



Board of Directors Regular Meeting Minutes

September 28, 2023 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair Cesar Molina presiding on Thursday, September 28, 2023 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair Cesar Molina, Denton County
Vice-Chair TJ Gilmore, City of Lewisville
Secretary Dianne Costa, City of Highland Village
Board Member Andy Eads, Denton County
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Tom Winterburn, City of Corinth
Board Member Dennie Franklin, City of Frisco
Board Member Mark Miller, City of Flower Mound
Board Member Jeremie Maurina, City of The Colony

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

CALL TO ORDER

Chair Molina called the meeting to order at 10:02am. All Board Members were present with the exception of Board Member Winterburn. Board Member Maguire arrived at 10:06am.

INVOCATION

Board Member Smith provided the invocation.

PLEDGE OF ALLEGIANCE

The Board of Directors recited the pledges to the United States and Texas flags.

INTRODUCTIONS

Chair Molina indicated that Alternate Board Member Paul Stevens was filling in for Secretary Dianne Costa.



The following DCTA staff introductions were made:

Briana Ferguson, Marketing and Business Development Specialist
Trevon McWilliams, Marketing Specialist
Dawn Jones, Senior Administrative Assistant
Kevin Thompson, Senior Manager of Mobility Services
Steve Swanberg, Director of Safety and Security
Austin Frith, VP of Planning and Development

PUBLIC COMMENT

Kristine Bray

CONSENT AGENDA

1. Consider Approval of an extension of the eleventh Amendment of the Agreement for Mobility Services with River North Transit LLC ("Via"), not to exceed the amount of \$10,458,428.45.
2. Consider Approval of July 2023 Monthly Financials
3. Consider Approval of Regular Meeting Minutes dated August 24, 2023 and Amended Regular Meeting Minutes dated July 27, 2023

Motion by Board Member Eads with a second by Vice-Chair Gilmore to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. Consider Fiscal Year (FY) 2024 Election of Board Officers

Nomination by Chair Molina to elect Vice-Chair Gilmore to the position of Chair. Nomination seconded by Board Member Eads. Motion passes 5-0.

Nomination by Chair-Elect Gilmore with a second by Board Member Eads to elect Cesar Molina as Vice-Chair. Motion passes 5-0.

Nomination by Chair-Elect Gilmore with a second by Vice-Chair Elect Molina to elect Board Member Andy Eads as Secretary. Motion passes 5-0.

The following are the newly elected DCTA Board Officers:

TJ Gilmore – Chair
Cesar Molina, Vice-Chair
Andy Eads, Secretary

2. Discuss Update on DCTA Contracted Mobility Services: Frisco Paratransit, Coppell Workforce Mobility, and Alliance Lyft Program



Note: For Regular Agenda Items 2-8, one (1) presentation was made, and each item was voted separately.

Chief Operating Officer (COO) Maurice Bell presented highlighting the following:

- Multiple Agreements and Task Orders Enable the Contracted Mobility Services Program
- Frisco FY23 Service Profile
 - Frisco Monthly Ridership FY16-FY23 YTD
 - Frisco Registered and Active Passengers
 - Service Observations
 - FY23 YTD Frisco Trips by Purpose
 - Top 10 Origins and Destinations (including outside of Frisco)
 - Top 10 Origins and Destinations (reflecting 3,651 of all Frisco trips)
- Trip Request Profile (per day, per hour per day, percentage of trip miles)
- Trip Request By Day and By Mobility (ambulatory, wheelchair, oversized wheelchair, walker/cane/rollator, power wheelchair/scooter)
- Frisco FY23 Service Demand Profile (Trip Denied, Regular Cancel, Late Cancel, No-Show)
- Innovation Enables Potential Alternative Service Models (Billed by Trips, Billed by Service Hour)
- Coppell First/Last Mile Lyft On-Demand Service – DCTA contracted with Coppell in October 2019 to provide first and last mile transportation to employees who work within city limits of Coppell.
- Trinity Metro's Alliance ZipZone Lyft Service – DCTA provides Trinity Metro with first/last mile, on-demand services in Alliance, Texas solely by DCTA's utilization of the existing contract with Lyft and began in June of 2019.

Board discussion regarding the goal and vision of the Board, opportunities to assume services in Collin County, more revenue, and more services in Denton County.

