



Board of Directors Regular Meeting July 28, 2022 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on July 28, 2022, at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to participate in a Board Meeting. To join the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83138711493?pwd=L2tBcS9GR1lybUswck5DQlJDeGQrdz09>

Passcode: 204343

Or One tap mobile:

US: +13462487799

Or Telephone:

US: +1 346 248 7799

Webinar ID: 831 3871 1493

Passcode: 204343

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA.

Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Board Room prior to the meeting or, if participating virtually, by utilizing the “raise hand” function ensuring that when called upon your camera is turned on and your full name is displayed.

Speakers should speak clearly and state their name and address prior to the beginning of their remarks. Speakers will be allowed three (3) minutes. Speakers shall be courteous and cordial.



Speakers making personal, impertinent, profane, or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted.

Citizens that are not able to participate in-person or connect virtually to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Wednesday, July 27, 2022**, to ensure the comment will be read.

The Board of Directors is not permitted to take action on any subject raised by a speaker during the Public Comment period. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statements for June 2022 and Quarterly Reports for Quarter 3 – Fiscal Year (FY) 2022

(packet pages 6-37)

Action Item

Backup Information: Memo 1

Exhibit 1(a): Monthly Financial Statements – June 2022

Exhibit 1(b): Capital Projects Budget Report – June 2022

Memo 2

Exhibit 2: Quarterly Investment Report Q3 FY2022

Memo 3: Quarterly Grants Report Q3 FY2022

2. Consider Authorizing the Interim Chief Executive Officer (CEO) to execute an Interlocal Agreement with Denton County Sheriff's Office for Law Enforcement Services in the amount of \$117,620 for one (1) year beginning October 1, 2022 through September 30, 2023

(packet pages 38-50)

Action Item

Backup Information: Memo

Exhibit 1: Interlocal Agreement for Law Enforcement Services

3. Consider Approval of Appointment of Mr. Fred Busche to the North Texas Mobility Corporation (NTMC) Board of Directors

(packet pages 51)

Action Item

Backup Information: Memo

4. Consider Approval of DCTA Meeting Minutes dated June 10, 2022, June 16, 2022 and July 18, 2022

(packet pages 52-62)

Action Item

Backup Information: Exhibit 1: Strategic Planning Work Session Minutes - June 10, 2022

Exhibit 2: Special Meeting – Budget Workshop Minutes - June 16, 2022

Exhibit 3: Special Called Meeting Minutes – July 18, 2022

5. **Consider Authorizing the Interim Chief Executive Officer (CEO) to Award and Execute a Contract with Capitol-Insights & Bird Advocacy, for State Legislative Consulting Services in the amount of \$240,000, beginning on or about September 1, 2022 and ending on or about August 31, 2024, for the initial two (2) years with the option to renew for an additional two (2) years**
(packet pages 63-64)
Action Item
Backup Information: Memo

REGULAR AGENDA

1. **Discuss Strategic Marketing and Communications Assessment, Key Messages and Communications Efforts**
(packet pages 65)
Discussion Item
Presenters: Paul Cristina, Interim CEO
Ashley Elsey, Minerva Consulting
Backup Information: Memo
2. **Discuss Public Feedback and Consider Approval of Service Change and Fare and Pass Structure Effective No Later Than November 1, 2022**
(packet page 66)
Action Item
Presenters: Paul Cristina, Interim CEO
Javier Trilla, AVP Innovation and Information Technology
Pamela Burns, Director of Public Involvement and Communications
Chris Newport, Accenture
Daniel Berkovits, Via
Backup Information: Memo
3. **Discuss and Consider Approval of Financial Authority to Execute a Task Order with Accenture, LLC in the amount of \$148,000 and a separate Agreement with Robert Half Account Temps in the amount of \$61,945 for Human Resources and Finance Staff Augmentation August 1, 2022 through October 30, 2022**
(packet pages 67-68)
Action Item
Presenter: Paul Cristina, Interim CEO
Backup Information: Memo
4. **Discuss Fiscal Year (FY) 2023 Budget Update**
(packet page 69)
Discussion Item
Presenters: Paul Cristina, Interim CEO
Amanda Riddle, Senior Manager of Budget
Backup Information: Memo

5. Discuss Local and Regional Transportation Updates and Legislative Issues
(packet pages N/A)
Discussion Item

INFORMATIONAL REPORTS

1. Monthly Financial Reports
(packet pages 70-74)

Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: Monthly Sales Tax Report
Memo 2: Budget Information

2. Monthly Ridership Reports
(packet pages 75-82)

Backup Information: Memo
Exhibit 1: Ridership by Mode – June 2022
Exhibit 2: Connect and GoZone Ridership by Month and Year
Exhibit 3: Connect Ridership Year-Over-Year by Month
Exhibit 4: A-train Year-Over-Year Ridership Comparison
Exhibit 5: Fixed-Route Ridership – June 2022
Exhibit 6: UNT Ridership Year-Over-Year by Month

3. Request for Bids (RFB) 22-06 Janitorial Services for Administration Building
(packet page 83)

Backup Information: Memo

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members June request an informational item or action item to be added to the next Board meeting agenda.

Next Regular Board Meeting Date: August 25, 2022

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors June report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board June convene the Regular Board Meeting into Closed Executive Session for the following:

The Board of Directors will convene into Closed Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the employment and duties of the Chief Executive Officer.



RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Cesar Molina, Denton County Seat 1, *Chair*
TJ Gilmore, Lewisville, *Vice-Chair*
Dianne Costa, Highland Village, *Secretary*
Alison Maguire, Denton
Andy Eads, Denton County Seat 2

Alternates

Jody Gonzalez, Denton County Seat 1
Kristin Green, Lewisville
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Dennie Franklin, Frisco
Mark Miller, Flower Mound
Jeremie Maurina, The Colony
Connie White, Small Cities
Tom Winterburn, Corinth
Vacant, Little Elm

Staff Liaison:

Paul Cristina, Interim CEO

This notice was posted on July 22, 2022 by 6pm.

Kisha Morris-Perkins
Executive Assistant | Board Process Manager

Board of Directors Memo

July 28, 2022

SUBJECT: Consider Approval of Monthly Financial Statements for June 2022

Recommendation

Staff recommends the Board approve the monthly financial statements for June 2022.

Background

The financial statements are presented monthly to the Board of Directors for acceptance. The reports for the period ending June 30, 2022, include the Statement of Change in Net Position, Statement of Net Position, and Capital Projects Budget Report. These reports provide a comparison of year-to-date budget vs. actual as of the current month.

Previous Board Activity & Action

There has been no previous Board activity on this item.

Identified Need

Provides the Board a review of the agency's financial position and performance to budget.

Financial Impact

The following are major variances between year-to-date budget and year-to-date actuals, which are annotated on the Statement of Change in Net Position.

- **Note A:** Passenger Revenues – YTD favorable by \$177k due primarily to A-train and GoZone ridership of 541k which was 65% higher than budgeted ridership of 327k (\$113k increased revenue).

	YTD FY22 Actual Ridership	YTD FY22 Budgeted Ridership	% Variance, Actual to Budget	YTD FY21 Actual Ridership	% Variance, Actual to Prior Yr
Total Rail Ridership	129,197	117,645	10%	76,013	70%
Connect	101,022	116,893	-14%	156,096	-35%
Access & Zone Service	15,744	15,328	3%	14,870	6%
GoZone	411,565	209,457	96%	-	N/A
Frisco	4,574	3,325	38%	1,884	143%
Collin County Transit (CCT)	3,371	12,169	-72%	7,708	-56%
North Texas Xpress	1,396	326	328%	3,251	-57%
University of North Texas	750,626	1,071,102	-30%	194,087	287%
Special Movements	481	-	N/A	756	-36%
Total Bus Ridership	1,288,779	1,428,600	-10%	378,652	240%
Vanpool	169,977	-	N/A	160,533	6%
Total System Ridership	1,587,953	1,546,245	3%	615,198	158%

(A) FY21 ridership includes Lewisville Lakeway On-Demand and Downtown Denton Transit Center (DDTC) Evening On-Demand which ended September 6, 2021.

(B) Includes Demand Response service and Taxi service.



- (C) FY21 ridership includes North Texas Xpress operated jointly with Trinity Metro through September 6, 2021. Beginning September 7, 2021, DCTA operates an abbreviated portion of the route with two trips each weekday.
- (D) These ridership numbers are not linked to passenger revenues and are shown for information purposes only to present system-wide ridership.

- **Note B:** Contract Service Revenue – YTD unfavorable by \$218k primarily due to lower than budgeted revenue hours (\$226k decreased revenue) and billable fuel costs (\$33k decreased revenue). Average pass-through fuel cost was \$3.22/gallon compared to budgeted \$3.00/gallon and usage of 77k gallons was 18% lower than budgeted usage of 95k gallons.
- **Note C:** Sales Tax Revenue – June sales tax revenue was not yet received as of month-end close and is accrued for the month based on budget - \$2,727,683. May's Sales Tax revenue of \$3,106,754 was higher than reported in May with the difference of \$774,012 reflected in June. Sales tax generated in June will be received in August.
- **Note D:** Federal/State Grant Revenues - Capital – YTD unfavorable by \$470k due to a timing difference as reimbursements for the Positive Train Control (PTC) project are delayed due to delayed project expenditures. Reimbursement will be requested as funds are expended.

	YTD FY22 Actual Revenue	YTD FY22 Budgeted Revenue	Variance, Actual to Budget
PTC Implementation & Enhancements	\$ 88,037	\$558,060	(\$ 470,023)
	<u>\$ 88,037</u>	<u>\$558,060</u>	<u>(\$ 470,023)</u>

- **Note E:** Federal/State Grant Revenues - Operating – YTD favorable by \$2 million due to reimbursement for operating assistance exceeding original budgeted amount.

	YTD FY22 Actual Revenue	YTD FY22 Budgeted Revenue	Variance, Actual to Budget
Bus Preventive Maintenance	\$ 801,510	\$ 875,490	(\$ 73,980)
Rail Preventive Maintenance	1,973,636	1,972,516	1,120
Operating Assistance	9,335,603	7,274,921	2,060,682
ADA Assistance	322,529	300,000	22,529
Vanpool	148,277	174,218	(25,941)
	<u>\$ 12,581,555</u>	<u>\$10,597,145</u>	<u>\$ 1,984,410</u>

- **Note F:** Purchased Transportation Services Expense – YTD unfavorable by \$315k mainly due to higher than anticipated GoZone service costs. The FY22 YTD budget anticipated 88k GoZone service hours; actual YTD GoZone billed hours were 105k (\$227k increased expense). Additionally, DCTA incurred \$75k in customer service costs above the original budget amount.

Exhibits

Exhibit 1(a): Monthly Financial Statements – June 2022

Exhibit 1(b): Capital Projects Budget Report – June 2022

Submitted by:



07/15/2022

Isaias A Ríos, MBA

Accenture Consulting Manager



DENTON COUNTY TRANSPORTATION AUTHORITY

CHANGE IN NET POSITION
MONTH AND YEAR TO DATE AS OF JUNE 30, 2022
(UNAUDITED)

	Month Ended June 30, 2022			Year to Date June 30, 2022				
Description	Actual	Budget	Variance	Actual	Budget	Variance	Annual Budget	
Revenue and Other Income								
Passenger Revenues	\$ 81,671	\$ 42,973	\$ 38,698	\$ 650,916	\$ 474,117	\$ 176,799	\$ 642,579	Note A
Contract Service Revenues	317,680	338,386	(20,706)	2,826,711	3,044,350	(217,639)	4,043,386	Note B
Sales Tax Revenues	3,501,695	2,727,683	774,012	27,819,026	26,566,821	1,252,205	34,191,233	Note C
Federal/State Grants - Capital	6,716	-	6,716	88,037	558,060	(470,023)	4,689,516	Note D
Federal/State Grants - Operating	76,418	137,927	(61,509)	12,581,555	10,597,145	1,984,410	21,864,250	Note E
Total Revenues and Other Income	3,984,180	3,246,969	737,211	43,966,245	41,240,493	2,725,752	65,430,964	
Operating Expenses								
Salary, Wages and Benefits	267,013	426,806	159,793	3,121,239	3,823,223	701,984	5,103,643	
Outsourced Services and Charges	341,485	475,623	134,138	2,435,137	4,658,381	2,223,244	5,720,562	
Materials and Supplies	258,552	210,162	(48,390)	1,787,647	2,155,349	367,702	2,780,594	
Utilities	42,167	43,858	1,691	299,289	394,709	95,420	526,281	
Insurance	502,836	141,412	(361,424)	1,146,695	1,281,817	135,122	1,706,052	
Purchased Transportation Services	1,788,382	1,849,967	61,585	13,917,411	13,602,393	(315,018)	18,790,814	Note F
Employee Development	6,319	49,073	42,754	59,011	205,123	146,112	235,385	
Leases and Rentals	11,672	11,773	101	107,595	104,697	(2,898)	139,772	
Depreciation	979,528	945,193	(34,335)	8,533,372	8,516,408	(16,964)	11,349,464	
Total Operating Expenses	4,197,954	4,153,867	(44,087)	31,407,397	34,742,100	3,334,703	46,352,567	
Income Before Non-Operating Revenues and Expenses	(213,774)	(906,898)	693,124	12,558,848	6,498,393	6,060,455	19,078,397	
Non-Operating Revenues/(Expense)								
Investment Income	65,009	1,000	64,009	48,735	9,000	39,735	12,000	
Gain (Loss) on Disposal of Assets	-	-	-	(11,597)	-	(11,597)	-	
Other Income/(Expense) - Miscellaneous	38,535	-	38,535	290,854	2,794,840	(2,503,986)	2,794,840	
Long Term Debt Interest/Expense	(19,946)	(19,817)	(129)	(173,989)	(178,353)	4,364	(237,800)	
Total Non-Operating Revenues/(Expenses)	83,599	(18,817)	102,416	154,003	2,625,487	(2,471,484)	2,569,040	
Income (Loss) before Transfers	(130,175)	(925,715)	795,540	12,712,852	9,123,880	3,588,972	21,647,437	
Transfers Out	(392,300)	(541,153)	148,853	(4,462,322)	(5,575,542)	1,113,220	(7,263,989)	
Total Transfers	(392,300)	(541,153)	148,853	(4,462,322)	(5,575,542)	1,113,220	(7,263,989)	
Change in Net Position	\$ (522,476)	\$ (1,466,868)	\$ 944,392	\$ 8,250,529	\$ 3,548,338	\$ 4,702,191	\$ 14,383,448	



DENTON COUNTY TRANSPORTATION AUTHORITY

STATEMENT OF NET POSITION AS OF JUNE 30, 2022 (UNAUDITED)

	June 30, 2022	May 31, 2022	Change
Assets			
Current Assets			
Cash & Cash Equivalents	\$ 78,247,487	\$ 77,165,643	\$ 1,081,844
Investments	11,473,047	11,493,405	(20,358)
Receivables	7,179,080	6,559,547	619,532
Prepaid Expenses	478,569	981,406	(502,836)
Inventory	761,194	740,087	21,107
Total Current Assets	98,139,377	96,940,088	1,199,290
Non-Current Assets			
Restricted Cash	678,248	679,369	(1,121)
Capital Assets:			
Land	17,394,147	17,394,147	-
Land Improvements	12,158,726	12,158,726	-
Machinery & Equipment	5,250,731	5,250,731	-
Vehicles	92,951,436	92,951,436	-
Computers & Software	1,791,431	1,791,431	-
Intangible Assets	16,997,155	16,997,155	-
Construction in Progress	4,233,151	4,195,497	37,654
Other Capital Assets, Net	251,986,070	251,986,070	-
Accumulated Depreciation	(104,741,323)	(103,761,795)	(979,528)
Total Non-Current Assets	298,699,773	299,642,767	(942,994)
Total Assets	396,839,150	396,582,854	256,295
Deferred Outflow of Resources			
Deferred Outflows Related to Pensions	421,130	421,130	-
Total Deferred Outflow of Resources	421,130	421,130	-
Liabilities			
Current Liabilities			
Accounts Payable	751,014	-	751,014
Accrued Liabilities and Other	1,603,101	1,557,893	45,208
Unearned Revenues	2,769,275	2,806,671	(37,396)
Interest Payable	59,837	39,892	19,946
Total Current Liabilities	5,183,227	4,404,455	778,771
Non-Current Liabilities			
Rail Easement Payable	700,000	700,000	-
Bonds Payable	21,265,000	21,265,000	-
Net Pension Liability	65,492	65,492	-
Total Non-Current Liabilities	22,030,492	22,030,492	-
Total Liabilities	27,213,719	26,434,947	778,771
Deferred Inflow of Resources			
Deferred Inflows Related to Pensions	152,490	152,490	-
Total Deferred Inflow of Resources	152,490	152,490	-
Net Position			
Net Investment in Capital Assets	283,862,326	283,862,326	-
Unrestricted	77,781,216	77,781,216	-
Change in Net Position	8,250,529	8,773,005	(522,476)
Total Net Position	\$ 369,894,071	\$ 370,416,547	\$ (522,476)



NORTH TEXAS MOBILITY CORPORATION

STATEMENT OF NET POSITION AS OF JUNE 30, 2022 (UNAUDITED)

	June 30, 2022	May 31, 2022	Change
Assets			
Cash & Cash Equivalents	\$ 244,057	\$ 254,578	\$ (10,521)
Receivables	-	-	-
Prepaid Expenses	20,945	27,927	(6,982)
Total Assets	<u>265,002</u>	<u>282,505</u>	<u>(17,503)</u>
Liabilities			
Accounts Payable	89,174	-	89,174
Accrued Liabilities and Other	175,828	282,505	(106,677)
Total Liabilities	<u>265,002</u>	<u>282,505</u>	<u>(17,503)</u>
Net Position			
Change in Net Position	-	-	-
Total Net Position	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



NORTH TEXAS MOBILITY CORPORATION

CHANGE IN NET POSITION
MONTH AND YEAR TO DATE AS OF JUNE 30, 2022
(UNAUDITED)

Description	Month Ended June 30, 2022			Year to Date June 30, 2022			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Operating Expenses							
Salary, Wages and Benefits	\$ 338,168	\$ 492,227	\$ 154,059	\$ 4,051,524	\$ 5,121,932	\$ 1,070,408	\$ 6,661,164
Outsourced Services and Charges	46,597	37,016	(9,581)	368,706	340,522	(28,184)	452,892
Materials and Supplies	208	150	(58)	583	1,452	869	1,936
Insurance	6,982	7,635	653	31,099	66,451	35,352	89,337
Employee Development	346	4,125	3,779	10,411	45,185	34,774	58,660
Total Operating Expenses	<u>392,300</u>	<u>541,153</u>	<u>148,853</u>	<u>4,462,322</u>	<u>5,575,542</u>	<u>1,113,220</u>	<u>7,263,989</u>
Income (Loss) before Transfers	(392,300)	(541,153)	148,853	(4,462,322)	(5,575,542)	1,113,220	(7,263,989)
Transfers In	392,300	541,153	(148,853)	4,462,322	5,575,542	(1,113,220)	7,263,989
Total Transfers	<u>392,300</u>	<u>541,153</u>	<u>(148,853)</u>	<u>4,462,322</u>	<u>5,575,542</u>	<u>(1,113,220)</u>	<u>7,263,989</u>
Change in Net Position	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (0)</u>

