



Board of Directors Regular Meeting

October 24, 2019 | 12:00 p.m.

To be held at Denton County Transportation Authority | Administrative Boardroom
1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057

NOTICE IS HEREBY GIVEN that the DCTA Board of Directors will conduct its regular meeting at the time and location above to consider the following:

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS

INVOCATION

WELCOME AND INTRODUCTION OF VISITORS

FINAL BYLAWS MODIFICATION WORKSHOP

Lindsey Baker, Director of Strategic Partnerships, will provide an overview of the Bylaws Modification process. Frank Stevenson, Locke Lord LLP, will facilitate the Bylaws modification process discussion as continued from the September Board meeting. The objective is to find continued alignment across all Board members to finalize the Bylaws. The Board may consider a resolution approving the Bylaws as Regular Agenda Item 9.

Backup Information: Memo: Bylaws Modification Workshop
 Exhibit 1: Bylaws Modification Timeline
 Exhibit 2: Draft Bylaws, Master Document with Combined
 Revisions

COST ALLOCATION MODEL DISCUSSION

Michael Walk, Research Scientist and Program Manager, Transit Mobility Program with Texas A&M Transportation Institute (TTI), will explain the framework established for the proposed cost allocation model and will provide the sample output for review and discussion.

Backup Information: Proposed Cost Allocation Model Framework

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.



CONSENT AGENDA

1. **Approval of September 26, 2019 Minutes**

Action Item

Presenter: Dianne Costa, Highland Village, Board Chair
Item Summary: Approval of the September 26, 2019, meeting minutes will be requested.
Backup Information: CI: September 26, 2019 Minutes

REGULAR AGENDA

1. **Financial Investment Policies Presentation and Consider Resolution R19-12 Approving the Financial Management Policies and Annual Investment Policy for FY2020**

Action Item

Presenter: Marisa Perry, CFO/VP of Finance
Scott McIntyre, Managing Director, Hilltop Securities Asset Management
Item Summary: Board approval will be requested of the following item:
Resolution R19-12 Approving Financial Management Policies and Annual Investment Policy for FY2020
Backup Information: R1: Memo: Approval of Resolution R19-12
R1: Exhibit 1: Resolution R19-12
R1: Exhibit 2: Investment Policy Review Letter
R1: Exhibit 3: Financial Management Policies, Investment Policy

2. **Consider Monthly Financial Statements for September 2019**

Action Item

Presenter: Marisa Perry, CFO/VP of Finance
Item Summary: Board approval will be requested of the following items:
a. Financial Statements for September 2019
b. Capital Projects Budget Report for September 2019
c. Quarterly Investment Report Q4 FY2019
d. Quarterly Grants Report Q4 FY2019
Backup Information: R2(a): Memo and Exhibit: Financial Statements
R2(b): Exhibit: Capital Project Fund
R2(c): Exhibit: Quarterly Investment Report
R2(d): Memo: Quarterly Grants Update

3. **Presentation and Discussion of Monthly Financial Reports for September 2019**

Information Item

Presenter: Marisa Perry, CFO/VP of Finance
Item Summary: DCTA Staff will provide updates on the following financial items:
a. Monthly Sales Tax Receipts
b. Monthly Mobility-as-a-Service (MaaS) Update
c. Budget Information
Backup Information: R3(a) Memo and Exhibit: FY19 Monthly Sales Tax Report
R3(b) Memo: MaaS Update
R3(c): Memo: Budget Information

4. New Member Policy Discussion

Discussion Item

Presenter: Dianne Costa, Highland Village, Board Chair
Item Summary: Staff will propose a timeline for the Board's review of the Agency's New Member Policy.
Backup Information: N/A

5. North Texas Mobility Corporation (NTMC) Board Appointment

Discussion Item

Presenter: Kristina Holcomb, Deputy CEO
Item Summary: Staff will provide a suggested process and timeline for DCTA Board appointments for the North Texas Mobility Corporation (NTMC) Board of Directors
Backup Information: N/A

6. Transformation Initiative Scope of Services

Discussion Item

Presenter: Nicole Recker, VP of Marketing and Administration
Raymond Suarez, CEO
Item Summary: Overview of agency Transformation Initiative and existing timeline.
Backup Information: Exhibit 1: Transformation Initiative RFQ Timeline

