



## Board of Directors Regular Meeting August 25, 2022 | 10:00 a.m.

**NOTICE IS HEREBY GIVEN** that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on August 25, 2022 at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to participate in a Board Meeting. To join the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81047856775?pwd=d0R2MjJoY3k1UEw1RmtnWik2RnQ5Zz09>

Passcode: 496680

Or One tap mobile:

US: +13462487799

Or Telephone:

Dial: US: +1 346 248 7799

Webinar ID: 810 4785 6775

Passcode: 496680

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Speakers making personal, impertinent, profane, or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping and similar demonstrations will not be permitted.

Citizens that are not able to participate in-person must email his or her public comment to [kmorris-perkins@dcta.net](mailto:kmorris-perkins@dcta.net) no later than **3:00 pm on Wednesday, August 24, 2022**, to ensure the comment will be distributed to Board Members prior to the meeting.

The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

## CONSENT AGENDA

### 1. Consider Approval of Monthly Financial Statements for July 2022

[\(packet pages 7-14\)](#)

*Action Item*

Backup Information:                      Memo 1  
Exhibit 1(a): Monthly Financial Statements – July 2022  
Exhibit 1(b): Capital Projects Budget Report – July 2022

### 2. Consider Authorizing the Interim Chief Executive Officer (CEO) to Execute a Contract with CTJ Maintenance Inc. for Administrative Office Janitorial Services in the amount of \$43,800 for an initial three (3) years with the option to renew for an additional two (2) years for \$29,200 for the total contract cost of \$73,000 for Five (5) years commencing October 3, 2022.

[\(packet pages 15-16\)](#)

*Action Item*

Backup Information:                      Memo

### 3. Consider Authorizing the Interim Chief Executive Officer (CEO) to Execute a contract with Capital Edge Advocacy for Federal Legislative Consulting Services in the amount of \$168,000 for an initial two (2) year term with the option to renew for three (3) additional one (1) year terms beginning October 1, 2022

[\(packet pages 17-18\)](#)

*Action Item*

Backup Information:                      Memo

### 4. Consider Approval of Regular Board Meeting Minutes dated June 23, 2022

[\(packet pages 19-28\)](#)

*Action Item*

Backup Information:                      Exhibit 1: June 23, 2022 Minutes

## REGULAR AGENDA

### 1. Conduct a Public Hearing of the Proposed FY 2023 Operating & Capital Budget

[\(packet pages 29-39\)](#)

*Discussion Item*

Presenters:                                  Paul Cristina, Interim CEO  
Amanda Riddle, Senior Manager of Budget

Backup Information:                      Memo  
Exhibit 1: Long Range Financial Plan  
Exhibit 2: Change in Net Position – Combined  
Exhibit 3: Change in Net Position by Function

- Exhibit 4: Revenue Detail
- Exhibit 5: Grants Detail
- Exhibit 6: Capital Improvement & Major Maintenance Plan
- Exhibit 7: Budget Contingency Plan

**2. Presentation and Discussion of the Audit Plan for FY2022 Financial Statements  
Presentation by Plante & Moran**

**(packet pages 40-43)**

*Discussion Item*

Presenters: David Leininger, Interim Chief Financial Officer  
Keith Szymanski, Plante & Moran  
Amy Tytar, Plante & Moran

Backup Information: Memo  
Exhibit 1: FY2022 Audit Planned Scope

**3. Discuss and Consider Approval of Contract Amendment #8 to Task Order No. 1 with  
River North Transit LLC (Via) for GoZone Service in an amount not to exceed \$614,948  
effective September 7, 2022 through September 30, 2022**

**(packet pages 44-47)**

*Action Item*

Presenter: Javier Trilla, AVP of Innovation and Information Technology

Backup Information: Memo  
Exhibit 1: DCTA Amendment #8

**4. Discuss and Consider Approval of Inflation Adjustment Compensation for DCTA and  
NTMC Staff**

**(packet page 48)**

*Discussion Item*

Presenter: Paul Cristina, Interim CEO

Backup Information: Memo

**5. Consider Approval of Task Order with Kittelson & Associates, Inc. in the amount of  
\$750,000 for Member City Transit-Oriented Development as Described in Previously  
Awarded Federal Transit Administration (FTA) Grant Agreement**

