



Board of Directors Regular Meeting

September 26, 2019 | 12:00 p.m.

To be held at Denton County Transportation Authority | Administrative Boardroom
1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057

NOTICE IS HEREBY GIVEN that the DCTA Board of Directors will conduct its regular meeting at the time and location above to consider the following:

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS

INVOCATION

WELCOME AND INTRODUCTION OF VISITORS

BYLAW MODIFICATION WORKSHOP

Lindsey Baker, Director of Strategic Partnerships, will provide an overview of the Bylaws Modification process. Frank Stevenson, Locke Lord LLP, will facilitate the Bylaw modification process discussion. The objective is to find alignment across all Board members for inclusion in a final draft of the Bylaws for anticipated Board approval and adoption at the October board meeting.

Backup Information: Bylaws Workshop: Memo
 Exhibit 1: Bylaws Modification Timeline
 Exhibit 2: Substantive Discussion Items
 Exhibit 3: Draft Bylaws, Master Document with Combined
 Revisions

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Approval of August 22, 2019 Minutes

Action Item

Presenter: Dianne Costa, Highland Village, Board Chair
Item Summary: Approval of the August 22, 2019, meeting minutes will be requested.
Backup Information: CI: August 22, 2019 Minutes

REGULAR AGENDA

1. Consider Monthly Financial Statements for August 2019

Action Item

Presenter: Marisa Perry, CFO/VP of Finance
Item Summary: Board approval will be requested of the following items:
a. Financial Statements for August 2019
b. Capital Projects Budget Report for August 2019
Backup Information: R1(a): Memo and Exhibit: Financial Statements
R1(b): Exhibit: Capital Project Fund

2. Presentation and Discussion of Monthly Financial Reports for August 2019

Informational Item

Presenter: Marisa Perry, CFO/VP of Finance
Item Summary: DCTA Staff will provide updates on the following financial items:
a. Monthly Sales Tax Receipts
b. Monthly Mobility-as-a-Service (MaaS) Update
c. Budget Information
Backup Information: R2(a) Memo and Exhibit 1: FY Monthly Sales Tax Report
R2(b) Memo: MaaS Update
R2(c): Memo: Budget Information

3. Consider Resolution R19-11 Adopting FY 2020 Capital and Operating Budget

Action Item

Presenter: Amanda Riddle, Senior Manager of Budget
Item Summary: Board approval will be requested of Resolution R19-11 adopting the FY 2020 capital and operating budget.
Backup Information: R3 Memo and Exhibits
Exhibit 1: Resolution R19-11
Exhibit A: Change in Net Position – Proposed FY20 Budget
Exhibit A-1: Change in Net Position – DCTA & NTMC Combined
Exhibit B: Capital Improvement Plan with Proposed FY20 Appropriation
Exhibit C: Long Range Financial Plan
Exhibit D: FY20 Budget Contingency Plan

4. **North Texas Mobility Corporation (NTMC) Overview**
Discussion Item
 Presenter: Raymond Suarez, CEO
 Joe Gorfida, DCTA Legal Counsel
 Item Summary: An overview of the structure of NTMC will be provided to provide historical context for the creation of NTMC followed by a path forward discussion.
 Backup Information: N/A

5. **Consider the Approval of the Mobility-as-a-Service (MaaS) Signature Authorization Limit Modification**
Action Item
 Presenters: Athena Forrester, AVP Regulatory Compliance
 Item Summary: DCTA Staff will request approval from the Board for task order approval threshold.
 Backup Information: R5: Memo

6. **Access Service Overview**
Discussion Item
 Presenter: Michelle Bloomer, VP Operations
 Item Summary: Staff will provide an overview of the DCTA Access service, current Board policy related to the service, and share recent service inquiries.
 Backup Information: R6: Memo
 R6 Exhibit 1: Access Service Overview Presentation

7. **Agency Fleet Plan & Amenities**
Information Item
 Presenter: Dianne Costa, Highland Village, Board Chair
 Michelle Bloomer, VP Operations
 Item Summary: DCTA staff will provide the Board an overview of the Fleet Replacement Plan and current Service Standards related to passenger amenities.
 Backup Information: R7: Memo and Exhibit 1

8. **Transformation Plan Update**
Information Item
 Presenter: Raymond Suarez, CEO
 Item Summary: Staff will provide an update on the FY2020 Transformation Plan.
 Backup Information: N/A

9. **Cost Allocation Model Status Update**
Information Item
 Presenter: Marisa Perry, CFO/VP of Finance
 Item Summary: DCTA Staff will provide an update on the contract with Texas A&M Transportation Institute for allocating costs per previous direction by member cities.
 Backup Information: N/A

10. Social Service Agency Roundtable Recap Report

Information Item

Presenter: Nicole Recker, VP Marketing & Administration
Item Summary: DCTA Staff will provide the Social Service Agency Roundtable Recap Report to the Board for review.
Backup Information: R10 Memo and Exhibit 1

11. Discussion of Regional Transportation and Legislative Issues

Information Item

Presenters: Lindsey Baker, Director of Strategic Partnerships
Dianne Costa, Highland Village, Board Chair
Raymond Suarez, CEO
Item Summary: If applicable, the Board Chair and staff will provide an update on regional transportation and legislative issues.
Backup Information: N/A

CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
- B. As Authorized by Section 551.071(2) of the Texas Government Code, Consultation with General Counsel regarding duties and responsibility of North Texas Mobility Corporation (NTMC) and the Collective Bargaining Agreement with NTMC and Amalgamated Transit Union Local 1338, effective April 1, 2018.
- C. As Authorized by Section 551.072 of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

ADJOURN



Board Members:

Dianne Costa, Highland Village, *Chair*
TJ Gilmore, Lewisville, *Vice Chair*
Randall Chrisman, Denton County Seat 1, *Treasurer/Secretary*
Sam Burke, Denton County Seat 2
Chris Watts, Denton

Non-Voting Board Members:

Allen Harris, Mark Miller, Michael Savoie, Ron Trees,
Connie White, Carter Wilson, Tom Winterburn

Staff Liaison:

Raymond Suarez, CEO

The Denton County Transportation Authority meeting rooms are wheelchair accessible. Access to the building and special parking are available at the main entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by emailing bpedron@dcta.net or calling Brandy Pedron at 972.221.4600.

This notice was posted on 9/20/2019 at 3:47 PM.

A handwritten signature in black ink, appearing to read "Brandy Pedron", is written over a horizontal line.

Brandy Pedron, Executive Administrator | Open Records