



Board of Directors

Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at on May 24, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Skip Kalb (at 3:04)
Connie White

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary
Mark Miller, Flower Mound
Carter Wilson, Frisco
Ron Trees, Little Elm
Allen Harris, The Colony (at 1:39)

Denton County Unincorporated

Don Hartman, Denton County
Unincorporated

Board Members Absent

Dave Kovatch, Denton County At Large,
Treasurer
George Campbell, Denton County
Unincorporated
Tom Winterburn, Corinth

Legal Counsel

Pete Smith

DCTA Staff

Jim Cline, President
Marisa Perry, Chief Financial Officer, VP
of Finance
Raymond Suarez, Chief Operating
Officer (at 1:44)

Other Attendees

Athena Forrester, Assistant VP
Procurement
Chrissy Nguyen, Senior Accountant
Amanda Riddle, Budget Manager
Ian Shows, Controller
Lindsay Baker, Director of Strategic
Partnerships
Jonah Katz, Senior Planner
Jim Owen, Citizen
Ron Smith, HNTB
Leopold Knepp, The Lewisville Texan
Journal

Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 1:32 p.m.

1. Routine Briefing Items

- a. Staff Briefing on Monthly Financial Reports – *Marisa Perry, Chief Financial Officer, VP of Finance, reported on the following:*
 - i. Monthly Financial Statements for April 2018
 - ii. Capital Projects Budget Report for April 2018
 - iii. Monthly Sales Tax Receipts
 - iv. Current Procurement Activities

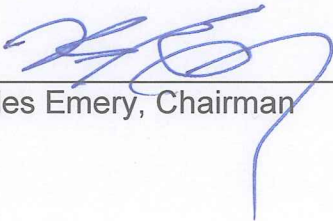
- b. Marketing and Communications – *Jim Cline, President, briefly reported on and acknowledged the documentation of the following in the meeting packet:*
 - i. New Handouts
 1. Wheels & Rails (May 2018 issue)
 2. Passenger Transport (May 2018 issue) – Highland Village Lyft Service Launch Story
 3. Metro Magazine (May 2018) – Redefining Public Transportation Story
 4. Air North Texas (May 2018) – DCTA's A-train Improves Air Quality in Denton County
 - ii. April 2018 Public Meeting Report
 - iii. A-train Point-in-Time Study Results – *Jonah Katz, Senior Planner, presented a report to the board for review and discussion*
 - iv. Shaping Our Future Campaign Overview
 - v. Denton Arts & Jazz Recap Report
 - vi. Media Reports
 1. April Monthly Media Report
 2. Drive.ai Announcement Media Report (Executive Report and Clip Report) – *Lindsay Baker presented and discussed the Drive.ai Media Report with the Board*
 3. Shaping Our Future Media Report
 4. Denton Disaster Drill Media Report
 - vii. Awards Announcement

- c. Strategic Planning and Development – *Lindsay Baker, Director of Strategic Partnerships, reported on the following*
 - i. Regional Planning Initiatives Update
 - ii. Local Planning Update
 - iii. Business Development and Partnerships Update
 - iv. Funding Opportunities Update
 - v. Land Use Planning & Development

- d. Capital Projects – *Raymond Suarez, Chief Operating Officer, reported on the following projects*
 - i. Positive Train Control
 - ii. Hike and Bike Trail
 - iii. Pockrus Page
 - iv. Trinity Mills Crew Room
 - v. Lewisville Bus Fueling Facility

- e. Transit Operations Reports – *Raymond Suarez, Chief Operating Officer, reported on the following and gave an update on ridership:*
 - i. Bus and Rail Operations
2. Committee Chair Reports
 - a. Finance Committee (May 14, 2018) – *Richard Huckaby, Committee Chair, and Marisa Perry, Chief Financial Officer, VP of Finance, gave a briefing on the Program Services Committee Meeting and the following:*
 - i. FY18 Revised Budget - *Amanda Riddle, Budget Manager, gave a presentation on the FY18 Revised Budget and discussed with the Board*
 - ii. Financial Policies
 - b. Program Services Committee (May 15, 2018) – *Dave Kovatch, Committee Chair, provided a detailed chair report for the Board to review in his absence; Jim Cline, President, gave a briefing on the Program Services Committee Meeting and gave a presentation to the Board*
3. Discussion of Regular Board Meeting Agenda Items (May 24, 2018) – *There was no discussion at this time*
4. Convene Executive Session – *The board did not meet in Executive Session*
5. Discussion of Future Agenda Items
 - a. Board Member Requests – *No requests were made at this time*
6. ADJOURN at 3:17 p.m.

The minutes of the May 24, 2018 Work Session meeting of the Board of Directors were passed, and approved by a vote on this 28th day of June, 2018.



Charles Emery, Chairman

ATTEST



Dianne Costa, Secretary