



Board of Directors Regular Board Meeting

March 7, 2022 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on March 7, 2022 at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

Effective September 1, 2021, the public is allowed to use the ZOOM link below to participate in a Board Meeting; however, audio-only is no longer allowed, therefore, full-video will be required when speaking to the Board. To join the meeting, please use the information below:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88556947676?pwd=QUNhdFFsWTh0S2Vlb3ZFbHh4VTRxUT09>

Passcode: 571704

Or One tap mobile :

US: +13462487799

Or Telephone:

Dial: US: +1 346 248 7799

Webinar ID: 885 5694 7676

Passcode: 571704

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Board Room prior to the meeting or if participating virtually, by utilizing the "raise hand" function ensuring when called upon your camera is turned on and your name is displayed.



Citizens that are not able to participate in-person or connect virtually to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Friday, March 4, 2022**, to ensure the comment will be read.

The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Regular Meeting Minutes dated December 2, 2021 and January 27, 2022

[\(packet pages 7-28\)](#)

Action Item

Backup Information Exhibit 1: December 2, 2021 Minutes
 Exhibit 2: January 27, 2022 Minutes

2. Consider Approval of Monthly Financial Statements for January 2022

[\(packet pages 29-36\)](#)

Action Item

Backup Information: Memo
 Exhibit 1.1: Monthly Financial Statements – January 2022
 Exhibit 1.2: Capital Projects Budget Report – January 2022

REGULAR AGENDA

1. Presentation of Audit Report for Fiscal Year End September 30, 2021 by Plante Moran and Consider Approval of the FY2021 Financial Statements and Supplemental Information

[\(packet pages 37-121\)](#)

Action Item

Presenters: Amber Karkauskas, Controller/AVP of Finance
 Keith Szymanski, Senior Manager – Plante Moran

Backup Information: Memo
 Exhibit 1: FY2021 Annual Comprehensive Financial Report (ACFR)
 Exhibit 2: FY2021 Single Audit Report
 Exhibit 3: Plante Moran's Report to the Board of Directors

2. Mobility Services Update

[\(packet pages 122-123\)](#)

Discussion Item

Presenter: Javier Trilla, AVP of Innovation & Information Technology

Backup Information: Memo

3. Discuss and Consider Authorizing the CEO to Negotiate and Enter into an Agreement with River North Transit LLC (Via) for Comprehensive Operations Analysis Services

[\(packet pages 124-134\)](#)

Action Item

Presenter: Javier Trilla, AVP of Innovation & Information Technology

Backup Information: Memo

Exhibit 1: DCTA Via Consulting Agreement

4. Consider Approval of Resolution R22-02 Approving Budget Revision 2022-07

[\(packet pages 135-145\)](#)

Action Item

Presenter: Amanda Riddle, Senior Manager of Budget

Backup Information: Memo

Exhibit 1: Resolution R22-02 with the following Exhibits:

“A”: Budget Revision 2022-07

“B”: Change in Net Position (DCTA Only)

“B-1”: Change in Net Position (DCTA & NTMC Combined)

Exhibit 2: Year-to-Date FY22 Budget Revisions

5. Review and Discuss Project Management Office (PMO) Activities with Accenture, LLP

[\(packet pages 146-148\)](#)

Discussion Item

Presenter: Chris Newport, Accenture, LLP

Backup Information: Memo

Exhibit 1: Accenture PMO Status Report

6. Consider Approval of Amendment to Task Order with River North Transit LLC (Via) Regarding GoZone Customer Support Services

[\(packet pages 149-151\)](#)

Action Item

Presenter: Javier Trilla, AVP of Innovation & Information Technology

Backup Information: Memo

Exhibit 1: DCTA Amendment #4 - Full Time Customer Support (Mar 2022 - Sept 2022)

7. Presentation and Discussion of Approach to Enhance Value of the A-train

[\(packet page 152\)](#)

Discussion Item

Presenter: Paul Cristina, Deputy CEO

Backup Information: Memo

8. Provide Update on Burns Property Lease

[\(packet page 153\)](#)

Discussion Item

Presenter: Paul Cristina, Deputy CEO

Backup Information: Memo

9. Staff Briefing on Recent Inclement Weather Response and Recovery
(packet pages 154-155)

Discussion Item

Presenter: Brittney Farr, Director of Government Relations

Backup Information: Memo

10. Discuss Local and Regional Transportation Updates and Legislative Issues
(packet pages N/A)

Discussion Item

Presenters: Cesar Molina, Chair
Dianne Costa, Board Secretary
Raymond Suarez, CEO

11. Consider a Second Amended and Restated Employment Agreement Between Denton County Transportation Authority (DCTA) and the Chief Executive Officer (CEO)
(packet page 156)

Action Item

Backup Information: Memo

INFORMATIONAL REPORTS

1. Monthly Financial Reports
(packet pages 157-165)

Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: FY22 Monthly Sales Tax Report
Memo 2: Monthly Mobility-as-a-Service Update
Memo 3: Budget Information
Exhibit 3: Proposed FY23 Budget Calendar

2. Monthly Ridership Reports
(packet pages 166-173)

Backup Information: Memo
Exhibit 1: Ridership by Mode – January 2022
Exhibit 2: A-train Year-Over-Year Ridership Comparison
Exhibit 3: Connect and GoZone Ridership by Month and Year
Exhibit 4: Fixed-Route Ridership – January 2022
Exhibit 5: Connect Ridership Year-Over-Year by Month
Exhibit 6: UNT Ridership Year-Over-Year by Month

3. Request for Proposals (RFP) 22-02 State Legislative Consultant
(packet page 174)

Backup Information: Memo



4. Community Advisory Committee Recap Report

[\(packet pages 175-184\)](#)

Backup Information: Memo

Exhibit 1: Community Advisory Committee Recap Report

5. Request for Proposals (RFP) 22-03 Unarmed Uniformed Security Guard Services at Bus Operations Facility and Downtown Denton Transit Center (DDTC)

[\(packet page 185\)](#)

Backup Information: Memo

6. Memorandum of Understanding (MOU) with Dallas Area Rapid Transit (DART) and Trinity Metro for Rail Liability Insurance Administration

[\(packet page 186\)](#)

Backup Information: Memo

7. Extension of 17-03 On-Demand Rideshare Services and 17-27 On-Call Taxi and Non-emergency Transportation Services Contracts

[\(packet pages 187-188\)](#)

Back up Information: Memo

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Next Board Meeting Date: [March 24, 2022](#)

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

The Board of Directors will convene into Closed Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the evaluation, duties, and employment of the Chief Executive Officer.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN



Board Members:

Cesar Molina, Denton County Seat 1, *Chair*
TJ Gilmore, Lewisville, *Vice-Chair*
Dianne Costa, Highland Village, *Secretary*
Alison Maguire, Denton
Andy Eads, Denton County Seat 2

Alternates

Jody Gonzalez, Denton County Seat 1
Kristin Green, Lewisville
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Dennie Franklin, Frisco
Mark Miller, Flower Mound
Joe Perez, The Colony
Connie White, Small Cities
Tom Winterburn, Corinth
Vacant, Little Elm

Staff Liaison:

Raymond Suarez, CEO

This notice was posted on March 1, 2022 by 5pm.

Kisha Morris-Perkins
Executive Assistant | Board Process Manager