



Joint Meeting of the DCTA and NTMC Board of Directors and the DCTA Board of Directors Regular Meeting

January 28, 2021 | 9:00 a.m.
To be held by Zoom Video Conference

NOTICE IS HEREBY GIVEN that the members of the DCTA Board of Directors and NTMC Board of Directors will be meeting via video conference using Zoom. The meeting will be made available to the public at the following web address <https://zoom.us/j/94991198552> or by joining via telephone by dialing the following number: +1 346 248 7799; Meeting ID: 949 9119 8552

CALL TO ORDER DCTA BOARD OF DIRECTORS MEETING (DCTA BOARD CHAIR)

CALL TO ORDER NTMC BOARD OF DIRECTORS MEETING (NTMC BOARD CHAIR)

INVOCATION & MOMENT OF SILENCE IN MEMORY OF BRANDY PEDRON

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA or NTMC Board of Directors on any agenda item(s) or other matters relating to the DCTA or the NTMC. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial. Any person who wishes to address the DCTA or NTMC Board of Directors regarding any item(s) may do so by utilizing the "raise hand" function of the Zoom meeting at this time. Citizens that are not able to connect virtually to the Zoom meeting must email his or her public comment to lbaker@dcta.net no later than 3:00 pm on Wednesday, January 27, 2021 to ensure the comment will be read. The DCTA or NTMC Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA or NTMC Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration or NTMC Officers for further study or action; briefly state existing DCTA or NTMC policy; or provide a brief statement of factual information in response to the inquiry.

JOINT MEETING REGULAR AGENDA

1. Presentation of the FY2020 Preliminary Audit Report ([packet pages 8-47](#))

Discussion Item

Presenter: Marisa Perry, CFO/VP of Finance
Jennifer Ripka, Partner, Weaver and Tidwell, LLP

Background: Memo
Exhibit 1: Draft of FY2020 Comprehensive Annual Financial Report (CAFR)

2. DCTA Status Update on Bus Operations and Maintenance Partnership Exploration ([packet pages 48-49](#))

Discussion Item

Presenter: Nicole Recker, VP Mobility Services & Administration

Background: Memo

3. **Trinity Metro Status Update on Bus Operations and Maintenance Partnership Exploration**
([packet pages 50-53](#))
Discussion Item
Presenter: Bob Baulsir, Trinity Metro President/CEO
Background: Exhibit 1: Trinity Metro Resolution Approving Articles and Bylaws of MATS

4. **DCTA Service Plan Update & MaaS Proposal Presentation**
([packet pages 54-55](#))
Discussion Item
Presenter: Nicole Recker, VP Mobility Services & Administration
Rusty Comer, Manager of Bus Administration
Sarah Hultquist, Mobility Services Coordinator
Background: Memo
See background materials in the DCTA Board of Directors meeting packet; Regular Agenda Item 5 ([packet pages 169-348](#))

5. **Discuss Potential DCTA Bus Operations Impacts to NTMC and Provide Direction to NTMC Board**
([packet pages N/A](#))
Discussion Item
Presenter: Chris Watts, DCTA Board Chair

6. **NTMC 2021 Board Meeting Calendar & Future Agenda Items**
([packet page 56](#))
Discussion Item
Presenter: Dean Ueckert, NTMC Board Chair
Exhibit 1: Draft NTMC 2021 Board Meeting Calendar

JOINT MEETING INFORMATIONAL REPORTS

1. **DCTA Priority Actions Progress Report**
([packet pages 57-61](#))
Background: Memo
Exhibit 1: Priority Actions Flowchart

2. **NTMC GM Report**
([packet pages 62-64](#))

3. **NTMC Financial Statements for FY2021 Year to Date November 2020 and December 2020**
([packet pages 65-68](#))
Background: Exhibit 1a: NTMC Monthly Financial Statements for FY2021 Year to Date Nov 2020
Exhibit 1b: NTMC Monthly Financial Statements for FY2021 Year to Date Dec 2020

4. **NTMC CBA Negotiation Progress Report**
([packet pages 69-70](#))

