



Board of Directors

Board Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the regular meeting of the Board of Directors with Charles Emery, Chairman presiding at on July 26, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Connie White
Skip Kalb, Small Cities

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary
Mark Miller, Flower Mound
Carter Wilson, Frisco
Joe Perez, 1st Alternate, The Colony
Tom Winterburn, Corinth
Donna Bloom, 1st Alternate, Denton
Allen Harris, The Colony

Denton County Unincorporated

Don Hartman
Dave Kovatch, Denton County At Large,
Treasurer (@ 1:36)

Board Members Absent

Ron Trees, Little Elm
George Campbell, Denton County
Unincorporated

Legal Counsel

Joe Gorfida

DCTA Staff

Jim Cline, President
Marisa Perry, Chief Financial Officer, VP of
Finance
Raymond Suarez, Chief Operating Officer
Kristina Holcomb, VP Planning & Development

Other Attendees

Adrienne Hamilton, Communications Manager
Athena Forrester, Assistant VP of
Procurement/DBE Liaison
Lindsay Baker, Director of Strategic
Partnerships
Brandy Pedron, Executive Assistant
Jim Owen, ATU 1338
GB Hayes, ATU 1338
Kenneth Day, ATU 1338
WM Sanders, ATU 1338
Dina, ATU 1338
Claudia Jones, ATU 1338
Bianks, ATU 1338
Keith Todd, ATU 1338
Calvin Banks, ATU 1338
Rick Swain, ATU 1338
Alexandra Garcia, ATU 1338
Ricardo Carvantes Jr, ATU 1338
Carla Swogger, ATU 1338
Gloria Marlow, ATU 1338
Diego Garcia, ATU 1338

CALL TO ORDER – *Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 3:00 p.m.*

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – *led by Tom Winterburn, Corinth*

INVOCATION – *led by Skip Kalb, Small Cities*

AGENCY AWARDS AND RECOGNITIONS – *Athena Forrester, Assistant VP of Procurement/DBE Liaison announced to the Board that DCTA received the Achievement of Excellence in Procurement Award for the National Institute of Procurement*

1. PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

- *William Sanders Jr. – 3016 Modree Ave, Dallas, Texas, made comment on a topic not on the agenda: Employees [of ATU]*
- *Kenneth Day – 1111 Empire Central, Dallas, Texas, made comment on a topic not on the agenda: General discussion [of ATU employees]*
- *Albert Dirla – 1111 Empire Central, Dallas, Texas, made comment on a topic not on the agenda: General discussion [of ATU employees]*
- *Christian DeBoss – 1111 Empire Central, Dallas, Texas, made comment on a topic not on the agenda: General discussion [of ATU employees]*
- *Jim Owen – 2007 Teasley Lane, Apt. 109, Denton, Texas, chose not to comment or speak on a topic not on the agenda: Contract*

2. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on June 28, 2018
- b. Acceptance of Monthly Financial Statements for June 2018
- c. Acceptance of Quarterly Investment Report for Q3 FY2018
- d. Approval to award and authorize the President to execute a contract with DataMax for the lease and maintenance of copiers
 - *A Motion to approve the Consent Agenda items a - d was made by Dianne Costa, Board Secretary. The motion was seconded by Dave Kovatch, Board Treasurer. Motion passed unanimously by the Board.*

3. REGULAR AGENDA

- a. Discussion and Approval of the Bus Service Changes for August 2018
 - *A Motion to approve the Regular Agenda items a was made by Connie White, Small Cities. The motion was seconded by Allen Harris, The Colony. Motion passed unanimously by the Board.*
- b. Discussion and Approval of the Fare Changes effective August 2018
 - *A Motion to approve the Regular Agenda items b was made by Dave Kovatch, Board Treasurer. The motion was seconded by Mark Miller, Flower Mound. Motion passed unanimously by the Board.*
- c. Discussion and Approval of the DBE goal for FY19, 20 and 21 and Approval of Resolution 18-05
 - *A Motion to approve the Regular Agenda items c was made by Skip Kalb, Small Cities. The motion was seconded by Tom Winterburn, Corinth. Motion passed unanimously by the Board.*

4. CHAIR REPORT

- a. Committee Assignments – *Charles Emery, Chairman, stated that the Board will not be creating a new committee and the Executive Committee will act on the Presidents Contract decisions*
- b. Discussion of Regional Transportation Issues – *Charles Emery, Chairman briefly stated that there was discussion at The North Texas Council of Governments' Regional Transportation Committee meeting regarding a Hyperloop and Highspeed Rail, and the completion of the 2045 Transportation Plan.*

5. PRESIDENT'S REPORT

- a. Budget Transfers – *No budget transfers to report at this time*
- b. Regional Transportation Issues – *No discussion at this time*

6. REPORT ON ITEMS OF COMMUNITY INTEREST – *Jim Cline, President, stated that there was positive feedback about DCTA in the community coming from Evergreen*

- a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

7. CONVENE EXECUTIVE SESSION – convened at 3:38 p.m.

- a. As Authorized by Texas Government Code Section 551.074 Deliberation of Personnel Matters, Specifically Discussion of Agreement of SGR regarding the President's Annual Performance Review.


8. RECONVENE OPEN SESSION – reconvened at 3:57 p.m.

- a. Reconvene and Take Necessary Action on Items Discussed during Executive Session
 - Action Taken: Authorize Board Chairman to negotiate and execute a professional service agreement with the Strategic Government Resources relating to 360 President Annual Evaluation

- A Motion to approve was made by Dianne Costa, Board Secretary. The motion was seconded by Connie White, Small Cities. Motion passed unanimously by the Board

9. ADJOURN – Adjourned at 4:15 p.m.

The minutes of the July 26, 2018 regular meeting of the Board of Directors were passed and approved by a vote on this 23rd day of August 2018.



Charles Emery, Chairman

ATTEST



Dianne Costa, Secretary