DENTON COUNTY TRANSPORTATION AUTHORITY CAPITAL PROJECTS BUDGET REPORT

AS OF JUNE 30, 2022

Capital Project Number/Name	Project Budget	June 2022 Actuals Booked	Actuals Life To Date	\$ Under/ (Over) Budget	% of Budget (As of June 2022 Close)
Construction Work in Progress					
G&A Capital Projects					
Total 10302 · Infrastructure Acquisition	3,251,990	-	2,617,009	634,981	80%
Total 10404 · Backup Infrastructure Upgrade	45,000	-	-	45,000	0%
Total 10702 · Transportation Reinvestment Program - FY21 <i>Close-Out to Operating Expense</i>	100,000 (18,557)	-	52,473 (18,557)	47,527	52%
Net Remaining · Transportation Reinvestment Program - FY21	81,444	-	33,916	47,527	
Total 10702.1 · Transportation Reinvestment Program FY21 - Denton <i>Close-Out to Operating Expense</i>	3,424,946 (5,173)	-	5,682 (5,173)	3,419,264	0%
Net Remaining · Transportation Reinvestment Program FY21 - Denton	3,419,773	-	509	3,419,264	
Total 10702.2 · Transportation Reinvestment Program FY21 - Highland Village <i>Close-Out to Operating Expense</i>	379,591 (2,358)	-	2,358 (2,358)	377,233	1%
Net Remaining · Transportation Reinvestment Program FY21 - Highland Village	377,233	-	-	377,233	
Total 10702.3 · Transportation Reinvestment Program FY21 - Lewisville <i>Close-Out to Operating Expense</i>	3,837,597 (3,710)	-	3,987 (3,710)	3,833,610	0%
Net Remaining · Transportation Reinvestment Program FY21 - Lewisville	3,833,887	-	278	3,833,610	
Total 10703 · Transportation Reinvestment Program - FY22	100,000	-	-	100,000	0%
Total 10703.1 · Transportation Reinvestment Program FY22 - Denton	4,263,151	-	-	4,263,151	0%
Total 10703.2 · Transportation Reinvestment Program FY22 - Highland Village	450,500	-	-	450,500	0%
Total 10703.3 · Transportation Reinvestment Program FY22 - Lewisville	5,019,354	-	-	5,019,354	0%
Total G&A Capital Projects	20,842,332	-	2,651,711	18,190,620	13%
Bus Capital Projects					
Total 50307 · Major Maintenance - Bus 2022	179,530	-	-	179,530	0%
Total 50411 · Integrated Fare Payment	600,000	-	-	600,000	0%
Total 50412 · Bus OMF Network Video Recorder	26,000	-	-	26,000	0%
Total 50413 · DDTC Rail Fiber Extension	125,000	-	5,528	119,472	4%
Total Bus Capital Projects	930,530	-	5,528	925,002	1%
Rail Capital Projects					
Total 61302 · Joint Rail Operations Facility (JROF)	2,794,840	12,374	86,899	2,707,941	3%
Total 61406.1 · Positive Train Control Implementation <i>Close-Out to Capitalized Assets</i>	16,720,141 (16,022,566)	8,396 -	16,132,616 (16,022,566)	587,525	96%
Net Remaining · Positive Train Control Implementation	697,575	8,396	110,050	587,525	
Total 61406.2 · Positive Train Control Enhancements	5,000,000	-	148,180	4,851,820	3%
Total 61605 · Brownfield Remediation <i>Close-Out to Operating Expenses</i>	420,000 (366,448)	740 -	414,191 (366,448)	5,809	99%
Net Remaining · Brownfield Remediation	53,552	740	47,743	5,809	
Total 61723.1 · Canopy Repairs 2021 <i>Close-Out to Operating Expenses</i>	486,127 (65,055)	16,144 -	302,143 (65,055)	183,984	62%
Net Remaining · Canopy Repairs 2021	421,072	16,144	237,088	183,984	
Total 61724 · Major Maintenance-Rail 2022	1,836,442	-	945,952	890,490	52%
Total Rail Capital Projects	10,803,481	37,654	1,575,912	9,227,569	15%
Total Construction Work in Progress	\$ 32,576,342	\$ 37,654	\$ 4,233,151	\$ 28,343,191	13%



Board of Directors Memo

July 28, 2022

SUBJECT: Quarterly Investment Report Q3 FY2022

Recommendation

Staff recommends the Board approve the quarterly investments report for Q3 FY2022.

Background

The Texas Public Funds Investment Act and DCTA's investment policy require a quarterly investment report signed by DCTA's Investment Officers be presented to the DCTA Board of Directors. The report must include a detail of DCTA's investment position, beginning and ending book and market value of each investment for the quarter, a comparison of the performance of DCTA's portfolio compared to other benchmarks, and a statement of compliance of the investment portfolio with DCTA Investment Policy, Investment Strategy, and the Public Funds Investment Act.

Previous Board Activity & Action

There has been no previous Board activity on this item.

Identified Need

Provides the Board of Directors a quarterly status of DCTA's investment position.

Financial Impact

This item is included for informational purposes only; there is no financial impact associated with this item.

Exhibits

Exhibit 2: Quarterly Investment Report Q3 FY2022

Submitted By: _____

Isaias A Rios, Accenture Consulting Manager



INVESTMENT REPORT

Denton County Transportation Authority

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April 1 to June 30, 2022



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Market Recap

The month of June wasn't pretty for investors, as stocks, bonds, gold and crypto all dropped. Consumer confidence, which had held up reasonably well, plunged under the weight of too much bad news. One of the primary drivers of pessimism was the May consumer price index, which instead of retreating as expected, climbed from +8.2% to a new 41-year high of +8.6% year-over-year. The main contributors to the unexpectedly hot report were food, energy, autos, shelter costs, and travel and leisure services, all major drains on the average consumer. Unfortunately, this troubling data was released during the Fed's 10-day blackout period just before the June FOMC meeting, which meant Fed officials were prohibited from speaking and unable to rein-in growing concerns. As a result, inflation expectations soared *along with bond yields*.

At the June FOMC meeting, committee members succumbed to market pressure with the first 75 basis point rate hike in 28 years. At the press conference that followed, Chair Powell reiterated inflation was much too high, the Fed was committed to achieving price stability and would need to see compelling evidence that inflation was coming down before altering its course. The "course" at the time of the meeting was another 200 basis points of rate increases before year end.

The positive response to Powell's pledge to tame inflation quickly evolved into concern that the Fed would overtighten and tip the economy into recession. Powell stoked this fear repeatedly during the month, asserting that inflation was the Fed's top priority and implying that the economy could be sacrificed to achieve this objective. This tough talk was necessary to preserve remaining Fed credibility but damaging to consumer confidence.

The FOMC decided months ago that its employment mandate has been met, pointing to a +3.6% unemployment rate and overabundance of available jobs. The economic slowdown Powell is orchestrating will reduce the number of job openings over time, but fast dwindling savings and bear market destruction of retirement accounts could have a more immediate impact. The negative wealth effect of stock losses, and sagging confidence contributed to the first contraction in monthly retail sales this year. The -0.3% drop in May

spending would have been considerably worse if not for large gains in grocery store and gas station receipts, which were elevated by higher prices.

Rising prices are draining savings accounts, and record borrowing has thus far made up the shortfall. The personal saving rate slipped to a 13-year-low of 5.4%, roughly half of where it was just nine months earlier. At the same time, Federal Reserve data showed revolving credit had risen +19.6% year-over-year in April to a new record high of just over \$1.1 trillion.

The two-year Treasury-note yield started the month at 2.55% and climbed to 3.43% after the CPI release before closing the month at 2.95% as recession concerns entered the equation. The 12-month Treasury bill started June at 2.05%, peaked at 2.97% and closed the month at 2.74%. This degree of market movement in such a short period of time, especially on the short end of the curve, is almost unprecedented. The easy explanation is that buyers outnumbered sellers, but the longer explanation is that inflation climbed beyond where most experts expected. The things most Americans buy every day were front and center, with the average price for a gallon of gas topping \$5 per gallon for the first time in history.

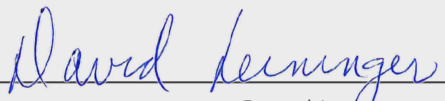
At this point, the bond market has queued-up another 75-bp hike for July and 50-bps for September, but as signs of weakness emerge talk has already begun of when monetary policy could shift from tightening to easing. This won't happen in 2022 as inflation is expected to remain very elevated, and a policy shift anytime during the next 12 months would be a surprise. However, surprises have come with increasing frequency in recent years and the unexpected has become commonplace.

Investment Officers' Certification

This report is prepared for the Denton County Transportation Authority (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the the PFIA.

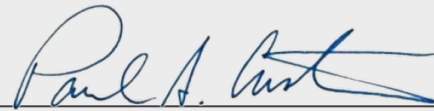
The investment portfolio complied with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Investment Officers



David Leininger

Interim Chief Financial Officer



Paul Cristina

Interim CEO

Portfolio Overview

Portfolio Summary

	Prior 31 Mar-22	Current 30 Jun-22
Par Value	79,893,329.17	90,615,242.34
Original Cost	79,961,891.34	90,656,031.07
Book Value	79,921,506.38	90,627,533.70
Market Value	79,845,284.06	90,518,289.09
Accrued Interest	32,808.55	30,135.14
Book Value Plus Accrued	79,954,314.93	90,657,668.83
Market Value Plus Accrued	79,878,092.61	90,548,424.23
Net Unrealized Gain/Loss	(76,222.32)	(109,244.61)

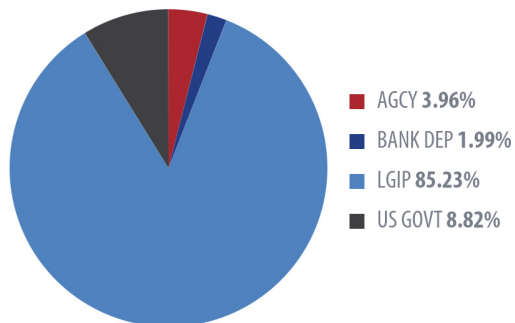
Income Summary

	1 Apr-22 to 30 Jun-22
Interest Income	\$154,757.47
Net Amortization/Accretion	(\$15,885.85)
Realized Gain/Loss	\$0.00
Net Income	\$138,871.62

Portfolio Characteristics

	Prior 31 Mar-22	Current 30 Jun-22
Yield to Maturity	0.181%	0.921%
Yield to Worst	0.181%	0.921%
Years to Final Maturity	0.11	0.06
Years to Effective Maturity	0.11	0.06
Duration	0.68	0.50

Asset Allocation

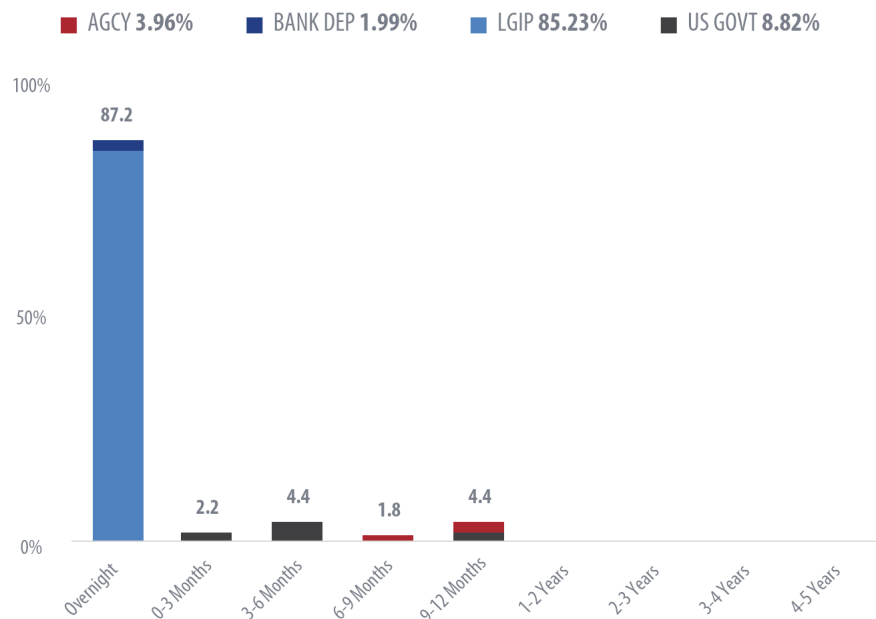


Transaction Summary

Transaction Type	Quantity	Principal	Interest	Total Amount	Realized Gain/Loss
Maturity	(1,500,000.00)	1,500,000.00	0.00	1,500,000.00	0.00
Coupon	0.00	0.00	36,875.00	36,875.00	0.00

Portfolio Overview

Maturity Distribution by Security Type



Top Ten Holdings

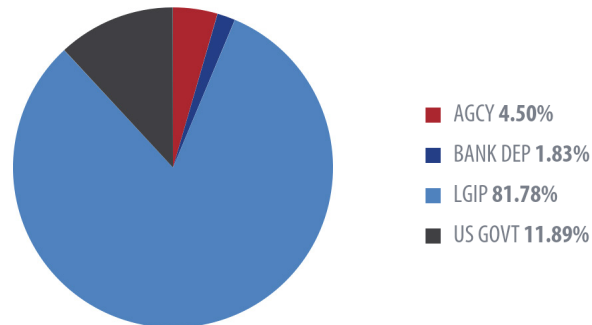
Issuer	Allocation
TEXSTAR	85.23%
United States Department of The Treasury	8.82%
Federal Farm Credit Banks Funding Corporation	2.20%
WF	1.99%
Federal National Mortgage Association	1.75%

Maturity Distribution by Security Type

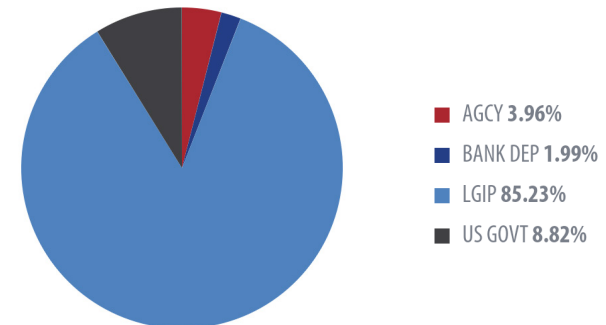
Security Type	Overnight	0-3 Months	3-6 Months	6-9 Months	9-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Portfolio Total
AGCY	--	--	--	1,588,535.22	1,997,178.66	--	--	--	--	3,585,713.88
BANK DEP	1,800,833.34	--	--	--	--	--	--	--	--	1,800,833.34
LGIP	77,244,409.00	--	--	--	--	--	--	--	--	77,244,409.00
US GOVT	--	1,999,615.00	4,014,540.71	--	1,982,421.76	--	--	--	--	7,996,577.47
Total	79,045,242.34	1,999,615.00	4,014,540.71	1,588,535.22	3,979,600.42	--	--	--	--	90,627,533.70

Asset Allocation

Asset Allocation by Security Type as of
31-Mar-2022



Asset Allocation by Security Type as of
30-Jun-2022



Book Value Basis Security Distribution

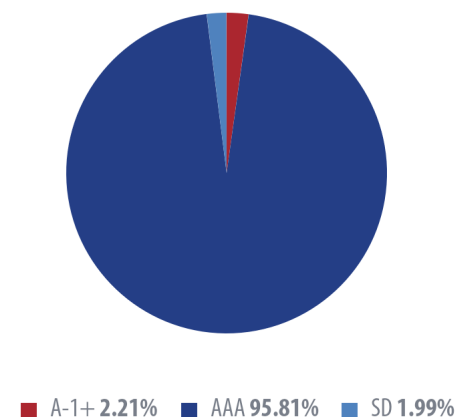
Security Type	Prior Balance 31-Mar-22	Prior Allocation 31-Mar-22	Change in Allocation	Current Balance 30-Jun-22	Current Allocation 30-Jun-22	Yield to Maturity
AGCY	3,593,416.20	4.50%	(0.54%)	3,585,713.88	3.96%	0.251%
BANK DEP	1,465,156.61	1.83%	0.15%	1,800,833.34	1.99%	0.087%
LGIP	65,358,172.56	81.78%	3.45%	77,244,409.00	85.23%	0.985%
US GOVT	9,504,761.01	11.89%	(3.07%)	7,996,577.47	8.82%	0.796%
Portfolio Total	79,921,506.38	100.00%		90,627,533.70	100.00%	0.921%

Credit Rating Summary

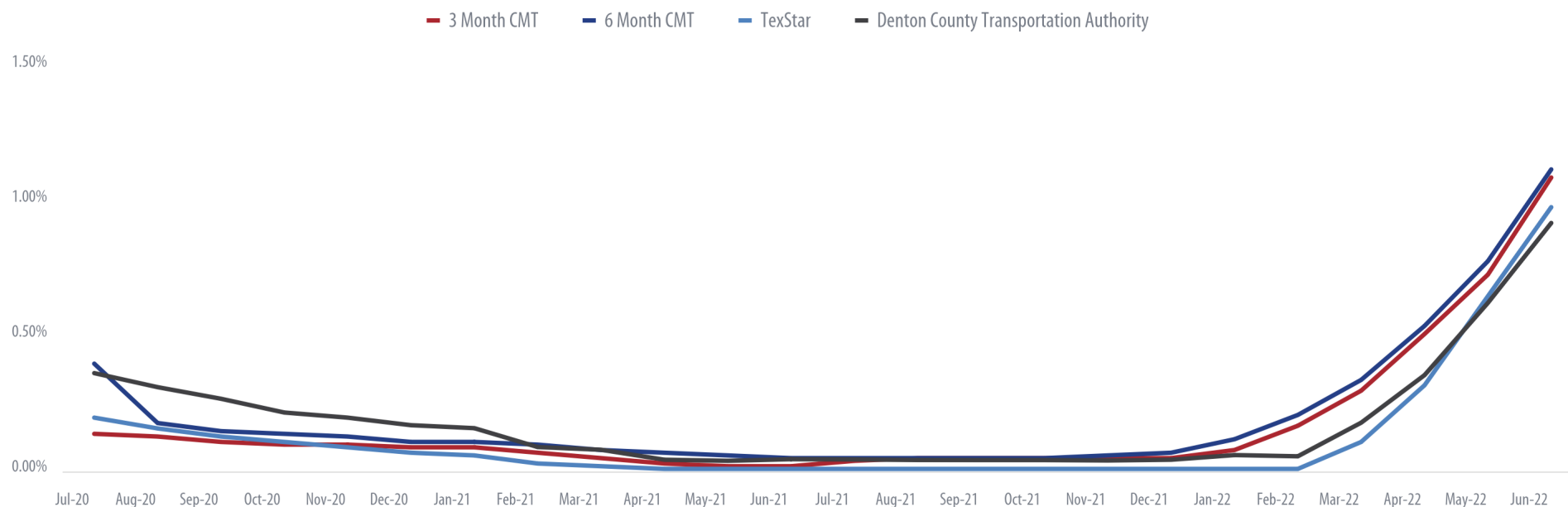
Rating Distribution

	Book Value	Portfolio Allocation
Secured Deposits (Insured or Collateralized)		
Demand Deposits	1,800,833.34	1.99%
Total Secured Deposits	1,800,833.34	1.99%
Local Government Investment Pools & Money Market Funds		
AAA	77,244,409.00	85.23%
Total Local Government Investment Pools & Money Market Funds	77,244,409.00	85.23%
Short Term Rating Distribution		
A-1+	1,999,615.00	2.21%
Total Short Term Rating Distribution	1,999,615.00	2.21%
Long Term Rating Distribution		
AAA	9,582,676.36	10.57%
Total Long Term Rating Distribution	9,582,676.36	10.57%
Portfolio Total	90,627,533.70	100.00%

