



## Board of Directors Regular Meeting July 22, 2021 | 10:00 a.m.

**NOTICE IS HEREBY GIVEN** that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting via Video Conference using Zoom. The meeting will be made available to the public at the following web address:

<https://zoom.us/j/93103767491?pwd=QXA4WEhVaXBES2lMbXF3b0ZHdm1pUT09>

You may also join the meeting via telephone by dialing the following number:  
**+1 346 248 7799**; Meeting ID: **931 0376 7491**

CALL TO ORDER

INVOCATION

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial. Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by utilizing the "raise hand" function of the Zoom meeting at this time. Citizens that are not able to connect virtually to the Zoom meeting must email his or her public comment to [kmorris-perkins@dcta.net](mailto:kmorris-perkins@dcta.net) no later than **3:00 pm on Wednesday, July 21, 2021** to ensure the comment will be read. The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

**1. Consider Approval of June 2021 Meeting Minutes**

**(packet pages 1-20)**

*Action Item*

Backup Information: Exhibit 1: June 17, 2021 Special Called Board Meeting Minutes  
Exhibit 2: June 24, 2021 Regular Board Meeting Minutes

**2. Consider Approval of an Interlocal Cooperation Agreement with Denton County Sheriff's Department for the Provision of On-Board A-train Security**

**(packet pages 21-33)**

*Action Item*

Backup Information: Memo  
Exhibit 1: ILA with Denton County for Law Enforcement Services

## REGULAR AGENDA

1. **Consider Approval of Monthly Financial Statements for June 2021 and Quarterly Reports for Q3 FY21**  
[\(packet pages 34-53\)](#)  
*Action Item*  
Presenter: Marisa Perry, CFO/VP of Finance  
Backup Information: Memo 1: Quarterly Investment Report Q3 FY21  
Exhibit 1(a): Quarterly Investment Report Q3 FY21  
Memo 2: Quarterly Grants Report Q3 FY21
  
2. **Presentation and Discussion of Audit Plan for FY2021 Financial Statements**  
[\(packet pages 54-57\)](#)  
*Discussion Item*  
Presenter: Marisa Perry, Chief Financial Officer & VP of Finance  
Amber Karkauskas, Controller  
Pamela Hill, Plante Moran, Partner  
Keith Szymanski, Plante Moran, Senior Manager  
Mike Machala, Plante Moran, Manager  
Backup Information: Memo  
Exhibit 1: FY2021 Pre-Audit Letter from Plante Moran
  
3. **Discuss and Consider Approval of A-train Schedule Enhancements for Implementation on September 7, 2021**  
[\(packet pages 58-60\)](#)  
*Action Item*  
Presenter: Kristina Holcomb, Deputy CEO  
Backup Information: Memo  
Exhibit 1: Rail Service Cost Comparison Overview
  
4. **Discuss and Consider Approval of the GoZone Service Plan for Launch on September 7, 2021**  
[\(packet pages 61-431\)](#)  
*Action Item*  
Presenter: Nicole Recker, VP of Mobility Services and Administration  
Backup Information: Memo  
Exhibit 1: Final Proposed GoZone Service Plan  
Exhibit 2: Public Involvement Report and Title VI Analysis  
Exhibit 3: Via GoZone Task Order
  
5. **Discuss and Consider Approval of GoZone Fare Promotion for Launch on September 7, 2021**  
[\(packet pages 432-434\)](#)  
*Action Item*  
Presenter: Kristina Holcomb, Deputy CEO  
Backup Information: Memo  
Exhibit 1: Rail Service Cost Comparison Overview

6. **Discuss and Consider Approval to Modify Route 3 and Route 7 in Conjunction with the GoZone Launch on September 7, 2021**  
[\(packet pages 435-437\)](#)  
*Action Item*  
Presenter: Nicole Recker, VP of Mobility Services and Administration  
Backup Information: Memo  
Exhibit 1: Route 3 and Route 7 Service Options
  
7. **Discuss and Consider Approval of Modifying North Texas Xpress in Conjunction with the GoZone Launch on September 7, 2021**  
[\(packet pages 438-442\)](#)  
*Action Item*  
Presenter: Nicole Recker, VP of Mobility Services and Administration  
Backup Information: Memo  
Exhibit 1: North Texas Xpress Service Options
  
8. **Discuss Brand Ambassador Services to Support the Launch of GoZone on September 7, 2021**  
[\(packet page 443\)](#)  
*Discussion Item*  
Presenter: Nicole Recker, VP of Mobility Services and Administration  
Backup Information: Memo
  
