



## Board of Directors Regular Meeting December 2, 2021 | 10:00 a.m.

**NOTICE IS HEREBY GIVEN** that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting at 10:00a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by Zoom Video Conference at which time the following agenda will be discussed.

**Effective September 1, 2021**, the public is allowed to use the ZOOM link below to participate in a Board Meeting; however, audio-only is no longer allowed, therefore, full-video will be required when speaking to the Board. To join the meeting, please use the information below:

Join Zoom Meeting

<https://us06web.zoom.us/j/83142641622>

Join by Phone: +1 346 248 7799

Meeting ID: 831 4264 1622

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Board Room prior to the meeting or if participating virtually, by utilizing the “raise hand” function ensuring when called upon your camera is turned on and your name displayed.

Citizens that are not able to participate in-person or connect virtually to the Zoom meeting must email his or her public comment to [kmorris-perkins@dcta.net](mailto:kmorris-perkins@dcta.net) no later than 3:00 pm on Wednesday, December 1, 2021 to ensure the comment will be read.

The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.



## CONSENT AGENDA

- 1. Consider Approval of Monthly Financial Statements for October 2021**  
[\(packet pages 7-13\)](#)  
*Action Item*  
Backup Information: Memo  
Exhibit 1(a): Monthly Financial Statements – October 2021  
Exhibit 1(b): Capital Projects Budget Report – October 2021
- 2. Consider Approval of October 28, 2021 Regular Meeting Minutes**  
[\(packet pages 14-22\)](#)  
*Action Item*  
Backup Information: Exhibit 1: October 28, 2021 Regular Meeting Minutes

## REGULAR AGENDA

- 1. Consider Approval of Resolution R21-09 approving Budget Revision 2022-02 for Sales Tax associated with the Castle Hills annexation into the City of Lewisville**  
[\(packet pages 23-31\)](#)  
*Action Item*  
Presenters: Marisa Perry, Chief Financial Officer/Vice President of Finance  
Backup Information: Memo  
Exhibit 1: Resolution R21-09 with the following exhibits:  
    “A”: Budget Revision 2022-02  
    “B”: Change in Net Position  
Exhibit 2: Year to Date FY22 Budget Revisions
- 2. GoZone Update**  
[\(packet pages 32-33\)](#)  
*Discussion Item*  
Presenters: Javier Trilla, AVP of Innovation & Information Technology  
Chris Newport, Accenture  
Backup Information: Memo
- 3. Consider Service Modifications Effective December 5, 2021 and Proposed Recommendations**  
[\(packet pages 34-89\)](#)  
*Action Item*  
Presenters: Chris Newport, Accenture  
Raymond Suarez, CEO  
Ari Luks, Via  
Alex Lavoie, Via  
Laney Cloud, Via  
Backup Information: Memo  
Exhibit 1: Multimodal System Assessment

4. **Consider Approval of Resolution R21-10 approving Budget Revision 2022-03 for Fixed Route Service Extension**  
[\(packet pages 90-105\)](#)  
*Action Item*  
Presenter: Marisa Perry, Chief Financial Officer/Vice President of Finance  
Backup Information: Memo  
Exhibit 1: Resolution R21-10 with the following exhibits:
  - “A”: Option 1 – Budget Revision 2022-03A
  - “B”: Option 1 – Change in Net Position (DCTA Only)
  - “B-1”: Option 1 – Change in Net Position (DCTA & NTMC Combined)
  - “C”: Option 2 – Budget Revision 2022-03B
  - “D”: Option 2 – Change in Net Position (DCTA Only)
  - “D-1”: Option 2 – Change in Net Position (DCTA & NTMC Combined)
  
5. **Discussion Regarding Dallas Area Rapid Transit (DART) Lease Agreement for use of Denton County Transportation Authority (DCTA) Operations and Maintenance Facility**  
[\(packet page 106\)](#)  
*Discussion Item*  
Presenters: Paul Cristina, Deputy CEO  
Raymond Suarez, CEO  
Backup Information: Memo
  
6. **Discussion regarding Project Management Office (PMO) Activities Related to Task Order #2 with Accenture, LLP**  
*Discussion Item*  
[\(packet pages 107-109\)](#)  
Presenter: Chris Newport, Accenture  
Backup Information: Memo  
Exhibit 1: PMO Progress Report
  
