



Board of Directors Regular Board Meeting April 28, 2022 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on April 28, 2022 at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to participate in a Board Meeting. To join the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87124342226?pwd=YTFoQnl4ZjEwOHBpQzFRRXpiRUJydz09>

Passcode: 299765

Or One tap mobile

US: +13462487799

Or Telephone:

Dial: US: +1 346 248 7799

Webinar ID: 871 2434 2226

Passcode: 299765

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Board Room prior to the meeting or if participating virtually, by utilizing the “raise hand” function ensuring when called upon your camera is turned on and your name is displayed.



Citizens that are not able to participate in-person or connect virtually to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than 3:00 pm on Wednesday, April 27, 2022, to ensure the comment will be read.

The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

- 1. Consider Award of Unarmed Uniformed Security Guard Services for Bus Operations Facility and Downtown Denton Transit Center**
[\(packet pages 8-89\)](#)
Action Item
Backup Information: Memo
Exhibit 1: Solicitation 22-03
Exhibit 2: Vets Securing America Proposal
Exhibit 3: Evaluation Consensus Average
- 2. Consider and Approve Extension of Lease Agreement for the Administration Building**
[\(packet pages 90-103\)](#)
Action Item
Backup Information: Memo
Exhibit 1: Third Amendment (proposed)
Exhibit 2: Second Amendment
Exhibit 3 First Amendment
- 3. Consider Approval of a Memorandum of Understanding (MOU) with Dallas Area Rapid Transit (DART) and Trinity Metro for Rail Liability Insurance Administration**
[\(packet pages 104-110\)](#)
Action Item
Backup Information: Memo
Exhibit 1: Memorandum of Understanding
- 4. Consider approval of Regular Meeting Minutes dated March 7, 2022 and March 24, 2022**
[\(packet pages 111-133\)](#)
Action Item
Backup Information: Exhibit 1: March 7, 2022 Minutes
Exhibit 2: March 24, 2022 Minutes

REGULAR AGENDA

1. **Discuss and Consider Approval of the 2022 Title VI Policy and Approve a Resolution Adopting the Program (packet pages 134-283)**

Action Item

Presenters: Gibran Hadj-Chikh, Kittelson & Associates, Inc.
Krista Purser, Kittelson & Associates, Inc.
Athena Forrester, AVP Regulatory Compliance/DBE Liaison

Backup Information: Memo
Exhibit 1: Resolution
Exhibit 2: 2022 Title VI Program

2. **Discuss Mobility Services Update (packet pages 284-285)**

Discussion Item

Presenters: Javier Trilla, AVP Innovation and Information Technology
Chris Newport, Accenture
Ari Luks, Via
George Brighten, Via

Backup Information: Memo

3. **Discuss and Consider Approval of Contract Amendment for Additional GoZone Service Hours and Consider Approval of a Resolution Approving Budget Revision 2022-10B (packet pages 286-308)**

Action Item

Presenters: Javier Trilla, AVP Innovation and Information Technology
Chris Newport, Accenture

Backup Information: Memo
Exhibit 1: NTE Amendment and SLA Scenarios
Exhibit 2: Amendment #6 – Additional GoZone Service Hours and SLA
Exhibit 3: Draft Resolution with the following Exhibits:
“A”: Option 1 - Budget Revision 2022-10A
“B”: Option 1 - Change in Net Position (DCTA Only)
“B-1”: Option 1 - Change in Net Position (DCTA + NTMC Combined)
“C”: Option 2 – Budget Revision 2022-10B
“D”: Option 2 – Change in Net Position (DCTA Only)
“D-1”: Option 2 – Change in Net Position (DCTA + NTMC Combined)

4. **Discuss Public Involvement Plan as it Relates to Comprehensive Operations and Fare Structure Analysis and General Communications Plan Update (packet page 309)**

Discussion Item

Presenter: Pamela Burns, Director of Public Involvement and Communications
Backup Information: Memo

5. **Consider Ratification of a Task Order with Accenture LLC, to provide Human Resources Continuity Management Services**
[\(packet pages 310-317\)](#)
Action Item
Presenter: Paul Cristina, Interim CEO
Backup Information: Memo
Exhibit 1: Executed Task Order 5

6. **Discuss and Consider Approval of Financial Authority to Execute Task Order(s) with Accenture, LLC and Agreement(s) with Robert Half Account Temps for Interim Staffing Support Services**
[\(packet pages 318-319\)](#)
Action Item
Presenter: Paul Cristina, Interim CEO
Backup Information: Memo