Allocation by Rating



Benchmark Comparison



Yield Overview

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
3 Month CMT	0.14	0.13	0.11	0.10	0.10	0.09	0.09	0.07	0.05	0.03	0.02	0.02	0.04	0.05	0.05	0.05	0.05	0.05	0.08	0.17	0.30	0.51	0.73	1.09
6 Month CMT	0.40	0.18	0.15	0.14	0.13	0.11	0.11	0.10	0.08	0.07	0.06	0.05	0.05	0.05	0.05	0.05	0.06	0.07	0.12	0.21	0.34	0.54	0.78	1.12
TexStar	0.20	0.16	0.13	0.11	0.09	0.07	0.06	0.03	0.02	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.11	0.32	0.65	0.98
Denton County Transportation Authority	0.36	0.31	0.27	0.22	0.20	0.17	0.16	0.09	0.08	0.04	0.04	0.05	0.04	0.04	0.04	0.04	0.04	0.04	0.06	0.06	0.18	0.36	0.62	0.92

Fund Overview

Fund Name	Prior Book Value 31-Mar-2022	Prior Market Value 31-Mar-2022	Changes to Market Value	Current Book Value 30-Jun-2022	Current Market Value 30-Jun-2022	Net Income	Days to Final Mty	YTM	YTW
2011 Bond Fund	679,859.44	679,859.44	(1,611.09)	678,248.35	678,248.35	310.09	1	0.230%	0.230%
Additional Reserve Fund	1,114,294.35	1,114,294.35	161,021.25	1,275,315.60	1,275,315.60	1,952.72	1	0.985%	0.985%
Bond Fund	1,238,153.32	1,238,153.32	(438,266.32)	799,887.00	799,887.00	1,733.68	1	0.985%	0.985%
Operating Fund	785,297.17	785,297.17	337,287.82	1,122,584.99	1,122,584.99	0.00	1	0.000%	0.000%
Reserve Fund	11,210,171.09	11,149,905.95	635,321.08	11,863,749.16	11,785,227.03	16,833.25	112	0.772%	0.772%
Sales Tax Fund	64,893,731.01	64,877,773.83	9,979,252.29	74,887,748.60	74,857,026.12	118,041.88	12	0.963%	0.963%
Total	79,921,506.38	79,845,284.06	10,673,005.03	90,627,533.70	90,518,289.09	138,871.62	24	0.921%	0.921%

Detail of Security Holdings

CUSIP	Settle Date	Security Type	Security Description	CPN	Maturity Date	Next Call Date	Call Type	Par Value	Purch Price	Original Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW	Rating
2011 Bond Fund																		
WF-MANA		BANK DEP	Wells Fargo Managed Rate		06/30/22			678,248.35	100.000	678,248.35	678,248.35	100.000	678,248.35	1		0.230	0.230	SD
Total 2011 Bond Fund								678,248.35		678,248.35	678,248.35		678,248.35	1		0.230	0.230	
Additional Reserve Fund																		
TEXSTAR		LGIP	TexSTAR		06/30/22			1,275,315.60	100.000	1,275,315.60	1,275,315.60	100.000	1,275,315.60	1		0.985	0.985	AAA
Total Additional Reserve Fund								1,275,315.60		1,275,315.60	1,275,315.60		1,275,315.60	1		0.985	0.985	
Bond Fund																		
TEXSTAR		LGIP	TexSTAR		06/30/22			799,887.00	100.000	799,887.00	799,887.00	100.000	799,887.00	1		0.985	0.985	AAA
Total Bond Fund								799,887.00		799,887.00	799,887.00		799,887.00	1		0.985	0.985	
Operating Fund																		
WF-SWEEP		BANK DEP	Wells Fargo Sweep		06/30/22			1,122,584.99	100.000	1,122,584.99	1,122,584.99	100.000	1,122,584.99	1		0.000	0.000	SD
Total Operating Fund								1,122,584.99		1,122,584.99	1,122,584.99		1,122,584.99	1		0.000	0.000	
Reserve Fund																		
TEXSTAR		LGIP	TexSTAR		06/30/22			6,270,053.90	100.000	6,270,053.90	6,270,053.90	100.000	6,270,053.90	1		0.985	0.985	AAA
912828M80	03/16/22	US GOVT	UNITED STATES TREASURY	2.000	11/30/22			2,000,000.00	100.680	2,013,593.75	2,007,981.37	99.844	1,996,875.00	153		1.034	1.034	AAA
3135G0T94	10/14/21	AGCY	FEDERAL NATIONAL MORTGAGE ASSOCIATION	2.375	01/19/23			1,570,000.00	102.713	1,612,594.10	1,588,535.22	99.981	1,569,700.13	203		0.224	0.224	AAA
3133EMH96	06/25/21	AGCY	FEDERAL FARM CREDIT BANKS FUNDING CORP	0.125	06/14/23			2,000,000.00	99.709	1,994,180.00	1,997,178.66	97.430	1,948,598.00	349		0.273	0.273	AAA
Total Reserve Fund								11,840,053.90		11,890,421.75	11,863,749.16		11,785,227.03	112		0.772	0.772	
Sales Tax Fund																		
TEXSTAR		LGIP	TexSTAR		06/30/22			68,899,152.50	100.000	68,899,152.50	68,899,152.50	100.000	68,899,152.50	1		0.985	0.985	AAA
912796S42	01/25/22	US GOVT	UNITED STATES TREASURY	0.000	07/21/22			2,000,000.00	99.830	1,996,592.75	1,999,615.00	99.941	1,998,811.12	21		0.352	0.352	A-1+
912828L57	01/25/22	US GOVT	UNITED STATES TREASURY	1.750	09/30/22			2,000,000.00	100.895	2,017,890.63	2,006,559.34	99.969	1,999,375.00	92		0.428	0.428	AAA
912828ZH6	03/16/22	US GOVT	UNITED STATES TREASURY	0.250	04/15/23			2,000,000.00	98.797	1,975,937.50	1,982,421.76	97.984	1,959,687.50	289		1.374	1.374	AAA

Detail of Security Holdings

CUSIP	Settle Date	Security Type	Security Description	CPN	Maturity Date	Next Call Date	Call Type	Par Value	Purch Price	Original Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW	Rating
Total Sales Tax Fund								74,899,152.50		74,889,573.38	74,887,748.60		74,857,026.12	12		0.963	0.963	
Grand Total								90,615,242.34		90,656,031.07	90,627,533.70		90,518,289.09	24		0.921	0.921	

Earned Income

CUSIP	Security Type	Security Description	Beginning Accrued	Interest Earned	Interest Rec'd/ Sold/Matured	Interest Purchased	Ending Accrued	Disc Accr/Prem Amort	Net Realized Gain/Loss	Net Income
2011 Bond Fund										
WF-MANA	BANK DEP	Wells Fargo Managed Rate 0.0 06/30/2022	0.00	310.09	310.09	0.00	0.00	0.00	0.00	310.09
Total 2011 Bond Fund			0.00	310.09	310.09	0.00	0.00	0.00	0.00	310.09
Additional Reserve Fund										
TEXSTAR	LGIP	TexSTAR 0.0 06/30/2022	0.00	1,952.72	1,952.72	0.00	0.00	0.00	0.00	1,952.72
Total Additional Reserve Fund			0.00	1,952.72	1,952.72	0.00	0.00	0.00	0.00	1,952.72
Bond Fund										
TEXSTAR	LGIP	TexSTAR 0.0 06/30/2022	0.00	1,733.68	1,733.68	0.00	0.00	0.00	0.00	1,733.68
Total Bond Fund			0.00	1,733.68	1,733.68	0.00	0.00	0.00	0.00	1,733.68
Operating Fund										
WF-SWEEP	BANK DEP	Wells Fargo Sweep 0.0 06/30/2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Fund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserve Fund										
912828XR6	US GOVT	UNITED STATES TREASURY 1.75 05/31/2022	8,798.08	4,326.92	13,125.00	0.00	0.00	(4,115.73)	0.00	211.19
TEXSTAR	LGIP	TexSTAR 0.0 06/30/2022	0.00	9,169.50	9,169.50	0.00	0.00	0.00	0.00	9,169.50
912828M80	US GOVT	UNITED STATES TREASURY 2.0 11/30/2022	13,406.59	9,981.38	20,000.00	0.00	3,387.98	(4,773.39)	0.00	5,208.00
3135G0T94	AGCY	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.375 01/19/2023	7,457.50	9,321.88	0.00	0.00	16,779.38	(8,438.82)	0.00	883.06
3133EMH96	AGCY	FEDERAL FARM CREDIT BANKS FUNDING CORP 0.125 06/14/2023	743.06	625.00	1,250.00	0.00	118.06	736.50	0.00	1,361.50
Total Reserve Fund			30,405.23	33,424.68	43,544.50	0.00	20,285.41	(16,591.43)	0.00	16,833.25
Sales Tax Fund										
TEXSTAR	LGIP	TexSTAR 0.0 06/30/2022	0.00	107,389.89	107,389.89	0.00	0.00	0.00	0.00	107,389.89
912796S42	US GOVT	UNITED STATES TREASURY 0.0 07/21/2022	0.00	0.00	0.00	0.00	0.00	1,751.74	0.00	1,751.74
912828L57	US GOVT	UNITED STATES TREASURY 1.75 09/30/2022	95.63	8,702.19	0.00	0.00	8,797.81	(6,559.34)	0.00	2,142.85
912828ZH6	US GOVT	UNITED STATES TREASURY 0.25 04/15/2023	2,307.69	1,244.22	2,500.00	0.00	1,051.91	5,513.18	0.00	6,757.40

Earned Income

CUSIP	Security Type	Security Description	Beginning Accrued	Interest Earned	Interest Rec'd/ Sold/Matured	Interest Purchased	Ending Accrued	Disc Accr/Prem Amort	Net Realized Gain/Loss	Net Income
Total Sales Tax Fund			2,403.32	117,336.30	109,889.89	0.00	9,849.73	705.58	0.00	118,041.88
Grand Total			32,808.55	154,757.47	157,430.88	0.00	30,135.14	(15,885.85)	0.00	138,871.62

Investment Transactions

CUSIP	Trade Date	Settle Date	Security Type	Security Description	Coupon	Maturity Date	Call Date	Par Value	Price	Principal Amount	Interest Purchased/Received	Total Amount	Realized Gain/Loss	YTM	YTW
Reserve Fund															
Coupon															
912828M80	05/31/22	05/31/22	US GOVT	UNITED STATES TREASURY	2.000	11/30/22		0.00		0.00	20,000.00	20,000.00	0.00	--	--
912828XR6	05/31/22	05/31/22	US GOVT	UNITED STATES TREASURY	1.750	05/31/22		0.00		0.00	13,125.00	13,125.00	0.00	--	--
3133EMH96	06/14/22	06/14/22	AGCY	FEDERAL FARM CREDIT BANKS FUNDING CORP	0.125	06/14/23		0.00		0.00	1,250.00	1,250.00	0.00	--	--
Total Coupon								0.00		0.00	34,375.00	34,375.00	0.00		
Maturity															
912828XR6	05/31/22	05/31/22	US GOVT	UNITED STATES TREASURY	1.750	05/31/22		(1,500,000.00)	100.000	1,500,000.00	0.00	1,500,000.00	0.00	--	--
Total Maturity								(1,500,000.00)		1,500,000.00	0.00	1,500,000.00	0.00		
Sales Tax Fund															
Coupon															
912828ZH6	04/15/22	04/15/22	US GOVT	UNITED STATES TREASURY	0.250	04/15/23		0.00		0.00	2,500.00	2,500.00	0.00	--	--
Total Coupon								0.00		0.00	2,500.00	2,500.00	0.00		

Investment Transactions Totals

Transaction Type	Quantity	Principal Amount	Interest	Total Amount	Realized G/L	YTM	YTW
Total Maturity	(1,500,000.00)	1,500,000.00	0.00	1,500,000.00	0.00	1.750	1.750
Total Coupon	0.00	0.00	36,875.00	36,875.00	0.00		

Amortization and Accretion

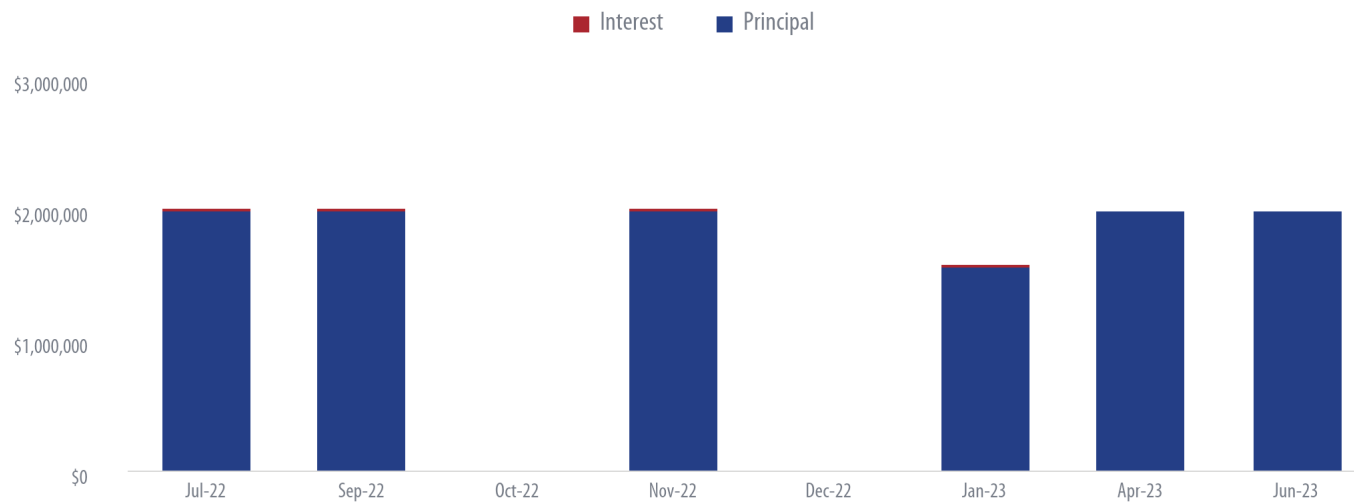
CUSIP	Settle Date	Security Type	Security Description	Purchase Qty	Orig Price	Original Cost	Amort/Accr for Period	Total Amort/Accr Since Purch	Remaining Disc/Premium	Ending Book Value
Reserve Fund										
912828XR6	04/20/21	US GOVT	UNITED STATES TREASURY 1.75 05/31/2022	0.00	0.000	0.00	(4,115.73)	0.00	0.00	0.00
912828M80	03/16/22	US GOVT	UNITED STATES TREASURY 2.0 11/30/2022	2,000,000.00	100.680	2,013,593.75	(4,773.39)	(5,612.38)	7,981.37	2,007,981.37
3135G0T94	10/14/21	AGCY	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.375 01/19/2023	1,570,000.00	102.713	1,612,594.10	(8,438.82)	(24,058.88)	18,535.22	1,588,535.22
3133EMH96	06/25/21	AGCY	FEDERAL FARM CREDIT BANKS FUNDING CORP 0.125 06/14/2023	2,000,000.00	99.709	1,994,180.00	736.50	2,998.66	(2,821.34)	1,997,178.66
Total Reserve Fund				5,570,000.00		5,620,367.85	(16,591.43)	(26,672.59)	23,695.26	5,593,695.26
Sales Tax Fund										
912796S42	01/25/22	US GOVT	UNITED STATES TREASURY 0.0 07/21/2022	2,000,000.00	99.830	1,996,592.75	1,751.74	3,022.25	(385.00)	1,999,615.00
912828L57	01/25/22	US GOVT	UNITED STATES TREASURY 1.75 09/30/2022	2,000,000.00	100.895	2,017,890.63	(6,559.34)	(11,331.29)	6,559.34	2,006,559.34
912828ZH6	03/16/22	US GOVT	UNITED STATES TREASURY 0.25 04/15/2023	2,000,000.00	98.797	1,975,937.50	5,513.18	6,484.26	(17,578.24)	1,982,421.76
Total Sales Tax Fund				6,000,000.00		5,990,420.88	705.58	(1,824.78)	(11,403.90)	5,988,596.10
Grand Total				11,570,000.00		11,610,788.73	(15,885.85)	(28,497.37)	12,291.36	11,582,291.36

Projected Cash Flows

CUSIP	Security Description	Post Date	Interest	Principal	Total Amount
Reserve Fund					
3135G0T94	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.375 01/19/2023	07/19/22	18,643.75		18,643.75
912828M80	UNITED STATES TREASURY 2.0 11/30/2022	11/30/22	20,000.00		20,000.00
912828M80	UNITED STATES TREASURY 2.0 11/30/2022	11/30/22		2,000,000.00	2,000,000.00
3133EMH96	FEDERAL FARM CREDIT BANKS FUNDING CORP 0.125 06/14/2023	12/14/22	1,250.00		1,250.00
3135G0T94	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.375 01/19/2023	01/19/23	18,643.75		18,643.75
3135G0T94	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.375 01/19/2023	01/19/23		1,570,000.00	1,570,000.00
3133EMH96	FEDERAL FARM CREDIT BANKS FUNDING CORP 0.125 06/14/2023	06/14/23	1,250.00		1,250.00
3133EMH96	FEDERAL FARM CREDIT BANKS FUNDING CORP 0.125 06/14/2023	06/14/23		2,000,000.00	2,000,000.00
Sales Tax Fund					
912796S42	UNITED STATES TREASURY 0.0 07/21/2022	07/21/22		2,000,000.00	2,000,000.00
912828L57	UNITED STATES TREASURY 1.75 09/30/2022	09/30/22	17,500.00		17,500.00
912828L57	UNITED STATES TREASURY 1.75 09/30/2022	09/30/22		2,000,000.00	2,000,000.00
912828ZH6	UNITED STATES TREASURY 0.25 04/15/2023	10/17/22	2,500.00		2,500.00
912828ZH6	UNITED STATES TREASURY 0.25 04/15/2023	04/17/23	2,500.00		2,500.00
912828ZH6	UNITED STATES TREASURY 0.25 04/15/2023	04/17/23		2,000,000.00	2,000,000.00
Grand Total			82,287.50	11,570,000.00	11,652,287.50

Projected Cash Flows Totals

Month and Year	Interest	Principal	Total Amount
July 2022	18,643.75	2,000,000.00	2,018,643.75
September 2022	17,500.00	2,000,000.00	2,017,500.00
October 2022	2,500.00		2,500.00
November 2022	20,000.00	2,000,000.00	2,020,000.00
December 2022	1,250.00		1,250.00
January 2023	18,643.75	1,570,000.00	1,588,643.75
April 2023	2,500.00	2,000,000.00	2,002,500.00
June 2023	1,250.00	2,000,000.00	2,001,250.00
Total	82,287.50	11,570,000.00	11,652,287.50



Disclosures & Disclaimers

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Investing in fixed income securities involves interest rate risk, credit risk, and inflation risk. Interest rate risk is the possibility that bond prices will decrease because of an interest rate increase. When interest rates rise, bond prices and the values of fixed income securities fall. When interest rates fall, bond prices and the values of fixed income securities rise. Credit risk is the risk that a company will not be able to pay its debts, including the interest on its bonds. Inflation risk is the possibility that the interest paid on an investment in bonds will be lower than the inflation rate, decreasing purchasing power.

