



Board of Directors Regular Meeting

November 12, 2020 | 10:00 a.m.

To be held by Zoom Video Conference

NOTICE IS HEREBY GIVEN that the members of the DCTA Board of Directors will be meeting via video conference using Zoom. The meeting will be made available to the public at the following web address <https://zoom.us/j/95251357281> or by joining via telephone by dialing the following number: +1 346 248 7799; Meeting ID: 952 5135 7281

CALL TO ORDER

INVOCATION

RECOGNITION OF SERVICE

Ron Trees, Little Elm, 2 years of service

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda item(s) or other matters relating to the DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial. Any person who wishes to address the Board of Directors regarding any item(s) may do so by utilizing the "raise hand" function of the Zoom meeting at this time. Citizens that are not able to connect virtually to the Zoom meeting must email his or her public comment to bpedron@dcta.net no later than 3:00 pm on Wednesday, November 11, 2020 to ensure the comment will be read. The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of October 22, 2020 Meeting Minutes
([packet pages 7-13](#))

Action Item

Presenter: Chris Watts, Denton, Board Chair

Item Summary: Staff recommends approval of the October 22, 2020 Meeting Minutes.

Backup Information: Exhibit 1: October 22, 2020 Board Meeting Minutes

2. **Consider Approval of Fifth Amendment to the City of McKinney MUTD (Collin County Transit) Interlocal Agreement**

(packet pages 14-62)

Action Item

Presenter:

Lindsey Baker, Director of Government Relations

Item Summary:

The MUTD Board is requesting a six-month extension to the Interlocal Agreement with DCTA for mobility services to Collin County Transit. This fifth amendment would extend the ILA from January 1, 2021 through June 30, 2021 with no budgetary or service changes from the fourth amendment.

Backup Information: Memo: Consider Approval of Fifth Amendment to the City of McKinney MUTD (Collin County Transit) Interlocal Agreement

Exhibit 1: Proposed Fifth Amendment to the City of McKinney MUTD ILA

Exhibit 2: City of McKinney Original ILA

Exhibit 3: City of McKinney Amendment One Fully Executed (2017)

Exhibit 4: City of McKinney Amendment Two Fully Executed (2018)

Exhibit 5: City of McKinney Amendment Three Fully Executed, extending the agreement through July 31, 2020

Exhibit 6: City of McKinney Amendment Four Fully Executed, extending the agreement through December 31, 2020

3. **Consider Approval of Monthly Financial Statements for September 2020**

(packet pages 63-67)

Action Item

Presenter:

Marisa Perry, CFO/VP of Finance

Item Summary:

Board approval will be requested of the following items:

○ Financial Statements for September 2020

○ Capital Projects Budget Report for September 2020

Backup Information: Memo: Consider Approval of Monthly Financial Statements for September 2020

Exhibit 1 (a): Monthly Financial Statements – September 2020

Exhibit 1 (b): Capital Projects Budget Report – September 2020

INFORMATIONAL REPORTS

1. **Monthly Financial Reports**

(packet pages 68-69)

Item Summary:

DCTA staff will answer questions of the Board regarding updates on financial items.

Backup Information:

Memo 1: Monthly Sales Tax Receipts (under separate cover)

Exhibit 1: FY20 Monthly Sales Tax Report (under separate cover)

Memo 2: Monthly Mobility-as-a-Service Update

Memo 3: Budget Information

REGULAR AGENDA

1. Discuss Transformation Initiative Progress Report

[\(packet page 70\)](#)

Possible Action Item

Presenter: Nicole Recker, VP of Mobility Services and Administration

Item Summary: The Board-led Transformation Initiative successfully launched on August 7, 2020. An overview of progress has been included in the packet for review and any necessary discussion. Routine progress reports will be provided to the board in each Friday email as well as included on each board agenda. The board will recap discussions had during the November 5, 2020 specially called meeting and staff will provide an update on next steps. Staff and Accenture will also be prepared to answer questions from the board.

Backup Information: Memo: Discuss Transformation Initiative Progress Report

2. Discuss Actions Relating to the 87th Texas Legislative Session

[\(packet page 71\)](#)

Discussion Item

Presenter: Kristina Holcomb, Deputy CEO
Lindsey Baker, Director of Government Affairs
Rick Dennis, HillCo

Item Summary: Continue discussions with the Board of Directors regarding communications and actions related to priority legislative items for the 87th Legislative Session.

Backup Information: Memo: Discuss Actions Relating to the 87th Texas Legislative Session

3. Consider Approval of Resolution R20-22 Approving the Denton Country Transportation Reinvestment Program (TRiP) Policy

[\(packet pages 72-95\)](#)

Action Item

Presenter: Kristina Holcomb, Deputy CEO

Item Summary: The DCTA Transportation Reinvestment Program (TRiP) policy is intended to provide financial assistance to DCTA member cities for transit-supportive projects consistent with and beneficial to DCTA's Long-Range Service Plan goals. As a follow up from the October Board meeting, DCTA staff will facilitate a review of changes arising from DCTA board discussion in order to finalize the policy for Board consideration and approval.

