



Board of Directors Regular Meeting June 23, 2022 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on June 23, 2022 at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to participate in a Board Meeting. To join the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83689930740?pwd=SDdncGxsNlVvWGM4dTVvbUNtZ005QT09>

Passcode: 339984

Or One tap mobile :

US: +13462487799

Or Telephone:

Dial: US: +1 346 248 7799

Webinar ID: 836 8993 0740

Passcode: 339984

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Board Room prior to the meeting or if participating virtually, by utilizing the "raise hand" function ensuring when called upon your camera is turned on and your name is displayed.



Citizens that are not able to participate in-person or connect virtually to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Wednesday, June 22, 2022**, to ensure the comment will be read.

The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statements for May 2022

[\(packet pages 7-14\)](#)

Action Item

Backup Information: Memo
Exhibit 1: Monthly Financial Statements – May 2022
Exhibit 2: Capital Projects Budget Report – May 2022

2. Consider Authorizing the Interim Chief Executive Officer (CEO) to execute a contract with Hilltop Securities Asset Management in the amount of \$150,000 for Investment Advisory Services for a contract term of August 1, 2022 through July 31, 2025, with the option to renew for two (2) additional one (1) year terms through July 31, 2027

[\(packet pages 15-210\)](#)

Action Item

Backup Information: Memo
Exhibit 1: Request for Proposal 22-05
Exhibit 2: Hilltop Securities Asset Management Proposal
Exhibit 3: Evaluation Consensus Scores

3. Consider Authorizing the Interim Chief Executive Officer (CEO) to execute a contract with Holmes Murphy for the Employee Benefit Broker/Consultant Services in the amount of \$105,000 for a contract term of August 1, 2022 through July 31, 2025 with the option to renew for two (2) additional one (1) year terms through July 31, 2027 for an estimated additional \$70,000

[\(packet pages 211-334\)](#)

Action Item

Backup Information: Memo
Exhibit 1: Request for Proposal 22-09
Exhibit 2: Proposal
Exhibit 3: Evaluation Consensus

4. Consider Authorizing the Interim Chief Executive Officer (CEO) to execute a contract with Industrial Power Truck and Equipment under The Interlocal Purchasing System (TIPS) Cooperative Purchasing Agreement

[\(packet page 335\)](#)

Action Item

Backup Information: Memo

5. Consider Approval of a Resolution Designating David Leininger as the Investment Officer

(packet pages 336-338)

Action Item

Backup Information: Memo
Exhibit 1: Resolution

6. Consider Authorizing the Interim Chief Executive Officer (CEO) to execute a contract with Southern Tire Mart and The Goodyear Tire and Rubber Company for a total amount not to exceed the approved budget of FY22 \$9,500 and FY23 for \$96,000

(packet pages 339-431)

Action Item

Backup Information: Memo
Exhibit 1: Request for Bid 22-10
Exhibit 2: Bid – Goodyear Tire & Rubber Company
Exhibit 3: Bid – Southern Tire Mart
Exhibit 4: RFP 22-10 Bid Tabulation

7. Consider Approval of Regular Meeting Minutes dated May 26, 2022

(packet pages 432-438)

Action Item

Backup Information: Exhibit 1: DCTA Regular Board Meeting Minutes – May 26, 2022

REGULAR AGENDA

1. Consider Authorizing the Interim Chief Executive Officer (CEO) to Execute a Contract with Texas Municipal League (TML) Health for Medical, Dental and Vision benefits beginning October 1, 2022, in the amount of \$576,637 for Fiscal Year (FY) 2023

(packet page 439)

Action Item

Presenters: Brittney Farr, Senior Director of Engagement and Administration
Julie Rickman, Holmes Murphy
Adam Kinyicky, Holmes Murphy

Backup Information: Memo

2. Consider Authorizing the Interim Chief Executive Officer (CEO) to Execute a Contract with Randy C. Cain, Attorney at Law and Burklund Consulting LLC, to provide State Legislative Consulting Services beginning July 1, 2022, for an initial two-year term in an amount not to exceed \$200,000

