



Board of Directors

Board Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the regular meeting of the Board of Directors with Charles Emery, Chairman presiding at on October 25, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Connie White
Skip Kalb, Small Cities

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary (at 2:19)
Carter Wilson, Frisco
Tom Winterburn, Corinth
Ron Trees, Little Elm
Mark Miller, Flower Mound
Joe Perez, The Colony 1st Alternate

Denton County Unincorporated

George Campbell
Dave Kovatch, Denton County At Large,
Treasurer

Board Members Absent

Allen Harris, The Colony
Don Hartman, Denton Co. Unincorporated

Legal Counsel

Pete Smith

DCTA Staff

Raymond Suarez, Chief Executive Officer
Kristina Holcomb, Deputy Chief Executive
Officer
Marisa Perry, Chief Financial Officer, Vice
President of Finance
Nicole Recker, Vice President Marketing &
Communications
Michelle Bloomer, Vice President,
Operations

Other Attendees

Rusty Comer, Business Manager, Bus Ops
and Maintenance
Athena Forrester, Assistant Vice President,
Regulatory Compliance, DBE Liaison
Ann Boulden, Senior Project Manager
Sarah Martinez, Director, Procurement
Adrienne Hamilton, Communications
Manager
Chrissy Nguyen, Senior Accountant
Jim Owen
Mark Nelson

CALL TO ORDER – *Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 3:12 p.m.*

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – *led by Tom Winterburn*

INVOCATION – *led by Dianne Costa*

AGENCY AWARDS AND RECOGNITIONS – *Richard Huckaby gave a recognition for Thankfulness*

1. PUBLIC COMMENT – *no public comments at this time*

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

2. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on September 27, 2018
- b. Acceptance of Monthly Financial Statements for September 2018
- c. Acceptance of Quarterly Investment Report for Q4 FY2018
 - *A Motion to approve the Consent Agenda items a - c was made by Dave Kovatch. The motion was seconded by Skip Kalb. Motion passed unanimously by the Board.*

3. REGULAR AGENDA

- a. Approval of Resolution R18-09 adopting the updated Title VI Policy Statement
- b. Approval of Resolution 18-08 Approving Financial Management Policies and Annual Investment Policy for FY2019
- c. Approval to award for Construction of the Bike and Pedestrian Trail-Eagle Point Section to Northstar Construction, LLC
- d. Approval of Task Order to Jacobs Engineering Group for Bike and Pedestrian Trail-Eagle Point Section
 - *A Motion to approve the Regular Agenda items a - d was made by Dianne Costa. The motion was seconded by George Campbell. Motion passed unanimously by the Board.*
- e. Discussion of Board Governance Training for DCTA Board Members
 - *Dianne Costa briefly discussed that she has reached out to Ron Holifield regarding board governance training interest for the DCTA Board.*

4. CONVENE EXECUTIVE SESSION – *The Board did not meet in Executive Session at this time*

5. CHAIR REPORT – *Charles Emery briefly mentioned the grand opening for Serve Denton and listed the various Lewisville meetings he has attended.*
6. PRESIDENT’S REPORT
 - a. Budget Transfers – *Marisa Perry, CFO, briefly listed the three budget transfers for rail crossing, Trinity Mills crew room, and Pockrus Page*
 - b. Regional Transportation Issues – *Raymond Suarez, CFO, briefly updated the Board regarding Alliance, the DCTA RFP for all vendors, the BNSF Frisco line, and the DCTA culture for a Year of Change*
7. REPORT ON ITEMS OF COMMUNITY INTEREST – *Jim Cline, President, stated that there was positive feedback about DCTA in the community coming from Evergreen*
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
8. ADJOURN – *Adjourned at 3:49 p.m.*

The minutes of the October 25, 2018 regular meeting of the Board of Directors were passed and approved by a vote on this 15th day of November 2018.



Charles Emery, Chairman

ATTEST



Dianne Costa, Secretary