, VP of Planning and Development presented to the Board, Regular Agenda Items 2 and 3, highlighting the following. It should be noted that the Board voted on each item separately.

- Intermediate Service Plan Overview (Steps 1-5)
- Strategy for Execution: ISP Phase 1
- Connect Frequency
 - Average Weekday Cost Per Passenger Comparison
 - Average Weekday Passenger Cost Per Passenger (Mid Day)
 - Average Weekday Passenger Cost Per Passenger Comparison (Morning/Evening)
 - Connect Network Schedule Alternatives – Fiscal Year
 - Connect Network Schedule Alternatives Option 1 (Staff Recommendation)
- Bus Stop Installation
 - Bus Stop Infrastructure Alignment
 - Bus Stop Operator Outreach
 - Bus Stop Implementation Timeline
 - Bus Stop Installation Cost Estimate
- GoZone Performance and Capacity
 - GoZone KPI's – FY to Date
 - Seat Unavailability by Member City
 - Monthly Driver Hours by Member City – FY2024
 - Denton Performance
 - Lewisville Performance
 - Highland Village Performance
 - Balancing Denton and Lewisville/Highland Village Zones
 - GoZone Capacity Management: 2 Stages
 - Intermediate Service Plan Phase 1 Implementation Timeline
 - Intermediate Service Plan Phase 1 Recommendation
 - What's Next?

- Discussed FY 2023 GoZone Rider Requests and GoZone Trips Along University Drive/TWU Corridor FY2023 to June 2023

Board discussion regarding the potential impacts funding between modes & utilizing KPI's to justify shifts, concerns for funding next Fiscal Year, presenting Denton Connect numbers for Board review, and whether there were any public comments regarding changes in wait times.

Motion by Board Member Maguire with a second by Vice-Chair Molina to approve Regular Agenda Item 2 as presented. Motion passes 5-0.

Motion by Vice-Chair Molina with a second by Board Member Maguire to approve Regular Agenda Item 3 as presented. Motion passes 5-0.

- 4. Discuss Update and Consider Approval of Revised Interlocal Agreement with Dallas Area Rapid Transit (DART) for Joint Rail Operations**
- 5. Discuss Update and Consider Approval of Return of Funding to Dallas Area Rapid Transit (DART) in the amount of \$1,623,515 for Design Services related to the Joint Rail Operating Maintenance Facility (JROF) at the Request of Dallas Area Rapid Transit (DART)**
- 6. Discuss Update and Consider Approval of a Resolution Approving Budget Revision 2024-23 to Reduce the Revenue of \$751,700 that is allocated for Fuel and Lease Income and other Applicable Expenses for the Joint Rail Operating Facility (JROF)**

Austin Frith, VP of Planning and Development presented to the Board, Regular Agenda Items 4, 5 and 6 highlighting the following. It should be noted that the Board voted separately on each item.

- Revised Interlocal Agreement Highlights
 - MKT Easement allows DCTA to provide passenger rail service between Downtown Denton and the DART Trinity Mills Station in Carrollton, will expire on May 25, 2030, unless extended by DCTA for up to an additional 20 years.
 - DCTA and DART executed the ILA for Construction, Operations and Maintenance for JROF on November 18, 2021.
 - April 2, 2024, DART formally notified DCTA that it will be constructing an equipment and maintenance facility in Plano, to service the Silver Line vehicles and no longer desires JROF at this point.
 - The parties mutually agree to indefinitely suspend the expansion of the OMF to a JROF serving both DCTA and DART. Upon execution, DCTA shall reimburse DART total funds paid by DART to DCTA for design services but not utilized by DCTA.
 - The agreement amends, replaces and fully supersedes the JROF ILA.

- Article II – Supporting Regional Transit
- JROF Design Expenses Summary
- JROF Budget Revision

Motion by Board Member Gonzalez with a second by Board Member Maguire to approve Regular Agenda Item 4 as presented. Motion passes 5-0

Motion by Board Member Maguire with a second by Vice-Chair Molina to approve Regular Agenda Item 5 as presented. Motion passes 5-0.

Motion by Board Member Maguire with a second by Vice-Chair Molina to approve Regular Agenda Item 6 as presented. Motion passes 5-0.

7. Discuss Update on the Bus Fleet Replacement Plan and FY2025 Bus Purchase

Maurice Bell, Chief Operating Officer, presented to the Board staff recommendations for various components of a new bus purchase to prepare for order replacement highlighting the following:

- Exterior/Interior/Powertrain
- Electrical Infrastructure Technology
- Operator Workstation Ergonomics
- Customer Experience
- Bus Scheduled Stops
- Summary: The base price of the bus model includes 88% of the standard vehicle, covering engine type, and interior configurations. The remaining 12% accounts for modifications tailored to our Agency's needs. Additional costs will be incurred for training modules for operations and maintenance.

Board discussion regarding base pricing, prioritizing ADA, safety and comfort, and low emission vehicles in the Long-Range Service Plan.

No Board action required at this time.

8. Discuss Local and Regional Updates and Legislative Issues

CEO Cristina updated the Board on the continued conversations with the North Central Texas Council of Governments regarding Transit 2.0.

INFORMATIONAL REPORTS

1. Safety, Service, and Ridership Reports
2. RFP Landscape Maintenance for Rail, Bus Operations Maintenance (BOM) Facility and Downtown Denton Transit Center (DDTC)



3. Update on Electronic Security, Access Control and Passenger Signage Project Procurement

No Board action required at this time.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

No items or requests at this time.

REPORT ON ITEMS OF COMMUNITY INTEREST

The Board encouraged residents and visitors to use DCTA's public transportation system this summer. Also, the following events were discussed:

June 1 – Celebrate Trails Day

June 1 – Grand Opening – Agora Park in Corinth

June 8 – Celebrate Highland Village

July 3-4 – Frisco Freedom Fest

CONVENE EXECUTIVE SESSION

No items scheduled for this agenda.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session (if applicable).

Not applicable.

ADJOURN

No further business was discussed, and the meeting was adjourned at 11:22am.

TJ Gilmore, Board Chair

Andy Eads, Board Secretary



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Discuss Update on Emerging Opportunities: Frisco GoZone, Texas Woman's University Bus Route, and the Span of Denton County Partnership

Recommendation

None. This is a discussion item only.

Background

The purpose of this briefing is to provide the Board an update on three (3) opportunities that have emerged regarding new service and optimization of existing services. Staff will provide information on each and provide opportunity for the Board to provide feedback and direction.

Previous Board Action

None.

Identified Need

None.

Financial Impact

None.

Exhibits

None.

Submitted By:



Paul A. Cristina, Chief Executive Officer



Board of Directors Memo

June 27, 2024

SUBJECT: Discussion of Proposed Fiscal Year (FY) 2025 Operating & Capital Budget and Reserve Policies

Recommendation

This item is included for discussion purposes only.

