



Board of Directors Regular Meeting July 28, 2022 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on July 28, 2022, at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to participate in a Board Meeting. To join the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83138711493?pwd=L2tBcS9GR1lybUswck5DQlJDeGQrdz09>

Passcode: 204343

Or One tap mobile:

US: +13462487799

Or Telephone:

US: +1 346 248 7799

Webinar ID: 831 3871 1493

Passcode: 204343

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA.

Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Board Room prior to the meeting or, if participating virtually, by utilizing the “raise hand” function ensuring that when called upon your camera is turned on and your full name is displayed.

Speakers should speak clearly and state their name and address prior to the beginning of their remarks. Speakers will be allowed three (3) minutes. Speakers shall be courteous and cordial.



Speakers making personal, impertinent, profane, or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted.

Citizens that are not able to participate in-person or connect virtually to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Wednesday, July 27, 2022**, to ensure the comment will be read.

The Board of Directors is not permitted to take action on any subject raised by a speaker during the Public Comment period. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statements for June 2022 and Quarterly Reports for Quarter 3 – Fiscal Year (FY) 2022

(packet pages 6-37)

Action Item

Backup Information: Memo 1

Exhibit 1(a): Monthly Financial Statements – June 2022

Exhibit 1(b): Capital Projects Budget Report – June 2022

Memo 2

Exhibit 2: Quarterly Investment Report Q3 FY2022

Memo 3: Quarterly Grants Report Q3 FY2022

2. Consider Authorizing the Interim Chief Executive Officer (CEO) to execute an Interlocal Agreement with Denton County Sheriff's Office for Law Enforcement Services in the amount of \$117,620 for one (1) year beginning October 1, 2022 through September 30, 2023

(packet pages 38-50)

Action Item

Backup Information: Memo

Exhibit 1: Interlocal Agreement for Law Enforcement Services

3. Consider Approval of Appointment of Mr. Fred Busche to the North Texas Mobility Corporation (NTMC) Board of Directors

(packet page 51)

Action Item

Backup Information: Memo

4. Consider Approval of DCTA Meeting Minutes dated June 10, 2022, June 16, 2022 and July 18, 2022

(packet pages 52-62)

Action Item

Backup Information: Exhibit 1: Strategic Planning Work Session Minutes - June 10, 2022

Exhibit 2: Special Meeting – Budget Workshop Minutes - June 16, 2022

Exhibit 3: Special Called Meeting Minutes – July 18, 2022

- 5. Consider Authorizing the Interim Chief Executive Officer (CEO) to Award and Execute a Contract with Capitol-Insights & Bird Advocacy, for State Legislative Consulting Services in the amount of \$240,000, beginning on or about September 1, 2022 and ending on or about August 31, 2024, for the initial two (2) years with the option to renew for an additional two (2) years**
[\(packet pages 63-64\)](#)
Action Item
Backup Information: Memo

REGULAR AGENDA

- 1. Discuss Strategic Marketing and Communications Assessment, Key Messages and Communications Efforts**
[\(packet page 65\)](#)
Discussion Item
Presenters: Paul Cristina, Interim CEO
Ashley Elsey, Minerva Consulting
Backup Information: Memo
- 2. Discuss Public Feedback and Consider Approval of Service Change and Fare and Pass Structure Effective No Later Than November 1, 2022**
[\(packet page 66\)](#)
Action Item
Presenters: Paul Cristina, Interim CEO
Javier Trilla, AVP Innovation and Information Technology
Pamela Burns, Director of Public Involvement and Communications
Chris Newport, Accenture
Daniel Berkovits, Via
Backup Information: Memo
- 3. Discuss and Consider Approval of Financial Authority to Execute a Task Order with Accenture, LLC in the amount of \$148,000 and a separate Agreement with Robert Half Account Temps in the amount of \$61,945 for Human Resources and Finance Staff Augmentation August 1, 2022 through October 30, 2022**
[\(packet pages 67-68\)](#)
Action Item
Presenter: Paul Cristina, Interim CEO
Backup Information: Memo
- 4. Discuss Fiscal Year (FY) 2023 Budget Update**
[\(packet pages 69\)](#)
Discussion Item
Presenters: Paul Cristina, Interim CEO
Amanda Riddle, Senior Manager of Budget
Backup Information: Memo



5. Discuss Local and Regional Transportation Updates and Legislative Issues
(packet pages N/A)
Discussion Item

INFORMATIONAL REPORTS

1. Monthly Financial Reports
(packet pages 70-74)

Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: Monthly Sales Tax Report
Memo 2: Budget Information

2. Monthly Ridership Reports
(packet pages 75-82)

Backup Information: Memo
Exhibit 1: Ridership by Mode – June 2022
Exhibit 2: Connect and GoZone Ridership by Month and Year
Exhibit 3: Connect Ridership Year-Over-Year by Month
Exhibit 4: A-train Year-Over-Year Ridership Comparison
Exhibit 5: Fixed-Route Ridership – June 2022
Exhibit 6: UNT Ridership Year-Over-Year by Month

3. Request for Bids (RFB) 22-06 Janitorial Services for Administration Building
(packet page 83)

Backup Information: Memo

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members June request an informational item or action item to be added to the next Board meeting agenda.

Next Regular Board Meeting Date: August 25, 2022

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors June report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board June convene the Regular Board Meeting into Closed Executive Session for the following:

The Board of Directors will convene into Closed Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the employment and duties of the Chief Executive Officer.



RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Cesar Molina, Denton County Seat 1, *Chair*
TJ Gilmore, Lewisville, *Vice-Chair*
Dianne Costa, Highland Village, *Secretary*
Alison Maguire, Denton
Andy Eads, Denton County Seat 2

Alternates

Jody Gonzalez, Denton County Seat 1
Kristin Green, Lewisville
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Dennie Franklin, Frisco
Mark Miller, Flower Mound
Jeremie Maurina, The Colony
Connie White, Small Cities
Tom Winterburn, Corinth
Vacant, Little Elm

Staff Liaison:

Paul Cristina, Interim CEO

This notice was posted on July 22, 2022 by 6pm.


Kisha Morris-Perkins
Executive Assistant | Board Process Manager