



Board of Directors Regular Meeting December 1, 2022 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair Cesar Molina presiding on Thursday, December 1, 2022 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair Cesar Molina, Denton County
Vice-Chair TJ Gilmore, City of Lewisville
Secretary Dianne Costa, City of Highland Village
Board Member Andy Eads, Denton County
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Tom Winterburn, City of Corinth
Board Member Dennie Franklin, City of Frisco
Board Member Connie White, Small Cities
Board Member Mark Miller, City of Flower Mound
Board Member Jeremie Maurina, City of The Colony

Legal Counsel

Joe Gorfida, NJDHS

DCTA CEO

Paul A. Cristina

CALL TO ORDER

Chair Molina called the meeting to order at 10am. All Board Members were present except for Board Members Gonzalez, Smith, Miller and White.

INVOCATION

Secretary Costa provided the invocation.

PLEDGE OF ALLEGIANCE

The Board of Directors recited the pledge of allegiance to the United States and Texas flags.



INTRODUCTIONS

CEO Paul Cristina introduced two new DCTA employees:
David Magana – Director of Marketing and Communications
Bracey Goodwin – Director of Safety

PUBLIC COMMENT

The following individuals addressed the Board of Directors during this time:

Eva Grecco
Kristine Bray

CONSENT AGENDA

- 1. Consider Approval of an Amended Interlocal Agreement with Trinity Metro and Task Order Extension with Lyft for Alliance Services**
(packet pages 6-15)
Action Item
Backup Information: Memo
Exhibit 1: 4th Amendment - Interlocal Agreement (ILA) with Trinity Metro for Alliance Services
- 2. Consider Ratification of Contract Amendment #9 with Via for GoZone Customer Service Renewal and Lewisville Service Expansion**
(packet pages 16-20)
Action Item
Backup Information: Memo
Exhibit 1: Agreement for Mobility Services Amendment #9
- 3. Consider Approval of Contract Amendment #10 with Via for GoZone Saturday Early AM Service**
(packet pages 21-23)
Action Item
Backup Information: Memo
Exhibit 1: Agreement for Mobility Services Amendment #10
- 4. Consider Approval of Fourth Amendment to Contract with Terracon, Inc. For Subsurface Environmental Investigation to Include Methane Assessment at the Rail Operations and Maintenance Facility in the Amount of \$25,000**
(packet pages 24-34)
Action Item
Backup Information: Memo
- 5. Consider Approval of Regular Meeting Minutes dated October 27, 2022**
(packet pages 35-41)
Action Item
Backup Information: Exhibit 1: October 27, 2022 Meeting Minutes



6. Consider Appointment of Gina McGrath to Fill an Unexpired Term of Dean Ueckert on the North Texas Mobility Corporation (NTMC) Board of Directors

(pages page 42)

Action Item

Backup Information: Memo

Motion by Board Member Maguire with a second by Vice Chair Gilmore to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. Discuss Enterprise Van Pool Program

(packet page 43)

Discussion Item

Backup Information: Memo

Javier Trilla, AVP of Innovation and Information Technology, provided the presentation highlighting the following:

- History of Vanpool Program
- Vanpool – How It Works – How to commute with Enterprise (Functions like a large carpool)
- Popular Vehicle Types and Associates Costs (Standard SUV, Minivan, Full Size Van)
- Vanpool – North Central Texas Council of Governments (NCTCOG) Regional Partnership
- Current DCTA Vanpool Partners (VA, Tyson, Department of Justice/Federal Bureau of Prisons, Tyson, Peterbilt, Texas Instruments, Raytheon Technologies, L3Harris, Labinal Safran Group, Small Business Administration)
- Vanpool Ridership Data

Board discussion regarding how vans are identified/marked, tenure of the Vanpool program, opportunities for growth, reasons why Dallas Area Rapid Transit (DART) discontinued program, innovation opportunities (i.e. portals to create own vanpools).

No Board action required at this time.

2. Discuss Denton County Transportation Authority (DCTA) Mission, Vision and Core Values

(packet page 44-45)

Discussion Item

Backup Information: Memo

Ashley Elsey, Minerva, provided the presentation highlighting the following:

- Core Values (Safety, Community, Innovation, Accessibility, Stewardship, Prosperity)
- Mission Statement: Getting our people where they need and want to go for work, for play, for life.