7. **Discuss Task Order #3 with Accenture for Transformation Initiative Priority Project Implementation Services**  
[\(packet pages 110-116\)](#)  
*Discussion Item*  
Presenters: Raymond Suarez, CEO  
Chris Newport, Accenture  
Backup Information: Memo  
Exhibit 1: DCTA Transformation Initiative Roadmap
  
8. **Discuss and Provide Direction Regarding Future Board Strategic Workshop**  
[\(packet page N/A\)](#)  
*Discussion Item*  
Presenters: Raymond Suarez, CEO  
Chris Newport, Accenture  
Backup Information: N/A

**9. Federal Legislative Update**

[\(packet pages 117-119\)](#)

*Discussion Item*

Presenters: Chris Giglio, Capital Edge  
Brittney Farr, Director of Government Relations

Backup Information: Memo

**10. Discuss Local and Regional Transportation Updates & Legislative Issues**

[\(packet pages N/A\)](#)

*Discussion Item*

Presenters: Cesar Molina, Chair  
Director Dianne Costa  
Raymond Suarez, CEO

**INFORMATIONAL REPORTS**

**1. Monthly Financial Reports**

[\(packet pages 120-134\)](#)

Backup Information: Memo 1: Monthly Sales Tax Receipts  
Exhibit 1: FY21 Monthly Sales Tax Report  
Memo 2: Monthly Mobility-as-a-Service Update  
Memo 3: Budget Information  
Exhibit 3(a): Year to Date FY21 Budget Revisions  
Exhibit 3(b): Year to Date FY22 Budget Revisions  
Exhibit 3(c): FY22 TRiP Funding Allocations

**2. Ridership Trends & Rail Trail Utilization Report**

[\(packet pages 135-148\)](#)

Backup Information: Memo  
Exhibit 1: FY19-FY22 Total Monthly Ridership Comparison Chart: Rail  
Exhibit 2: FY19-FY22 Total Monthly Ridership Comparison Chart: Bus  
Exhibit 3: FY19-FY22 Total Monthly Ridership Comparison Chart: Access  
Exhibit 4: FY19-FY22 Total Monthly Ridership Comparison Chart: On-Demand  
Exhibit 5: A-train Ridership Pre and Post COVID-19 Comparison and Trend  
Exhibit 6: October 2021 Rail Trail Utilization Report

**3. Social Services Agency Recap**

[\(packet pages 149-160\)](#)

Backup Information: Memo  
Exhibit 1: Social Service Agency Roundtable Recap Report

**4. Community Advisory Committee Meeting Recap Report**

[\(packet pages 161-168\)](#)

Backup Information: Memo  
Exhibit 1: Community Advisory Committee Meeting Recap Report



5. **Interlocal Agreement with Trinity Metro for Cooperative Purchasing**  
([packet pages 169-173](#))

Backup Information: Memo

Exhibit 1: DRAFT Interlocal Agreement with Trinity Metro Cooperative Purchasing

6. **Title VI Policy Updates Due to FTA by June 1, 2022**  
([packet pages 174-175](#))

Backup Information: Memo

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

[Next Board Meeting Date: January 27, 2022](#)

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

As Authorized by Section 551.074 of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the purpose of discussing the duties and evaluation of the Chief Executive Officer (CEO).

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

A. Consider Amendments to CEO Employment Agreement.

ADJOURN

**Board Members:**

Cesar Molina, Denton County Seat 1, *Chair*  
TJ Gilmore, Lewisville, *Vice-Chair*  
Sam Burke, Denton County Seat 2, *Secretary*  
Dianne Costa, Highland Village  
Alison Maguire, Denton



**Alternates**

Jody Gonzalez, Denton County Seat 1  
Kristin Green, Lewisville  
Pat Smith, Denton  
Paul Stevens, Highland Village  
Vacant, Denton County Seat 2

**Non-Voting Board Members:**

Dennie Franklin  
Mark Miller  
Joe Perez  
Connie White  
Tom Winterburn

***Staff Liaison:***

Raymond Suarez, CEO

This notice was posted on November 23, 2021 by 6pm.

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Kisha Morris-Perkins

Executive Assistant | Board Process Manager