Background

Staff is presenting the Proposed FY 2025 Operating & Capital Budget for discussion on June 27, 2024 at the Board meeting. At the Board meeting scheduled for July 25, 2024, staff will discuss any changes from the prior meeting as well as present the Long-Range Financial Plan. At the meeting scheduled on August 22, 2024 or September 26, 2024, the board may be able to approve the FY 2025 Operating & Capital Budget.

Previous Board Activity & Action

There has been no previous Board activity on this item.

Identified Need

Provides the Board a review of the agency's financial position and initial review of Proposed FY25 Operating & Capital Budget.

Financial Impact

The FY 2025 operating budget includes total revenues of \$64.2 million, expenses net depreciation of \$52.0 million, and capital outlay and major maintenance of \$24.4 million.

Exhibits

None – All information contained in the June 27, 2024 Meeting Slides, distributed along with the Board package.

Submitted By:



Jane Filarowicz, Senior Manager of Budget

Final Review:



Sherrelle Evans-Jones, Chief Financial Officer

Board of Directors Memo

June 27, 2024

AGENDA ITEM: Discuss and Consider Termination of the Member City Transit Oriented Development Study and the De-Obligation of Grant Funds to the Federal Transportation Administration (FTA) in the amount of \$83,823 for FTA Grant # TX 2021-0520-00, Pilot Program for Transit-Oriented Development Planning

Recommendation

Staff recommends the Board terminate the Member City Transit Oriented Development Study and De-Obligate Grant Funds to the Federal Transportation Administration (FTA) in the amount of \$83,823 for FTA Grant # TX 2021-0520-00, Pilot Program for Transit-Oriented Development Planning.

Background

DCTA was awarded a grant under the Federal Transportation Administration's Pilot Program for Transit-Oriented Development (TOD) Planning Grant Program in FY2019. This grant was awarded to conduct planning for TOD along a 25-mile segment of the existing CPKC (Canadian Pacific and Kansas City Southern) freight rail line. The task order for this project was approved by the DCTA Board of Directors on August 25, 2022, and the project began on December 15, 2022. The goals of this project were to perform the following:

- Create and share educational materials to explaining the concept of TOD
- Develop a TOD planning template
- Illustrate a vision for TOD around the CPKC rail line
- Develop an implementation framework for TOD in Denton County

The study developed goals and objectives for DCTA's approach to TOD, detailed existing conditions at the corridor-wide and station-area scales and developed illustrative TOD plans for the six conceptual stations along the CPKC rail corridor in Denton County. This planning study was conducted to demonstrate how TOD principles and best practices can be applied to specific locations in Denton County. This study also demonstrated how a planning process can be applied as a template that can be replicated into TOD station area plans on the A-train corridor.

The DCTA Board of Directors conducted a Strategic Work Session in January 2024 in which it validated its work plan for 2024, outlined a work plan for the 2025 – 2027 timeframe, and began to define strategic goals and objectives through 2035. Neither the development of an alternative rail corridor for commuter rail service nor transit-oriented development on the CPKC corridor are included as strategic goals within those planning horizons.

With this direction in mind, DCTA staff engaged in dialogue with Region 6 of the Federal Transit Administration to determine feasibility of terminating the project and returning the unused grant funds. Board approval of the recommended action enables DCTA staff to officially terminate the project with FTA and de-obligate remaining grant funding for the project.



Previous Board Action

None.

Identified Need

None.

Financial Impact

De-obligation of FTA grant funds will be required in the amount of \$83,823.

Exhibits

None.

Submitted By:



Paul A. Cristina, Chief Executive Officer



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Discuss Update on the Public Transportation Agency Safety Plan

Recommendation

None. This is a discussion item only.

Background

The purpose of this briefing is to provide the Board an update on our progress with our Safety Management system and risk registry.

Previous Board Action

None.

Identified Need

Provide the Board an update on the Agency's safety program.

Financial Impact

None.

Exhibits

None.

Submitted By:

A handwritten signature in blue ink, appearing to read "Steve Swanberg", is written over a horizontal line.

Steve Swanberg, Sr. Transit Safety and Security Manager



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Safety, Service, and Ridership Reports – May 2024

Recommendation

This item is for information only. No Board action is required.

Introduction

Attached Exhibits 1-7 provide an overview of total monthly safety, service, and ridership trends across all DCTA services for May 2024.

Monthly Report

The month of May has seen total ridership up approximately 3.2% year over year for the month of May. Bus and Rail are experiencing normal reductions in ridership aligning with the Summer season, although we are seeing healthy year-over-year increases of approximately 4% for Bus and 7% for Rail. GoZone saw a slight increase in ridership from April to May that aligns with the reduced UNT bus frequency for the Summer break timeline.

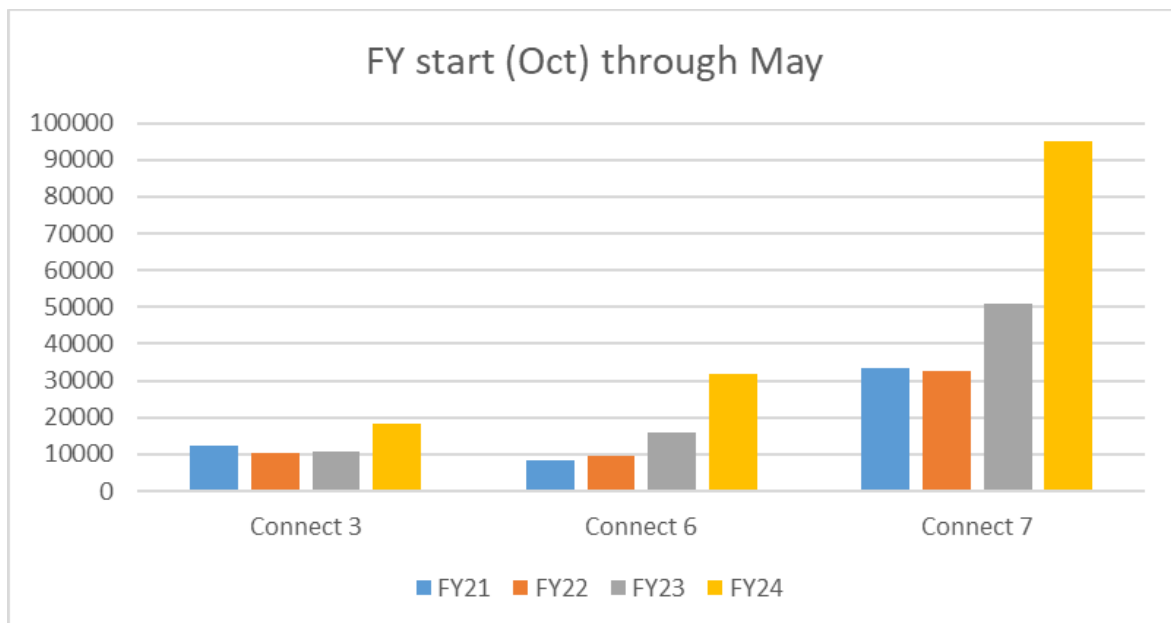
The three-month trend of passenger trips on major modes is presented in the following table.

