



Board of Directors Work Session Meeting Minutes for: December 13, 2018

Board of Directors
Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding on December 13, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Connie White
Skip Kalb
Michael Savoie

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Sara Bagheri, Denton
Carter Wilson, Frisco
Mark Miller, Flower Mound
Allen Harris, The Colony
Tom Winterburn, Corinth

Denton County Unincorporated

George Campbell
Don Hartman
Dave Kovatch, Denton County At
Large, Treasurer

Board Members Absent

Ron Trees, Little Elm

Legal Counsel

Pete Smith

DCTA Staff

Raymond Suarez, Chief Executive Officer
Kristina Holcomb, Deputy Chief Executive
Officer
Marisa Perry, Chief Financial Officer, Vice
President of Finance
Nicole Recker, Vice President Marketing &
Communications
Michelle Bloomer, Vice President,
Operations

Other Attendees

Amanda Riddle, Budget Manager
Adrienne Hamilton, Communications
Manager
Lindsey Baker, Director of Strategic
Partnerships
Ann Boulden, Director of Capital
Development
Kelly Briggs, Community Relations Manger
Brandy Pedron, Executive Administrator
Jim Owen
Stephen Knobbe, HNTB

CALL TO ORDER: *Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 9:02 a.m.*

1. University of North Texas presentation by Dr. Allen Clark regarding UNT Transportation Services and growing the relationship with DCTA – *Dr. Allen Clark presented to the Board*
2. Federal legislative update presentation by Christopher Giglio with Capital Edge – *Christopher Giglio presented to the Board*
3. Discussion of 86th State Legislative Agenda and proposed possible Chapter 460 Transportation Code modifications – *Raymond Suarez, CEO and Pete Smith, Legal Counsel, discussed that the final language is being drafted and a final draft will be sent to the Board in the next few days. Charles Emery, Chair, Dianne Costa, Secretary, and Sara Bagheri provided input regarding discussions and language.*
4. Discussion of local and regional initiatives and presentation by Raymond Suarez, CEO – *Raymond Suarez, CEO gave a "Path Forward" presentation to the Board regarding local and regional initiatives.*
5. Routine Briefing Items
 - a. Staff Briefing on Monthly Financial Reports – *Marisa Perry, Chief Financial Officer, VP of Finance, provided a report on the following. No further discussion*
 - i. Monthly Financial Statements for November 2018
 - ii. Capital Projects Budget Report for November 2018
 - iii. Monthly Sales Tax Receipts
 - iv. Current Procurement Activities
 - b. Marketing and Communications – *Nicole Recker, VP Marketing and Communications, briefly discussed the following. No further discussion*
 - i. Marketing and Public Outreach Updates
 - ii. November Open House Meeting Report
 - c. Strategic Planning and Development – *Kristina Holcomb, Deputy Chief Financial Officer, provided a report on the following. No further discussion.*
 - i. Regional Planning Initiatives Update
 - ii. Local Planning Initiatives Update
 - iii. Business Development & Partnerships Update
 - d. Capital Projects Update – *Kristina Holcomb, Deputy Chief Executive Officer, provided brief Capital Projects update.*
 - e. Transit Operations Reports Update – *Michelle Bloomer, Vice President Operations, provided a brief Transit Operations Update and noted that the FRA has approved DCTA's PTC application.*
6. Discussion of Regular Board Meeting Consent Agenda Items – *Marisa Perry, Chief Financial Officer, VP of Finance, briefly discussed following. No further discussion*
 - a. Budget Revision 2019-03 Fuel Tanks / Lewisville Bus Fueling Facility
 - b. Budget Revision 2019-04 Fleet 2018

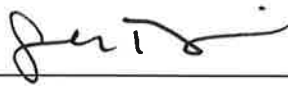
7. Convene Executive Session – *convened at 11:45 a.m.*
 - a. As Authorized by Texas Government Code Section 551.072 Deliberation regarding Real Property: Discussed acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
8. Reconvene Open Session – *reconvened at 12:23 p.m.*
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session - *No action was taken*
9. Discussion of Future Agenda Items – *No discussion at this time*
10. ADJOURN at *12:24 p.m.*

The minutes of the December 13, 2018 Work Session meeting of the Board of Directors were passed and approved by a vote on this 24th day of January 2019.



Charles Emery, Chairman

ATTEST



~~Dianne Costa~~, Secretary
SARA BAGHERI