



Board of Directors Regular Meeting Minutes

November 30, 2023 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair TJ Gilmore presiding on Thursday, November 30, 2023 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair TJ Gilmore, City of Lewisville
Vice-Chair Cesar Molina, Denton County
Secretary Andy Eads, Denton County
Board Member Daniel Jaworski, City of Highland Village
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

Chair Gilmore called the meeting to order at 10:03am. All Board Members were present with the exception of Board Member Stevens.

INVOCATION

Vice-Chair Molina provided the invocation.

PLEDGE OF ALLEGIANCE

The Board recited pledges to the United States and Texas flags.

INTRODUCTIONS

Chair Gilmore introduced the newest Board of Directors Member, Mayor Daniel Jaworski from the City of Highland Village.



The following DCTA staff introductions were made:

Lakeisha Williams, Senior Manager of Accounting
Victoria Atkinson, Accounting Coordinator
Lisa Taylor, Director of Transportation

PUBLIC COMMENT

No public comment during this time.

CONSENT AGENDA

1. Consider Approval of North Texas Mobility Corporation's Benefit Renewal with United Healthcare for Medical, Dental and Vision Benefits for NTMC Employees for Coverage effective January 1, 2024 through December 31, 2024 and Accept Continuation of Coverage for Life and Disability with Mutual of Omaha
2. Consider Approval of First Amended and Restated Chief Executive Officer (CEO) Employment Agreement
3. Consider Approval of September 2023 Monthly Financial Statement
4. Consider Approval of Regular Meeting Minutes dated October 26, 2023

Motion by Secretary Eads with a second by Vice-Chair Molina to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. Discuss Update on the A-train Enhancement Program

Austin Frith, Vice President, Planning and Development gave the presentation highlighting the following:

- Program Vision and Objectives
- Current Status from August Board Briefing
 - 15-minute & 30-minute Headway Projects
 - Downtown Carrollton & Corinth Station Scenario Comparison
- Recommendations to Spend Design Funds
- A-train Corridor Design Complexities
 - DDTC Extension
 - South Corinth Siding
 - Highland Village/Lake Lewisville Extension
 - Downtown Carrollton
- DGNO Freight Customer Considerations
- Next Steps to Consider

Board discussion on how we speed up headways and if adding Corinth will slow this down if the plan is to build to 15-minute headways. Also discussed the need to address whether or not RTC will still help with improvements. The board appreciates the list and is hopeful that we can make the Corinth station work. It was noted that the City of Corinth discussions look promising.

2. Discuss Update on Connect Bus Stop Study

Austin Frith, Vice President, Planning and Development gave the presentation highlighting the following:

- Bus Stop Study – Process
- Bus Stop Study - Data
- Potential Capture Analysis
 - March 2023 GoZone
 - New or Relocated Connect Stops
- Future Connect Stop Network
- Three-Year Plan Prioritization
- Recommended Bus Stop Hierarchy
 - Amenities
- UNT Interface Connections
- Lewisville Bus Stop Assessment
 - Recommendations and Next Steps
 - Connection Stops
- Next Steps to Consider

Board discussion regarding where and why stops will be removed and whether ridership and boardings were the only factors that went into the prioritization. It was noted that cost considerations were also a factor. Board discussed that more usage from TWU is needed to justify investment there.

3. Discuss Update on Public Transportation Agency Safety Plan

Steve Swanberg, Senior Manager, Transit Safety and Security gave the presentation highlighting the following:

- What is the Safety Program?
- Why do we need a Safety Program?
- Safety Program Direction
- DCTA Comprehensive Safety Management System
- Risk Assessment & Mitigation
 - Risk Register
 - Ground Level Details
 - Future Projects
- Partnerships
 - City of Denton S.W.A.T



- Denton County Emergency Management & The National Weather Service
- Monitoring & Measuring

4. Discuss Update on January Board Strategic Planning Work Session, FY 2024 Work Plan, and Agency Goals and Objectives

Paul Cristina, Chief Executive Officer gave the presentation highlighting the following:

- Work Session Agenda
- FY24 DCTA Goals and Objectives
- 2024 Leadership Team Project Work Plan

Board recommended discussions regarding what constitutes successful Transit Oriented Development and ridership goals.

5. Discuss Local and Regional Updates and Legislative Issues

Board Chair Gilmore stressed the importance of reviewing the Regional Transit 2.0 Initiative to be sure we are aligned.

INFORMATIONAL REPORTS

1. Safety, Service, and Ridership Reports for FY 2023
2. Update on Regional Transit 2.0 Initiative and Request for Proposals by the North Central Texas Council of Governments (NCTCOG)
3. Proposed 2024 Denton County Transportation Authority (DCTA) and North Texas Mobility Corporation (NTMC) Board Meeting Date Calendar

No Board action required for Informational Reports.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

None at this time.

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Public Art at Serve Lewisville-Thursday, November 30, 2023
- Old Town Lewisville Tree Lighting-Friday, December 1, 2023
- Old Town Lewisville Parade-Saturday December 2, 2023
- Denton Holiday Lighting-Saturday, December 2, 2023
- Highland Village-Red Kettle Campaign-Saturday, December 2, 2023



- Highland Village–Christmas at the Ranch–Saturday, December 9, 2023

CONVENE EXECUTIVE SESSION
No items scheduled for this agenda.

ADJOURN
The Board adjourned at 11:26am.



TJ Gilmore, Board Chair



Andy Eads, Board Secretary