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Board of Directors Memo

July 28, 2022

SUBJECT: Quarterly Grants Report Q3 FY2022

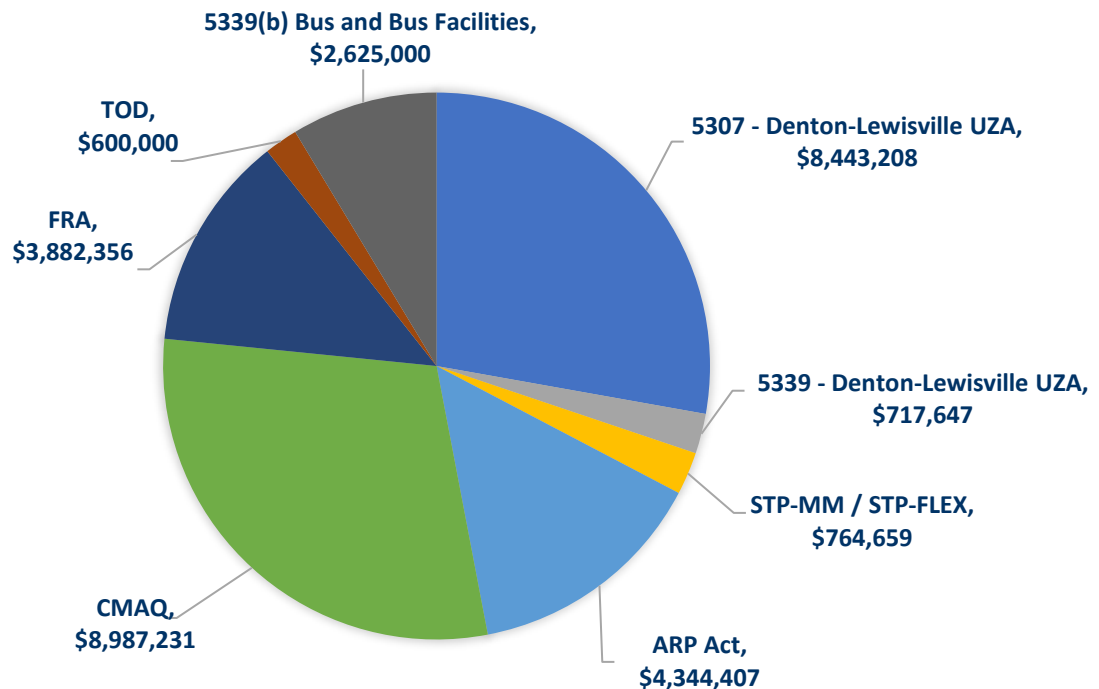
Recommendation

Staff recommends the Board approve the quarterly grants report for Q3 FY2022.

Background

DCTA currently has 13 open, fully executed grants that provide reimbursements for various capital projects, rail and bus preventive maintenance, operating assistance, and ADA paratransit service. The grant funding sources include Federal Transit Administration (FTA) and Federal Railroad Administration (FRA). The total grant balance was \$30.4 million as of 6/30/2022. Of this total, \$4.4 million is obligated for Positive Train Control (PTC), \$9.2 million is obligated for the FY17-20 Program of Projects, \$4.3 million is obligated for the American Rescue Plan (ARP) Act, \$9.0 million is obligated for the Congestion, Mitigation & Quality (CMAQ) program, and \$2.6 million is obligated for the competitive Bus and Bus Facilities program.

GRANTS FUNDING LEVELS \$30.4 MILLION AS OF 6/30/2022



Program	Q2 FY22 Balance	Q3 FY22 Balance	Grant Activity
Denton-Lewisville UZA (5307)	\$ 8,737,492	\$ 8,443,208	Operating Assistance, Fleet Replacement, Bus Preventive Maintenance, Safety & Security, ADA Paratransit
Bus and Bus Facilities (5339)	717,647	717,647	Fleet Replacement, Automated Fare
Fixed Guideway (5337)	72,082	0	Rail Preventive Maintenance
STP-MM / STP-FLEX	815,809	764,659	PTC Implementation & Vanpool
ARP Act Relief Funding	10,319,859	4,344,407	Operating Assistance
Congestion Mitigation & Air	8,987,231	8,987,231	Land Acquisition & Construction (Old Town)
Consolidated Rail Infrastructure and Safety Improvements (CRISI)	3,882,356	3,882,356	PTC Enhancements
Transit Oriented Development	600,000	600,000	Kansas City Southern (KCS) Rail Corridor study
Bus and Bus Facilities (5339b)	2,625,000	2,625,000	Bus Lite Maintenance Facility
Total	\$ 36,757,476	\$ 30,364,508	

Pending Funding and Other Grant Activity

On April 6, 2022, FTA published the full apportionment of FY22 formula funds from the Bipartisan Infrastructure Law. DCTA was apportioned \$11.9 million and has submitted a Transportation Improvement Program (TIP) request to utilize the funds for operating assistance, ADA paratransit, preventive maintenance, and safety & security projects.

The FTA Triennial Review was conducted virtually on May 31st and June 1st, with a close out meeting on June 17th. DCTA only had one category containing deficiencies, Disadvantaged Business Enterprises (DBE), and expects to receive the final report in July.

In June, staff learned the application submitted in response to the FY21 Notice of Funding Opportunity for FRA's CRISI program was not selected for funding. The application requested funding to implement PTC enhancements which would allow for an interoperable system for shared rail operations with DART. Staff met with FRA to discuss next steps for the existing FY18 CRISI award and will be submitting a grant amendment in July to postpone the award's expiration.

Due to programming time constraints and the uncertainty in service needs, DCTA was unable to identify an eligible project for its FY19 Section 5339 Formula funds before they lapsed. The \$530,768 will be re-apportioned out in FY2023.

The table below provides information on all pending grants that have not yet been fully executed.

Program	Amount	Grant Activity	Funding Status
FY20 5339 Formula	538,298	Swiftly Transit Platform (formerly Fleet Replacement)	Development; pending TIP modification by NCTCOG
FY21 POP Formula	9,008,301	Operating Assistance, ADA Paratransit, Preventive Maintenance, Safety &	Pending application approval from FTA
FY22 POP Formula	11,876,490	Operating Assistance, ADA Paratransit, Preventive Maintenance, Safety &	Development; pending TIP modification by NCTCOG
NCTCOG Regional	200,000	Bus Preventive Maintenance	Pending application approval from FTA
TOTAL	\$ 21,623,089		

Previous Board Activity & Action

There has been no previous Board activity on this item.

Identified Need

Provides the Board of Directors a quarterly status on grant balances and significant grant activity.

Financial Impact

This item is included for informational purposes only; there is no financial impact associated with this item. Grant revenues were adopted as part of the FY2022 budget.

Submitted By: Whitney Traylor
Whitney Traylor, Grants Manager

Final Review: Athena Forrester
Athena Forrester,
Assistant Vice President of Regulatory Compliance



Board of Directors Memo

July 28, 2022

SUBJECT: Consider Authorizing the Interim Chief Executive Officer (CEO) to execute an Interlocal Agreement with Denton County Sheriff's Office for Law Enforcement Services in the amount of \$117,620 for one (1) year beginning October 1, 2022 through September 30, 2023.

Recommendation

Staff recommends the Board authorize the Interim CEO to execute the Interlocal Agreement (ILA) for Denton County Sheriff's Office Law Enforcement Services for estimated award of \$117,620.

Background

The current ILA with Denton County Sheriff's Office for dedicated Law Enforcement services expires on September 30, 2022. It was initiated in February 2011 for a one-year term and has renewed annually subject to budget reviews. The agreement provides for Peace Officers to provide law enforcement, patrol units, and related services at DCTA transit properties and on the A-train within Denton County, Texas.

Previous Board Activity & Action

- June 23, 2022, Board Meeting Informational Report

Identified Need

An annual renewal of the of the ILA between DCTA and Denton County for Fiscal Year (FY) 2023 to provide dedicated law enforcement services. The current agreement expires on September 30, 2022.

The Denton County Sheriff's Office provides the following services to DCTA:


- a) A-train fare checks and fare enforcement.
- b) Routine and random patrols of DCTA transit properties, vehicles, and facilities.
- c) Transit security duties as required by the Department of Homeland Security, Transportation Security Administration (TSA), Federal Railroad Administration (FRA), and/or Federal Transit Administration (FTA).
- d) Additional services that may be agreed to by the respective liaisons.


Financial Impact

The agreement is for a one (1) year term to begin October 1, 2022, continuing through and including September 30, 2023, subject to Budget approval. The annual estimated expenditure is \$117,620 as set by the Denton County Commissioners Court. The FY2023 cost is included within the FY2023 Rail Operations Budget.

Exhibits

Exhibit 1: Interlocal Agreement for Law Enforcement Services

Submitted By: 
Rony Philip, Sr. Director Rail Operations

Final Review: 
Geri Osinaike, Senior Procurement Specialist

STATE OF TEXAS	§	
	§	Interlocal Cooperation Agreement
	§	Law Enforcement Services
COUNTY OF DENTON	§	

This Interlocal Agreement (the “Agreement”) is made and entered into by and between Denton County Transportation Authority (“DCTA”) and Denton County (“County”), acting by and through their authorized representatives.

RECITALS

WHEREAS, DCTA desires to provide peace officers to provide the necessary law enforcement and related services upon certain DCTA property within Denton County, Texas; and

WHEREAS, County is a duly organized political subdivision of the State of Texas engaged in the administration of county government and related services for the benefit of the citizens of Denton County, Texas; and

WHEREAS, Denton County Sheriff’s Office (“DCSO”) is a duly organized agency of the County engaged in the providing of law enforcement and related services for the benefit of citizens of Denton County, Texas; and

WHEREAS, DCSO desires to provide patrol and other law enforcement services to DCTA as specified herein; and

WHEREAS, DCTA and County desire to improve the efficiency and effectiveness of local governments by contracting for services of patrol and other law enforcement services as set forth under this Agreement; and

WHEREAS, the parties are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act (“Act”), Chapter 791, Texas Government Code; and

WHEREAS, DCTA and DCSO are units of local government that have the statutory authority under the Act to perform the services set forth in this Agreement; and

WHEREAS, pursuant to Chapter 460 of the Texas Transportation Code the DCTA is authorized to enter into this Agreement with DCSO to provide the requested patrol and other law enforcement services; and

WHEREAS, each party will make any required payments for services from current revenues available to such party; and

NOW THEREFORE, for and in consideration of the promises and the mutual covenants set forth in this Agreement, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Purpose

1.1 The purpose of this Agreement is for the parties to enter into an Agreement for the County, through the Denton County Sheriff's Office, to provide DCTA with dedicated law enforcement and security services. DCTA agrees to fully fund and reimburse the County for all expenditures necessary to implement and maintain the services as stated in this Agreement.

2. Term

2.1 The term of this Agreement shall commence on October 1, 2022, and will continue in force through September 30, 2023, at which time the Agreement will expire. In the event a new Interlocal Agreement is not executed prior to the expiration of this Agreement, and the DCSO continues to provide law enforcement patrol services as agreed by the parties, DCTA shall reimburse and compensate the County for patrol services at the rate set by the Denton County Commissioners Court for the next fiscal year.

3. Scope of Services

3.1 The County will provide services to DCTA, rendering such services with the same equipment as is customarily provided by the Sheriff's Office in unincorporated Denton County. Services rendered will also include, but will not be limited to, the following:

- (a) Fare checks and enforcement;
- (b) Both routine and random patrols of DCTA transit properties, vehicles and facilities;
- (c) Transit security duties as required by the Department of Homeland Security, Transportation Security Administration, Federal Railroad Administration, and/or Federal Transit Administration; and
- (d) Additional services that may be agreed to by the respective liaisons.

3.2 **Administration of Services.** County will administrate the provision of services through (1) Denton County Sheriff's Office Policy and Procedures; and (2) Denton County Administration Policy and Procedures. Any and all changes, revisions, upgrades, reclassifications, and deletions to personnel and accompanying equipment will conform to these policies.

3.3 **Patrol Unit.** In exchange for the provision of one or more Patrol Unit(s), DCTA agrees to pay the County, a sum, per unit, totaling the reasonable and necessary expenses more fully described in ***Exhibit A***, Denton County Budget Impact Statement. The payments made by DCTA to County shall be used by County for reasonable and necessary law enforcement equipment and requirements to support the law enforcement efforts of the Patrol Unit. A Patrol Unit consists of one (1) the Sheriff's Deputy (personnel), (2) the equipment necessary to support the Deputy and (3) direct and non-direct support services.

3.4 **Number of Patrol Units.** DCTA will determine the number of Patrol Units to be funded through this Agreement. The Denton County Budget Office will prepare a Budget Impact Statement reflecting the reasonable and necessary expenses to provide a Patrol Unit to DCTA.

3.5 Hours Worked by Patrol Unit. The contracted number of hours worked biweekly by one patrol unit is 80 hours. DCTA and the County will agree to the work shifts for each patrol unit. The Sheriff's Office will manage the schedule of each patrol unit so that the patrol unit has as many direct patrol hours as possible available to DCTA. DCTA understands that a patrol unit may have a certain number of undefined hours in which the unit may be needed to attend court hearings, training, meetings, or have routine employee related absences which may reduce the number of direct patrol hours. If possible and within personnel and budgetary limits, County may assign a substitute patrol unit to DCTA to provide service in the absence of the assigned patrol unit. County Liaison will provide information to DCTA's Liaison Contact of patrol deputy absences.

3.6 Overtime. Any time worked by the patrol deputy in excess of 80 hours biweekly is considered overtime. Overtime costs will be administered in accordance with the Denton County Attendance/Leave Time/Overtime policy as it applies to Non-exempt law enforcement personnel. DCTA and the County will establish an overtime protocol designed to help manage overtime costs. DCTA agrees to compensate the County for any overtime directed by DCTA. Such costs will be added to the monthly invoice to DCTA.

3.7 Absences. DCTA understands and agrees that the nature of staffing personnel will include a certain amount of employee absences. Each patrol unit deputy will receive County employee benefits including holiday, sick, vacation, personal, comp time that will be incorporated in their 80-hour biweekly service hours, thus reducing the amount of direct patrol hours to DCTA. If possible and within personnel and budgetary limits, County may assign a substitute patrol unit to DCTA to provide service in the absence of the assigned patrol unit. County Liaison will provide information to DCTA's Liaison Contact of patrol deputy absences.

3.8 Patrol Deputy Duties and Services. The duties of a Deputy are limited to providing services as outlined in "Scope" above, routine paperwork of filing reports, general services calls, making arrests, and the issuance of citations for offenses and violations of Texas law and local Orders and Resolutions adopted by DCTA. The Deputy may attend Court hearings as necessary.

- (a) The Deputies are duly appointed Deputy Sheriffs of the Denton County Sheriff's Office and are licensed peace officers under the laws of the State of Texas.
- (b) The Deputies will follow all guidelines promulgated by the Denton County Sheriff's Office, the Denton County Personnel Policies and civil and criminal laws of the State of Texas.
- (c) The Deputies will follow job assignments or special requests which have been properly routed through the County Liaison and that do not conflict with the policies and procedures of County. The Deputies will refer all job assignments or special requests which are directed to them to the County Liaison.
- (d) The duties of the Deputies do not include ongoing criminal investigations, mental health intervention, warrant services, or animal control services.
- (e) The Deputies will attend continuing education as required by the Texas Commission on Law Enforcement ("TCOLE") during scheduled work hours.

3.9 Support Services for Patrol Deputies. In addition to the direct services each patrol unit provides to DCTA, the County agrees to provide the following indirect support services, as deemed necessary or proper by the County and as is customarily provided by the Sheriff's Office in unincorporated Denton County:

- (a) Supervisory and administrative personnel;
- (b) Criminal Investigation and Crime Scene Services as needed;
- (c) Juvenile Officer and Youth Services as needed;
- (d) Crime Prevention and Analysis services as needed;
- (e) All usual and customary supplies, record keeping, evidence and data processing support needed to support and administer this Agreement;
- (f) Complete access and use of the Denton County Jail for defendants arrested on charges originating on DCTA property or vehicles at no additional cost to DCTA; and
- (g) Ongoing training as required by TCOLE.

4. County's Responsibilities

4.1 For the purposes and consideration herein stated and contemplated, the County, through DCSO, will provide the following necessary and appropriate services for DCTA to the extent authorized by this Agreement and state or federal law, without regard to race, religion, color, age or national origin.

4.2 **Liaison Officer.** County will designate the Denton County Sheriff or his designee to act on behalf of County, and to serve as "Liaison Officer" for County. The Liaison Officer shall make or receive requests and confer upon matters concerning the delivery of services to DCTA. DCTA will observe and utilize the Liaison Officer who will devote sufficient time and attention to the execution of said duties on behalf of the County and will provide immediate and direct supervision of the Denton County Sheriff's Office employees, in the furtherance of the purposes, terms and conditions of this Agreement for the mutual benefit of County and DCTA.

County Liaison

Denton County Sheriff
127 N. Woodrow Lane
Denton, TX 76205
Administration Phone Number (940)349-1620

4.3 **Service Management.** The planning, organization, assignment, direction, and supervision of County personnel under this agreement will be determined by DCSO. The rendition of service, the standards of performance, the discipline of deputies, and other matter incident to the performance of such services and the control of personnel so employed will be the responsibility of DCSO.

4.4 **Responsiveness.** County will give prompt consideration to all requests from DCTA routed through the Liaison Officer regarding delivery of services under this Agreement. County shall make every effort to comply with these requests as long as they are consistent with the law, the General Manual and the Operations Manual of the Denton County Sheriff's Office.

4.5 **Insurance.** County shall provide, during the term of this Agreement, workers compensation insurance in the amounts required by Texas state law, for all County employees engaged in work under this Agreement. This provision does not negate the DCTA's responsibility to fully reimburse County for all expenditures including but not limited to those outlined in Texas Local Government Code §362.003(c). As to all other insurance provided by County, upon

request by DCTA, it shall provide DCTA with documentation indicating coverage prior to the beginning of any activities under this Agreement.

5. DCTA's Responsibilities

5.1 For the purposes and consideration herein stated and contemplated, DCTA shall provide the following necessary and appropriate services for County to the maximum extent authorized by this Agreement and state or federal law, without regard to race, religion, color, age or national origin.

5.2 **Liaison**. DCTA shall designate a representative to act on behalf of DCTA, and to serve as "Liaison Contact" for DCTA. The Liaison Contact will devote sufficient time and attention to the execution of said duties on behalf of DCTA and will provide immediate and direct supervision of DCTA employees, agents, contractors, and/or laborers, if any, in the furtherance of the purposes, terms and conditions of this Agreement for the mutual benefit of DCTA and County.