ADJOURN NTMC BOARD OF DIRECTORS MEETING AND CONTINUATION OF DCTA BOARD OF DIRECTORS MEETING

CONSENT AGENDA

- 1. Consider Approval of December 10, 2020 Meeting Minutes**
[\(packet pages 71-74\)](#)
Action Item
Backup Information: Exhibit 1: December 10, 2020 Meeting Minutes
- 2. Consider Approval of Monthly Financial Statements for November & December 2020 and Quarterly Reports for Q1 FY21**
[\(packet pages 75-110\)](#)
Action Item
Backup Information: Memo 1
Exhibit 1(a): Monthly Financial Statements – November 2020
Exhibit 1(b): Capital Projects Budget Report – November 2020
Memo 2
Exhibit 2(a): Monthly Financial Statements – December 2020
Exhibit 2(b): Capital Projects Budget Report – December 2020
Memo 3
Exhibit 3: Quarterly Investment Report Q1 FY21
Memo 4: Quarterly Grants Report Q1 FY21
- 3. Consider Approval of Assignment of Ground Lease to Eastsky Hebron Phase 3 and 4 Owner LLC.**
[\(packet pages 111-114\)](#)
Action Item
Backup Information: Memo
Exhibit 1: Assignment of Ground Lease to Eastsky Hebron Phase 3 and 4 Owner, LLC.
- 4. Consider Approval of the Interlocal Agreement with City of Lewisville for Rail Crossing Modifications at Andes Metals**
[\(packet pages 115-122\)](#)
Action Item
Backup Information: Memo
Exhibit 1: Interlocal Agreement between DCTA and City of Lewisville

REGULAR AGENDA

- 1. Discuss Board Communications, Meeting Process, and Materials**
[\(packet page 123\)](#)
Discussion Item
Presenter: Chris Watts, Board Chair
Kristina Holcomb, Deputy CEO
Backup Information: Memo

2. Presentation Regarding Quarterly Agency Updates

[\(packet pages 124-149\)](#)

Discussion Item

Backup Information: Memo

a. PTC Certification, Fiber Project Partnerships, NCTCOG Policy Bundle TDC Award

[\(packet pages 125-139\)](#)

Presenter: Kristina Holcomb, Deputy CEO

Backup Information: Exhibit 1: FRA PTC Certification Notification

Exhibit 2: US Senate Commerce, Science, and Transportation Committee
Congratulatory Letter

Exhibit 3: APTA Congratulatory Letter

Exhibit 4: NCTCOG Mobility Transportation Plan Policy Bundle Policy List

Exhibit 5: RTC Award of Transportation Development Credits

b. PTASP Certification and Marketing & Community Outreach Updates

[\(packet pages 140-146\)](#)

Presenter: Nicole Recker, VP Mobility Services & Administration

Backup Information: Exhibit 6: FTA PTASP Certification

Exhibit 7: Marketing & Community Outreach Updates

c. Rail Liability Insurance, Agency Finance Awards

[\(packet pages 147-149\)](#)

Presenter: Marisa Perry, CFO/VP of Finance

Backup Information: Exhibit 8: GFOA Awards for FY2020 Budget and FY2020 CAFR

Exhibit 9: AEP Award

3. Consider Approval of Resolution R21-01 Approving FY21 Budget Revision 2021-02

[\(packet pages 150-158\)](#)

Action Item

Presenter: Marisa Perry, CFO/VP of Finance

Backup Information: Memo

Exhibit 1: Resolution R21-01 with the following Exhibits:

“A”: Budget Revision 2021-02

“B”: Change in Net Position (DCTA Only)

“B-1”: Change in Net Position (DCTA & NTMC Combined)

Exhibit 2: FY2021 TRiP Funding Allocation

Exhibit 3: Year-to-Date FY2021 Budget Revisions

4. Consider Approval of the Accenture Task Order #2 PMO Services

[\(packet pages 159-165\)](#)