Backup Information: Memo: Consider Approval of Resolution R20-22 Approving the Denton Country Transportation Reinvestment Program (TRiP) Policy
Exhibit 1: Resolution R20-22 R20-22 Approving the Denton Country Transportation Reinvestment Program (TRiP) Policy with Exhibit "A" TRiP Policy
Exhibit 2: TRiP Policy Final Draft 10.29.20 (Redline Version)
Exhibit 3: Board Presentation

4. **Consider Approval of Spring 2021 University of North Texas (UNT) Service Changes**
(packet pages 96-115)

Action Item

Presenter: Nicole Recker, VP of Mobility Services and Administration

Item Summary: DCTA modifies UNT's service delivery three times a year to meet the university's transportation needs and on-campus capacity in line with semester activity. An overview of the proposed Spring 2021 UNT service, effective January 10, 2021, has been included in the packet for review and any necessary discussion. Staff requests that the board review the information in the packet and approve the proposed Spring 2021 service levels.

Backup Information: Memo: Consider Approval of Spring 2021 University of North Texas (UNT) Service Changes

Exhibit 1: DCTA Service Change Overview

Exhibit 2: Spring 2021 UNT Service Change Overview

5. **Consider Authorizing the CEO to Enter into a Letter of Intent with Trinity Metro for the Purpose of Exploring Bus Operations and Maintenance Options**
(packet pages 116-120)

Action Item

Presenter: Nicole Recker, Vice President of Mobility Services and Administration

Item Summary: DCTA and Trinity Metro desire to evaluate whether their current functions and services can be (i) expanded, (ii) conducted at an overall lower cost, (iii) performed with a greater degree of reliability, efficiency, precision, or quality, (iv) made more accessible, beneficial, and effective for their patrons, (v) grown to play a greater role in meeting the region's mobility needs, expanding economic vitality, and improving overall quality of life, and (vi) otherwise enhanced for the benefit of the public by increased collaboration and cooperation between the Agencies. DCTA staff requests that the Board of Directors review the supporting document and authorize the CEO to enter into a Letter of Intent with Trinity Metro for the purpose of exploring bus operations and maintenance options.

Backup Information: Memo: Consider Authorizing the CEO to Enter into a Letter of Intent with Trinity Metro for the Purpose of Exploring Bus Operations and Maintenance Options

Exhibit 1: Trinity Metro Letter of Intent

6. Discuss and Consider DART Interlocal Agreement (ILA) for Shared Services

[\(packet pages 121-144\)](#)

Possible Action Item

Presenter: Raymond Suarez, CEO
Marisa Perry, CFO, VP of Finance

Item Summary: DCTA operates passenger rail service on rail corridor owned by DART pursuant to a Transportation Access Agreement and Easement executed between the Parties dated May 25, 2010, which sets forth the terms and conditions of DCTA's use of the DART Corridor. Additionally, DCTA and DART have maintained an ILA for Shared Services that mutually benefits the residents of the respective service areas and enables the parties to cooperate in providing passenger rail service. The rail service connects the Counties of Dallas and Denton, Texas in order to relieve traffic congestion, provide transportation opportunities and to aid in attaining federal air quality standards. DCTA staff shall present key elements of the ILA including a discussion regarding proposed Access and Impact fees associated with DCTA ridership impact on the DART Green Line. Staff is seeking DCTA board approval to authorize the CEO to finalize and enter into the Interlocal Agreement with DART.

Memo: Discuss and Consider DART Interlocal Agreement (ILA) for Shared Services

Exhibit 1: DART ILA (redline)

7. Rail Operations & Maintenance Contract Transition Update

[\(packet page 145\)](#)

Information Item

Presenters: Kristina Holcomb, Deputy CEO

Item Summary: The DCTA Board approved the Consent and Novation agreement at the October Board meeting, authorizing the transfer of the existing First Transit contract to Rio Grande Pacific Corporation (RGPC). As of October 31, the rail operations and maintenance contract seamlessly transitioned to RGPC.

Backup Information: Memo: Rail Operations & Maintenance Contract Transition Update

8. Discuss Local & Regional Transportation and Legislative Issues

Information Item

Presenters: Chris Watts, Denton, Board Chair
Dianne Costa, Highland Village
Raymond Suarez, CEO
Kristina Holcomb, Deputy CEO

Item Summary: The Board Chair and staff will provide an update on local and regional transportation initiatives and discuss state and federal legislative issues.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Backup Information: Exhibit 1: Board Agenda Outlook as of 11.06.2020 ([packet page 146](#))

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
- B. As Authorized by Section 551.072 of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

ADJOURN

Board Members:

Chris Watts, Denton, *Chair*
Cesar Molina, Denton County Seat 1, *Vice Chair*
Sam Burke, Denton County Seat 2, *Secretary*
Dianne Costa, Highland Village
TJ Gilmore, Lewisville

Non-Voting Board Members:

Mark Miller, Ron Trees, Connie White, Dennie Franklin, Tom Winterburn, Joe Perez

Staff Liaison:

Raymond Suarez, CEO

This notice was posted on 11/6/2020 at 3:40 PM.



Brandy Pedron, Executive Administrator, Board Support | FOIA