



## **Board of Directors Regular Meeting Minutes**

### **August 24, 2023 | 10:00 a.m.**

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair Cesar Molina presiding on Thursday, August 24, 2023 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

#### **Voting Members**

Chair Cesar Molina, Denton County  
Vice-Chair TJ Gilmore, City of Lewisville  
Secretary Dianne Costa, City of Highland Village  
Board Member Andy Eads, Denton County  
Board Member Alison Maguire, City of Denton

#### **Alternates**

Board Member Jody Gonzalez, Denton County  
Board Member Kristin Green, City of Lewisville  
Board Member Pat Smith, City of Denton  
Board Member Paul Stevens, City of Highland Village

#### **Non-Voting Members**

Board Member Tom Winterburn, City of Corinth  
Board Member Dennie Franklin, City of Frisco  
Board Member Mark Miller, City of Flower Mound  
Board Member Jeremie Maurina, City of The Colony

#### **Legal Counsel**

Joe Gorfida, Nichols Jackson

#### **DCTA CEO**

Paul A. Cristina

#### **CALL TO ORDER**

Chair Molina called the meeting to order at 10:00a.m. All Board Members were present except for Board Members Maurina and Winterburn. The Board recessed/reconvened at the following times:

Recess: 10:59am  
Reconvened: 11:08am  
Recess: 11:54am  
Reconvened: 12:30pm

#### **INVOCATION**

Board Member Smith provided the invocation.



## PLEDGE OF ALLEGIANCE

The Board recited the pledges to the United States and Texas flags.

## INTRODUCTIONS

No introductions during this time.

## PUBLIC COMMENT

The following individuals addressed the Board during this time:

Liam Guame-Wakefield  
Kristine Bray

## CONSENT AGENDA

### **1. Consider Approval of Regular Meeting Minutes dated July 27, 2023**

***Motion by Secretary Costa with a second by Vice-Chair Gilmore to approve the Consent Agenda as presented. Motion passes 5-0.***

## REGULAR AGENDA

### **1. Conduct a Public Hearing and Consider Approval of a Resolution to Adopt the Proposed Denton County Transportation Authority (DCTA) Fiscal Year (FY) 2024 Operating and Capital Budget, Long-Range Financial Plan, and Budget Contingency Plan beginning October 1, 2023 and ending September 30, 2024**

Chair Molina opened the Public Hearing at 10:09am. The following individual wished to address the Board during this period: Kristine Bray. The Public Hearing was closed at 10:11am. It was noted that the notice of Public Hearing was published in the Denton Record Chronicle August 9-10, 2023.

Chief Financial Officer Sherrelle Evans-Jones and Senior Manager of Budget Jane Filarowicz presented highlighting the following:

- Budget Summary
- Change in Net Position – DCTA (Net Depreciation)
- Statement of Revenue and Expenditures FY 2024
- FY24 DCTA Organizational Structure
- FY24 NTMC Organizational Structure
- Expanded Level Project (ELP) Summary
- Capital Budget Summary
- Four-Year Outlook, Revenue vs. Expenses
- Long-Range Financial Plan





CFO Evans-Jones thanked the DCTA staff, Leadership, Board of Directors and the public for their comments, suggestions and support during the budget process.

The Board congratulated DCTA staff on the education and transparency shown to the Board and public during the budget process.

***Motion by Board Member Eads with a second by Secretary Costa to approve Resolution R23-07 to adopt the Denton County Transportation Authority (DCTA) Fiscal Year 2024 Operating and Capital Budget, Long-Range Financial Plan and Budget Contingency Plan beginning October 1, 2023, and ending September 30, 2024. Motion passes 5-0.***

## **2. Discuss State Legislative Debrief and Interim Legislative Approach**

Drew Campbell and Brandi Bird from Capital Edge and Bird Advocacy provided a Legislative Update highlighting the following:

- DCTA Legislative Day – March 20, 2023  
Meetings with Senators Springer and Parker as well as Representatives Stucky, Hayes, Thimesch, Bumgarner and Patterson
- 2023 Legislative Debrief – Discussed bills that had a negative impact to DCTA, bills that positively impact funding, and bills that impact peer agencies
- Interim Efforts – Special Sessions, Strategic Planning Discussions, Outreach with Key Legislators in 2024, Meetings with Senate and House Transportation Committee Chairs (and those from DFW), Finalize 2025 Legislative Agenda

The Board thanked Mr. Campbell and Ms. Bird for their efforts representing DCTA.

***No Board action require at this time.***

## **3. Discuss Chief Financial Officer Update and Consider Approval of Monthly Financial Statements for June 2023 and Quarterly Reports for Quarter 3 – Fiscal Year 2023**

Chief Financial Officer Evans-Jones and Senior Manager of Grants Huff presented highlighting the following:

- Financial Statement – June 30, 2023 (Revenues and Other Income)
- Financial Statement – June 30, 2023 (Operating Expenses)
- Financial Statement – June 30, 2023 (Non-Operating Expenses/Expenses & Transfers)
- FY 2023 Q3 – April 1, 2023 – June 30, 2023 (Grant Activity)
- Status of Invested Assets
- ERP Timeline/Approach

***Motion by Board Member Eads with a second by Board Member Maguire to approve the Monthly Financial Statements for June 2023 and Quarterly Reports for Quarter 3, Fiscal Year 2023. Motion passes 5-0.***

#### **4. Discuss Update on A-train Enhancement Study**

CEO Cristina provided an update to the Board highlighting the following:

- Define Capital Program Requirements (per objective)
- February 2023 – Scenario Comparison: 15-, 20- and 30-minute headways)
- Corinth Station
  - Option 1: 30-minute Headways (Downtown Carrollton with Corinth Station – No meet/pass doubletrack required)
  - Option 2: 20-minute Headways (Downtown Carrollton with Corinth Station – Meet/pass doubletrack is required)
  - Option 3: 15-minute Headways (Downtown Carrollton with Corinth Station – No meet/pass doubletrack required)
- Operating Headway Considerations: Schedule Alignment, Run Time and Operating Costs for 15-, 20- and 30-minute headways
- Corinth Station Alternatives (Single Side Platform, Two-Sided Platform and Center Platform)
- Track Improvements Key
- Scenario Comparison: Downtown Carrollton Extension with Corinth Station) – Options 1-3
- 30-Minute Headway Pattern with Corinth Station & Downtown Carrollton Station
- 30-Minute Headway with Corinth Station & Downtown Carrollton Opinion of Capital Costs (Single Platform at Corinth)
- 15-Minute Headway Pattern with Corinth Station and Downtown Carrollton Extension
- 15-Minute Headway with Corinth and Downtown Carrollton Opinion of Capital Costs (Side Platform at Corinth)
- 30-Minute Headway to 15-Minute Headway Incremental Projects with Corinth and Downtown Carrollton
- Developing the Program – Cost/Funding Matrix (DART/FRA/Plano dialogue and decision-making on Silver Line heavy maintenance location may impact funding participation and railroad operations)
- A-train Service Hour Extension and Joint Rail Operations Considerations
- A-train Service Hour Expansion and Joint Rail Operations Considerations
- Next Steps
  - Board direction on preferred options and next steps
  - Remain engaged: DART, FRA, Plano



- Continue conversations: Carrollton – Quiet Zone and street priorities
- Begin interest conversations with Carrollton
- Engineering and cost estimate refinement
- National Environmental Protection Act (NEPA) process consideration and due diligence
- Begin DART dialogue on A-train corridor lease renewal and expansion
- Evaluate joint operations and extended A-train service hours with DART and DGNO Railroad
- Remain engaged with DART Silver Line planning, engineering and construction
- Evaluate federal and RTC funding streams

Board discussion regarding capital costs without Corinth station and clarification of extended hours, increase in long term ridership, and considerations of State partnerships and funding. It was the consensus of the Board to proceed with 15-minute headways.

***No Board action required at this time.***

## **5. Discuss Update on Marketing and Communications Plan**

David Magana, Director of Marketing and Communications, presented to the Board highlighting the following:

- Strategic Thinking, Planning and Execution
- DCTA Brand
- Social Media and Communications
- Recruitment Update

The Board commended the Marketing and Communications team for their efforts in creating a more simplified look/brand for DCTA.

***No Board action required at this time.***

## **6. Discuss Fiscal Year (FY) 2024 GoZone Contract Renewal and Fiscal Year (FY) 2023 Performance**

Maurice Bell, Chief Operating Officer, presented to the Board highlighting the following:

- GoZone: Served almost 50K riders on 1.3 million rides
- Denton Ridership (remains strong – peaked at 55k in May)
- Lewisville Ridership (shown growth since full-city expansion)
- Lewisville Ridership – FY 19 vs FY 23 GoZone
- Highland Village Ridership (more than doubled in FY 23)



- GoZone Service Performance By Month (seat unavailability and wait time)
- GoZone FY 23 Safety Performance By Month (FTS Safety Incident/100k miles)
- GoZone Safety Improvements (vehicle upgrades, driver enhancements, process enhancements)
- GoZone Service Milestones and Improvements
- GoZone Year 3 Contract: Total - \$10,458,428.45

COO Bell thanked Javier Trilla, President of Innovation and Information Technology, for his support in the initial launching of GoZone.

***No Board action required at this time.***

#### **7. Discuss Local and Regional Updates and Legislative Issues**

- Introductory meeting with Congressman Burgess Office staff attended by Chair Molina and CEO Cristina.
- RTC Meeting: August 10, 2023  
Discussions: Ridership, Changing Mobility, Innovative Projects, Unified Transportation Program, 202 Census Bureau, Intermodal Transportation hubs for colleges and universities, Metropolitan Plan Policy, and High-Speed Rail Service
- DART Board approved Collin County Rides Program – DCTA to begin services February 1, 2024.
- DCTA Board Appointments – Appointment letters were mailed to each respective entity whose DCTA Board Member appointments were expiring in November.

#### **INFORMATIONAL REPORTS**

1. July 2023 Safety, Service and Ridership Reports
2. Update on Intermediate Service Plan and Denton GoZone Data Within Connect Network
3. Denton County Transportation Authority Board of Directors Terms and Officer Elections
4. Update on Fare Policy Development
5. Update on Proposed January 2024 Board Strategic Planning Session

***No Board action required at this time.***

#### **FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS**

The next Regular Board Meeting is scheduled for September 28, 2023.

#### **REPORT ON ITEMS OF COMMUNITY INTEREST**

None at this time.



## CONVENE EXECUTIVE SESSION

**Pursuant to Texas Government Code Section 551.074, Personnel Matters, the Board of Directors will convene into Closed Executive Session to Deliberate the Duties and Performance of the Chief Executive Officer (Fiscal Year 2023 Performance Evaluation)**

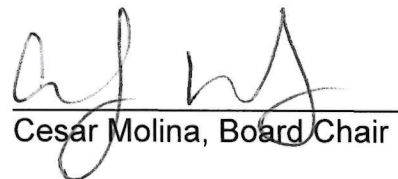
The Board convened into Closed Executive Session at 1:07pm.

## RECONVENE OPEN SESSION

The Board reconvened into Open Session at 1:53pm with no action taken.

## ADJOURN

Chair Molina adjourned the meeting at 1:54pm.



Cesar Molina, Board Chair



Dianne Costa, Board Secretary