



Board of Directors Regular Board Meeting

March 24, 2022 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on March 24, 2022 at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to participate in the Board Meeting. To join the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81581199073?pwd=Q29Jd2hleTdsWEo0WVYycElzOEIqZz09>

Passcode: 915550

Or One tap mobile :

US: +13462487799

Or Telephone:

Dial: US: +1 346 248 7799

Webinar ID: 815 8119 9073

Passcode: 915550

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Board Room prior to the meeting or if participating virtually, by utilizing the “raise hand” function ensuring when called upon your camera is turned on and your name is displayed.



Citizens that are not able to participate in-person or connect virtually to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than 3:00 pm on Wednesday, March 23, 2022, to ensure the comment will be read.

The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action, refer the item to the DCTA Administration for further study or action, briefly state existing DCTA policy, or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statements for February 2022

([packet pages 8-15](#))

Action Item

Backup Information: Memo
Exhibit 1.1: Monthly Financial Statements – February 2022
Exhibit 1.2: Capital Projects Budget Report – February 2022

2. Consider Appointments to the North Texas Mobility Corporation (NTMC) Board of Directors

([packet pages 16-18](#))

Action Item

Backup Information: Memo
Exhibit 1: Letter of Resignation from Sara Hensley
Exhibit 2: Resolution R22-05

3. Consider Approval of an Award of Contract to EAN Holdings, LLC DBA Commute with Enterprise for Commuter Vanpool Program Services

([packet pages 19-68](#))

Action Item

Backup Information: Memo
Exhibit 1: Solicitation 22-01
Exhibit 2: Evaluation Consensus Average

4. Consider Approval of Resolution R22-04 Designating Paul Cristina as the Alternate Investment Officer

([packet pages 69-71](#))

Action Item

Backup Information: Memo
Exhibit 1: Resolution R22-04

REGULAR AGENDA

1. Discussion of Title VI Policy Update to Include Major Service and Fare Change Policy

([packet page 72](#))

Discussion Item

Presenters: Gibran Hadj-Chikh, Kittelson & Associates, Inc.
Krista Purser, Kittelson & Associates, Inc.

Backup Information: Memo

2. Mobility Services Update

[\(packet page 73\)](#)

Discussion Item

Presenters: Javier Trilla, AVP of Innovation and Information Technology
Ari Luks, Via
Alex Lavoie, Via
George Brighten, Via
Chris Newport, Accenture

Backup Information: Memo

3. Discuss DCTA's Public Communication Program and Consider Authorizing the Interim Chief Executive Officer (CEO) to Negotiate and Enter into an Agreement(s) with a Firm(s) for Current and Upcoming Public Outreach Needs

[\(packet page 75\)](#)

Action Item

Presenter: Pamela Burns, Director of Public Involvement & Communications

Backup Information: Memo

4. Consider Approval of Contract Amendment with PS-Stearns, Inc. for GoZone Brand Ambassador Services to Support GoZone

[\(packet pages 76-79\)](#)

Action Item

Presenter: Pamela Burns, Director of Public Involvement & Communications

Backup Information: Memo

Exhibit 1: Second Amendment to Agreement for Brand Ambassador Staffing Services

5. Consider Approval of Contract Staff Support Services

[\(packet page 80\)](#)

Action Item

Presenter: Marisa Perry, Chief Financial Officer/VP of Finance

Backup Information: Memo

6. Consider Approval of an Extension of 17-03 on Demand Rideshare Services Contract and 17-27 On-call Taxi and Non-emergency Transportation Services Contract

[\(packet pages 81-88\)](#)

Action Item

Presenter: Brandy Hazel, Manager of Contracts and Procurement

Backup Information: Memo

Exhibit 1: Second Amendment to Agreement for 17-03 On-Demand Rideshare Services - Lyft

Exhibit 2: First Amendment to Agreement for 17-03 On-Demand Rideshare Services - Irving Holdings

Exhibit 3: First Amendment to Agreement for 17-27 On-Call Taxi & Emergency Transportation Services - Irving Holdings

7. **Consider Authorizing the Interim Chief Executive Officer (CEO) to Negotiate a Rate for Electric Utility Services and Enter into an Agreement for such service for various Denton County Transportation Authority (DCTA) facilities**
[\(packet pages 89-98\)](#)
Action Item
Presenter: Brandy Hazel, Manager of Contracts and Procurement
Backup Information: Memo
Exhibit 1: EPA Green Power Partnership Agreement
Exhibit 2: MES Sustainability Overview