Unlinked Passenger Trips Three-Month Trend						
	FY23	FY24				
	May	March	April	May	April-May % Change	May 2023- 2024 % Change
Bus*	79,338	165,594	212,481	82,141	-61.3%	3.5%
Rail	19,196	21,935	24,237	20,512	-15.4%	6.9%
GoZone	77,010	72,625	72,923	74,537	2.2%	-3.2%
Access	2,453	1,967	2,065	2,078	0.6%	-15.3%
Van Pool**	18,881	20,891	22,889	23,834	4.1%	26.2%
TOTAL	196,878	283,012	334,595	203,102	-39.3%	3.2%
* UNT, Connect, and Non-Connect Fixed Routes						
**Vanpool data lags by one month						
https://dcta1-my.sharepoint.com/personal/afadner_dcta_net/Documents/Documents/[FY19-FY24Compare_May 24_Testing_Copy.xlsx]Memo_Tables						

The following chart below presents a summary view of the overall ridership trend by mode from fiscal year start through May comparison for FY2021 to FY2024.

	Unlinked Passenger Trips - FY through May				FY23-FY24		
	2021	2022	2023	2024	% Change		
UNT	185,537	723,680	1,019,970	1,238,671	21.4%		
Connect	135,195	85,272	83,309	145,346	74.5%		
Non-Connect	2,926	9,454	3,007	1,681	-44.1%		
A-train	66,355	115,203	147,640	171,159	15.9%		
GoZone	-	344,559	564,326	580,798	2.9%		
Access	10,148	14,471	16,891	16,375	-3.1%		
Vanpool*	141,280	145,503	155,635	171,041	9.9%		
TOTAL	541,441	1,438,142	1,990,778	2,325,071	16.8%		
*Vanpool data lags by one month							
https://dcta1-my.sharepoint.com/personal/afadner_dcta_net/Documents/Documents/[FY19-FY24Compare_May 24_Testing_Copy.xlsx]Memo_Tables							

The following chart below presents a summary view of the overall Connect ridership trend by route from fiscal year start through May comparison for FY2021 to FY2024.



Identified Need

None.

Financial Impact

None.

Exhibits

Exhibit 1: Safety Performance – FY24 to Date

Exhibit 2: Service Performance – FY24 to Date

Exhibit 3: Ridership by Mode – April 2024

Exhibit 4: Connect Ridership Year-Over-Year by Month

Exhibit 5: A-train Ridership Year-Over-Year by Month

Exhibit 6: Fixed-Route Ridership – April 2024

Exhibit 7: UNT Ridership Year-Over-Year by Month

Final Review:



Maurice Bell, Chief Operating Officer

Final Review:



Austin Frith, Vice President
Planning and Development

Final Review:



Steve Swanberg, Senior Manager
Safety and Security

INFORMATIONAL REPORT 1 – SAFETY PERFORMANCE



FY 2024 FTA - Go-Zone Incident Frequency Rate (IFR)

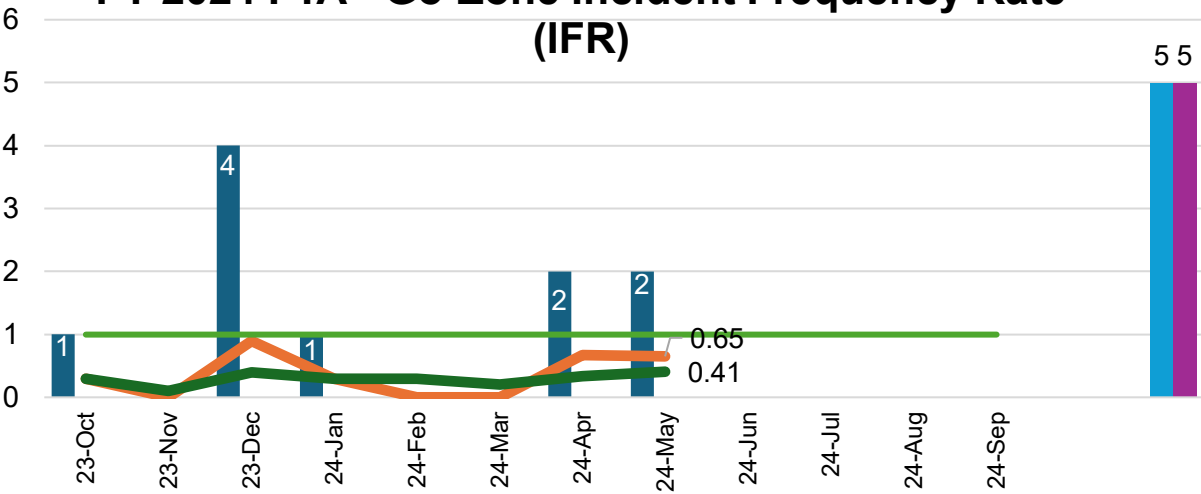
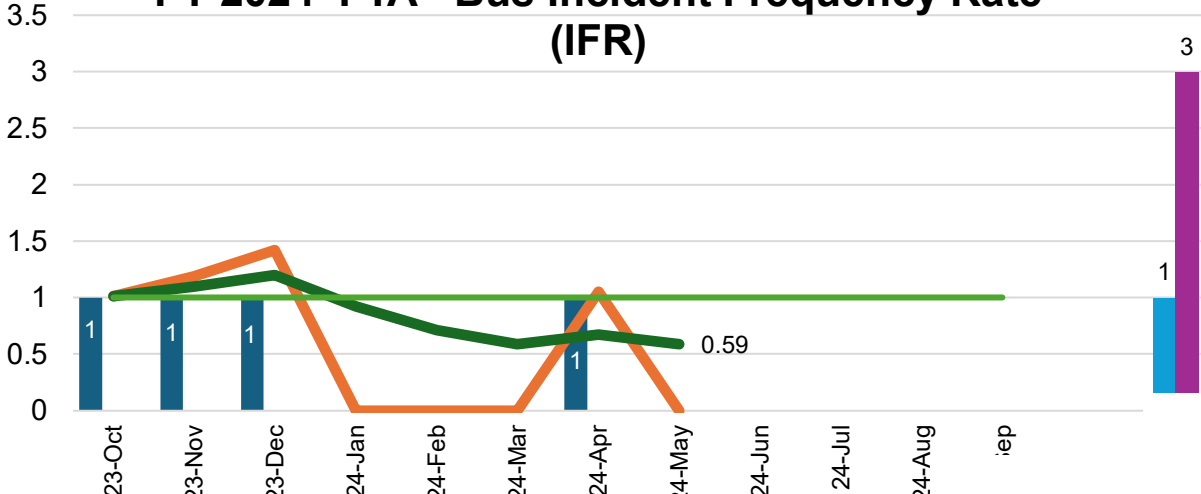


