



## Board of Directors Regular Meeting

August 22, 2019 | 1:30 p.m.

To be held at Denton County Transportation Authority | Administrative Boardroom  
1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057

NOTICE IS HEREBY GIVEN that the DCTA Board of Directors will conduct its regular meeting at the time and location above to consider the following:

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS

INVOCATION

WELCOME AND INTRODUCTION OF VISITORS

RECOGNITION OF BOARD MEMBERS CONCLUDING THEIR SERVICE

### PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

### CONSENT AGENDA

1. **Approval of July 18, 2019 Minutes**

*Action Item*

Presenter: Dianne Costa, Highland Village, Vice Chair

Item Summary: Approval of the July 18, 2019, meeting minutes will be requested.

Backup Information: Item C1 (a) and C1 (b), Minutes

## CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following:

- A. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
- B. As Authorized by Section 551.072 of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
- C. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel regarding retaining Gravely & Pearson LLP and Scheef & Stone LLP for legal services

## RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

## REGULAR AGENDA

### 1. Consider Monthly Financial Statements for July 2019

*Action Item*

Presenter: Marisa Perry, Chief Financial Officer/VP of Finance  
Item Summary: Board approval will be requested of the following items:

- a. Financial Statements for July 2019
- b. Capital Projects Budget Report July 2019

Backup Information: Item R1(a) Memo with attachments, Item R1(b)

### 2. Presentation and Discussion of Monthly Financial Reports for July 2019

*Informational Item*

Presenter: Marisa Perry, Chief Financial Officer/VP of Finance  
Item Summary: DCTA Staff will provide updates on the following financial items:

- a. Monthly Sales Tax Receipts
- b. Monthly Mobility-as-a-Service (MaaS) Update
- c. Budget Information

Backup Information: Item R2 (a) Memo with attachments; Item R2 (b) Memo; and Item R2 (c) Memo

3. **Presentation and Discussion of Proposed FY 2020 Capital and Operating Budget**  
*Informational Item*  
 Presenter: Amanda Riddle, Senior Manager of Budget  
 Item Summary: Presentation and discussion of the proposed FY 2020 Capital and Operating Budget including consideration of a service request from the City of Denton.  
 Backup Information: Item R3 and Exhibits
  
4. **Public Hearing on Proposed FY 2020 Capital and Operating Budget**  
*Informational Item*  
 Presenter: Dianne Costa, Highland Village, Vice Chair  
 Item Summary: The Board will conduct a Public Hearing on Proposed FY 2020 Capital and Operating Budget. Board Chair will open and close the Hearing.  
 Backup Information: N/A
  
5. **Presentation and Discussion of Bylaw Modification Plan**  
*Informational Item*  
 Presenters: Dianne Costa, Highland Village, Vice Chair;  
 Kristina Holcomb, Deputy CEO  
 Item Summary: Presentation and discussion regarding proposed Bylaws modifications.  
 Backup Information: Item R5 MEMO and Exhibits
  
6. **Consider Resolution R19-10 adopting DCTA's Board Governance Rules of Procedure**  
*Action Item*  
 Presenters: Dianne Costa, Highland Village, Vice Chair,  
 Lindsey Baker, Director of Strategic Partnerships  
 Item Summary: Board approval will be requested of Resolution R19-10 adopting DCTA's Board Governance Rules of Procedure.  
 Backup Information: Item R6 Memo and Resolution Exhibit with Exhibit A
  
7. **Consider Electing DCTA Board Officers and Approving Resolution R19-11**  
*Action Item*  
 Presenter: Dianne Costa, Highland Village, Vice Chair  
 Item Summary: Board will be requested to elect Officers of the DCTA Board of Directors and approve Resolution R19-11 Appointing the Officers of the Board of Directors.  
 Backup Information: Items R7 MEMO and Resolution Exhibit

8. **Consider Appointing a Regional Transportation Council Representative and Alternate**

*Action Item*

Presenter: Dianne Costa, Highland Village, Vice Chair  
Item Summary: Board will be requested to appoint a DCTA Representative and Alternate for the Regional Transportation Council (RTC).  
Backup Information: N/A

9. **Presentation and Discussion of Agency Procurement and Purchasing Thresholds**

*Informational Item*

Presenter: Athena Forrester, Assistant Vice President of Regulatory Compliance/DBE Liaison  
Item Summary: Staff will provide an overview of DCTA's Procurement and Purchasing thresholds on MaaS Vendor Contracts and First Transit Rail Contracts  
Backup Information: Item R9 Memo

10. **Presentation and Discussion of Cost Allocation Model and Efficiency Study**

*Informational Item*

Presenter: Raymond Suarez, CEO  
Item Summary: Staff will discuss the cost allocation model and efficiency study with the Board.  
Backup Information: N/A

11. **Consider Interlocal Agreement with Coppell for the Provision of Contracted Services**

*Action Item*

Presenter: Lindsey Baker, Director of Strategic Partnerships  
Item Summary: Board approval will be requested of the Interlocal Agreement with Coppell for the Provision of Contracted Services  
Backup Information: Item R11 Memo and Exhibits

12. **Consider Task Order 6 to HDR Engineering, Inc.**

*Action Item*

Presenter: Michelle Bloomer, Vice President of Operations  
Item Summary: Board approval will be requested for the Task Order 6 to HDR Engineering, Inc. for Service Change Planning Assistance.  
Backup Information: Item R12 Memo

13. **Discussion of Regional Transportation and Legislative Issues**

*Informational Item*

Presenters: Dianne Costa, Highland Village, Vice Chair  
Raymond Suarez, Chief Executive Officer

Item Summary: If applicable, staff will provide an update on regional transportation and legislative issues.

Backup Information: N/A

**FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS**

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

**REPORT ON ITEMS OF COMMUNITY INTEREST**

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

**ADJOURN**

**Board Members:**

Dianne Costa, Highland Village, *Vice Chair*  
Chris Watts, Denton  
TJ Gilmore, Lewisville  
Randall Chrisman, Denton County Seat 1  
Sam Burke, Denton County Seat 2

**Non-Voting Board Members:**

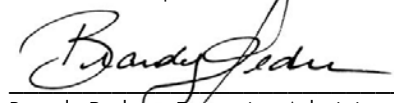
Tom Winterburn, Allen Harris, Carter Wilson,  
Connie White, Mark Miller, Ron Trees, Michael Savoie

**Staff Liaison:**

Raymond Suarez, CEO

The Denton County Transportation Authority meeting rooms are wheelchair accessible. Access to the building and special parking are available at the main entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by emailing [brpedron@dcta.net](mailto:brpedron@dcta.net) or calling Brandy Pedron at 972.221.4600.

This notice was posted on 8/16/2019 at 3:35 PM.



Brandy Pedron, Executive Administrator | Open Records