7. **Discuss Transformation Initiative and Agency Staffing**
[\(packet page 320\)](#)
Discussion Item
Presenter: Chris Newport, Accenture
Backup Information: Memo

8. **Consider Award of a Task Order with Lockwood, Andrews, and Newnam (LAN) in the amount of \$138,022 for the A-train Enhancement Study**
[\(packet pages 321-332\)](#)
Action Item
Presenter: Paul Cristina, Interim CEO
Backup Information: Memo
Exhibit 1: Statement of Work – A-train Enhancement Study

9. **Consider Approval of Monthly Financial Statements for March 2022 and Quarterly Reports for Q2 FY2022**
[\(packet pages 333-360\)](#)
Action Item
Presenter: Marisa Perry, Chief Financial Officer/VP of Finance
Backup Information: Memo 1
Exhibit 1(a): Monthly Financial Statements – March 2022
Exhibit 1(b): Capital Projects Budget Report – March 2022
Memo 2
Exhibit 2: Quarterly Investment Report Q2 FY2022
Memo 3: Quarterly Grants Report Q2 FY2022

10. Consider and Approve a Third Amendment to the Interlocal Agreement (ILA) with Trinity Metro to Increase the Authorization Amount and Consider and Approve Task Order Increase with Lyft for Alliance

(packet pages 361-377)

Action Item

Presenter: Rusty Comer, Senior Manager of Mobility Services
Backup Information: Memo
Exhibit 1: Third Amendment to ILA with Trinity Metro
Exhibit 2: Task Order #13.2 Lyft for Alliance Services

11. Consider Approval of a Resolution Approving Budget Revision 2022-11

(packet pages 378-392)

Action Item

Presenter: Amanda Riddle, Senior Manager of Budget
Backup Information: Memo
Exhibit 1: Resolution with the following Exhibits:
“A”: Budget Revision 2022-11
“B”: Change in Net Position (DCTA Only)
“B-1”: Change in Net Position (DCTA + NTMC Combined)
Exhibit 2: Year-to-Date FY22 Budget Revisions

12. Federal Legislative Update

(packet page 393)

Discussion Item

Presenter: Chris Giglio, Capital Edge
Backup Information: Memo

13. Discuss Local and Regional Transportation Updates and Legislative Issues

(packet pages N/A)

Discussion Item

INFORMATIONAL REPORTS

1. Monthly Financial Reports

(packet pages 394-400)

Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: FY22 Monthly Sales Tax Report
Memo 2: Monthly Mobility-as-a-Service Update
Memo 3: Budget Information

2. **Monthly Ridership Reports**

[\(packet pages 401-408\)](#)

Backup Information: Memo

Exhibit 1: Ridership by Mode – February 2022

Exhibit 2: A-train Year-Over-Year Ridership Comparison

Exhibit 3: Connect and GoZone Ridership by Month and Year

Exhibit 4: Fixed-Route Ridership – February 2022

Exhibit 5: Connect Ridership Year-Over-Year by Month

Exhibit 6: UNT Ridership Year-Over-Year by Month

3. **Request for Proposal (RFP) Employee Benefits Broker/Consultant Services**

[\(packet page 409\)](#)

Backup Information: Memo

4. **Request for Proposal (RFP) Investment Advisory Services**

[\(packet page 410\)](#)

Backup Information: Memo

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Next Board Meeting Date: [May 26, 2022](#)

Board Strategic Planning Workshop Date: [June 10, 2022](#)

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

1. The Board of Directors will convene into Closed Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the employment and duties of the Interim Chief Executive Officer.
2. The Board of Directors will convene into Closed Executive Session pursuant to Section 551.072 of the Texas Government Code, Real Estate, Deliberation regarding real property – to deliberate the purchase, exchange, lease, or value of real property – 655 East Main Street, Lewisville, Texas.



RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Cesar Molina, Denton County Seat 1, *Chair*
TJ Gilmore, Lewisville, *Vice-Chair*
Dianne Costa, Highland Village, *Secretary*
Alison Maguire, Denton
Andy Eads, Denton County Seat 2

Alternates

Jody Gonzalez, Denton County Seat 1
Kristin Green, Lewisville
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Dennie Franklin, Frisco
Mark Miller, Flower Mound
Joe Perez, The Colony
Connie White, Small Cities
Tom Winterburn, Corinth
Vacant, Little Elm

Staff Liaison:

Paul Cristina, Interim CEO

This notice was posted on April 22, 2022 by 6pm.

Kisha Morris-Perkins
Executive Assistant | Board Process Manager