



Board of Directors Regular Meeting

March 10, 2021 | 10:00 a.m.

To be held by Zoom Video Conference

NOTICE IS HEREBY GIVEN that the members of the DCTA Board of Directors will be meeting via video conference using Zoom. The meeting will be made available to the public at the following web address <https://zoom.us/j/93584638173> or by joining via telephone by dialing the following number: +1 346 248 7799; Meeting ID: 935 8463 8173

CALL TO ORDER

INVOCATION

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial. Any person who wishes to address the DCTA Board of Directors regarding any item(s) may do so by utilizing the "raise hand" function of the Zoom meeting at this time. Citizens that are not able to connect virtually to the Zoom meeting must email his or her public comment to lbaker@dcta.net no later than 3:00 pm on Tuesday, March 9, 2021 to ensure the comment will be read. The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of January 28, 2021 Meeting Minutes

([packet pages 7-14](#))

Action Item

Backup Information: Exhibit 1: January 28, 2021 Meeting Minutes

2. Consider Approval of Monthly Financial Statements for January 2021

([packet pages 15-22](#))

Action Item

Backup Information: Memo
Exhibit 1.1: Monthly Financial Statements – January 2021
Exhibit 1.2: Capital Projects Budget Report – January 2021

3. Consider Approval of Award of Bids for Fluids, Oils and Lubricants

([packet pages 23-131](#))

Action Item

Presenter: Nicole Recker, VP Mobility Services & Administration
Backup Information: Memo
Exhibit 1: RFB 21-03
Exhibit 2: Bid Tabulation
Exhibit 3: Bid Submittal J.A.M. Distributing dba Brenntag Lubricants Central

REGULAR AGENDA

1. **Presentation of Audit Report for Fiscal Year End 09/30/2020 by Weaver & Tidwell, LLP and Consider Approval of the FY2020 Financial Statements and Supplementary Information**
[\(packet pages 132-221\)](#)
Action Item
Presenter(s): Marisa Perry, CFO/VP Finance
Jennifer Ripka, Partner, Weaver and Tidwell, LLP
Backup Information: Memo
Exhibit 1: FY2020 Comprehensive Annual Financial Report (CAFR)
Exhibit 2: FY2020 Single Audit Report

2. **Consider Approval of RFP for Audit Services for FY2021-2023**
[\(packet pages 222-330\)](#)
Action Item
Presenter: Marisa Perry, CFO/VP Finance
Backup Information: Memo
Exhibit 1: Request for Proposals
Exhibit 2: Plante Moran Proposal
Exhibit 3: Evaluation Consensus Scores

3. **Consider Approval of Interlocal Agreement with DART for Cooperative Procurements**
[\(packet pages 331-335\)](#)
Action Item
Presenter: Nicole Recker, VP Mobility Services & Administration
Backup Information: Memo
Exhibit 1: Interlocal Agreement

4. **Consider Approval of Kittelson Task Order for Public Involvement Plan Services**
[\(packet pages 336-343\)](#)
Action Item
Presenter: Nicole Recker, VP Mobility Services & Administration
Backup Information: Memo
Exhibit 1: Kittelson and Associates Task Order 4

5. **Discuss Joint DCTA/DART Rail O&M Facility**
[\(packet page 344\)](#)
Discussion Item
Presenter: Kristina Holcomb, Deputy CEO
Backup Information: Memo

6. **Discuss and Provide Staff Direction Regarding the Status of DCTA and Trinity Metro’s Partnership for Joint Bus Operations & Maintenance**
[\(packet pages 345-347\)](#)
Discussion Item
Presenter: Nicole Recker, VP Mobility Services & Administration
Backup Information: Memo

7. **Review and Discuss MaaS Service Plan Update and Considerations**
[\(packet pages 348-352\)](#)
Discussion Item
Presenter: Nicole Recker, VP Mobility Services & Administration
Chris Newport, Accenture
Backup Information: Memo
Exhibit 1: Service Transition Considerations

