



Board of Directors Regular Meeting Minutes for: May 23, 2019

Board of Directors  
Regular Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the Regular Meeting of the Board of Directors with Dianne Costa, Vice Chair presiding on May 23, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

**Voting Members**

Dianne Costa, Vice Chair, Highland Village  
Mayor Chris Watts, Denton  
TJ Gilmore, Lewisville  
Don Hartman, Denton County  
Shannon Joski, Alternate, Denton County

**Non-voting Members**

Allen Harris, The Colony  
Ron Trees, Little Elm  
Tom Winterburn, Corinth  
Mark Miller, Flower Mound  
Connie White, Small Cities  
Michael Savoie, Small Cities @ 2:17

**Legal Counsel**

Kevin Laughlin

**DCTA Staff**

Raymond Suarez, Chief Executive Officer  
Kristina Holcomb, Deputy Chief Executive Officer  
Marisa Perry, Chief Financial Officer, Vice President of  
Finance  
Michelle Bloomer, Vice President, Operations

**Other DCTA Staff Attendees**

Adrienne Hamilton, Communications Manager  
Lindsey Baker, Director of Strategic Partnerships  
Athena Forrester, Assistant Vice President of  
Regulatory Compliance  
Sarah Martinez, Director of Procurement  
Chrissy Nguyen, Senior Accountant  
Ann Boulden, Director of Capital Development  
Brandy Pedron, Executive Administrator

CALL TO ORDER: *Dianne Costa, Vice Chair, called the meeting to order and announced the presence of a quorum at 3:45 p.m.*

PLEDGE OF ALLEGIANCE – *led by Connie White*

INVOCATOIN – *led by Dianne Costa*

WELCOME AND INTRODUCTION OF VISITORS – *Visitors in the gallery introduced themselves*

I. PUBLIC COMMENT – *no public comments at this time*

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.



2. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on April 25, 2019
- b. Acceptance of Monthly Financial Statements – April 2019
- c. Approval of Budget Revision 2019-09 Fuel Tank/Bus Fueling Island
  - *A Motion to approve the Consent Agenda items (a and c) was made by Don Hartman. The motion was seconded by TJ Gilmore. Motion passed unanimously by the Board with no abstentions.*

3. REGULAR AGENDA

- a. Discussion and Approval of Task Order no. 7 with Lockwood Andrews and Newnam (LAN) for PTC Phase III Track Study was presented to the Board for approval as previously discussed and presented in the Work Session
  - *A Motion to approve the Regular Agenda item (a) was made by Mayor Chris Watts. The motion was seconded by TJ Gilmore. Motion passed unanimously by the Board with no abstentions.*
- b. Discussion and Approval of Resolution R19-08 Authorizing the CEO to Expand Lewisville Elderly and Disabled Services to Designated Areas in Flower Mound was presented to the Board for approval as previously discussed and presented in the Work Session
  - *A Motion to approve the Regular Agenda item (b) was made by Shannon Joski. The motion was seconded by Mayor Chris Watts. Motion passed unanimously by the Board with no abstentions as a Super Majority Vote*
- c. Discussion and Approval of Resolution R19-07 Approving North Texas Mobility Corporation (NTMC) Resolution 2019-N007 Bylaw Amendment was presented to the Board for approval as previously discussed and presented in the Work Session
  - *A Motion to approve the Regular Agenda item (c) was made by TJ Gilmore. The motion was seconded by Don Hartman. Motion passed unanimously by the Board with no abstentions.*

4. Convene Executive Session. The Board may convene the Regular Board Meeting into Closed Executive Session for the following: - *The Board did not meet in executive session at this time*

5. Reconvene Open Session – *Not applicable*

- a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.

6. CHAIR REPORT

- a. Discussion of Regional Transportation Issues – *Dianne Costa will be attending RTC meeting in Charles Emery place.*
- b. Discussion Legislative Issues – *no discussion at this time*
  - i. Regional State
  - ii. Federal

7. CEO'S REPORT

- a. Budget Transfers – *One budget transfer for the LGC as previously discussed*
- b. Regional Transportation Issues – *no discussion at this time*

8. REPORT ON ITEMS OF COMMUNITY INTEREST

- a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
  - *Dianne Costa reminded the Board of the Rail to Trail Event taking place this weekend on June 1st.*



- TJ Gilmore read a proclamation to the Board regarding Charles Emery Day.
- Shannon Joski announce to the Board that the County Commissioners Court will be recognizing Charles Emery for his service on May 21st.

9. ADJOURN – *The meeting was adjourned at 4:01 p.m.*

The minutes of the May 23, 2019 Regular meeting of the Board of Directors were passed and approved by a vote on this 20th day of June 2019.

Dianne Costa, Vice Chair

ATTEST

Dave Kovatch, Treasurer