



Board of Directors Regular Meeting Minutes for:

June 20, 2019

Board of Directors Regular Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the Regular Meeting of the Board of Directors with Dianne Costa, Vice Chair presiding on June 20, 2019 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Voting Members

Dianne Costa, Vice Chair, Highland Village
Mayor Chris Watts, Denton
TJ Gilmore, Lewisville
Dave Kovatch, Denton County @ 3:05
Shannon Joski, Alternate, Denton County

Non-voting Members

Allen Harris, The Colony @ 1:36
Ron Trees, Little Elm
Tom Winterburn, Corinth
Mark Miller, Flower Mound
Connie White, Small Cities
Carter Wilson, Frisco

Legal Counsel

Joe Gorfida

DCTA Executive Staff

Raymond Suarez, Chief Executive Officer
Marisa Perry, Chief Financial Officer, Vice President of
Finance

Other DCTA Staff Attendees

Adrienne Hamilton, Communications Manager
Lindsey Baker, Director of Strategic Partnerships
Javier Trilla, Director of Information Technology
Kayla Laird, Communications Coordinator
Ann Boulden, Director of Capital Development
Brandy Pedron, Executive Administrator

Public Attendees

Mike Leavitt, Highland Village Board Alternate
Peggy Hinkle-Wolf, Denton Record Chronicle
Paul Palmory

CALL TO ORDER: *Dianne Costa, Vice Chair, called the meeting to order and announced the presence of a quorum at 3:56 p.m.*

PLEDGE OF ALLEGIANCE – *led by Dave Kovatch*

INVOCATION – *led by Charles Emery*

WELCOME AND INTRODUCTION OF VISITORS – *No introductions made as this time*

RECOGNITION OF CHARLES EMERY – *The Board of Directors and DCTA Staff gave recognition to Charles Emery and Elaine Emery for the years of service to DCTA and our community*

1. PUBLIC COMMENT – *no public comments at this time*

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the



Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

2. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on May 23, 2019
- b. Acceptance of Monthly Financial Statements – May 2019
 - *A Motion to approve the Consent Agenda items (a and b) was made by TJ Gilmore. The motion was seconded by Dave Kovatch. Motion passed unanimously by the Board with no abstentions.*

3. REGULAR AGENDA

- a. Discussion and Approval of Proposed Service Changes for August 2019
 - *A Motion to approve the Regular Agenda item (a) was made by Dave Kovatch. The motion was seconded by TJ Gilmore. Motion passed unanimously by the Board with no abstentions.*
- b. Discussion and Approval of Proposed Fare Changes for University Pass Program
 - *A Motion to approve the Regular Agenda item (b) was made by Mayor Chris Watts. The motion was seconded by Dave Kovatch. Motion passed unanimously by the Board with no abstentions*
- c. Discussion and Approval Interlocal Agreement with City of Corinth for a Station Concept and Estimate Development through DCTA's Lockwood, Andrews, Newnam, Inc. Contract
 - *A Motion to approve the Regular Agenda item (c) was made by Dave Kovatch. The motion was seconded by Mayor Chris Watts. Motion passed unanimously by the Board with no abstentions.*
- d. Discussion and Approval of Resolution R19-09 authorizing FY2019 Budget Amendment Number 2019-12: Revised Operating Budget Amendment for Phase 1 of the Corinth Study Expense and Revenue.
 - *A Motion to approve the Regular Agenda item (a) was made by Dave Kovatch. The motion was seconded by TJ Gilmore. Motion passed unanimously by the Board with no abstentions.*
- e. Discussion and Approval Task Order for City of Corinth for a Station Concept and Estimate Development through DCTA's Lockwood, Andrews, Newnam, Inc. Contact
 - *A Motion to approve the Regular Agenda item (b) was made by Mayor Chris Watts. The motion was seconded by Dave Kovatch. Motion passed unanimously by the Board with no abstentions*
- f. Discussion and Approval of Proposed Information Technology Acceptable Use Policy
 - *A Motion to approve the Regular Agenda item (a) was made by Dave Kovatch. The motion was seconded by TJ Gilmore. Motion passed unanimously by the Board with no abstentions.*

4. Convene Executive Session. The Board may convene the Regular Board Meeting into Closed Executive Session for the following: - *The Board did not meet in executive session at this time*

5. Reconvene Open Session – *Not applicable*

- a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.

6. CHAIR REPORT

- a. Discussion of Regional Transportation Issues – *Dianne Costa informed the Board of the RTC NCTCOG 2019 Progress Report and the Pilot Program published.*
- b. Discussion Legislative Issues – *no discussion at this time*
 - i. Regional State
 - ii. Federal

7. CEO'S REPORT

- a. Budget Transfers – *One Rail Department budget transfer for the LAN track study as previously discussed*



b. Regional Transportation Issues – *no discussion at this time*

8. REPORT ON ITEMS OF COMMUNITY INTEREST

- a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
- *Dave Kovatch announce is resignation from the DCTA Board of Directors effective 6/22/2019.*
 - *TJ Gilmore thanked the DCTA staff for the trails event.*

9. ADJOURN – *The meeting was adjourned at 4:31 p.m.*

The minutes of the June 20, 2019 Regular meeting of the Board of Directors were passed and approved by a vote on this 20th day of July 18, 2019.

Dianne Costa, Vice Chair

ATTEST

Board Member