- 3. Consider Approval of a First Amended and Restated Interlocal Agreement (ILA) with the City of Frisco for Transit Services for an amount not to exceed \$400,000 for a period of one (1) year beginning on October 1, 2023, and continuing through September 30, 2024 and authorize the Chief Executive Officer (CEO) to Execute Such Agreement**

Motion by Secretary-Elect Eads with a second by Chair-Elect Gilmore to approve as presented. Motion passes 5-0.

- 4. Consider Approval of Extension of Contract 17-03 and Contract 17-27 with Irving Holdings, Inc and Task Order #4.4 with Irving Holdings for Frisco Transportation Services in the amount of \$72,000 for a period of one (1) year beginning on October 1, 2023 and continuing through September 30, 2024.**

Motion by Board Member Maguire with a second by Chair-Elect Gilmore to approve as presented. Motion passes 5-0.

- 5. Consider Approval of a Fourth Amended and Restated Interlocal Agreement (ILA) with the City of Coppell for Mobility Services in an amount not to exceed \$50,000 for a period of one (1) year beginning on October 1, 2023 and continuing through September 30, 2024 and Authorize the Chief Executive Officer (CEO) to Execute Such Agreement**

Motion by Board Member Maguire with a second by Chair-Elect Gilmore to approve as presented. Motion passes 5-0.

- 6. Consider Approval of the Extension of Master Agreement 17-03 for On-Demand Rideshare Services with Lyft beginning October 1, 2023 through September 30, 2024 and Task Order #17 with Lyft for Coppell Lyft Services in an amount not to exceed \$28,125**

Motion by Board Member Maguire with a second by Chair-Elect Gilmore to approve as presented. Motion passes 5-0.

- 7. Consider Approval of an Amendment to the Interlocal Agreement (ILA) with Trinity Metro for Alliance Lyft Service in an amount not to exceed \$570,000 for a period of one (1) year beginning on October 1, 2023 and continuing through September 30, 2024 and Authorize the Chief Executive Officer (CEO) to Execute Such Agreement**

Motion by Board Member Maguire with a second by Chair-Elect Gilmore to approve as presented.

- 8. Consider Approval of Task Order #15 with Lyft beginning October 1, 2023 through September 30, 2024 for Alliance ZipZone Services in an Amount not to exceed \$475,000**

Motion by Board Member Maguire with a second by Chair-Elect Gilmore to approve as presented. Motion passes 5-0.

- 9. Discuss and Consider November 2023 and December 2023 Board Meeting Dates**

It was the consensus of the Board to hold the combined November 2023 and December 2023 Board Meeting on November 30, 2023.

- 10. Discuss Local and Regional Updates and Legislative Issues**

- Regional Transportation Council: Proposed Transit Study Discussion
- Transportation Directors Meeting: Topic included - Membership, Transit Oriented Development Cohesion Fare Structures, Budget Understanding
- Transit Coalition of North Texas (TCNT) Annual Luncheon



INFORMATIONAL REPORTS

1. **August 2023 Safety, Service, and Ridership Reports**
2. **Denton County Sheriff's Office Interlocal Agreement for Law Enforcement Services**
3. **Update on Intermediate Service Plan and Denton GoZone Data Within Connect Network**
4. **Update on the January 2024 Strategic Planning Session**

No Board action required.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Next Regular Board Meeting Date: October 26, 2023

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- DCTA State Fair Perks
- Denton Arts and Jazz Festival – October 6-8, 2023
- Highland Village – Music in the Park – October 7, 14, 21, 2023
- Lewisville Western Days – September 29, 2023
- Christian Community Action (CCA) 50th Anniversary Hopeful Hearts 5K/1 mile Stampede – September 30, 2023

The Board expressed condolences to the family of former Lewisville Mayor John Dillard II who passed away on September 20, 2023.

CONVENE EXECUTIVE SESSION

Pursuant to Texas Government Code Section 551.072, Real Property, the Board of Directors will convene into Closed Executive Session to discuss real property located at 655 East Main Street, Lewisville, Texas 75057

Action as a result of Executive Session.

The Board convened into Closed Executive Session at 10:55am.

RECONVENE OPEN SESSION

The Board reconvened into Open Session at 11:07am. Motion by Secretary-Elect Eads with a second by Chair-Elect Gilmore to extend the Second Amendment to the Post Closing Lease. Motion passes 5-0.



ADJOURN

Vice Chair-Elect Molina adjourned the meeting at 11:08am.

A handwritten signature in black ink, appearing to read "Andy Eads", written over a horizontal line.

Andy Eads, Secretary-Elect

A handwritten signature in black ink, appearing to read "Cesar Molina", written over a horizontal line.

Cesar Molina, Vice Chair-Elect