8. **Consider Approval of Resolution R22-03 Approving Budget Revision 2022-09**
[\(packet pages 99-113\)](#)
Action Item
Presenter: Amanda Riddle, Senior Manager of Budget
Backup Information: Memo
Exhibit 1: Resolution R22-03 with the following Exhibits:
“A”: Budget Revision 2022-09
“B”: Change in Net Position (DCTA Only)
“B-1”: Change in Net Position (DCTA + NTMC Combined)
“C”: Long Range Financial Plan
Exhibit 2: Year-to-Date FY22 Budget Revisions

9. **Discuss Status of Joint Rail Operations Facility (JROF) Project Development**
[\(packet page 114\)](#)
Discussion Item
Presenter: Paul Cristina, Deputy CEO
Backup Information: Memo

10. **Discuss and Consider Approval of Funds Transfer from Dallas Area Rapid Transit (DART) and Task Order with Lockwood, Andrews, and Newnam, Inc. for Quality Compliance and Project Management Support Services**
[\(packet pages 115-127\)](#)
Action Item
Presenter: Paul Cristina, Deputy CEO
Backup Information: Memo
Exhibit 1: Accounts Receivable Letter
Exhibit 2: Quality Assurance & Project Management Support Scope of Services
Exhibit 3: JROF Proposed Project Baseline Budget

11. Discuss and Consider Authorizing the Interim Chief Executive Officer (CEO) to Enter into an Agreement with an Executive Search Firm

[\(packet pages 128-168\)](#)

Action Item

Presenter: Paul Cristina, Deputy CEO

Backup Information: Memo

Exhibit 1: Qualifications Package: Mackenzie Eason

Exhibit 2: Qualifications Package: KL2 Connects

Exhibit 3: Qualifications Package: K&A Partners

12. Consider a Date for the Denton County Transportation Authority (DCTA) Board of Directors Strategic Workshop

[\(packet page 169\)](#)

Discussion Item

Presenter: Chris Newport, Accenture

Backup Information: Memo

13. Discuss Local and Regional Transportation Updates and Legislative Issues

[\(packet pages N/A\)](#)

Discussion Item

INFORMATIONAL REPORTS

1. Monthly Financial Reports

[\(packet pages 170-177\)](#)

Backup Information: Memo 1: Monthly Sales Tax Receipts

Exhibit 1: FY22 Monthly Sales Tax Report

Memo 2: Monthly Mobility-as-a-Service Update

Memo 3: Budget Information

2. Monthly Ridership Reports

[\(packet pages 178-185\)](#)

Backup Information: Memo

Exhibit 1: Ridership by Mode – February 2022

Exhibit 2: A-train Year-Over-Year Ridership Comparison

Exhibit 3: Connect and GoZone Ridership by Month and Year

Exhibit 4: Fixed-Route Ridership – February 2022

Exhibit 5: Connect Ridership Year-Over-Year by Month

Exhibit 6: UNT Ridership Year-Over-Year by Month

3. Social Service Agency Roundtable Recap Report

[\(packet pages 186-198\)](#)

Backup Information: Memo

Exhibit 1: Social Service Agency Roundtable Recap Report



4. **Renewal of Lease for Administration Office Property**

([packet page 199](#))

Backup Information: Memo

5. **Request for Proposals (RFP) 22-07 Federal Legislative Consultant**

([packet pages 200](#))

Backup Information: Memo

6. **NTMC Request for Operator & Hourly Employee COVID Leave and Vaccination Pay**

([packet page 201-205](#))

Backup Information: Memo

Exhibit 1: NTMC Board Memo dated February 3, 2022

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Next Board Meeting Date: [April 28, 2022](#)

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

No items scheduled for this agenda.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Cesar Molina, Denton County Seat 1, *Chair*

TJ Gilmore, Lewisville, *Vice-Chair*

Dianne Costa, Highland Village, *Secretary*

Alison Maguire, Denton

Andy Eads, Denton County Seat 2



Alternates

Jody Gonzalez, Denton County Seat 1
Kristin Green, Lewisville
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Dennie Franklin, Frisco
Mark Miller, Flower Mound
Joe Perez, The Colony
Connie White, Small Cities
Tom Winterburn, Corinth
Vacant, Little Elm

Staff Liaison:

Raymond Suarez, CEO

This notice was posted on March 18, 2022 by 6pm.

Kisha Morris-Perkins

Executive Assistant | Board Process Manager