DCTA Liaison:	General Manager, Rail Operations P.O. Box 96 Lewisville, Texas 75067 Phone Number: 972-221-4600
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5.3 **Areas of Enforcement**. DCTA shall provide County with accurate information concerning areas, vehicles and structures of DCTA and the areas to be routinely patrolled as well as fare enforcement policies.

6. Compensation

6.1 DCTA agrees to fully fund and reimburse the County for all expenditures necessary to implement and maintain the services as stated in this Agreement. DCTA shall compensate County for the expenditures and services as provided in Exhibit "A" within thirty (30) days of the receipt of a proper invoice provided there are no errors or discrepancies and that all work services on the invoice have been performed. Any errors, discrepancies or the invoicing of services not performed may result in a delay in payment.

6.2 County shall address its monthly invoices to:
DCTA
Attention: Accounts Payable
AccountsPayable@dcta.net

6.3 **Suspension of Services**. The Denton County Auditor's Office shall notify the DCSO if DCTA should become delinquent in payment of the contracted funding. DCSO's Liaison Officer shall be responsible for notifying the DCTA Liaison Contact to discuss such non-payment. If it becomes necessary for the County to suspend services to DCTA for non-payment, the County Liaison Officer will identify a date on which the services will be suspended and will notify the DCTA Liaison Officer by telephone and in writing (to the Notice addresses provided

in this Agreement) of the date service will be suspended.

If DCTA fails to make payment to County within thirty (30) days after the date of billing for a monthly invoiced amount, the County, as its discretion, may suspend service until payment is received or may terminate Agreement by giving proper notice.

If service by County to DCTA has been suspended for non-payment and DCTA subsequently becomes current on payments owed to County under this Agreement, it is the responsibility of DCTA to contact the County Liaison Office to confirm receipt of payment and that services are reactivated. DCTA will not receive credit for time which service is suspended for non-payment.

7. Personnel

7.1 Chain of Command. The Patrol Deputy will be an employee of County and will be in the chain of command at the Denton County Sheriff's Office. The Patrol Deputy is obligated to follow all guidelines, policies, and procedures of Denton County and the Denton County Sheriff's Office.

7.2 Work Assignment. The Patrol Deputy shall have their work assignment and duties outlined under this Agreement as their primary job assignment, and will not regularly be assigned additional police duties by the Sheriff's Office. The County reserves the right, however, to reassign the Deputy temporarily in the event of an emergency, or when other circumstances require an enhanced police presence elsewhere in the county.

7.3 Patrol Deputy Candidate. DCTA retains the right to provide input into the initial and continuing approval of the candidate employed as a Patrol Deputy. DCTA shall not unreasonably reject any Patrol Deputy candidate not to its satisfaction. If the Patrol Deputy assigned to DCTA subsequently becomes unsatisfactory to DCTA, DCTA may, through the designated Liaison Officer request an alternate deputy.

7.4 Reduction in Force. The parties recognize that in the event a contract or grant funding is no longer available, removed or discontinued, such as through loss of a contract or grant funding, the employees assigned to that activity or function will be reassigned to other open classified positions of the same rank in the Sheriff's Office. Such reassignments may involve intra-divisional transfer. If there are no appropriate open positions available and a reduction in force is necessary, then the provisions for layoffs and dismissals will be used to accomplish the reduction in force within the Sheriff's Office.

7.5 Denton County Civil Service. The parties recognize the authority, rules, regulations, and procedures of the Denton County Personnel Policies, Denton County Sheriff's Office General Manual, Policy, & Procedures, and the Civil Service Rules of the Denton County Sheriff's Office Civil Service Commission. The rules, regulations, and procedures promulgated by those entities are provided to guide supervisors in management of employees. Occasions may arise that require the parties to investigate incidents in order to properly supervise employees. All parties to this contract agree to cooperate fully in any investigation, or employee review of any kind, that may determine if a violation of the rules, regulations, and procedures has occurred, and

in the recommendation or selection of disciplinary action necessary to deter repeated violations and maintain the integrity and community respect for the Office.

8. Equipment

8.1 The County will provide law enforcement services to DCTA, rendering such services with the same equipment and vehicle, as is customarily provided by the Sheriff's Office in unincorporated Denton County. DCTA's compensation for such services shall be limited to the amount identified in Exhibit "A."

8.2 **Equipment Replacement.** The County will purchase vehicles and equipment, including computer and other electronic equipment, with funding provided by DCTA for the purpose of providing services under this Agreement. Such vehicles and equipment will be subject to the Denton County Administration Policies and Procedures for replacement of such vehicles or equipment. Such replacement will be incorporated into the budget impact statement and will be consistent with the customary maintenance and replacement schedule for like equipment.

8.3 **Patrol Vehicle.** County and DCTA understand and agree that this Agreement provides funding for the expenses for the County to provide a suitable vehicle, equipment, facilities, maintenance, repair, and service of the vehicle for the performance of all duties and obligations of County as stated herein in Exhibit "A" during the period of this Agreement.

With the funding provided by DCTA, the County will (1) coordinate the purchase of liability insurance coverage via the County's Fleet Policy, (2) provide routine maintenance, repairs, and fuel costs of the vehicle, and (3) purchase, if necessary, and install the necessary equipment to make the vehicle ready for use by the Deputy.

The Deputy shall have the full authority to use the vehicle in accordance with County and Sheriff's Office policies. This includes, but is not limited to allowing the Patrol Deputy to take the vehicle home, within a reasonable distance. DCTA is not responsible for any costs the County determines are attributable to the Deputy's misuse of the vehicle in violation of this Agreement and County and Sheriff's policy.

9. Liability

This Agreement is made for the express purpose of County providing law enforcement services to DCTA. Both parties acknowledge and agree that the provision of law enforcement services is a governmental function. In no event shall any provision of this Agreement be construed as a waiver of County's or DCTA's sovereign immunity.

10. Availability of Funds

If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, this Agreement shall be canceled and County may only be compensated for the reasonable value of any non-recurring costs incurred but not amortized in the price of services delivered under this Agreement or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations for such purposes.

11. Termination

This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party; provided, however, that in any such case, County shall be paid the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this Agreement.

12. Miscellaneous

12.1 **Entire Agreement.** This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings written or oral agreements between the parties with respect to this subject matter.

12.2 **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other party.

12.3 **Successors and Assigns.** Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and permitted assigns.

12.4 **Governing Law.** The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall exclusively be in the State District Court of Denton County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

12.5 **Amendments.** This Agreement may be amended by the mutual written agreement of the parties.

12.6 **Severability.** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

12.7 **Notice.** Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for DCTA:

Attention: Paul Cristina, Interim CEO
Denton County Transportation Authority
P.O. Box 96
Lewisville, Texas 75067
972-221-4600 Telephone
972-221-4601 Facsimile

With copy to:

Joseph J. Gorfida, Jr.
Nichols, Jackson, Dillard, Hager & Smith,
L.L.P. 1800 Ross Tower
500 North Akard
Dallas, Texas 75201

If intended for County:

Honorable Andy Eads, Denton County Judge
Denton County Commissioners Court
1 Courthouse Drive, Ste 3100
Denton, Texas 76205
(940) 349-2820 Telephone
(940) 349-2821

If intended for DCSO:

Denton County Sheriff's Office
127 N. Woodrow Lane
Denton, Texas 76205
(940) 349-1620 Telephone

With copy to:

Assistant District Attorney
Counsel to the Sheriff
127 N. Woodrow Lane
Denton, Texas 76205
(940) 349-2390

12.8 **Counterparts.** This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

12.9 **Exhibits.** The Exhibits attached hereto are incorporated herein.

12.10 **Recitals.** The recitals to this Agreement are incorporated herein and made a part hereof for all purposes.

12.11 **Authorization.** Each party represents that it has full capacity and authority to grant all rights and assume all obligations that are granted and assumed under this Agreement.

12.12 **Survival of Covenants.** Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination hereof.

12.13 **Approval of Parties.** Whenever this Agreement requires or permits the approval or consent to be given by a party, the parties agree that such approval or consent shall not be unreasonably withheld, conditioned or delayed.

12.14 **No Third-Party Beneficiary.** Nothing in this Agreement shall be construed as creating or giving rise to any rights of third-parties or any persons other than the Parties hereto.

12.15 **Third-Party Subcontractors.** DCTA has the right to contract with a third-party or other contractors to perform all or any part of the service under this Agreement. The terms and conditions of this Agreement shall be binding on such third-party contractors

12.16 **Disputes.** Any dispute arising from the failure of either DCTA or County to agree on proportionate reduction will be determined by mutual agreement of the Sheriff and DCTA Liaison Contact, or their designees.

Any dispute arising from the failure of either DCTA or County to agree on proportionate reduction in fees will be first submitted to non-binding mediation. Each party will pay one-half (1/2) of the cost of expense of said mediation.

The parties further agree that the scope of matters to be submitted to dispute mediation as referenced above is limited to disputes concerning sufficiency or performance and duty to pay or entitlement, if any, to any reduced fee or compensation. Any other disputes or conflicts involving damages or claimed remedies outside the scope of sufficiency or performance and compensation adjustment will be referred to a court of competent jurisdiction.

EXECUTED duplicate originals on the dates indicated below.

Denton County, Texas

Denton County Transportation Authority

By:

By:

Andy Eads, County Judge
Denton County Commissioners Court

Paul Cristina, Interim CEO

Date

Date

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By:

By:

Denton County Assistant District Attorney
Counsel to the Sheriff

Joseph J. Gorfida, Jr., General Counsel

APPROVED AS TO CONTENT:

By:

Tracy Murphree, Denton County Sheriff

Exhibit A

CA02 Exhibit 1 Interlocal Agreement for Law Enforcement Services

DENTON COUNTY, TEXAS

Prepared by: KS

Date: 5/23/2022

BUDGET IMPACT STATEMENT

CONTRACT ESTIMATE FOR: Denton County Transportation Authority (DCTA)

Annual Estimate

Salary/benefits and Miscellaneous Operating Expenses

Effective: October 1, 2022 - September 30, 2023

	FY2023 Annual (12 month) Estimate	
	COUNTY PORTION	ANNUAL ESTIMATED CONTRACT FUNDING
	Average Sheriff Deputy-Patrol Salary/Benefits Grade 107 Average M&O Expenses	Average Sheriff Deputy-Patrol Salary/Benefits Grade 107 Average M&O Expenses
4020- Salary, Assistants	\$0	\$63,790
4040- Overtime Pay	\$0	\$225
4060- Longevity Pay	\$0	\$513
4091- Certification Pay	\$0	\$900
4092- Degree Incentive	\$0	\$900
<i>Subtotal Salaries</i>	\$0	\$66,328
4120- FICA	\$0	\$5,074
4130- Retirement	\$0	\$9,621
4140- Workers Comp. (LawEnf)	\$0	\$763
4152- TEC	\$0	\$66
4160- Health Insurance	\$0	\$14,220
<i>Subtotal Benefits</i>	\$0	\$29,744
Total Salaries/Benefits	\$0	\$96,072
4204- Administrative Supplies	\$0	\$600
4409-Fuel	\$0	\$4,500
4710- Uniforms	\$0	\$790
4885- Body Armor	\$0	\$900
5010- Training & Education	\$0	\$500
6260- Wireless Services	\$0	\$1,100
6610- Vehicle Repairs	\$0	\$1,250
6710- Equipment Rental	\$0	\$11,908
<i>Subtotal M&O</i>	\$0	\$21,548
Grand Total	\$0	\$117,620
<i>Recurring Monthly Expenses</i>	\$0	\$9,802

This analysis is based on the Average Sheriff Deputy-Patrol Salary and Benefits @ 40 hours per week. It is also based on the average Maintenance and Operation Expenses for a Sheriff Deputy position. It is the understanding of Denton County that funding for this contract will be provided 100% by the entity according to the terms of the agreement. A vehicle is provided by Denton County and the entity pays Denton County a vehicle usage fee. Denton County will not be providing supplemental funding for any expenses.

Board of Directors Memo

July 28, 2022

SUBJECT: Consider Approval of Appointment of Mr. Fred Busche to the North Texas Mobility Corporation (NTMC) Board of Directors

Recommendation

Staff recommends the Board consider and approve Mr. Fred Busche to fill the current vacancy on the NTMC Board of Directors.

Background

The North Texas Mobility Corporation (NTMC) was created in 2019 for the purpose of aiding, assisting, and acting on behalf of the Denton County Transportation Authority (DCTA) in financing, constructing, owning, managing, and operating regional mobility services on behalf of DCTA, and to perform other governmental purposes as determined from time to time by DCTA.

Article VI of the Certificate of Formation for NTMC dictates the number and method by which Board Members are appointed to serve on the NTMC Board of Directors. Article 6.03 of the Certificate of Formation states the NTMC Board of Directors shall consist of five (5) members. DCTA shall appoint one (1) Director who shall, at all times during the term of office, serve as the Chief Executive Officer or similar position for the Authority and four (4) Directors who shall, at all times during the term of office, be a member of the DCTA Board or resident of Denton County, Texas.

Article 2.02 of the NTMC bylaws states the NTMC Board of Directors are appointed for three-year terms or until they are replaced by the DCTA Board of Directors. Section 2.02 also states that any vacancies on the NTMC Board that occur before the end of a Director's term shall be filled by the DCTA Board of Directors.

Previous Board Activity & Action

At the March 24, 2022, meeting, the DCTA Board of Directors appointed David Gaines and Paul Cristina to serve on the NTMC Board of Directors following the resignations of Sarah Hensley and Raymond Suarez.

Identified Need

On Tuesday, April 5, 2022, NTMC Board Member Don Combs submitted his resignation effective immediately. A new representative for the NTMC Board of Directors is needed to satisfy the five (5) members required by the organization's bylaws. Board Member Dianne Costa has nominated Mr. Fred Busche to fill the term vacated by Don Combs.

Financial Impact

There is no financial impact associated with this item.

Submitted By: 

Brittney Farr, Senior Director of Engagement & Administration



Board of Directors Strategic Planning Work Session Meeting Minutes

June 10, 2022 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened the Strategic Planning Work Session with Chair Cesar Molina presiding on June 10, 2022, at 10:00am located at the Denton County Courthouse, 1 Courthouse Drive, Room 2020, Denton, Texas.

Voting Members

Chair Cesar Molina, Denton County
Vice-Chair TJ Gilmore, City of Lewisville
Secretary Dianne Costa, City of Highland Village
Board Member Andy Eads, Denton County
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Tom Winterburn, City of Corinth
Board Member Dennie Franklin, City of Frisco
Board Member Connie White, Small Cities
Board Member Mark Miller, City of Flower Mound
Board Member Jeremie Maurina, City of The Colony

Legal Counsel

Joe Gorfida, NJDHS

INTERIM DCTA CEO

Paul Cristina

CALL TO ORDER

Chair Molina called the meeting to order at 10:03am. All voting board members, alternates and non-voting members were present except for Board Members Paul Stevens, Jeremie Maurina and Connie White. The Board recessed and reconvened at the following times: 11:23am-11:35am and 12:30pm-12:52pm.

INVOCATION

Secretary Costa provided the invocation.

INTRODUCTIONS

Chair Molina allowed this time for all Board Members and staff present to introduce themselves. The Minerva Consulting Team consisting of Ashley Elsey (President/CEO), Karl Taylor and Isabella Montague were also introduced.

PUBLIC COMMENT

Kristine Bray

Paul Cristina, Interim CEO, opened the meeting with an overview of the Work Session agenda to include the following discussion items:

- Agency Mission, Vision, and Values
- Agency Strategic Goals and Objectives
- Grant Funding Review – Capital and Operating Sources and Pending Projects
- North Texas Mobility Corporation (NTMC) and Bus Operations Overview

1. Discuss Agency Mission, Vision, and Values

Paul Cristina, Interim CEO, highlighted the following:

- DCTA Staff Goals: Operations, Engagement and Administration, Procurement & Compliance and Finance
- Historic Trend 2011-2021 (All Modes, A-train, Denton County Population, All Modes Actual)
- DCTA Post COVID Ridership Recovery
- Headwinds and Tailwinds (Denton County Income Trends/Populations and Rides Per Capita)

2. Discuss Agency Strategic Goals and Objectives

Ashley Elsey, President/CEO – Minerva Consulting gave the Board an opportunity to brainstorm ideas and discuss “What Could DCTA Be”, Mutually Shared Values, DCTA Audiences, and Areas For Improvement. Discussions contained topics to include:

- Quality of life (relaxing, efficient transportation) for all income brackets
- Diverse ridership
- Expanded transportation due to population growth
- Education of DCTA riders and leadership
- Safe opportunities for riders
- Mirror population growth with alternative transportation usage
- Broadening scope of services/how DCTA serves the public
- Boosting local economy
- Opportunities to work more closely with cities (i.e. zoning)
- Opportunities for onboarding new partners
- Looking beyond respective jurisdictions
- Great Service. Convenient Service. Great Customer Service
- Vanpool – successful/reliable

- Service of traditional UNT students (served well due to communication and awareness)
- Service of commuting UNT students (challenging)
- Social Service Agencies – Clients served
- Access Service
- 65+ Community
- Areas/Audience that could be focused on:
 - Parents of Teenagers/Middle Schoolers (13+)
 - Major Private Employers
 - Dallas Commuters
 - Senior Centers
 - Churches
 - Apartment Associations
 - First-time Riders
 - 16–25-year-old individuals who prefer alternative transportation (non-drivers)
- Messages to avoid:
 - Non-Unity
 - Negativity
 - Avoid anything that makes the system harder to utilize

3. Discuss Grant Funding Review – Capital and Operating Sources and Pending Projects

Whitney Traylor, Grants Manager and Paul Cristina, Interim CEO, provided the Grant Funding Review highlighting the following:

- Fiscal Year 2022 Revenues – Working Budget (DCTA FY2022 Total Revenue - \$68,237,804)
- Urbanized Area Formula Program
- State of Good Repair Program
- Bus and Bus Facilities Program
- Strategy For Fiscal Year 2023
- Discretionary Projects: PTC Enhancements (FRA grant), Intermodal Transportation Center (ITC), Bus Operations and Maintenance Satellite Facility, Transit Oriented Development: KCS Study
- Transit-Oriented Development Context/Background
- Kansas City Southern (KCS) Transit Oriented Development (TOD) Planning Analysis
- Old Town Lewisville Intermodal Transportation Center (ITC)
- Lewisville Bus Operations and Maintenance Satellite Facility
- Positive Train Control Enhancement Project

Board discussion regarding A-train focus, core values, ridership, and Intermodal Transportation Center (ITC) timing/budget.