Exhibit 1

FY 2024 FTA - Bus Incident Frequency Rate (IFR)



2023- IFR .43

Go Zone Operations	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May
FTA Incidents	1	0	4	1	0	0	2	2
FTA Monthly IFR	0.3	0	0.9	0.3	0	0	0.67	0.65
FTA Yearly IFR	0.3	0.1	0.4	0.3	0.3	0.2	0.34	0.41

2023- IFR .84

Bus Operations	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May
FTA Incidents	1	1	1	0	0	0	1	0
FTA Monthly IFR	1.01	1.19	1.42	0	0	0	1.05	0
FTA Yearly IFR	1.01	1.1	1.2	0.92	0.71	0.59	0.67	0.59

FY 2024 FRA – Rio Grand Pacific Corp. Incident Frequency Rate (IFR)

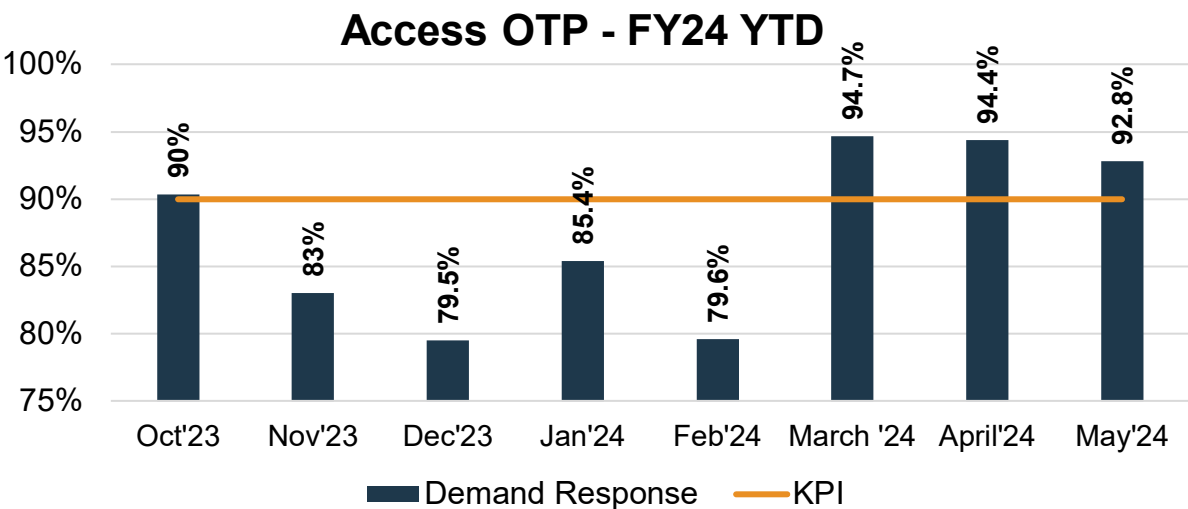
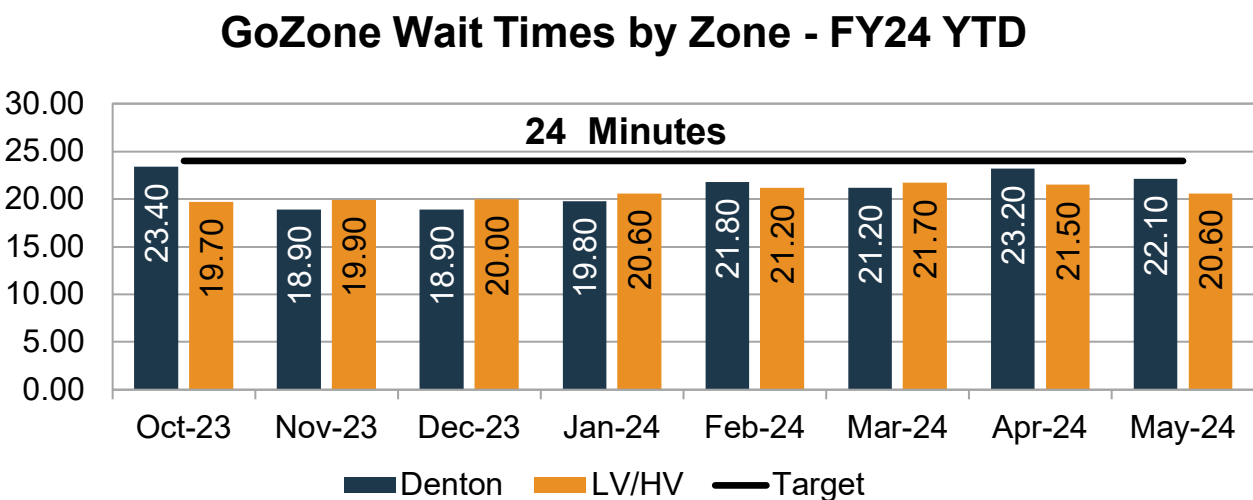
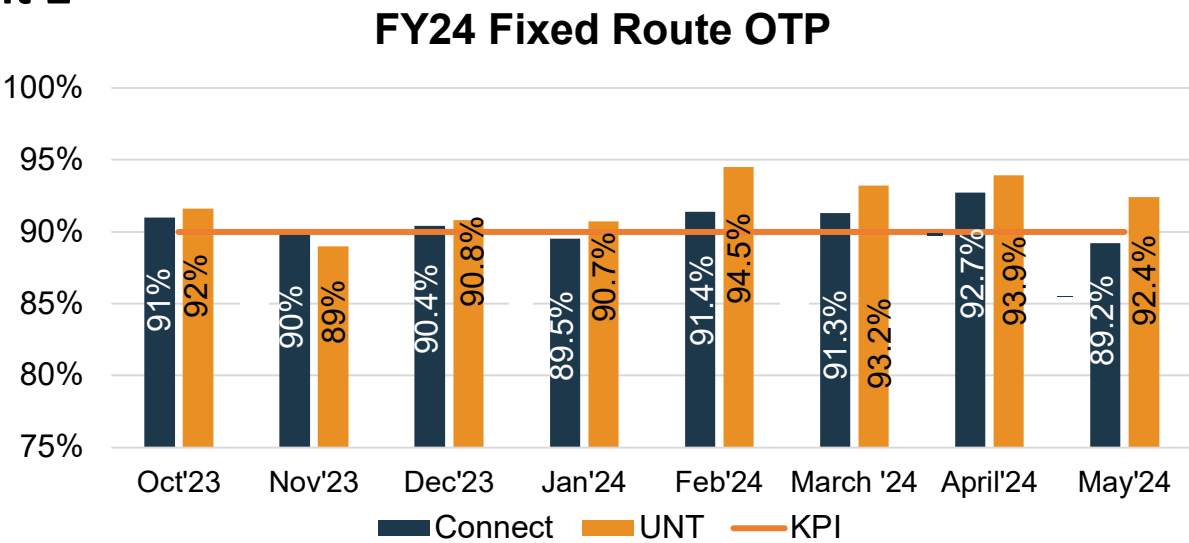
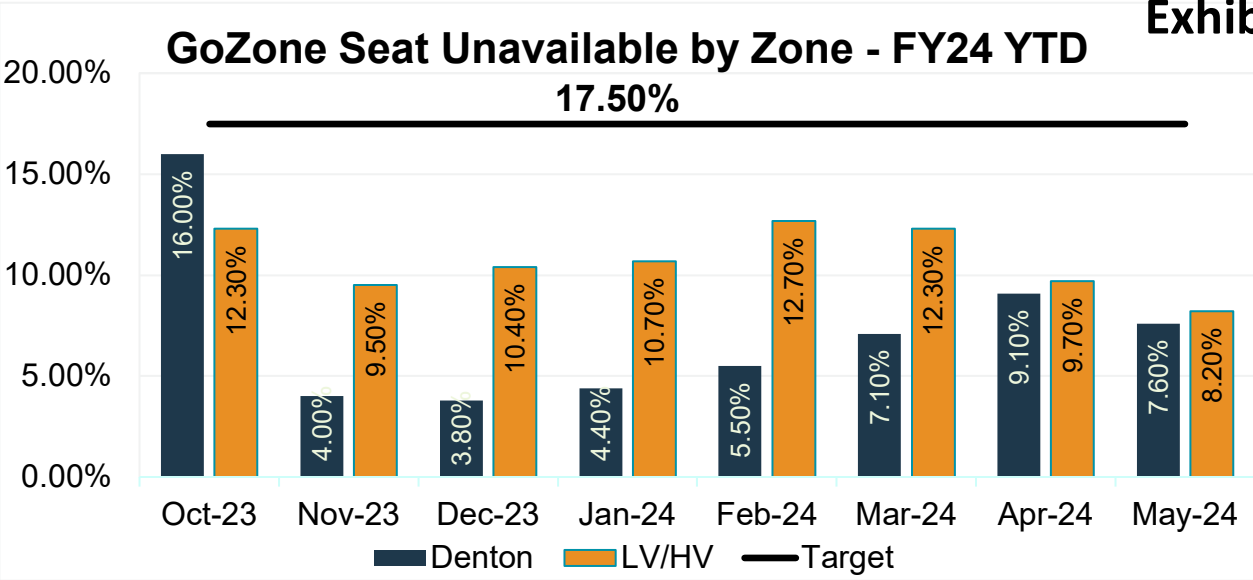
Rio Grande Pacific Operations	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May
FRA Incidents	0	1	0	0	0	0	1	0
FRA Monthly IFR	0	3.1	0	0	0	0	2.9	0
FRA Yearly IFR	0	1.5	1	0.76	0.61	0.5	0.86	0.85

