



Board of Directors Regular Meeting Minutes for:

July 18, 2019

Board of Directors
Regular Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the Regular Meeting of the Board of Directors with Dianne Costa, Vice Chair presiding on July 18, 2019 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Voting Members

Dianne Costa, Vice Chair, Highland Village
Mayor Chris Watts, Denton
TJ Gilmore, Lewisville
Randall Chrisman, Denton County #1
Paul Cristina, Denton County #2 Alternate

Non-voting Members

Tom Winterburn, Corinth
Mark Miller, Flower Mound
Connie White, Small Cities
Michael Savoie, Small Cities
Carter Wilson, Frisco @ 2:44

Legal Counsel

Kevin Laughlin

DCTA Executive Staff

Raymond Suarez, Chief Executive Officer
Marisa Perry, Chief Financial Officer, Vice President of Finance

Other DCTA Staff Attendees

Jamie Cogdell, Senior Procurement Specialist
Adrienne Hamilton, Communications Manager
Sarah Martinez, Director of Procurement
Athena Forrester, Assistant VP Regulator Compliance/DBE Liaison
Amanda Riddle, Senior Manager of Budget
Amber Karkauskas, Controller
Brandy Pedron, Executive Administrator

Public Attendees

Shannon Joski, Denton County #1 Alternate
Claire Powell, Lewisville Alternate
Brandi Bird, Bird Advocacy and Consulting
Stan Nixon, UNT Assistant Director, Transit and Special Projects
Jim Owen

CALL TO ORDER: *Dianne Costa, Vice Chair, called the meeting to order and announced the presence of a quorum at 3:08 p.m.*

PLEDGE OF ALLEGIANCE – *led by Carter Wilson*

INVOCATOIN – *led by Dianne Costa*

WELCOME AND INTRODUCTION OF VISITORS – *No introductions made as this time*

1. PUBLIC COMMENT – *no public comments at this time*

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

2. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on June 20, 2019
- b. Acceptance of Monthly Financial Statements – June 2019
- c. Acceptance of Quarterly Investment Report
- d. Acceptance of Quarterly Grant Report
 - *A Motion to approve the Consent Agenda items (a and b) was made by Connie White. The motion was seconded by TJ Gilmore. Motion passed unanimously by the Board with no abstentions.*

3. REGULAR AGENDA

- a. Discuss and Approve Award of Transit Tire Contracts to Southern Tire Mart, Goolsbee Tire Services and T&W Tire: LLC
 - *A Motion to approve the Regular Agenda item (a) was made by TJ Gilmore. The motion was seconded by Randall Chrisman. Motion passed unanimously by the Board with no abstentions.*
- b. Discuss and Approve Interlocal Cooperation Agreement with Star Transit for Cooperative Purchasing
 - *A Motion to approve the Regular Agenda item (b) was made by Dianne Costa. The motion was seconded by Paul Cristina. Motion passed unanimously by the Board with no abstentions*
- c. Discuss and Approve Interlocal Cooperation Agreement with OMNIA Partners for Cooperative Purchasing
 - *A Motion to approve the Regular Agenda item (c) was made by Mayor Chris Watts. The motion was seconded by TJ Gilmore. Motion passed unanimously by the Board with no abstentions.*

4. Convene Executive Session. The Board may convene the Regular Board Meeting into Closed Executive Session for the following: - *The Board did not meet in executive session at this time*

5. Reconvene Open Session – *Not applicable*

- a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.

6. REGIONAL TRANSPORTATION AND LEGISLATIVE ISSUES

- *Kristina Holcomb discussed the 2019 North Central Texas Council of Governments Annual Report*
- *Dianne Costa shared that Charles was recognized at RTC and by the City of Lewisville*

7. REPORT ON ITEMS OF COMMUNITY INTEREST

- a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
 - *Raymond Suarez shared that Representative Stucky took a tour on DCTA's A-train with him and he will be scheduling the same to do with Michelle Beckley's office.*
 - *Kristina Holcomb reminded the Board the Charles Emery Station Naming event will happen on October 29th.*

8. ADJOURN – *The meeting was adjourned at 3:34 p.m.*



DENTON COUNTY
TRANSPORTATION
AUTHORITY

The minutes of the July 18, 2019 Regular meeting of the Board of Directors were passed and approved by a vote on this 22nd day of August, 2019.

A handwritten signature in blue ink, appearing to read "Dianne Costa", is written over a horizontal line.

Dianne Costa, Vice Chair

ATTEST

A handwritten signature in black ink is written over a horizontal line. The signature is stylized and difficult to decipher.

Board Member