4. North Texas Mobility Corporation (NTMC) and Bus Operations Overview and Discussion

Paul Cristina, Interim CEO, led the conversation highlighting the following:

- North Texas Mobility Corporation Overview (general powers, board of directors, officers, and primary responsibilities)
- Timelines/Milestones (October 2014 – March 2022)
- NTMC/DCTA Interlocal Agreement and NTMC/HTG Transportation Management Services Agreement
- NTMC Organization and Budget Overview
- DCTA Revenue Fleet (32 vehicle fleets comprised of Large and Small Low Floor)
- Standard Operating Procedures (SOP) Development
- Expiration of NTMC Transportation Management Agreement with HTG Considerations:
 - Status Quo: NTMC re-solicit contract for transportation management services
 - ✓ Alternative A: NTMC extend contract with HTG for Transportation Management Services
 - ✓ Alternative B: NTMC solicit new contractor for Transportation Management Services
 - Outsource: DCTA terminate Interlocal Agreement with NTMC and
 - ✓ Alternative A: Outsource bus and O&M to regional partner
 - ✓ Alternative B: Solicit new contractor for Transportation Management Services
 - Insource: DCTA terminate Interlocal Agreement with NTMC and absorb NTMC organization and bus operation into DCTA
- Driver Training and Certification: Onboarding Training Requirements, Recurring Training Requirements and On-The-Road Training Requirements
- Key Performance Indicators – Service Quality and Reliability Benchmarks

Board discussion regarding cost benefits/savings/concerns (outsource/insource), NTMC administrative support positions, HTG contract extension, postponed decisions until new CEO selection, and a possible “turn-key” service.

No further business was discussed, and the meeting was adjourned at 2:22pm.

Cesar Molina, Board Chair

Dianne Costa, Board Secretary



**Board of Directors Special Called Board Meeting Minutes
DCTA Budget Workshop
June 16, 2022 | 10:00 a.m.**

The Board of Directors of the Denton County Transportation Authority (DCTA) convened the Special Called Board Meeting (Budget Workshop) with Chair Cesar Molina presiding on June 16, 2022, at 10:00am at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas.

Voting Members

Chair Cesar Molina, Denton County
Vice-Chair TJ Gilmore, City of Lewisville
Secretary Dianne Costa, City of Highland Village
Board Member Andy Eads, Denton County
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Tom Winterburn, City of Corinth
Board Member Dennie Franklin, City of Frisco
Board Member Connie White, Small Cities
Board Member Mark Miller, City of Flower Mound
Board Member Jeremie Maurina, City of The Colony

Legal Counsel

Joe Gorfida, NJDHS (absent)

INTERIM DCTA CEO

Paul Cristina

CALL TO ORDER

Chair Molina called the meeting to order at 10:10am. The following Board Members were in attendance:

Cesar Molina, Chair
TJ Gilmore, Vice-Chair
Alison Maguire, Board Member
Paul Stevens, Alternate for Board Secretary Costa
Jody Gonzalez, Alternate for Board Member Eads
Dennie Franklin, Board Member
Connie White Board Member



INVOCATION

Chair Molina provided the invocation.

PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance to the United States and Texas flags.

INTRODUCTIONS

Chair Molina announced that Paul Stevens and Jody Gonzalez were filling in for Board Secretary Costa and Board Member Eads.

PUBLIC COMMENT

No members of the public wished to address the Board at this time.

REGULAR AGENDA

1. **Discussion of Proposed Fiscal Year (FY) 2023 Operating and Capital Budget** **(packet pages)**

Discussion Item

Presenter: Amanda Riddle, Senior Manager of Budget
Paul Cristina, Interim CEO

Backup Information: Memo

The discussion of the Proposed Fiscal Year (FY) 2023 Operating and Capital Budget and Reserve Policies was presented by the following staff members:

Amanda Riddle, Senior Budget Manager

Paul Cristina, Interim Chief Executive Officer (CEO)

Javier Trilla, Assistant Vice-President – Innovation and Information Technology

Troy Raley, Senior Director of Mobility Services

Executive Summary

- FY0223 Proposed Budget – Budget Calendar
- 4-Year Outlook – Revenue vs. Expenses
- Budget Adjustment Drivers – Revenues and Expenses
- Expanded Level Project (ELP) Summary
- Ridership and Budget (By Mode)
- Incremental Cost of Connect Service
- DCTA Budget Summary
- Capital Budget Summary
- Change in Net Position (DCTA, Net Depreciation)

Revenues

- Total FY2023 Proposed Revenues
- Operating Revenues – Bus, GoZone, Rail
- Non-Operating Revenues
- Non-Operating Revenue: Federal Grants – Capital and Operating

Operating Expense: Bus Operations (\$22.9 million)

- Operating Expenses – Bus
- Service Miles and Fuel
- UNT Contract Details
- Relationship between DCTA and North Texas Mobility Corporation (NTMC)
- DCTA Transfer out to NTMC Budget
- Change in Net Position (DCTA, Net Depreciation)
- Purchased Transportation
- GoZone Budget Details
- GoZone Budget Details – Additional Investment

Operating Expenses – Rail (\$16.4 million)

- Rail Purchased Transportation
- Operating Expenses
- Rail Maintenance – Background
- Rail Major Maintenance (A-train)
- Rail Major Maintenance (Overall)
- Recommended Rail Fleet Maintenance (FY26-FY30- DRAFT)

Operating Expenses: General and Administrative (\$7.9 million)

- Operating Expenses – General and Administrative
- Expanded Level Project (ELP) Summary
- Security Camera, Access Control, and Station Signage Study
- GoZone Weekend Hours, Coverage Expansion and Quality Improvements
- Position: Director of Safety and Compliance
- Kansas City Southern (KCS) Transit Oriented Development (TOD) Planning Analysis
- Long-Range Service Plan Update (LRSP)
- Marketing and Advertising Strategic Review
- Staffing Level Review

Operating Expense: Debt Service

- Non-Operating Expense

Capital Improvement and Major Maintenance Plan

- Capital Budget Summary
- Capital Rollover Requests
- Expanded Leel Project (ELP) Summary
- Enterprise Resource Planning (ERP) Implementation
- Swiftly Transit Platform (CAD-AVL)
- DCTA Multifacility Firewall Upgrade
- AV Upgrade for DCTA Conference Rooms

Long Range Financial Plan

- Reserve Fund Policies – Financial Policies
- Escalation Assumptions – Revenue, Sales Tax, Labor and General Inflation

During the Budget Workshop, the Board held discussions regarding the following:

- Net Sales Tax collected
- Clarification of Vanpool increases
- Clarification of Bus Operation expenses (i.e. NTMC salaries/wages)
- Separation of GoZone and Bus operations data
- Lyft contracts
- The bidding process (i.e. Via)
- PTC Phase 1 completion date
- “Fuel Pass Through”
- Clarification of Administrative Fees
- Opportunities to save money on utilities (i.e., contracts with Denton Municipal)
- Rail Maintenance scheduling (i.e., timeframe to purchase new trains)
- Comprehensive Maintenance Long Range Plan
- Employees’ Wages/Benefits (i.e., discussion of 3.5% merit increase, clarification of eligibility, percentage of employees who receive it, costs of living increases, analysis of employee wages versus inflation)
- Understanding the Marketing Budget
- Security on vehicles and platforms (i.e., high priority for cameras on platforms, suggestion to partner with cities/county to obtain lower rate/purchase price, engineering study)
- Bike racks
- Discussion of the ERP system (i.e., workload reduction, project manager to oversee installation)
- Investigation of Rail Wi-Fi
- Automatic Passenger Counting

CONVENE EXECUTIVE SESSION

The Board did not convene into Executive Session.

RECONVENE OPEN SESSION

The Board did not convene into Executive Session; therefore, reconvening into Open Session was not necessary.



ADJOURN

Chair Molina adjourned the meeting at 1:05pm.

Cesar Molina, Board Chair

Dianne Costa, Board Secretary



Board of Directors Special Called Board Meeting Minutes

July 18, 2022 | 3:00 p.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Special Called Board of Directors Meeting with Chair Cesar Molina presiding on July 18, 2022, at 3:00pm located at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas.

Voting Members

Chair Cesar Molina, Denton County
Vice-Chair TJ Gilmore, City of Lewisville
Secretary Dianne Costa, City of Highland Village
Board Member Andy Eads, Denton County
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Tom Winterburn, City of Corinth
Board Member Dennie Franklin, City of Frisco
Board Member Connie White, Small Cities
Board Member Mark Miller, City of Flower Mound
Board Member Jeremie Maurina, City of The Colony

Legal Counsel

Joe Gorfida, NJDHS

INTERIM DCTA CEO

Paul Cristina

CALL TO ORDER

Chair Molina called the meeting to order at 3:07pm. All Voting Board Members and the following Alternate Board Members were present: Paul Stevens and Kristin Green. Alternate Board Member Kristin Green arrived at 3:16pm. The Board of Directors recessed at 4:36pm and reconvened at 4:55pm.



Chair Molina read the Close Executive Session language and the Board of Directors convened into Closed Executive Session at 3:08pm to discuss the following:

1. The Board of Directors will convene into Close Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the employment and duties of the Chief Executive Officer (CEO).

RECONVENE OPEN SESSION

The Board of Directors adjourned Closed Executive Session at 5:39pm and reconvened into Open Session at 5:39pm with no action taken.

Motion by Chair Molina with a second by Board Member Maguire to adjourn the meeting. Motion passes 5-0.

Cesar Molina, Board Chair

Dianne Costa, Board Secretary

Board of Directors Memo

July 28, 2022

SUBJECT: Consider Authorizing the Interim Chief Executive Officer (CEO) to Award and Execute a Contract with Capitol-Insights & Bird Advocacy for State Legislative Consulting Services, in the amount of \$240,000 beginning on or about September 1, 2022 and ending on or about August 31, 2024, for the initial two (2) years with the option to renew for an additional two (2) years

Recommendation

Staff recommends the Board approve the award and authorize the Interim Chief Executive Officer (CEO) to Award and Execute a Contract with Capitol-Insights & Bird Advocacy beginning on or about September 1, 2022. Total estimated cost of the contract is \$240,000 for the initial two years with the option to renew for an additional two years for \$240,000. If renewed for the two years, the total four (4) year contract cost is \$480,000.

Background

The Denton County Transportation Authority (DCTA) has engaged State Legislative Consultants since 2006 to ensure continuity of the Agency's legislative authority and funding structure. Thousands of bills are filed each session that have the potential to affect the agency either intentionally or unintentionally. During the 87th Texas Legislative Session alone, 9,999 pieces of legislation were filed. As DCTA continues to evolve as an agency by deploying innovative mobility technologies, entering into public-private partnerships, and encouraging economic development along the A-train corridor, it is critical that DCTA's maintain representation in Austin to advance our legislative priorities, and protect the agency's authority and funding structure.

The previous contract was in place January 1, 2020, through April 27, 2021, and was terminated for convenience. A Request for Proposal (RFP) 22-02 was released on March 8, 2022, on BidSync for a State Legislative Consultant. DCTA received four (4) responses on March 31, 2022. The following companies submitted proposals:

Ancira Strategic Partners LLC
Capitol-Insights & Bird Advocacy
Randy C. Cain, Attorney at Law, & Burklund Consulting, LLC
Texas Lobby Partners LLP

Staff conducted an initial evaluation of all proposals received. Following the initial evaluation, interviews were scheduled with three of the four firms: Capitol-Insights, & Bird Advocacy, Randy C. Cain, Attorney at Law, & Burklund Consulting, LLC, and Texas Lobby Partners LLP. The interview panel consisted of Chair Cesar Molina, Secretary Dianne Costa, the Interim CEO Paul Cristina and the Senior Director of Engagement and Administration, Brittney Farr. Procurement staff attended all interviews.

As a result of the initial evaluations and the interviews, Staff recommends approval of an agreement with Capitol-Insights & Bird Advocacy as DCTA's state legislative consultants. The initial term of the agreement is two (2) years with the option to extend for one (1) additional two (2) year term. The initial term will commence on September 1, 2022 through and including September 30, 2024. If exercised, the optional two (2) year term would extend the contract through September 30, 2026.

Previous Board Activity & Action

- February 24, 2022: Board Meeting Informational Item
- June 23, 2022: Staff presented award recommendation that was rejected by the Board of Directors. Staff was instructed to continue the evaluation process to allow Board representatives to interview the 4 proposers, and for staff to return to the Board with a recommendation following that evaluation. Note: One (1) proposer declined the opportunity to interview and was removed from consideration.

Identified Need

DCTA needs to be aware of legislative activities that will affect transportation in the region and retain effective means to engage with key members of the Legislature during the Legislative sessions.


Financial Impact

Estimated cost of the contract is \$480,000 for the initial two-year term with the option to renew for an additional two years. The cost for the service is incorporated within the approved FY2022 Budget and will be included in future budgets.

Exhibits

N/A

Submitted By: 
Geri Osinaike, Senior Procurement Specialist

Approved By: 
Brittney Farr, Senior Director of Engagement and Administration



Board of Directors Memo

July 28, 2022

SUBJECT: Discuss Strategic Marketing and Communications Assessment, Key Messages, and Communications Efforts

Recommendation

This is a discussion item only. No action is required.

Background

Denton County Transportation Authority (DCTA) retained Minerva Consulting to:

- Facilitate Mission, Vision, and Values and Goals Definition discussion for Strategic Planning Work Session
- Engage with the Operations team across our major services to understand DCTA's business.
- Summarize key themes and perspectives on desirable mission, vision, and values alongside DCTA's unique value proposition to its riders, Denton County, and Member Cities
- Provide evaluation and best practices definition for Public Involvement and Communications organization versus general practices for org structure, budget, engagement channels, and strategy.

The purpose of this briefing item is to provide the Board an update on the work product being developed by Minerva that identifies "Key Messages" from the discussion at the Strategic Planning Work Session on June 10, 2022. The briefing item will also include information regarding current efforts underway by the Public Involvement and Communications Team on the "Dump The Pump" campaign and outreach to businesses and public information officers.

Previous Board Activity & Action

The Board received a summary of the Minerva work scope at the May Board meeting.

The Board participated in discussion to facilitate Minerva's development of Key Messages at the June Strategic Planning work Session.

Identified Need

None.

Financial Impact

None.

Exhibits

None.

Submitted By:

Paul A. Cristina, Interim CEO

Board of Directors Memo

July 28, 2022

SUBJECT: Discuss Public Feedback and Consider Approval of Service Change and Fare and Pass Structure Effective No Later Than November 1, 2022

Recommendation

The recommendation for this item will be developed as the Board of Directors reaches consensus on preferred options for (1) Service Change, (2) Fare Structure, and (3) Pass Structure

Background

This report will serve as an update on the following topics:

- GoZone Performance
- Fare Structure Analysis and Alternatives
- Route Alternatives for Connect Fixed Route Service

A public comment period for Fare and Service Changes ran from April 18 - June 10, 2022. Staff will present a summary of public involvement efforts, including communications metrics, sentiment analysis, and public comment summaries. A table of public comments received is provided on the DCTA website at [dcta.net/sites/default/files/2022-07/Public Comments 2022.pdf](https://dcta.net/sites/default/files/2022-07/Public%20Comments%202022.pdf).

Previous Board Activity & Action

- **October 28, 2021** – Regular Agenda Item 6 – Provide a Report on GoZone Service Performance
- **December 2, 2021** – Regular Agenda Item 5 – GoZone Update
- **January 27, 2022** – Regular Agenda Item 6 – GoZone Update
- **March 7, 2022 (rescheduled February meeting)** – Regular Agenda Item 2 – Mobility Services Update
- **March 24, 2022** – Regular Agenda Item 2 – Mobility Services Update
- **April 28, 2022** – Regular Agenda Item 2 – Discuss Mobility Services Update
- **May 26, 2022** – Regular Agenda Item 1 – Discuss Mobility Services Update
- **June 23, 2022** – Regular Agenda Item 4 - Discuss GoZone Performance, Fare Structure Alternatives, Route Alternatives for Connect Fixed Route Service and Comprehensive Operations Analysis Public Feedback Summary

Financial Impact

N/A

Exhibits

N/A

Submitted By: 

Javier Trilla, AVP of Innovation and Information Technology

Board of Directors Memo (REVISED)

July 28, 2022

SUBJECT: Discuss and Consider Approval of Financial Authority to Execute a Task Order with Accenture, LLC in the amount of \$148,000 and a separate Agreement with Robert Half Account Temps in the amount of \$61,945 for Human Resources and Finance Staff Augmentation August 1, 2022 through October 30, 2022

Recommendation

Staff recommends the Board approve financial authority for expenditure not to exceed \$210,000 to execute Task Order(s) with Accenture, LLC and Agreement(s) with Robert Half Account Temps for Interim Staffing Support Services for the Human Resources and Finance Departments, as defined in the briefing item.

Background

Denton County Transportation Authority (DCTA) experienced resignations among mid-level staff in the Finance Department in February to March 2022 and the Chief Financial Officer and Senior Manager of Human Resources resigned from the Agency in March 2022. Those resignations left DCTA without executive level Finance leadership and senior Human Resources expertise to ensure continuity of DCTA's Finance and Human Resources systems and processes.

In response, the Board of Directors approved financial authority and execution of Task Orders with Accenture and Robert Half to ensure continuity of those functions in the March and April Board meetings.

DCTA staff utilized these resources to make written record of the agency's Human Resource and Finance processes and procedures. The Agency also retained staff augmentation and temporary staffing support from Accenture, LLC, and Robert Half Account Temps to maintain Finance and Human Resources operations.

In addition, DCTA staff backfilled the Senior Manager of Human Resources position and is also working on an accession for the Controller / Assistant Vice President of Finance position. The Senior Manager of Human Resources started work at DCTA on June 13, 2022. The Controller has accepted an offer of employment and completed pre-employment processes to begin work at DCTA on August 1, 2022.

The financial authority approved by the Board in March and April has been expended. The process recording work is complete and the staff augmentation task orders will expire on July 31, 2022.

This item requests an additional period of staff augmentation and support through October 31, 2022, but on a more limited basis. While consolidated in this single item, financial authority for expenditure to execute Task Order(s) varies by function as defined in three components below:

1. Request financial authority for Accenture to provide on-call Human Resources support, billed on an hourly basis, as needed for the period August 1 – August 31, 2022.

This support enables the new Human Resources team to have support available if needed as it finalizes adoption and in-house execution of work.

2. Finance: Request financial authority for Accenture to provide full-time, augmented Finance support for the period August 1 – August 31, 2022 then on an hourly, as-needed basis for the period September 1 – September 30, 2022.

This support enables the new Controller / AVP of Finance to have a 30-day period of onboarding with full-time, augmented staff from Accenture, LLC and another 30-day period of support available if needed as work processes are fully adopted.

3. Finance: Request financial authority for Robert Half Account Temps to provide a full time Accounting Manager in the DCTA office, continuing the work of the Robert Half temp employee who has been at DCTA since May 3, 2022. This period of work is budgeted to run from August 1 – October 31, 2022.

This support enables established business processes to continue until a new Accounting Manager is hired. Staff has advertised for the position and identified a candidate pool. Those candidates will be shortlisted and interviewed by August 15th, with a goal of a new Accounting Manager starting full time work at DCTA before the end of the September.

Previous Board Activity

March 24, 2022 – The Board of Directors received a briefing and authorized the Interim CEO to negotiate agreements for augmentation of staff and employees in the Finance, Accounting, and Budget Departments.

April 28, 2022 – The Board of Directors received a briefing and authorized the Interim CEO to ratify a Task Order with Accenture, LLC for Human Resources Continuity Management and to negotiate agreements for staff support services in the Human Resources and Finance Departments.

Identified Need

DCTA requires financial authority not to exceed \$210,000 for Interim Staffing Support Services for the Human Resources and Finance Departments.

Financial Impact

Funding for this Task Order will be accommodated by unutilized funds from the FY 22 Operating Budget.