7. Access Service Overview

Discussion Item

Presenter: Michelle Bloomer, VP Operations
Item Summary: Staff will provide an overview of the DCTA Access service, current Board policy related to the service, and share recent service inquiries.
Backup Information: Memo: Access Service Overview
Exhibit 1: Access Service Overview presentation

8. Operations Update

Information Item

Presenter: Dianne Costa, Highland Village, Board Chair
Michelle Bloomer, VP Operations
Item Summary: Staff will provide an update on bus and rail operations
Backup Information: Memo: Operations Update
Exhibit 1: Operations Update Presentation

9. **Consider Resolution R19-13 to Approve the Amended and Restated Bylaws**

Action Item

Presenter: Dianne Costa, Highland Village, Board Chair
Item Summary: Approval of Resolution R19-13 approving the Amended Bylaws will be requested.
Backup Information: Memo: Consider Resolution R19-13 to Approve the Amended Bylaws
Exhibit 1: Resolution R19-13
Exhibit 2: Draft Bylaws, Master Document with Combined Revisions

10. **Consider Resolution R19-15 Amending Resolution R19-10 for Board Officers**

Possible Action Item

Presenter: Dianne Costa, Highland Village, Board Chair
Item Summary: DCTA Staff will recommend approval of Resolution R19-15 amending DCTA Resolution R19-11 to remove the position of Treasurer as an Officer of the DCTA Board of Directors
Backup Information: Memo: Consider Resolution R19-15 Removing the Position of Treasurer as an Officer of the DCTA Board of Directors
Exhibit 1: Resolution R19-15 Removing the Position of Treasurer as an Officer of the DCTA Board of Directors

11. **Consider Resolution R19-14 to Cancel November Board Meeting**

Action Item

Presenter: Dianne Costa, Highland Village, Board Chair
Item Summary: Approval of Resolution R19-14 Canceling the DCTA November Board Meeting will be requested.
Backup Information: Memo: Consider Resolution R19-14 to Cancel November Board Meeting
Exhibit: Resolution R19-14

12. **Consider the Approval of the Mobility-as-a-Service (MaaS) Signature Authorization Limit Modification**

Action Item

Presenters: Sarah Martinez, Director of Procurement
Item Summary: DCTA Staff will request approval from the Board for task order approval threshold.
Backup Information: Memo: MaaS Signature Authorization Limit Modification

13. **Social Service Agency Roundtable Recap Report**

Information Item

Presenter: Nicole Recker, VP Marketing & Administration
Item Summary: The Social Service Agency Roundtable Recap Report will be provided in the Board packet for review.
Backup Information: Memo: Social Service Agency Roundtable
Exhibit 1: Social Service Agency Roundtable Recap Report

14. Discussion of Regional Transportation and Legislative Issues

Information Item

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| Presenters: | Dianne Costa, Highland Village, Board Chair Raymond Suarez, CEO Kristina Holcomb, Deputy CEO |
| Item Summary: | If applicable, staff will provide an update on regional transportation and legislative issues. |
| Backup Information: | N/A |

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
- B. As Authorized by Section 551.072 of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
- C. As Authorized by Section 551.074 of the Texas Government Code, the Board Meeting may be Convened into Closed Executive Session for Deliberation of Personnel: Annual President's Performance Review.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

ADJOURN



Board Members:

Dianne Costa, Highland Village, *Chair*
TJ Gilmore, Lewisville, *Vice Chair*
Randall Chrisman, Denton County Seat 1, *Secretary*
Sam Burke, Denton County Seat 2
Chris Watts, Denton

Non-Voting Board Members:

Allen Harris, Mark Miller, Michael Savoie, Ron Trees,
Connie White, Carter Wilson, Tom Winterburn

Staff Liaison:

Raymond Suarez, CEO

The Denton County Transportation Authority meeting rooms are wheelchair accessible. Access to the building and special parking are available at the main entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by emailing bpedron@dcta.net or calling Brandy Pedron at 972.221.4600.

This notice was posted on 10/18/2019 at 1:47 PM.



Brandy Pedron, Executive Administrator | FOIA Requests