Action Item

Presenter: Nicole Recker, VP of Mobility Services & Administration

Backup Information: Memo

Exhibit 1: Accenture PMO Scope of Work

5. Consider Approval and Award of Mobility as a Service Contract to River North Transit, LLC (VIA)
(packet page 166-348)

Action Item

Presenter: Nicole Recker, VP of Mobility Services & Administration

Rusty Comer, Manager of Bus Administration

Sarah Hultquist, Mobility Services Coordinator

Backup Information: Memo

Exhibit 1: MaaS Task Order #2 Scope of Work

Exhibit 2: River North Transit LLC (Via) Proposal #2 (in response to board feedback)

Exhibit 3: River North Transit LLC (Via) Proposal #1 (in response to RFP)

6. Consider Approval of City of Lewisville TRiP Project Pre-Award Authority Request and Authorize CEO to negotiate and enter into a Project Funding Agreement with the City of Lewisville
(packet pages 349-373)

Action Item

Presenter: Kristina Holcomb, Deputy CEO

Backup Information: Memo

Exhibit 1: TRiP Project Review Memo City of Lewisville Valley Ridge Off-Street Trail

Exhibit 2: City of Lewisville's TRiP Application and Supporting Materials

Exhibit 3: Adopted TRiP Policy R20-22

7. Presentation and Introduction to Federal Transit Administration (FTA) Formula Funds
(packet pages 374-384)

Discussion Item

Presenter: Whitney Trayler, Grants Manager

Backup Information: Memo

Exhibit 1: Presentation – Introduction to FTA Formula Funds

8. Discuss Status of the DCTA/DART Regional Joint Rail Operations Facility Partnership
(packet page 385)

Discussion Item

Presenter: Kristina Holcomb, Deputy CEO

Backup Information: Memo

9. Receive an Update on the 87th Texas Legislative Session and Provide Direction to Staff Regarding Agency's Stated Legislative Agenda
(packet page 386)

Discussion Item

Presenter: Raymond Suarez, CEO

Rick Dennis, Hillco

Backup Information: Memo

10. Discuss Local, Regional Transportation and Legislative Issues

Information Item

Presenters: Chris Watts, Denton, Board Chair
Dianne Costa, Highland Village
Raymond Suarez, CEO

INFORMATIONAL REPORTS

1. Monthly Financial Reports

[\(packet pages 387-395\)](#)

Backup Information: Memo 1: Monthly Sales Tax Receipts
Exhibit 1: FY21 Monthly Sales Tax Report
Memo 2: Monthly Mobility-as-a-Service Update
Memo 3: Budget Information

2. Ridership Trend Report

[\(packet pages 396-403\)](#)

Backup Information: Memo
Exhibit 1: FY19, FY20, & FY21 Total Monthly Ridership – Rail
Exhibit 2: FY19, FY20, & FY21 Total Monthly Ridership – Bus
Exhibit 3: FY19, FY20, & FY21 Total Monthly Ridership – Access
Exhibit 4: FY19, FY20, & FY21 Total Monthly Ridership – On-Demand
Exhibit 5: A-train Ridership Pre- and During COVID-19 Comparison

3. FY21 TRiP Annual Call for Projects

[\(packet pages 404-419\)](#)

Backup Information: Memo
Exhibit 1: Approved Resolution 20-R22
Exhibit 2: Application Workbook
Exhibit 3: FY21 TRiP Annual Call for Projects
Exhibit 4: Proposed FY21 Member City Funding Allocations

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Backup Information: Exhibit 1: Board Agenda Outlook as of 01.04.2021 [\(packet pages 420-421\)](#)
Exhibit 2: 2021 DCTA Board Meeting Calendar [\(packet page 422\)](#)

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.



CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
- B. As Authorized by Section 551.074 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of discussing the duties and evaluation of the CEO.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Chris Watts, Denton, *Chair*
Cesar Molina, Denton County Seat 1, *Vice Chair*
Sam Burke, Denton County Seat 2, *Secretary*
Dianne Costa, Highland Village
TJ Gilmore, Lewisville

Non-Voting Board Members:

Mark Miller, Connie White, Dennie Franklin, Tom Winterburn, Joe Perez

Staff Liaison:

Raymond Suarez, CEO

This notice was posted on 1/22/2021 at 2:01 PM.

Lindsey Baker, Government Affairs Director, Interim FOIA