- **Vision Statement:** DCTA is driving a better future for Denton County by providing innovative mobility options, supporting the region's economic growth, creating community engagement, and promoting sustainable transportation.
- **Getting Each Person Where They Need and Want to Go**
- **Making It Easy for the Rider**
- **Driving a Better Future for Denton County**

Board discussion regarding "word smithing" the tag lines and the discussion of next steps.

No Board action required at this time.

3. Consider Approval of a Resolution and Adoption of the Public Transportation Agency Safety Plan (PTASP)

(packet pages 46-92)

Action Item

Backup Information:

Memo

Exhibit 1: DCTA Public Transportation Agency Safety Plan

Exhibit 2: Resolution

CEO Paul Cristina provided the presentation highlighting the following:

- PTASP Annual Update Timeline (February – September)
- Review Agency Operations
- Review Safety Management System (SMS) Documentation
- Review Previous Targets and Set or Continue Targets
- Report Targets to National Transit Database (NTD) and NCTCOG
- Make Any Necessary Adjustments to PTASP
- Update Version Number, Adopt and Certify Plan, Compliance
- Establishing Safety Key Performance Indicators (KPI) within PTASP
- Safety Risk Management Process

Board discussion regarding whether the policy applies to contracted drivers, rate of injury vs. safety events, what events are reported, separating injury and non-injury events, process of reporting/tracking for vanpools, incorporating Key Performance Indicators across modes, and digital media with safety information.

Motion by Board Member Eads with a second by Secretary Costa to approve Resolution R22-11 as presented. Motion passes 5-0.

4. Discuss Local and Regional Transportation Updates and Legislative Issues

(packet pages N/A)

Discussion Item

Chair Molina highlighted the following:

- DMRC Meeting
- North Texas Transit Tour



Secretary Costa highlighted the following:

- Regional Transportation Council Meeting

INFORMATIONAL REPORTS

1. Monthly Financial Reports

(packet pages 93-96)

Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: Monthly Sales Tax Report

2. Monthly Ridership Reports

(packet pages 97-103)

Backup Information: Memo
Exhibit 1: Ridership by Mode – October 2022
Exhibit 2: Connect and GoZone Ridership by Month and Year
Exhibit 3: Connect Ridership Year-Over-Year by Month
Exhibit 4: A-train Year-Over-Year Ridership Comparison
Exhibit 5: UNT Ridership Year-Over-Year by Month

3. 2023 Denton County Transportation Authority (DCTA) Board of Directors Meeting Calendar

(packet page 104-105)

Backup Information: Memo
Exhibit 1: 2023 Board of Directors Meeting Calendar

4. Social Service Agency Roundtable Recap Report

(packet pages 106-116)

Backup Information: Memo
Exhibit 1: Social Services Roundtable Recap Report

5. Community Advisory Committee Recap Report and Next Steps

(packet pages 117-125)

Backup Information: Memo
Exhibit 1: Community Advisory Committee Recap Report

6. Capital Edge Federal Legislative Briefing

(packet pages 126-128)

Backup Information: Memo

No Board action required at this time.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

- Discussion of a Budget Amendment to fund discounts and/or free fares and passes for Social Service Agencies



REPORT ON ITEMS OF COMMUNITY INTEREST

- Holiday at the Hall/Bell Ringing – Lewisville – December 3, 2022
- Denton Holiday Festival and Holiday Lighting
- DCTA Holiday Express – December 3, 2022
- Readings with Mrs. Claus – Shops of Highland Village/Barnes and Noble – Beginning December 3, 2022
- Cross Timbers Rotary Luncheon – December 10, 2022

Thanks were extended to Dean Ueckert for his service on the North Texas Mobility Corporation and congratulations to David Gaines, NTMC Board Member/City of Denton Assistant City Manager, as he was selected as the Town Manager for the Town of Addison. Appreciation was also given to the entire DCTA staff for their work during this year.

The Board recessed at 11:25am and reconvened at 11:46am.

CONVENE EXECUTIVE SESSION

Chair Molina read the Executive Session language and the Board convened into Executive Session at 11:46am.

RECONVENE OPEN SESSION

The Board reconvened from Executive Session at 12:43pm with no action taken.

ADJOURN

The Board Meeting was adjourned at 12:44pm.


Cesar Molina, Board Chair
FOR Paul Stevens
Dianne Costa, Board Secretary