



DCTA Board of Directors Regular Meeting

June 24, 2021 | 10:00 a.m.

To be held by Zoom Video Conference

NOTICE IS HEREBY GIVEN that the members of the DCTA Board of Directors will be meeting via video conference using Zoom. The meeting will be made available to the public at the following web address: <https://zoom.us/j/94897326743> or by joining via telephone by dialing the following number: +1 346 248 7799; Meeting ID: 948 9732 6743.

CALL TO ORDER

INVOCATION

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial. Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by utilizing the "raise hand" function of the Zoom meeting at this time. Citizens that are not able to connect virtually to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Wednesday, June 23, 2021** to ensure the comment will be read. The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. **Consider Approval of May 27, 2021 Meeting Minutes**
([packet pages 7-16](#))
Action Item
Backup Information: Exhibit 1: May 27, 2021 Meeting Minutes

2. **Consider Approval of Monthly Financial Statements for May 2021**
([packet pages 17-24](#))
Action Item
Backup Information: Memo 1
Exhibit 1(a): Monthly Financial Statements – May 2021
Exhibit 1(b): Capital Projects Budget Report – May 2021

3. **Consider Approval of the 2021-2022 Swiftly Contract Renewal Form**
([packet pages 25-28](#))
Action Item
Backup Information: Memo
Exhibit 1: 2021-2022 Swiftly Contract Renewal Form

4. **Consider Extension of Interlocal Agreement (ILA) with City of McKinney for McKinney Urban Transit District (MUTD) Collin County Transit (CCT) Services**
[\(packet pages 29-33\)](#)
Action Item
Backup Information: Memo
Exhibit 1: Sixth Amendment to the City of McKinney MUTD ILA

5. **Consider Extension of Task Order with Irving Holdings for McKinney Urban Transit District (MUTD) Collin County Transit (CCT) Services**
[\(packet pages 34-42\)](#)
Action Item
Backup Information: Memo
Exhibit 1: Irving Holdings Task Order 3 Rev. 2

REGULAR AGENDA

1. **Review and Discuss Project Management Office (PMO) Activities Related to Task Order #2 with Accenture, LLC**
[\(packet pages 43-45\)](#)
Discussion Item
Presenter: Chris Newport, Accenture
Backup Information: Memo
Exhibit 1: PMO Progress Report

2. **Consider Approval of Resolution R21-02 Approving FY21 Budget Revision 2021-04**
[\(packet pages 46-56\)](#)
Action Item
Presenter: Marisa Perry, CFO/VP of Finance
Backup Information: Memo
Exhibit 1: Resolution R21-02 with the following exhibits:
 “A”: Budget Revision 2021-04
 “B”: Change in Net Position (DCTA Only)
 “B-1”: Change in Net Position (DCTA & NTMC Combined)
Exhibit 2: Year-to-Date FY2021 Budget Revisions

3. **Discuss and Provide Direction to Staff Regarding Future Board Meeting Logistics Including the Purchase of Audio and Visual (AV) Improvements and Revisiting the Timing of In-Person Board Meetings**
[\(packet pages 57-58\)](#)
Discussion Item
Presenter: Kristina Holcomb, Deputy CEO
Backup Information: Memo

- 4. Review, Discuss, and Consider Approval of Member City Submitted TRiP Projects for FY 2021 Annual Call for Projects Funding and Authorize CEO to negotiate and enter into a Project Funding Agreement with Each Respective Member City**
[\(packet pages 59-105\)](#)
Action Item

Presenter: Kristina Holcomb, Deputy CEO

Backup Information: Memo
Exhibit 1: Adopted TRiP Policy
Exhibit 2: Project Review Memo & Application (City of Highland Village)
Exhibit 3: Project Review Memo & Application (City of Lewisville)
Exhibit 4: Project Review Memos & Applications (City of Denton)

- 5. Receive Presentation and Consider Approval of FY 22 Healthcare Benefit Contract**
[\(packet pages 106-127\)](#)
Action Item

Presenter(s): Julie Rickman, Holmes Murphy
Marisa Perry, Chief Financial Officer/VP of