FRA Rail Crossing Reportable	0	1	0	0	0	0	0	0
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INFORMATIONAL REPORT 1 – SERVICE PERFORMANCE



Exhibit 2



INFORMATIONAL REPORT 1 – EXHIBIT 3: RIDERSHIP



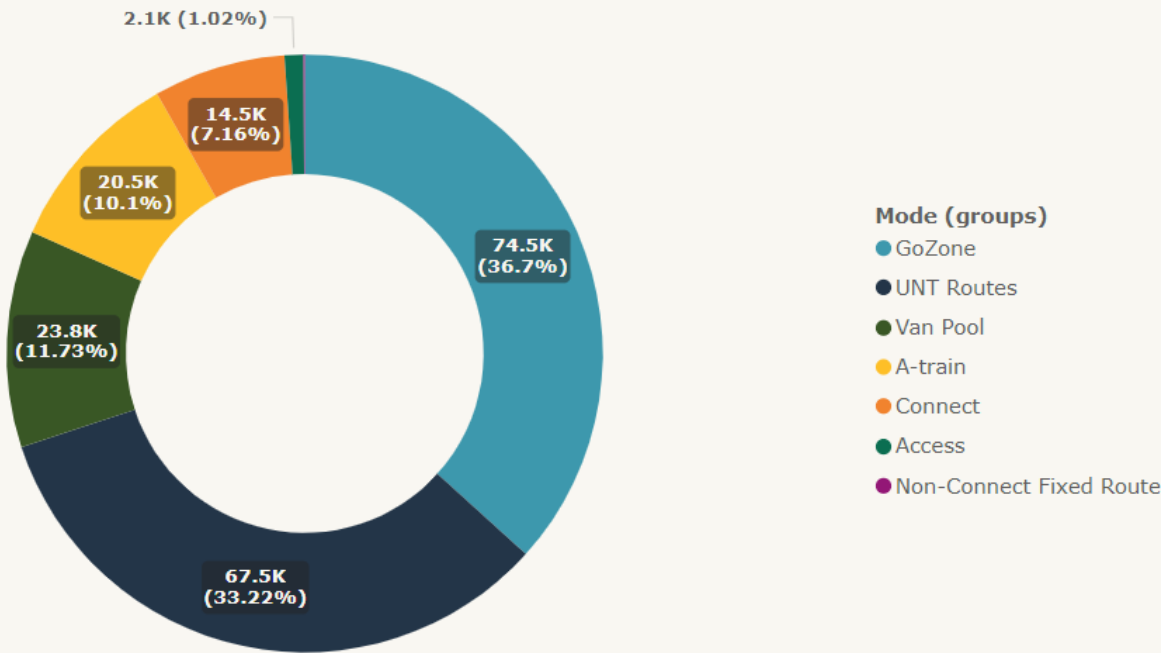
Total Ridership - May 2024

203.1K

Total Ridership FYTD

2.3M

Ridership by Travel Mode - May 2024



INFORMATIONAL REPORT 1 – EXHIBIT 4: CONNECT



Total Ridership - May 2024

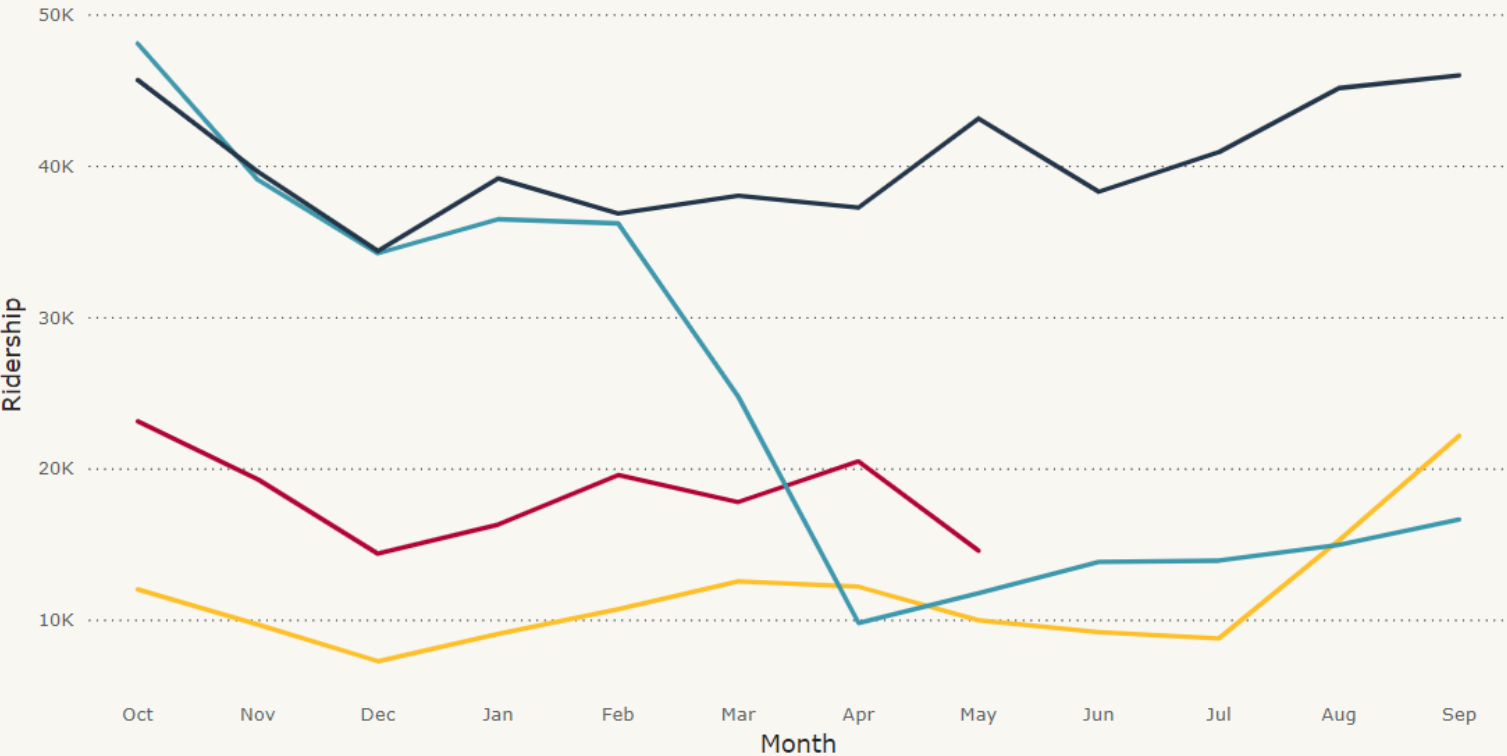
203.1K