Submitted By:



Paul A. Cristina, Interim CEO



Board of Directors Memo (REVISED)

July 28, 2022

SUBJECT: Discuss Fiscal Year (FY) 2023 Budget Update

Recommendation

This is a discussion item only. No action is required.

Background

Denton County Transportation Authority (DCTA) typically adopts its annual Operating Budget in the September Board meeting. The DCTA Board conducted a Budget Workshop on June 16, 2022, at which time staff presented a comprehensive report on the proposed FY2023 budget. Board members offered comment on a few components of the proposed budget in that presentation.

The purpose of this agenda item is to review the Executive Summary of the proposed budget and provide an update on the action items generated in the June meeting based on Board Member comment. This will enable staff to prepare an update to the proposed budget so that the Public Hearing can be conducted as scheduled at the August Board of Directors meeting.

Previous Board Activity

June 16, 2022 – The Board of Directors received a briefing on the Proposed FY2023 Budget at the Budget Workshop.

Identified Need

No action is required at this time.

Financial Impact

Not Applicable.

Submitted By: _____

Paul A. Cristina, Interim CEO



Board of Directors Memo

July 28, 2022

SUBJECT: Monthly Sales Tax Receipts

Recommendation

This item is presented for informational purposes only. No action is required.

Background

Sales tax represents the single largest source of revenue for DCTA at 50.93% of Fiscal Year 2022 budgeted revenues. The sales tax budget for FY22 is \$34,191,233. Because of its importance in funding of DCTA's ongoing operations, the Board adopted a Budget Contingency Plan that outlines the Agency's response when declines in sales tax hit a specific target.

In April, the Board approved a budget revision, capturing the additional sales tax revenue the agency had received through the month of April. The additional \$1,527,336 was accounted for in the April 2022 financials.

For the month of July, receipts were favorable compared to budget.

- Sales tax for sales generated in the month of May and received in July was \$3,106,755.
- Compared to the same month last year, sales tax receipts are \$64,964 or 2.05% lower.
- This represents an increase of 33.75% or \$783,919 compared to the revised budget for the month.
- Member city collections for the month compared to prior year are as follows:
 - City of Lewisville down 33.40%
 - City of Denton up 20.61%
 - City of Highland Village up 12.56%

Based upon year to date receipts the revised estimate for total year-end sales tax receipts is \$38,121,812 and this estimate is being used in the FY 23 budget presentation materials for the Board of Directors.

Previous Board Activity & Action

There has been no previous Board activity on this item.

Identified Need

Provides the Board of Directors a monthly status on sales tax collections.

Financial Impact

This item is included for informational purposes only; there is no financial impact associated with this informational item.

Exhibits

Exhibit 1: FY22 Monthly Sales Tax Report

Submitted By: Amanda Riddle
Amanda Riddle, Senior Manager of Budget

Final Review: David Leininger
David Leininger
Interim Chief Financial Officer

DENTON COUNTY TRANSPORTATION AUTHORITY

SALES TAX REPORT
BUDGET TO ACTUAL AND PREVIOUS YEAR COMPARISON

Sales Generated in Month of:	Received in Month of:	2021-2022 Adopted Budget	2021-2022 Revised Budget	2021-2022 Year Actual	Variance Actual to Original Budget	CY Actual to CY Original Budget % Variance ^(A)	Variance Actual to Revised Budget	CY Actual to CY Revised Budget % Variance ^(B)	2020-2021 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 3,032,911	\$ 3,032,911	\$ 2,925,241	\$ (107,670)	-3.55%	\$ (107,670)	-3.55%	\$ 2,944,573	\$ (19,333)	-0.66%
November	January	\$ 2,696,417	\$ 2,696,417	\$ 3,097,630	\$ 401,213	14.88%	\$ 401,213	14.88%	\$ 2,617,881	\$ 479,749	18.33%
December	February	\$ 3,457,647	\$ 3,457,647	\$ 3,771,295	\$ 313,648	9.07%	\$ 313,648	9.07%	\$ 3,356,939	\$ 414,356	12.34%
January	March	\$ 2,365,559	\$ 2,429,458	\$ 2,853,426	\$ 487,867	20.62%	\$ 423,968	17.45%	\$ 2,296,659	\$ 556,767	24.24%
February	April	\$ 2,143,386	\$ 2,207,285	\$ 2,703,463	\$ 560,077	26.13%	\$ 496,178	22.48%	\$ 2,080,957	\$ 622,506	29.91%
March	May	\$ 3,470,214	\$ 3,534,113	\$ 3,486,379	\$ 16,165	0.47%	\$ (47,734)	-1.35%	\$ 3,369,140	\$ 117,239	3.48%
April	June	\$ 2,567,236	\$ 4,158,471	\$ 3,178,508	\$ 611,272	23.81%	\$ (979,963)	-23.57%	\$ 2,839,395	\$ 339,113	11.94%
May	July	\$ 2,258,937	\$ 2,322,836	\$ 3,106,755	\$ 847,818	37.53%	\$ 783,919	33.75%	\$ 3,171,719	\$ (64,964)	-2.05%
June	August	\$ 2,663,784	\$ 2,727,683			0.00%		0.00%	\$ 3,583,080		0.00%
July	September	\$ 2,248,852	\$ 2,312,751			0.00%		0.00%	\$ 2,903,336		0.00%
August	October	\$ 2,471,690	\$ 2,535,589			0.00%		0.00%	\$ 2,878,254		0.00%
September	November	\$ 2,712,171	\$ 2,776,072			0.00%		0.00%	\$ 3,346,913		0.00%
YTD TOTAL		\$ 19,733,370	\$ 23,839,138	\$ 25,122,697	\$ 3,130,390	15.86%	\$ 1,283,559	5.38%	\$ 22,677,264	\$ 2,445,433	10.78%
FISCAL YEAR TOTAL		\$ 32,088,804	\$ 34,191,233						\$ 35,388,847		

^(A) Formula: YTD Variance Actual to Original Budget/YTD Original Budget^(B) Formula: YTD Variance Actual to Revised Budget/YTD Revised Budget

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department

Prepared By: Denton County Transportation Authority Finance Department

July 13, 2022

DENTON COUNTY TRANSPORTATION AUTHORITY

MEMBER CITIES SALES TAX REPORT
MONTH ALLOCATION IS RECEIVED FROM COMPTROLLER
PREVIOUS YEAR COMPARISON

CITY OF LEWISVILLE						CITY OF HIGHLAND VILLAGE					
Sales Generated in Month of:	Received in Month of:	2020-2021 Year Actual	2021-2022 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance	Sales Generated in Month of:	Received in Month of:	2020-2021 Year Actual	2021-2022 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 3,348,633	\$ 4,067,980	\$ 719,347	21.48%	October	December	\$ 341,390	\$ 409,602	\$ 68,213	19.98%
November	January	\$ 3,755,579	\$ 4,446,756	\$ 691,177	18.40%	November	January	\$ 354,573	\$ 444,066	\$ 89,493	25.24%
December	February	\$ 4,903,701	\$ 5,140,124	\$ 236,424	4.82%	December	February	\$ 503,020	\$ 597,222	\$ 94,202	18.73%
January	March	\$ 3,072,003	\$ 4,004,884	\$ 932,882	30.37%	January	March	\$ 320,412	\$ 355,997	\$ 35,584	11.11%
February	April	\$ 2,971,403	\$ 3,429,615	\$ 458,213	15.42%	February	April	\$ 288,219	\$ 336,599	\$ 48,380	16.79%
March	May	\$ 4,956,466	\$ 4,928,216	\$ (28,250)	-0.57%	March	May	\$ 436,049	\$ 447,417	\$ 11,368	2.61%
April	June	\$ 3,990,693	\$ 4,171,768	\$ 181,074	4.54%	April	June	\$ 353,678	\$ 409,168	\$ 55,490	15.69%
May	July	\$ 6,076,775	\$ 4,047,178	\$ (2,029,597)	-33.40%	May	July	\$ 371,973	\$ 418,702	\$ 46,729	12.56%
June	August	\$ 5,447,446			0.00%	June	August	\$ 449,307			0.00%
July	September	\$ 4,010,507			0.00%	July	September	\$ 395,735			0.00%
August	October	\$ 3,945,754			0.00%	August	October	\$ 370,264			0.00%
September	November	\$ 4,735,921			0.00%	September	November	\$ 412,047			0.00%
YTD TOTAL		\$ 33,075,252	\$ 34,236,522	\$ 1,161,270	3.51%	YTD TOTAL		\$ 2,969,313	\$ 3,418,772	\$ 449,459	15.14%
FISCAL YEAR TOTAL		\$ 51,214,879				FISCAL YEAR TOTAL		\$ 4,596,666			

CITY OF DENTON					
Sales Generated in Month of:	Received in Month of:	2020-2021 Year Actual	2021-2022 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 3,174,573	\$ 3,676,801	\$ 502,228	15.82%
November	January	\$ 3,050,388	\$ 3,708,019	\$ 657,631	21.56%
December	February	\$ 4,149,443	\$ 5,123,779	\$ 974,336	23.48%
January	March	\$ 3,086,526	\$ 3,679,379	\$ 592,852	19.21%
February	April	\$ 2,606,494	\$ 3,844,879	\$ 1,238,385	47.51%
March	May	\$ 4,277,512	\$ 4,711,544	\$ 434,032	10.15%
April	June	\$ 3,557,513	\$ 4,248,744	\$ 691,231	19.43%
May	July	\$ 3,442,340	\$ 4,151,924	\$ 709,583	20.61%
June	August	\$ 4,173,943			0.00%
July	September	\$ 3,845,740			0.00%
August	October	\$ 3,749,030			0.00%
September	November	\$ 4,385,475			0.00%
YTD TOTAL		\$ 27,344,789	\$ 33,145,068	\$ 5,800,279	21.21%
FISCAL YEAR TOTAL		\$ 43,498,977			

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
July 13, 2022

ALL TRANSIT AGENCIES
MONTHLY SALES AND USE TAX COMPARISON SUMMARY

Transit Agency	Current Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	Payments YTD (Calendar)	Prior Year Payments YTD (Calendar)	% Change
Austin MTA	1.00%	\$ 30,752,324	\$ 25,875,152	18.84%	\$ 209,116,438	\$ 166,647,244	25.48%
Corpus Christi MTA	0.50%	\$ 3,040,616	\$ 3,014,401	0.86%	\$ 21,788,197	\$ 20,462,649	6.47%
Dallas MTA	1.00%	\$ 65,219,430	\$ 56,100,773	16.25%	\$ 452,582,431	\$ 384,481,218	17.71%
Denton CTA	0.50%	\$ 3,106,755	\$ 3,171,719	-2.04%	\$ 22,197,456	\$ 19,732,690	12.49%
El Paso CTD	0.50%	\$ 5,039,443	\$ 4,740,374	6.30%	\$ 36,420,795	\$ 31,799,759	14.53%
Fort Worth MTA	0.50%	\$ 8,721,121	\$ 6,944,324	25.58%	\$ 61,143,760	\$ 51,048,815	19.77%
Houston MTA	1.00%	\$ 80,034,227	\$ 70,679,545	13.23%	\$ 562,185,790	\$ 479,293,584	17.29%
Laredo CTD	0.25%	\$ 876,080	\$ 763,277	14.77%	\$ 6,368,287	\$ 5,438,628	17.09%
San Antonio ATD	0.25%	\$ 7,314,584	\$ 6,764,511	8.13%	\$ 53,189,324	\$ 45,666,634	16.47%
San Antonio MTA	0.50%	\$ 16,206,805	\$ 14,913,924	8.66%	\$ 117,798,007	\$ 100,907,719	16.73%
TOTALS		\$ 220,311,386	\$ 192,968,000	14.17%	\$ 1,542,790,484	\$ 1,305,478,940	18.18%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
 Prepared By: Denton County Transportation Authority Finance Department
 July 13, 2022



Board of Directors Memo

July 28, 2022

SUBJECT: Budget Information

Recommendation

This item is presented for informational purposes only. No action is required.

Background

There were no budget transfers completed in the month of April to report.

Previous Board Activity & Action

There has been no previous Board activity on this item.

Identified Need


Provides the Board of Directors a monthly status on any budget transfers completed.

Financial Impact

This item is included for informational purposes only; there is no financial impact associated with this informational item.

Exhibits

N/A

Submitted By: 
Amanda Riddle
Senior Manager of Budget

Final Review: 
David Leininger
Interim Chief Financial Officer

Board of Directors Memo

July 28, 2022

SUBJECT: Monthly Ridership Reports

Ridership Trends

Exhibits 1-6 provide an overview of total monthly ridership trends across all DCTA services—comparing FY19 against FY20, FY21, and FY22. These exhibits also enable a visual comparison of GoZone and fixed-route ridership reports by route and type of service.

The summary table below shows that June 2022 month-over-month bus trips were substantially below May reported trips (-31.8%) and A-train trips remained relatively unchanged (-0.04%) during the same period. These declines are primarily attributed to the continuation of schedule cuts related to UNT summer break and aligns with typical seasonality. Conversely, GoZone continued its exceptional growth -- increasing almost 24 percent during the same period.

Unlinked Passenger Trips						
	2021	2022				June 2021- June 2022 % Change
	June	April	May	June	May-June % Change	
Bus*	28,303	117,697	51,791	35,276	-31.9%	24.6%
Rail	9,568	16,133	14,056	13,994	-0.4%	46.3%
GoZone	n.a.	47,552	54,391	67,412	23.9%	n.a.
TOTAL	37,871	181,382	120,238	116,682	-3.0%	208.1%

* UNT, Connect, and Non-Connect Fixed Routes

S:\STRATEGIC PLANNING\ServicePlaningSupport\Trend Analysis\Item2Materials4July28\[FY19-FY22Compare_071322.xlsx]Sheet1

The substantial ridership recovery from the COVID-19 pandemic continues with total June 2022 ridership being more than three times (208.2%) that of June 2021 levels and recorded A-train boardings being about 46 percent above June 2021. Finally, June 2022 A-train boardings were more than 48 percent greater than overall monthly average A-train boardings (9,453) in FY21 as seen in the table below.

FY 21 A-train Monthly Average Passengers	9,453
June 2022 A-Train Passengers	13,994
Percent Increase (Decrease)	48.0%

Exhibits

- Exhibit 1: Ridership by Mode – June 2022
- Exhibit 2: Connect and GoZone Ridership by Month and Year
- Exhibit 3: Connect Ridership Year-Over-Year by Month
- Exhibit 4: A-train Year-Over-Year Ridership Comparison
- Exhibit 5: Fixed-Route Ridership – June 2022
- Exhibit 6: UNT Ridership Year-Over-Year by Month