Backup Information: Finance Memo
Exhibit 1: Holmes Murphy RFP Questionnaire
Exhibit 2: RFP Pricing and Plan Proposals

- 6. Discuss and Give Direction Regarding the Request from Dallas Area Rapid Transit (DART) to Proceed with Preliminary Engineering and Design work to Develop Cost Estimates, Scope and Approach and Necessary Supporting Documents for future consideration of Interlocal Agreements**
[\(packet pages 128-132\)](#)
Action Item

Presenter: Raymond Suarez, CEO

Backup Information: Memo
Exhibit 1: DART Letter (May 28, 2021)

- 7. Discuss GoZone Public Involvement Feedback and Potential Service Modifications to Proposed Plan**
[\(packet pages 133-199\)](#)
Discussion Item

Presenter(s): Nicole Recker, VP of Mobility Services and Administration
Raymond Suarez, CEO

Backup Information: Memo
Exhibit 1: Public Comment Overview
Exhibit 2: Preliminary Public Comment Report (April 19 – June 11, 2021)

- 8. Discuss Local & Regional Transportation Updates and Legislative Issues**
[\(packet page N/A\)](#)
Discussion Item

Presenter(s): Chris Watts, Chair
Director Dianne Costa
Raymond Suarez, CEO

Backup Information: N/A

INFORMATIONAL REPORTS

1. Monthly Financial Reports

[\(packet pages 200-206\)](#)

Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: FY21 Monthly Sales Tax Report
Memo 2: Monthly Mobility-as-a-Service Update
Memo 3: Budget Information

2. Ridership Trend Report

[\(packet pages 207-214\)](#)

Backup Information: Memo
Exhibit 1: FY19, FY20, & FY21 Total Monthly Ridership – Rail
Exhibit 2: FY19, FY20, & FY21 Total Monthly Ridership – Bus
Exhibit 3: FY19, FY20, & FY21 Total Monthly Ridership – Access
Exhibit 4: FY19, FY20, & FY21 Total Monthly Ridership – On-Demand
Exhibit 5: A-train Ridership Pre- and During COVID-19 Comparison

3. Public Involvement Progress Report

[\(packet pages 215-232\)](#)

Backup Information: Memo
Exhibit 1: Public Involvement Progress Report (May 1 – May 31, 2021)

4. Connect Route 3 & 7 Survey Data

[\(packet pages 233-235\)](#)

Backup Information: Memo

5. Social Service Agency Roundtable Recap Report – May 2021

[\(packet pages 236-248\)](#)

Backup Information: Memo
Exhibit 1: Social Service Agency Roundtable Recap Report (May 2021)

6. Request for Bid (RFB) 21-05 New and Recapped Tires

[\(packet pages 249-305\)](#)

Backup Information: Memo
Exhibit 1: RFB 21-05 New and Recapped Tires

7. Disadvantaged Business Enterprise (DBE) Goal for FY 22, FY 23, and FY 24

[\(packet page 306\)](#)

Backup Information: Memo



FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Backup Information: Exhibit 1: Board Agenda Outlook as of 06.17.2021 ([packet page 307](#))
[Next Board Meeting Date: July 22, 2021](#)

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
- B. As Authorized by Section 551.074 of the Texas Government Code, the Board of Directors may convene into Executive Session for the purpose of discussing the duties and evaluation of the Chief Executive Officer (CEO).

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Chris Watts, Denton, *Chair*
Cesar Molina, Denton County Seat 1, *Vice Chair*
Sam Burke, Denton County Seat 2, *Secretary*
Dianne Costa, Highland Village
TJ Gilmore, Lewisville

Alternates

John Ryan, Denton
Jody Gonzalez, Denton County Seat 1
Paul Cristina, Denton County Seat 2
Charlotte Wilcox, Highland Village
Kristin Green, Lewisville



Non-Voting Board Members:

Mark Miller
Connie White
Dennie Franklin
Tom Winterburn, Joe Perez

Staff Liaison:

Raymond Suarez, CEO

This notice was posted on June 18, 2021 by 5pm.

Kisha Morris-Perkins
Executive Assistant | Board Process Manager