Total Ridership FYTD

2.3M

Ridership by Month and Fiscal Year - Connect

Fiscal Year ● 2024 ● 2023 ● 2020 ● 2019



INFORMATIONAL REPORT 1 – EXHIBIT 5: A-TRAIN

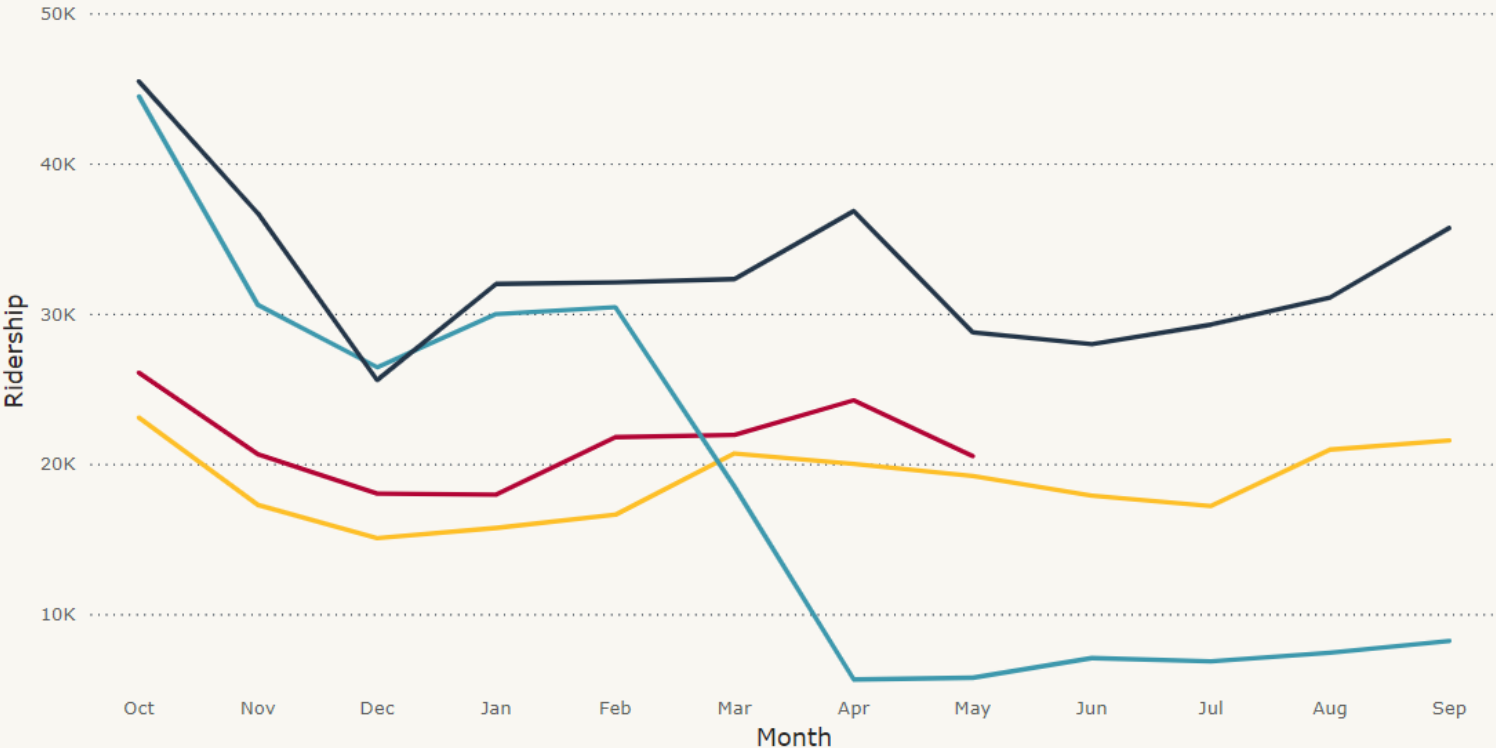


Total Ridership - May 2024
203.1K

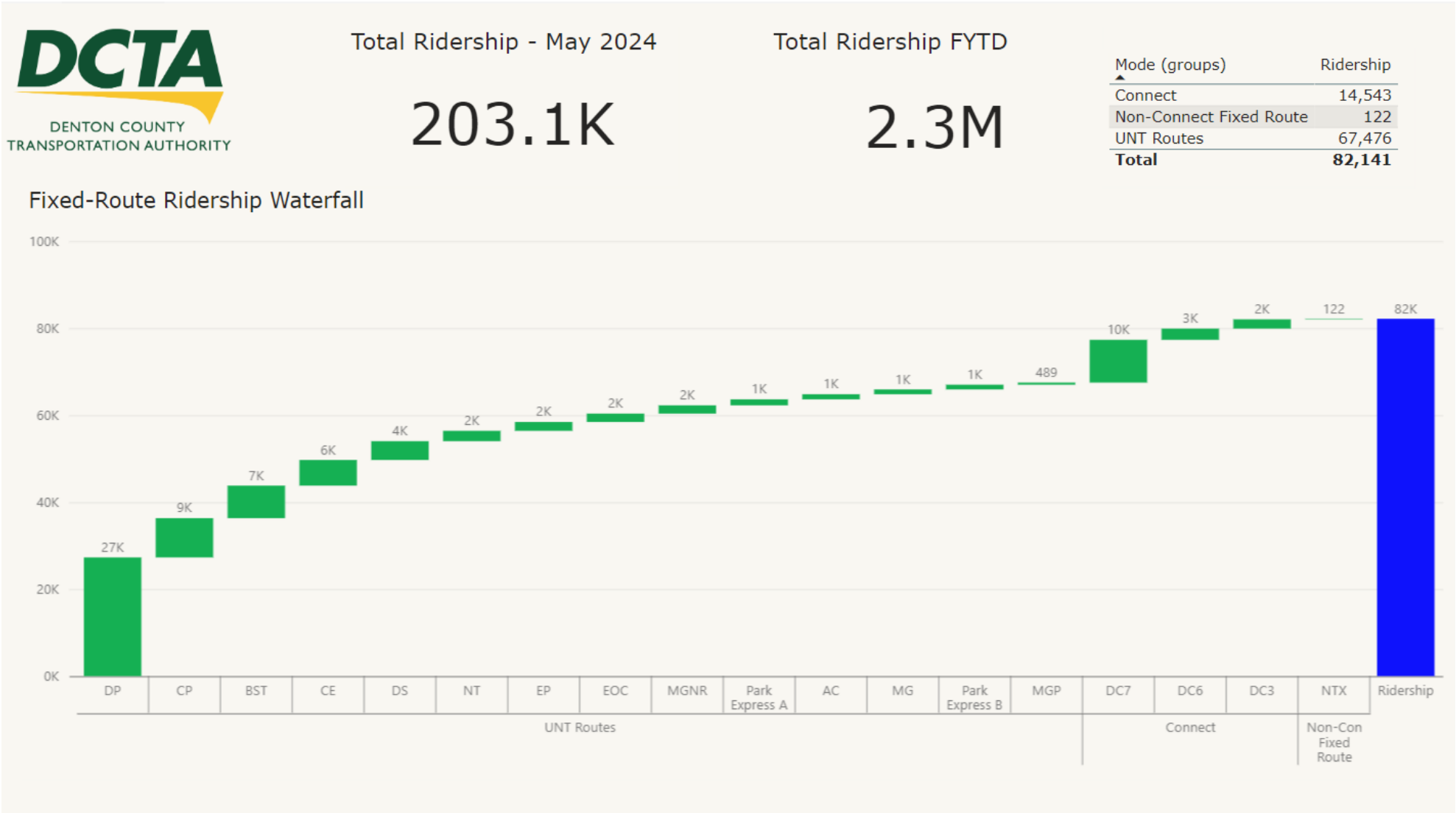
Total Ridership FYTD
2.3M

Ridership by Month and Fiscal Year - A-train

Fiscal Year ● 2024 ● 2023 ● 2020 ● 2019



INFORMATIONAL REPORT 1 – EXHIBIT 6: FIXED ROUTE



INFORMATIONAL REPORT 1 – EXHIBIT 7: UNT (ALL)