Submitted By: 
Tim Palermo, Planning & Data Analytics Manager

Final Review: 
Troy Ratey, Senior Director – Mobility Services

Final Review: 
Rony Philip Sr. Director – Rail Operations

Final Review: 
Javier Trilla – AVP of Innovation and Information Technology

Total Ridership - Jun 2022

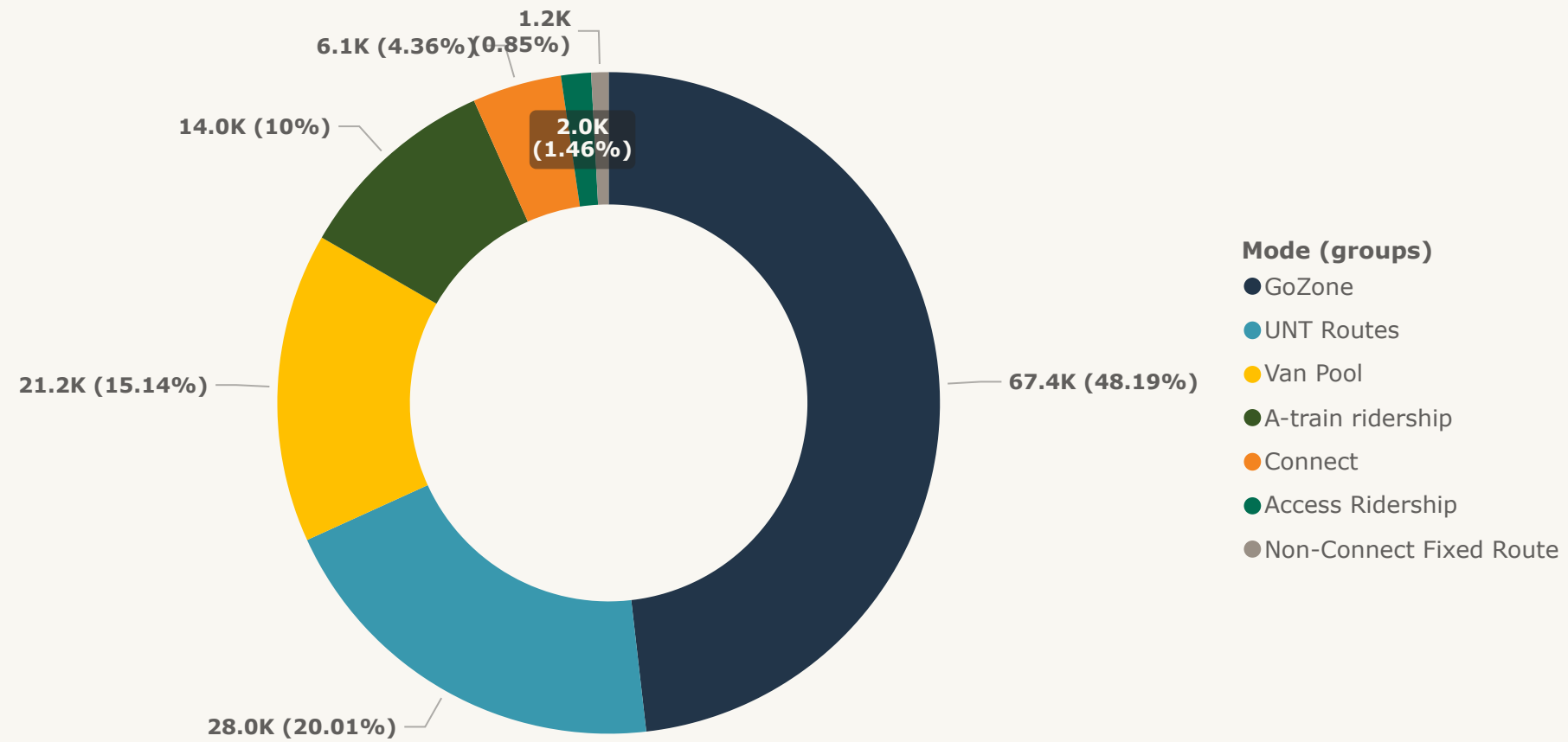
139.9K

Total Ridership FYTD

1.57M

Information Report 02
Exhibit 1

Ridership by Travel Mode - Jun 2022



Total Ridership - Jun 2022

139.9K

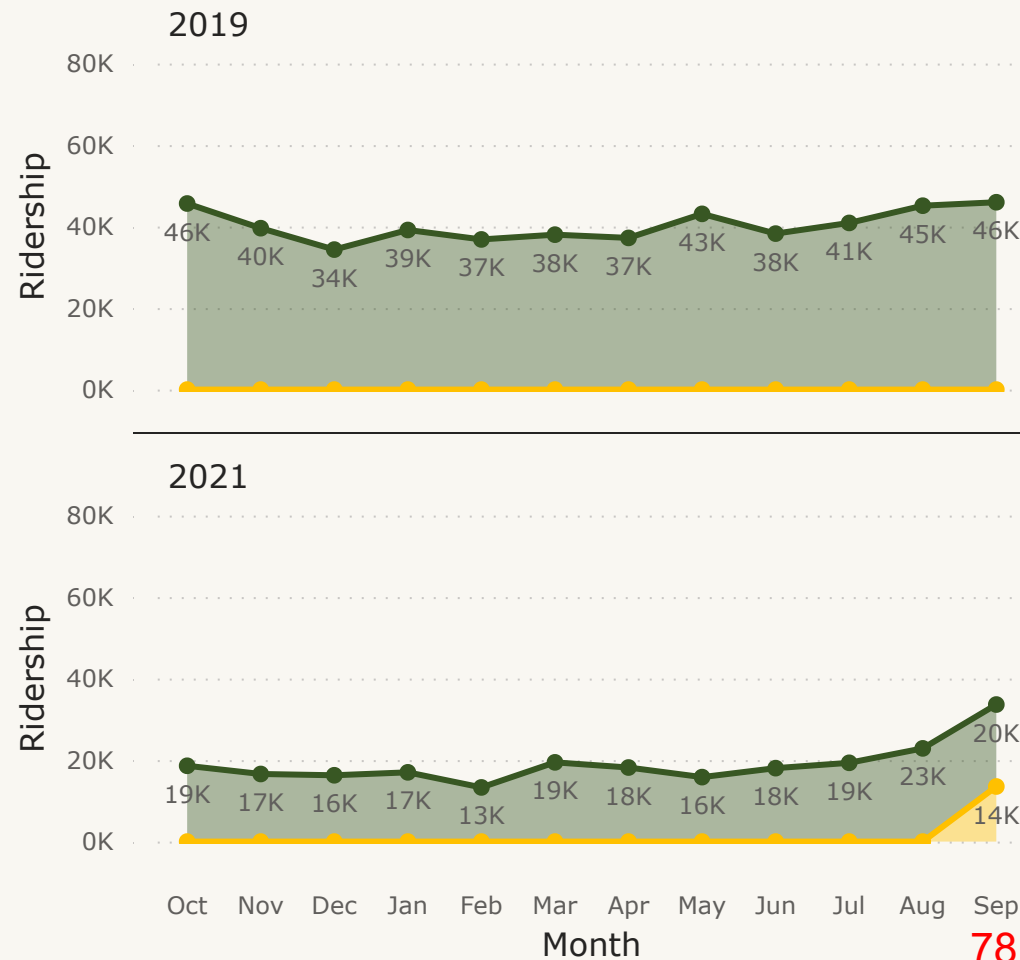
Total Ridership FYTD

1.57M

Information Report 02
Exhibit 2

Connect and GoZone Ridership by Month

Mode (groups) ● GoZone ● Connect



Total Ridership - Jun 2022

139.9K

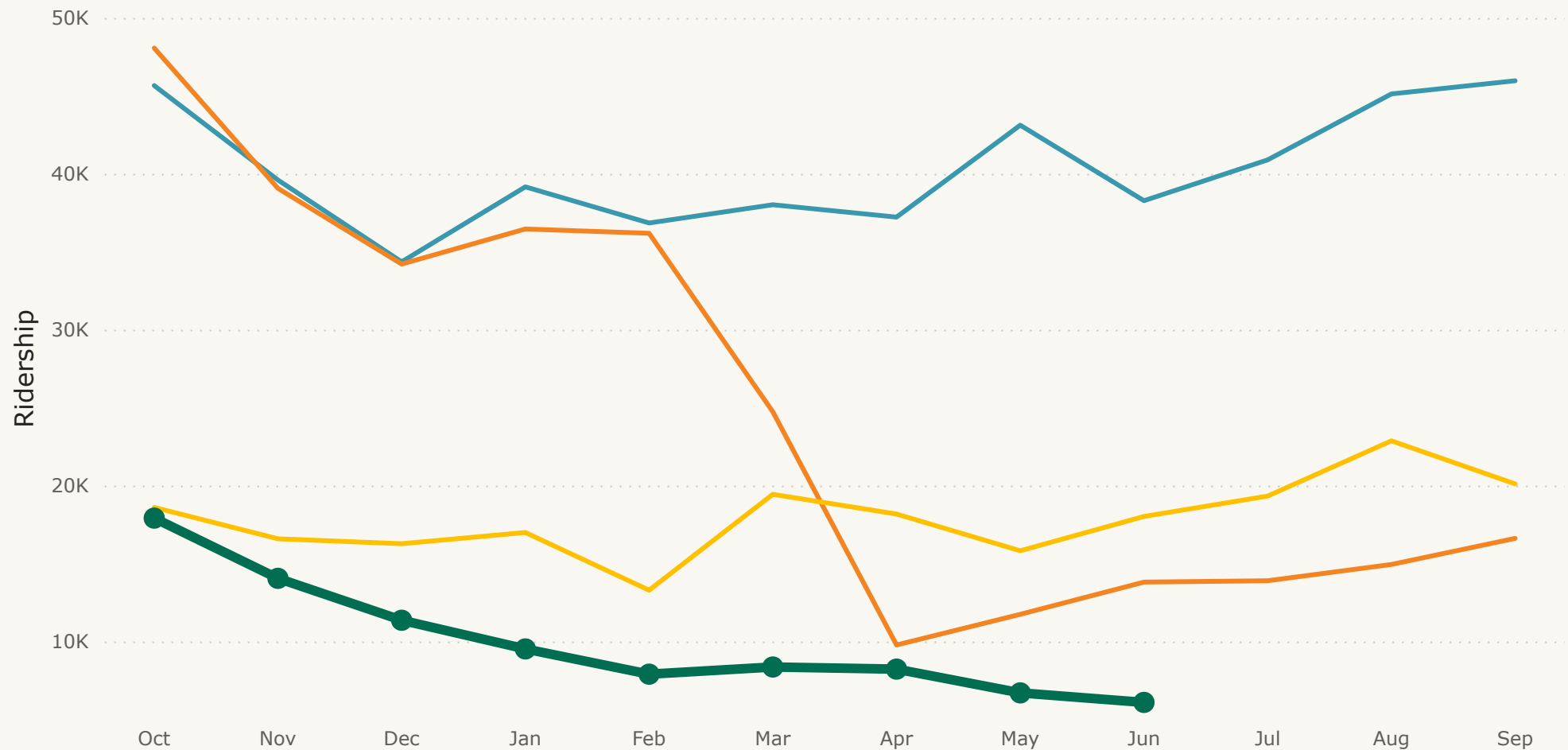
Total Ridership FYTD

1.57M

Information Report 02
Exhibit 3

Ridership by Month and Fiscal Year - Connect

Fiscal Year ● 2019 ● 2020 ● 2021 ● 2022



79 Month

Total Ridership - Jun 2022

139.9K

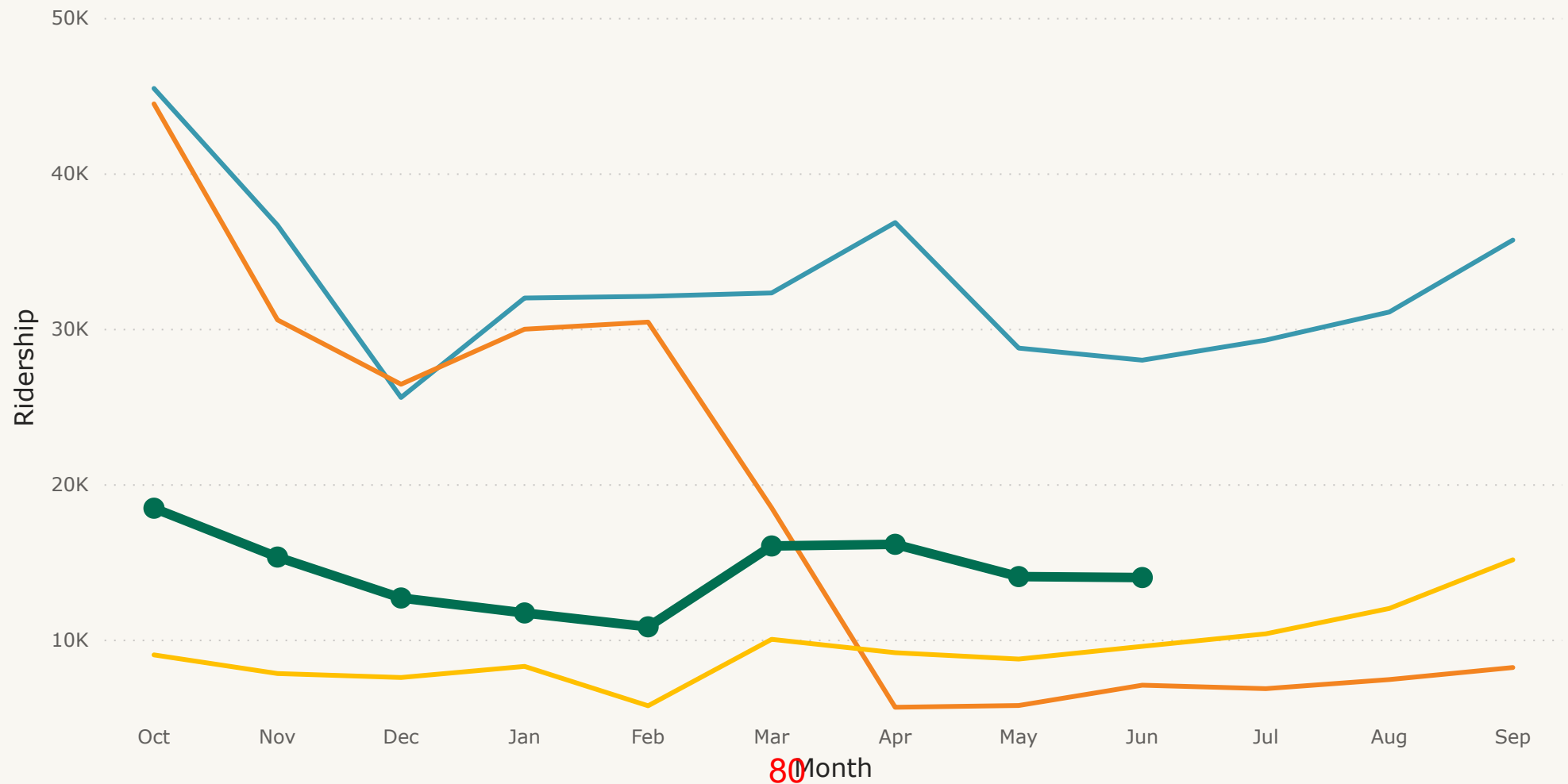
Total Ridership FYTD

1.57M

Information Report 02
Exhibit 4

Ridership by Month and Fiscal Year - A-train

Fiscal Year ● 2019 ● 2020 ● 2021 ● 2022



Total Ridership - Jun 2022

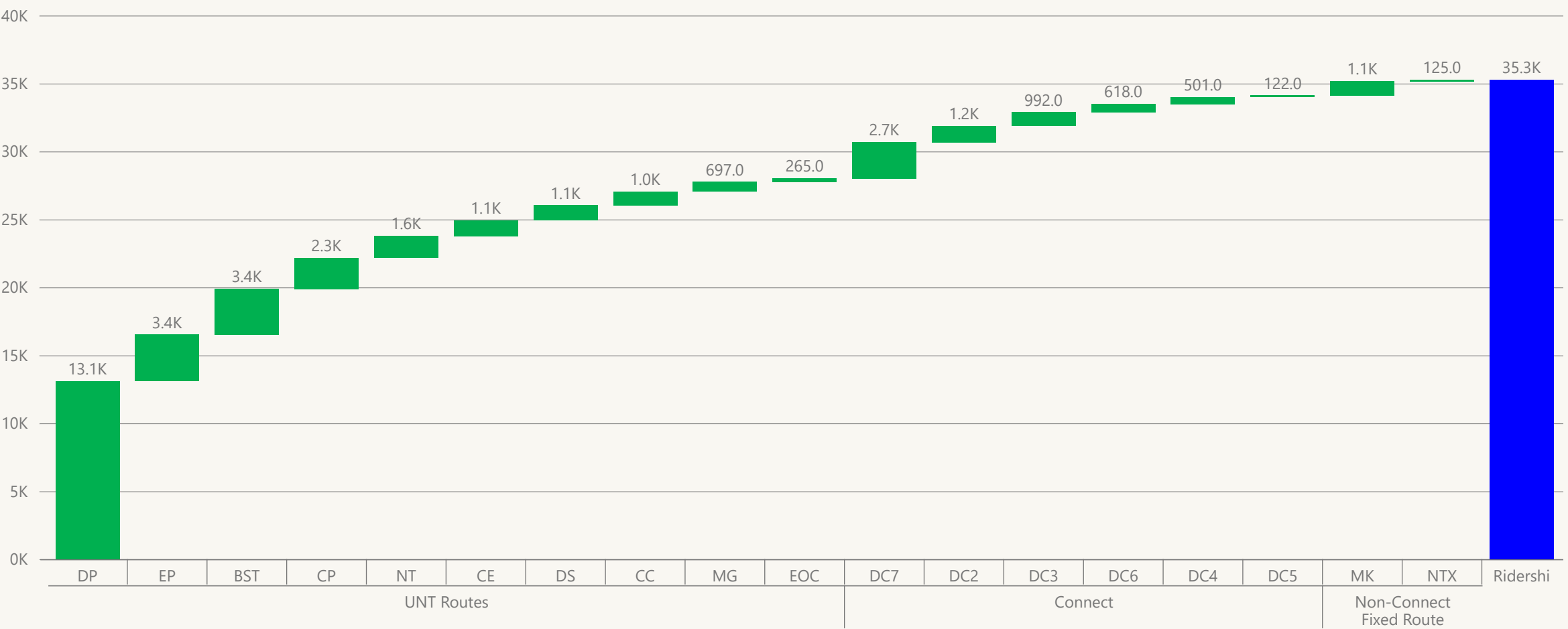
139.9K

Total Ridership FYTD

1.57M

Mode (groups)	Ridership
UNT Routes	27,998
Connect	6,095
Non-Connect Fixed Route	1,183
Total	35,276

Fixed Route Ridership Waterfall



Total Ridership - Jun 2022

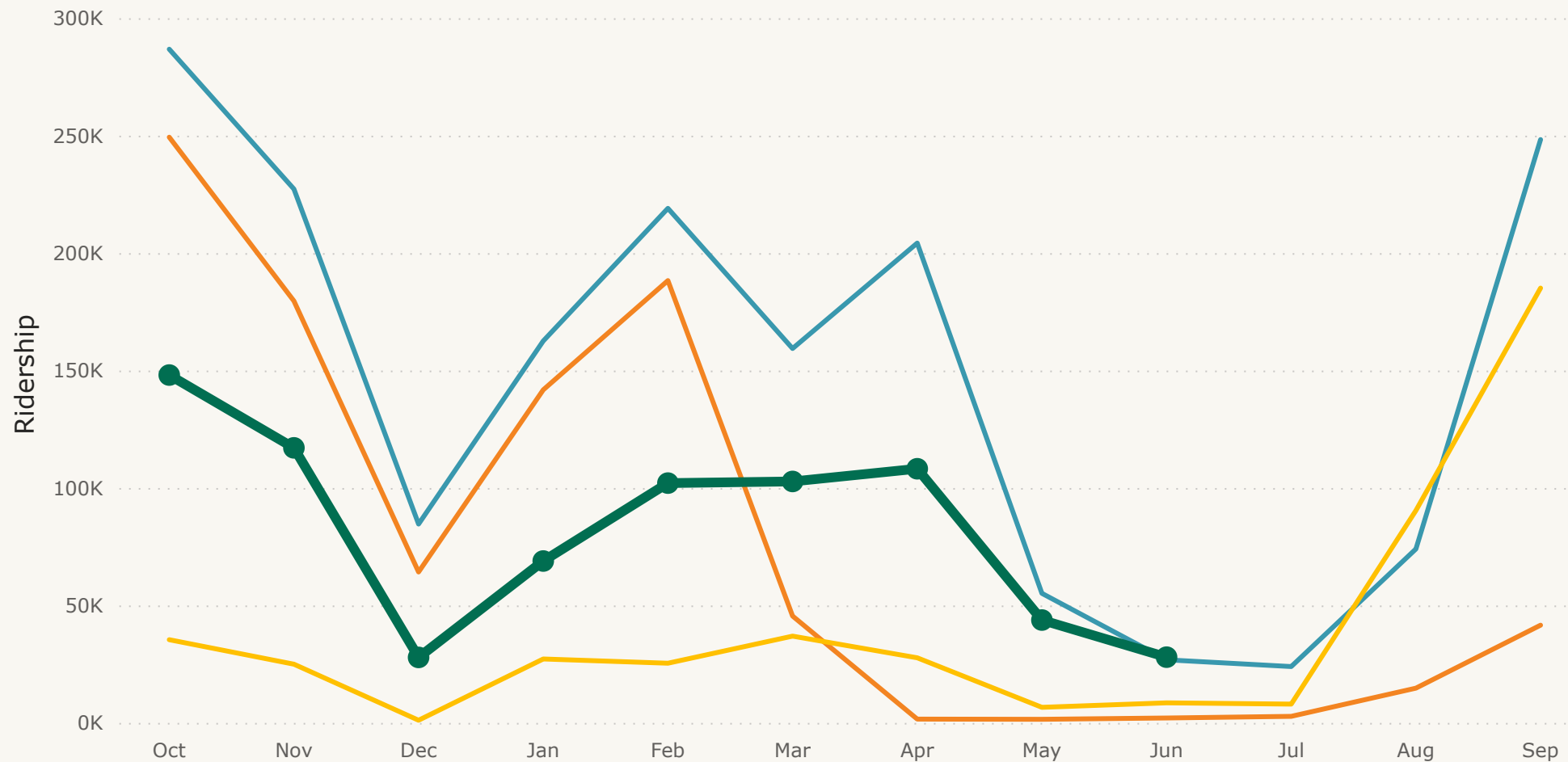
139.9K

Total Ridership FYTD

1.57M

Ridership by Month and Fiscal Year - UNT

Fiscal Year ● 2019 ● 2020 ● 2021 ● 2022





Board of Directors Memo

July 28, 2022

Subject

Request for Bids (RFB) 22-06 Janitorial Services for Administrative Building

Recommendation

This is an informational item only. Staff will bring an action item to the Board in August for consideration of Award.

Background

The current Janitorial Services contract began on September 29, 2017, and expires October 2, 2022. The contract was a three-year agreement with two one-year renewal options that were both exercised. These services include various methods of keeping the Administration Building clean and free of debris. Tasks include dusting, vacuuming, cleaning bathrooms, emptying trash bins, and the like. The services also included deep cleaning during the COVID-19 global pandemic to keep workers safe and to decrease the spread of infectious germs.

Previous Board Activity & Action

There has been no previous Board activity or action on this item.

Identified Need

Janitorial services are required ensure that the administrative offices remain clean and sanitary.

Financial Impact

This informational report has no financial impact.

Exhibits

N/A

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