(packet pages 440-501)

Action Item

Presenter: Brittney Farr, Senior Director of Engagement and Administration
Backup Information: Memo
Exhibit 1: RFP 22-02
Exhibit 2: Randy C. Cain, Attorney at Law & Burklund Consulting, LLC Proposal
Exhibit 3: Evaluation Consensus Averages

- 3. Consider Approval of City of Denton Fiscal Year (FY) 2022 Transportation Reinvestment Program (TRiP) Call for Projects Grants**
(packet pages 502-513)
Action Item
Presenter: Tim Palermo, Planning and Data Analytics Manager
Backup Information: Memo
Exhibit 1: Adopted TRiP Policy

- 4. Discuss GoZone Performance, Fare Structure Alternatives, Route Alternatives for Connect Fixed Route Service and Comprehensive Operations Analysis Public Feedback Summary**
(packet page 514)
Discussion Item
Presenter: Javier Trilla, AVP of Innovation and Information Technology
Backup Information: Memo

- 5. Discuss Marketing and Communications Business Engagement, Ridership Campaign, Public Information Officer Coordination Initiative, and Strategic Communications Assessment**
(packet page 515)
Discussion Item
Presenter: Paul Cristina, Interim CEO
Backup Information: Memo

- 6. Discuss Interim Chief Financial Officer (CFO) Observations and Recommendations on DCTA Financial Management Policies and Practices**
(packet page N/A)
Discussion Item
Presenter: David Leininger, Interim CFO

- 7. Update on Transformation Initiative, Options for Enterprise Resource Planning (ERP) Initiative, and Temporary and Augmented Staff Status and Budget**
(packet page 516)
Discussion Item
Presenter: Paul Cristina, Interim CEO
Chris Newport, Accenture
Backup Information: Memo

- 8. Discuss Local and Regional Transportation Updates and Legislative Issues**
(packet page N/A)
Discussion Item

INFORMATIONAL REPORTS

- 1. Monthly Financial Reports**
(packet pages 517-521)
Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: FY22 Monthly Sales Tax Report
Memo 2: Budget Information



2. Monthly Ridership Reports
(packet pages 522-529)

- Backup Information: Memo
- Exhibit 1: Ridership by Mode – May 2022
- Exhibit 2: A-train Year-Over-Year Ridership Comparison
- Exhibit 3: Connect and GoZone Ridership by Month and Year
- Exhibit 4: Fixed-Route Ridership – May 2022
- Exhibit 5: Connect Ridership Year-Over-Year by Month
- Exhibit 6: UNT Ridership Year-Over-Year by Month

3. Request for Bids (RFB) 22-14 Remanufactured Transmissions and Engines for Buses
(packet page 530)

- Backup Information: Memo

4. Denton County Sheriff’s Office Interlocal Agreement for Law Enforcement Services
(packet page 531)

- Backup Information: Memo

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Next Regular Board Meeting Date: July 28, 2022

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

The Board of Directors will convene into Closed Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the employment and duties of the Chief Executive Officer.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN



Board Members:

Cesar Molina, Denton County Seat 1, *Chair*
TJ Gilmore, Lewisville, *Vice-Chair*
Dianne Costa, Highland Village, *Secretary*
Alison Maguire, Denton
Andy Eads, Denton County Seat 2

Alternates

Jody Gonzalez, Denton County Seat 1
Kristin Green, Lewisville
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Dennie Franklin, Frisco
Mark Miller, Flower Mound
Jeremie Maurina, The Colony
Connie White, Small Cities
Tom Winterburn, Corinth
Vacant, Little Elm

Staff Liaison:

Paul Cristina, Interim CEO

This notice was posted on June 17, 2022 by 6pm.

Kisha Morris-Perkins
Executive Assistant | Board Process Manager