9. **Discuss and Consider Approval of Disadvantaged Business Enterprise (DBE) Goal for FY22, FY23 and FY24 and Approval of Resolution No. 21-03**  
[\(packet pages 444-458\)](#)  
*Action Item*  
Presenter: Athena Forrester, AVP of Regulatory Compliance/DBE Liaison  
Backup Information: Memo  
Exhibit 1: Resolution No. 21-03  
Exhibit 2: Tri-annual DBE Goal for FY22-FY24
  
10. **Review and Discuss Project Management Office (PMO) Activities Related to Task Order #2 with Accenture, LLC**  
[\(packet pages 459-461\)](#)  
*Discussion Item*  
Presenter: Chris Newport, Accenture  
Backup Information: Memo  
Exhibit 1: PMO Progress Report

11. **Discuss and Provide Direction regarding a Future Board Strategic Planning and Board/Staff Communication Workshop**  
[\(packet pages 462-463\)](#)  
*Discussion Item*  
Presenter: Raymond Suarez, CEO  
Backup Information: Memo
  
12. **Consider Approval of the Amended and Restated Bylaws of the North Texas Mobility Corporation (NTMC) as Adopted on June 23, 2021**  
[\(packet pages 464-491\)](#)  
*Action Item*  
Presenter: Joe Gorfida, Legal Counsel  
Backup Information: Exhibit 1: NTMC Bylaws (Redline Version)  
Exhibit 2: NTMC Bylaws (Final Version)
  
13. **Discuss Local & Regional Transportation Updates and Legislative Issues**  
[\(packet pages N/A\)](#)  
*Discussion Item*  
Presenter(s) Chris Watts, Chair  
Director Dianne Costa  
Raymond Suarez, CEO  
Backup Information: N/A

## INFORMATIONAL REPORTS

1. **Monthly Financial Reports**  
[\(packet pages 492-501\)](#)  
Backup Information: Memo 1: Monthly Sales Tax Receipts  
Exhibit 1: FY21 Monthly Sales Tax Report  
Memo 2: Monthly Mobility-as-a-Service Update  
Memo 3: Budget Information  
Exhibit 3: Year-to-Date FY21 Budget Revisions
  
2. **Ridership Trend & Rail Trail Utilization Report**  
[\(packet pages 502-515\)](#)  
Backup Information: Memo  
Exhibit 1: FY19, FY20, & FY21 Total Monthly Ridership – Rail  
Exhibit 2: FY19, FY20, & FY21 Total Monthly Ridership – Bus  
Exhibit 3: FY19, FY20, & FY21 Total Monthly Ridership – Access  
Exhibit 4: FY19, FY20, & FY21 Total Monthly Ridership – On-Demand  
Exhibit 5: A-train Ridership Pre- and During COVID-19 Comparison  
Exhibit 6: Rail Trail Utilization Report



3. **Replacement Print Services RFP 21-09**  
([packet pages 516-542](#))  
Backup Information: Memo  
Exhibit 1: Print Services RFP
  
4. **Connect Route 3 & 7 Survey Data**  
([packet pages 543-544](#))  
Backup Information: Memo
  
5. **DCTA/DART Joint Rail Facility Partnership Update**  
([packet page 545](#))  
Backup Information: Memo
  
6. **Coppell Program Interlocal Agreement and Task Order Annual Renewal**  
([packet pages 546-570](#))  
Backup Information: Memo  
Exhibit 1: First Amended and Restated ILA with the City of Coppell  
Exhibit 2: Coppell Lyft Task Order 9 Rev 1

#### FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

[Next Board Meeting Date: August 26, 2021](#)

#### REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

#### CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
  
- B. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking confidential legal advice from the General Counsel regarding letter received by Board Chair from Amalgamated Transit Union's Associate General Counsel regarding the GoZone On-Demand Service provide by Via.



- C. As Authorized by Section 551.074 of the Texas Government Code, the Board of Directors may convene into Executive Session for the purpose of discussing the duties and evaluation of the Chief Executive Officer (CEO).

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

**Board Members:**

Chris Watts, Denton, *Chair*  
Cesar Molina, Denton County Seat 1, *Vice Chair*  
Sam Burke, Denton County Seat 2, *Secretary*  
Dianne Costa, Highland Village  
TJ Gilmore, Lewisville

**Alternates**

John Ryan, Denton  
Jody Gonzalez, Denton County Seat 1  
Paul Cristina, Denton County Seat 2  
Charlotte Wilcox, Highland Village  
Kristin Green, Lewisville

**Non-Voting Board Members:**

Mark Miller  
Connie White  
Dennie Franklin  
Tom Winterburn, Joe Perez

***Staff Liaison:***

Raymond Suarez, CEO

This notice was posted on July 16, 2021 by 5pm.

Kisha Morris-Perkins  
Executive Assistant | Board Process Manager