Total Ridership - May 2024

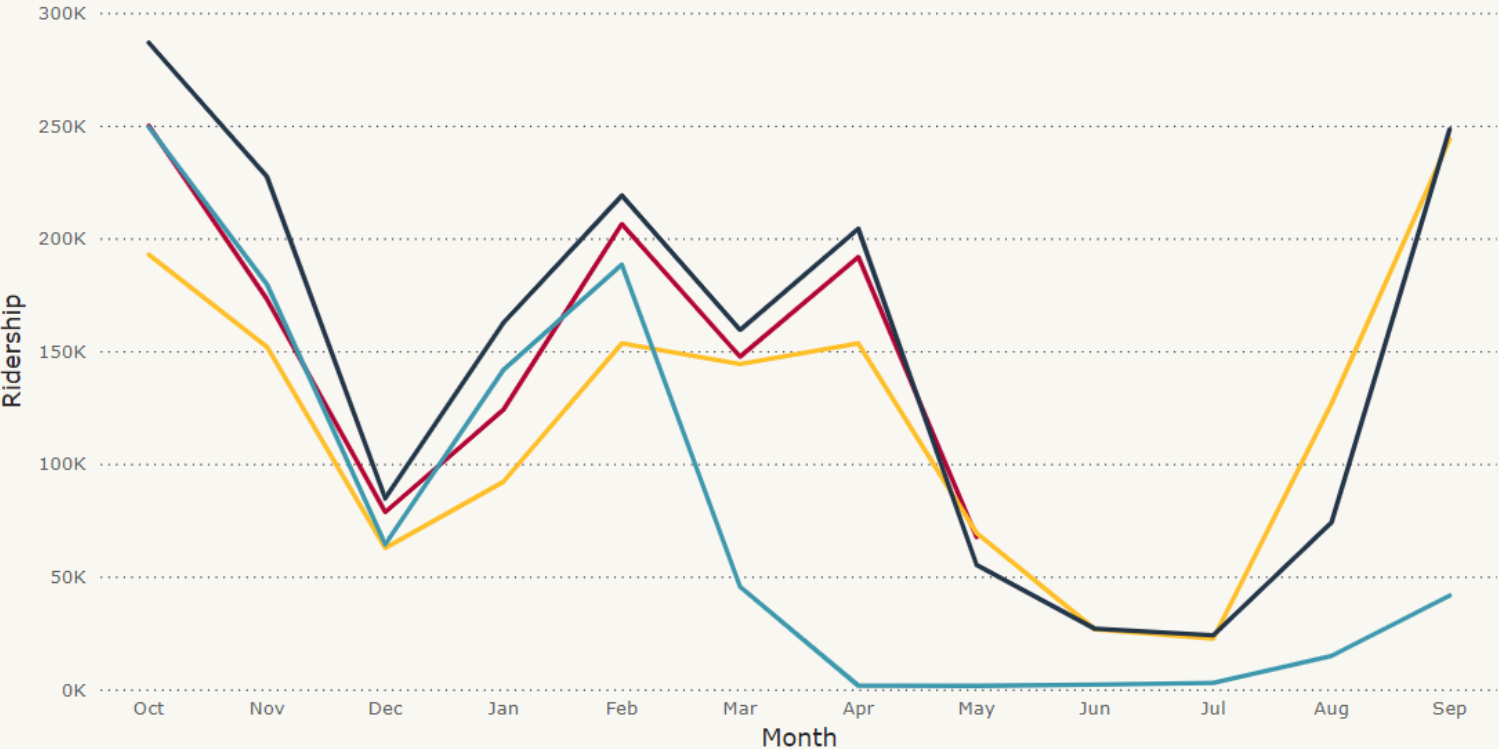
203.1K

Total Ridership FYTD

2.3M

Ridership by Month and Fiscal Year - UNT

Fiscal Year ● 2024 ● 2023 ● 2020 ● 2019



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Update on Contract with Texas Health Benefits (TXHB) for Medical, Dental and Vision Benefits beginning October 1, 2024

Recommendation

For information only. No action required.

Background

DCTA leverages its contract with Holmes Murphy & Associates to market employee benefits, when necessary. DCTA's benefit years align with the fiscal year, running from October to September, with the Open Enrollment period beginning in early August, prior to implementation in October.

A Request for Proposal (RFP) was released by Holmes Murphy & Associates on behalf of DCTA on May 22, 2024 to receive competitive bids for the following benefits effective October 1, 2024 through September 30, 2025:

- Medical and Prescription
- Dental
- Flexible Spending Account (FSA) and COBRA Administration
- Life and Additional Death & Dismemberment (AD&D)
- Short Term Disability
- Long Term disability

There will be a significant shift in the total number of employees on the DCTA plan that will cause the market to rerate any renewals provided and will negate current rate guarantees. Per contract language, carriers reserve rerating options for growth of more than 20%. In FY24 Holmes Murphy requested renewal rates from DCTA's current benefits provider for medical and prescription, dental, disability and vision coverage along with renewals which include the anticipated population that would join the DCTA plan. Additionally, Holmes Murphy has requested quotes from the market for all lines of coverage to ensure that rates provided by inforce carriers are in line with the market. All requests for quotes are based on the current DCTA plan designs.

DCTA experienced a rate increase of 16% from FY23 to FY24, and NTMC experienced a rate increase of 7.7% in the same period.

Final renewal numbers with the increase in employees will be provided during the July board meeting. Carriers do require mature claim data to quote plans, which resulted in the delayed timeline.

FY24 Medical/RX rates are set to expire on October 1, 2024. Carriers are required to provide renewal numbers no later than July 1, 2024. Holmes Murphy will work with DCTA and carriers to provide renewal estimates based on current claims experience and market trends. Holmes Murphy and DCTA will assess the renewal rates along with the additional quotes to determine if DCTA will renew with TXHB or move Medical/RX carriers. Preliminary information shows favorable renewal changes for TXHB; however, the population growth within DCTA may impact rates.



Existing FY24 contracts for dental, vision, life, and accidental death & dismemberment, as well as short-term and long-term disability, while under fee guarantees through September 30, 2026, are currently being market checked with the estimated growth. Options to renew under current plans or move to other carriers will be discussed at the July board meeting if needed.

Existing FY24 contracts for flexible spending accounts and COBRA administration remain under fee guarantees through September 30, 2026. These plans should see no increase in rates, even with the anticipated member growth increase. No action is needed for those coverages.

Previous Board Activity & Action

None.

Identified Need

Current DCTA insurance rates expire on October 1, 2024, and must be renewed or moved, based on renewal and marketing efforts.

Financial Impact

Insurance rates will be presented on consent calendar during the July Board meeting. However, the anticipated increase to the rates are estimated at no more than 16% for medical, disability and life and accidental death and dismemberment. Increase for dental and vision is estimated at 10%. These amounts are currently planned for in the proposed FY25 budget.

Note that the anticipated rate increase percentage is rate impact only. The actual increase in total cost will be based on final renewal numbers, marketing results and total DCTA employee growth and enrollment.

Exhibits

None.

Submitted By:

A handwritten signature in blue ink, appearing to read "Bronson", is written over a horizontal line.

Jackie Bronson, Director of Human Resources & Administration



Board of Directors Memo

June 27, 2024

AGENDA ITEM: Update and Consideration to Issue a Request for Proposal (RFP) for Federal Legislative Consulting

Recommendation

For information only. No action required.

Background

The current contract term for Federal Legislative Consultant, approved by the Board in August 2022, began on October 1, 2022, and expires on September 30, 2024, with the option to extend for three (3) additional one (1) year terms.

It has been two (2) years since staff conducted a Request For Proposal (RFP). Since that time, the legislative environment has also changed. Staff is considering a new RFP to market the services of a Federal Legislative Consultant.

Staff intends to bring a renewal recommendation or a new award recommendation on Consent Calendar no later than the August Board meeting and will provide any updates in the interim as needed.

Previous Board Activity & Action

On July 28, 2022, the Board approved the award and authorized the Interim Chief Executive Officer (CEO) to Award and Execute a contract with Capital Edge Advocacy as DCTA's federal legislative consultant. The initial term of the agreement was two (2) years with the option to extend for three (3) additional one (1) year terms. The initial term commenced on October 1, 2022, through and including September 30, 2024. If exercised, the three (3) additional one (1) year terms would extend the contract through September 30, 2027.

Identified Need

DCTA needs continued federal legislative consulting services to serve as its representation in Washington, D.C. before the United States Congress and appropriate federal agencies.

Financial Impact

Estimated cost of the extension periods if used would be \$252,000 for an additional three (3) years at a cost of \$84,000 per year. The cost for the service is currently incorporated within the proposed FY2025 Budget and will be included in future budgets as is if extended.

Exhibits

None.

Submitted By:

Jackie Bronson, Director of Human Resources & Administration