**(packet pages 49-50)**

*Action Item*

Presenters: Paul Cristina, Interim CEO  
Tim Palermo, Planning and Data Analytics Manager

Backup Information: Memo

- 6. Discuss A-train Updates: Long Range Maintenance Planning, Loram Friction Modifier System, Joint Rail Operations Facility, and A-train Enhancement Study**  
[\(packet page 51\)](#)  
*Discussion Item*

Presenters: Paul Cristina, Interim CEO  
Rony Philip, Senior Director Rail Operations

Backup Information: Memo
  
- 7. Consider Approval of Contract with Loram Technologies for purchase of Railway Friction Modifiers in the amount of \$63,051.80**  
[\(packet pages 52-57\)](#)  
*Action Item*

Presenters: Paul Cristina, Interim CEO  
Rony Philip, Senior Director Rail Operations

Backup Information: Memo  
Exhibit 1: DCTA Loram Technologies Second Amendment Agreement  
Exhibit 2: LORAM Quote for installation of four units
  
- 8. Discuss FY23 Projects: Arctic Wolf Cybersecurity Service and Swiftly Connected Transit Platform**  
[\(packet pages 58-60\)](#)  
*Discussion Item*

Presenter: Javier Trilla, AVP of Innovation and Information Technology

Backup Information: Memo  
Exhibit 1: Swiftly – August 2022 Budgetary Estimate
  
- 9. Discuss Local and Regional Transportation Updates and Legislative Issues**  
[\(packet pages N/A\)](#)  
*Discussion Item*

## INFORMATIONAL REPORTS

- 1. Monthly Financial Reports**  
[\(packet pages 61-65\)](#)

Backup Information: Memo 1: Monthly Sales Tax Receipts  
Exhibit 1: Monthly Sales Tax Report  
Memo 2: Budget Information
  
- 2. Monthly Ridership Reports**  
[\(packet pages 66-74\)](#)

Backup Information: Memo  
Exhibit 1: Ridership by Mode – July 2022  
Exhibit 2: Connect and GoZone Ridership by Month and Year  
Exhibit 3: Connect Ridership Year-Over-Year by Month  
Exhibit 4: A-train Year-Over-Year by Month  
Exhibit 5: Fixed-Route Ridership – July 2022  
Exhibit 6: UNT Ridership Year-Over-Year by Month



**3. Denton County Transportation Authority Board of Directors Officer Elections  
(packet page 75)**

Backup Information: Memo

**4. Interlocal Agreement Renewal with City of Coppell for Mobility Services  
(packet pages 76-77)**

Backup Information: Memo

**FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS**

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

**Next Regular Board Meeting Date:** September 22, 2022

**REPORT ON ITEMS OF COMMUNITY INTEREST**

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

**CONVENE EXECUTIVE SESSION**

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

The Board of Directors will convene into Closed Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the employment and duties of the Chief Executive Officer.

**RECONVENE OPEN SESSION**

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

**ADJOURN**

**Board Members:**

- Cesar Molina, Denton County Seat 1, *Chair*
- TJ Gilmore, Lewisville, *Vice-Chair*
- Dianne Costa, Highland Village, *Secretary*
- Alison Maguire, Denton
- Andy Eads, Denton County Seat 2



**Alternates**

Jody Gonzalez, Denton County Seat 1  
Kristin Green, Lewisville  
Pat Smith, Denton  
Paul Stevens, Highland Village  
Vacant, Denton County Seat 2

**Non-Voting Board Members:**

Dennie Franklin, Frisco  
Mark Miller, Flower Mound  
Jeremie Maurina, The Colony  
Connie White, Small Cities  
Tom Winterburn, Corinth  
Vacant, Little Elm

**Staff Liaison:**

Paul Cristina, Interim CEO

This notice was posted on August 19, 2022 by 6pm.

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Kisha Morris-Perkins  
Executive Assistant | Board Process Manager