



Board of Directors

Board Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the regular meeting of the Board of Directors with Charles Emery, Chairman presiding at on September 27, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Connie White
Skip Kalb, Small Cities

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Carter Wilson, Frisco (at 1:45)
Tom Winterburn, Corinth
Ron Trees, Little Elm
Allen Harris, The Colony

Denton County Unincorporated

George Campbell
Dave Kovatch, Denton County At Large,
Treasurer

Board Members Absent

Richard Huckaby, Denton, Secretary
Mark Miller, Flower Mound
Don Hartman, Denton County
Unincorporated

Legal Counsel

Pete Smith

DCTA Staff

Kristina Holcomb, Deputy Chief Executive
Officer
Marisa Perry, Chief Financial Officer, VP of
Finance
Nicole Recker, VP Marketing &
Communications

Other Attendees

Lindsey Baker, Director Strategic
Partnerships
Michelle Bloomer, Assistant VP Bus
Operations & Maintenance
Amber Karkauskas, Controller
Ian Bryant, HNTB

CALL TO ORDER – *Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 2:55 p.m.*

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – *led by Connie White*

INVOCATION – *led by Skip Kalb*

AGENCY AWARDS AND RECOGNITIONS – *none to present at this time*

1. PUBLIC COMMENT – *no public comments at this time*

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

2. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on August 23, 2018
- b. Acceptance of Monthly Financial Statements for August 2018
- c. Approval and Authorization to execute interlocal contract with the Department of Information Services
 - *A Motion to approve the Consent Agenda items a - c was made by Allen Harris. The motion was seconded by Carter Wilson. Motion passed unanimously by the Board.*

3. REGULAR AGENDA

- a. Approval of Resolution 18-06 adopting FY 2019 Operating and Capital Budget
 - *A Motion to approve the Regular Agenda items a was made by Dave Kovatch. The motion was seconded by Skip Kalb. Motion passed unanimously by the Board.*
- b. Approval of Resolution 18-07 designating Raymond Suarez as the Alternate Investment Officer
 - *A Motion to approve the Regular Agenda items b was made by Connie White. The motion was seconded by Dave Kovatch. Motion passed unanimously by the Board.*
- c. Approval and Authorization to execute agreement with Texas Transportation Institute
 - *A Motion to approve the Regular Agenda items c was made by Dianne Costa. The motion was seconded by Carter Wilson. Motion passed unanimously by the Board.*

4. CONVENE EXECUTIVE SESSION – *The Board did not meet in Executive Session at this time*

5. CHAIR REPORT – *Charles Emery briefly discussed the dinner with DART and Trinity Metro; Lindsey Baker, Director Strategic Partnerships, will start attending TRTC; and he and Raymond Suarez, CEO met with Allen Clark and Chris Phelps*
6. PRESIDENT'S REPORT
 - a. Budget Transfers – *Marisa Perry, CFO, briefly discussed the Valley Ridge budget transfer: was part of the project and was not an operating expense, not capital*
 - b. Regional Transportation Issues – *No discussion at this time*
7. REPORT ON ITEMS OF COMMUNITY INTEREST – *Jim Cline, President, stated that there was positive feedback about DCTA in the community coming from Evergreen*
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
8. ADJOURN – *Adjourned at 3:04 p.m.*

The minutes of the September 27, 2018 regular meeting of the Board of Directors were passed and approved by a vote on this 25th day of October 2018.



Charles Emery, Chairman

ATTEST



Dianne Costa, Secretary