8. **Review and Discuss Project Manager Office (PMO) Progress Report**
[\(packet pages 353-364\)](#)
Discussion Item
Presenter: Nicole Recker, VP Mobility Services & Administration
Chris Newport, Accenture
Backup Information: Memo
Exhibit 1: PMO Status Report

9. **Discuss Potential 35W Corridor High Intensity Bus Service**
[\(packet pages 365-366\)](#)
Discussion Item
Presenter(s): Kristina Holcomb, Deputy CEO
Backup Information: Memo

10. **Discuss Board Member Cybersecurity Training**
[\(packet pages 367-374\)](#)
Discussion Item
Presenters: Kristina Holcomb, Deputy CEO
Javier Trilla, Director of Information Technology
Backup Information: Memo
Exhibit 1: HB 3834 (86th Legislature)

11. **Staff Briefing on Recent Inclement Weather Response and Recovery**
[\(packet pages 375-413\)](#)
Discussion Item
Presenter: Kristina Holcomb, Deputy CEO
Backup Information: Memo
Exhibit 1: Inclement Weather Media Coverage Report
Exhibit 2: Inclement Weather Social Media Tracking

12. Discuss Local & Regional Transportation Updates and Legislative Issues

Discussion Item

Presenters: Chris Watts, Board Chair
Dianne Costa, Highland Village Representative
Raymond Suarez, CEO

INFORMATIONAL REPORTS

1. Monthly Financial Reports

(packet pages 414-421)

Background: Memo 1: Monthly Sales Tax Receipts
Exhibit 1.1: FY21 Monthly Sales Tax Report
Memo 2: Monthly Mobility-as-a-Service Update
Memo 3: Budget Information
Exhibit 3.1: Proposed FY22 Budget Calendar

2. Ridership Trend Report

(packet pages 422-429)

Background: Memo
Exhibit 1: FY19, FY20, & FY21 Total Monthly Ridership – Rail
Exhibit 2: FY19, FY20, & FY21 Total Monthly Ridership – Bus
Exhibit 3: FY19, FY20, & FY21 Total Monthly Ridership – Access
Exhibit 4: FY19, FY20, & FY21 Total Monthly Ridership – On-Demand
Exhibit 5: A-train Ridership Pre- and During COVID-19 Comparison

3. Upcoming Brand Ambassador Services

(packet pages 430-437)

Background: Memo
Exhibit 1: Brand Ambassador Scope of Work

4. Community Advisory Committee Meeting Recap Report (Jan 2021)

(packet pages 438-450)

Background: Memo
Exhibit 1: Community Advisory Committee Recap Report (Jan 2021)

5. State & Congressional Legislative Updates

(packet pages 451-468)

Background: Memo
Exhibit 1: Transportation-Related Bill Tracking Report
Exhibit 2: Lieutenant Governor's Priority Bills
Exhibit 3: Capital Edge Congressional Briefing

6. Rider Alert/Email Marketing System RFP

(packet pages 469-473)

Background: Memo

Exhibit 1: Email Marketing Scope of Work

7. DCTA Priority Actions Flowchart

(packet pages 474-475)

Background: Exhibit 1: Updated DCTA Priority Actions Flowchart

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Backup Information: Exhibit 1: Board Agenda Outlook as of 3.03.2021 (packet page 476)

Next Scheduled Meeting Date: April 22, 2021

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Chris Watts, Denton, *Chair*

Cesar Molina, Denton County Seat 1, *Vice Chair*

Sam Burke, Denton County Seat 2, *Secretary*

Dianne Costa, Highland Village

TJ Gilmore, Lewisville

Non-Voting Board Members:

Mark Miller, Connie White, Dennie Franklin, Tom Winterburn, Joe Perez

Staff Liaison:

Raymond Suarez, CEO



This notice was posted on 3/4/2021 at 10:34 AM.

A handwritten signature in black ink that reads "L. Baker". The signature is fluid and cursive, with the first name "Lindsey" and the last name "Baker" clearly distinguishable.

Lindsey Baker, Government Affairs Director, Interim FOIA