



## Board of Directors Work Session

MAY 23, 2019 | 1:30 p.m.

To be held at Denton County Transportation Authority | Administrative Boardroom  
1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057

NOTICE IS HEREBY GIVEN that there will be a Work Session of DCTA Board of Directors at the time and location above to consider the following:

### CALL TO ORDER

1. Monthly Financial Reports
  - a. Financial Statements for April 2019
  - b. Capital Projects Budget Report for April 2019
  - c. Monthly Sales Tax Receipts
  - d. Monthly Mobility-as-a-Service (MaaS) Update
2. Update and Discussion Regarding Agency Initiatives / Intent
  - a. Improving Efficiencies and Maximizing City's Return on Investment
    - i. 86th Legislative Session Update and Next Steps
    - ii. Cost Model / ELAP Status Update
    - iii. North Texas Xpress Point-in-Time Survey Update
    - iv. Citizens Advisory Team (CAT) Meeting Recap Report
  - b. Assessing Everything We Do with Innovation
    - i. North Texas Mobility Corporation (NTMC) Update
  - c. Local and Regional Transit System Growth
    - i. Corinth Area Planning Update
    - ii. Regional Rail Update
3. Discussion and Review of Regular Board Meeting Agenda Items
  - a. Task Order with Lockwood Andrews and Newnam for Track Study for Phase III of PTC
  - b. Elderly and Disabled Service for Lewisville Residents to Flower Mound
  - c. Amendment to North Texas Mobility Corporation (NTMC) Bylaws
4. Convene Executive Session. The Board may convene the Work Session into Closed Executive Session for the following:
  - a. As Authorized by Section 551.071(2) of the Texas Government Code, the Board of Directors Work Session may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein or the Regular Board Meeting Agenda.
  - b. As Authorized by Texas Government Code Section 551.072 Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
5. Reconvene Open Session
  - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.

6. Discussion of Future Agenda Items
  - a. Board Member Requests

7. ADJOURN

Chair – Charles Emery  
Vice Chair – Dianne Costa

Treasurer – Dave Kovatch  
Secretary – Sara Bagheri

Members:

Tom Winterburn, Don Hartman, Allen Harris, Carter Wilson,  
Connie White, Mark Miller, Ron Trees, Michael Savoie

Staff Liaison:

CEO – Raymond Suarez

The Denton County Transportation Authority meeting rooms are wheelchair accessible. Access to the building and special parking are available at the main entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by emailing bpedron@dcta.net or calling Brandy Pedron at 972.221.4600.

This notice was posted on 5/17/2019 at 11:13 AM.

  
\_\_\_\_\_  
Brandy Pedron, Executive Administrator | Open Records

## Board of Directors Memo

May 23, 2019

SUBJECT: Financial Statements for April 2019

### Background

The financial statements are presented monthly to the Board of Directors for acceptance. The reports presented for the period ending April 30, 2019 include the Statement of Change in Net Position, Statement of Net Position, and Capital Projects Fund. These reports provide a comparison of budget vs. actual for the fiscal year as of the current month.

The following are major variances between year-to-date budget and year-to-date actuals, which are annotated on the Statement of Change in Net Position.

- Note A:** Passenger Revenues – YTD favorable by \$233k mainly due to increased bus ridership and a higher than anticipated average fare per rider. YTD FY19 bus ridership for Connect, Access, Frisco, Collin County Transit, and North Texas Xpress of 351k is 26% greater than the budgeted ridership of 278k (\$100k increased revenue). The FY19 budget estimated an average fare per rail rider of \$1.16; however, YTD rail revenue per rider was \$1.75 (\$133k increased revenue). This favorable variance is partially offset by lower than budgeted rail ridership; YTD FY19 rail ridership of 241k is 3% less than budgeted ridership of 249k.

		YTD FY19 Actual Ridership	YTD FY19 Budgeted Ridership	% Variance, Actual to Budget	YTD FY18 Actual Ridership	% Variance Actual to Prior Year
Total Rail Ridership	(A)	240,909	248,883	-3%	258,613	-7%
Connect, Access, Frisco, CCT, NTX	(A)	350,541	277,848	26%	301,219	16%
UNT, NCTC, Taxi Ridership	(B)	1,365,541	1,417,691	-4%	1,420,613	-4%
Total Bus Ridership		1,716,082	1,695,539	1%	1,721,832	0%
Total Ridership		1,956,991	1,944,422	1%	1,980,445	-1%

(A) Passenger revenues are linked with these ridership statistics. Although Frisco & CCT service are contracted services, the passengers are responsible for a passenger fare as well.

(B) These ridership numbers are not linked to passenger revenues and are shown for information purposes only to include all system ridership.

- Note B:** Contract Service Revenue – YTD unfavorable by (\$266k). YTD FY19 fuel usage for contract services of 82k gallons is 21% lower than budgeted usage of 104k gallons (\$66k decreased revenue). Average YTD pass-through fuel cost is \$2.16/gallon compared to budgeted \$3.00/gallon (\$69k decreased revenue). Additionally, actual YTD revenue hours of 35,123 were 6% less than budgeted hours of 37,225 (\$102k decreased revenue). YTD contract service revenue related to taxi service and special movements is trending (\$30k) below budget.
- Note C:** Sales Tax Revenue – April sales tax revenue is not yet received and is accrued for the month based on budget. Sales tax generated in April will be received in June. The Sales Tax Report included in this agenda packet provides a more detailed Budget to Actual comparison of FY19 sales tax receipts collected through May.



- **Note D:** Federal/State Grants - Capital – YTD favorable by \$27k mainly due reimbursements for the Positive Train Control (PTC) enhancements and the Brownfield EPA project. The Hike and Bike Trail has a deficit of (\$582k) due to delays in reimbursements, which will be requested as payments are made.

	YTD FY19 Actual Revenue	YTD FY19 Budgeted Revenue	Variance, Actual to Budget
Bus Scheduling Software	\$ -	\$ 52,572	\$ (52,572)
Data Analytics & Reporting	-	83,958	(83,958)
EPA - Brownfield	178,200	-	178,200
Fleet Replacement	1,143,559	1,152,600	(9,041)
Positive Trail Control (PTC)	1,024,110	506,145	517,965
Rail Safety Improvements	37,120	-	37,120
Safety and Security	20,986	-	20,986
Hike & Bike Trail – Eagle Point	238,018	819,592	(581,574)
	<u>\$ 2,641,993</u>	<u>\$ 2,614,867</u>	<u>\$ 27,126</u>

- **Note E:** Federal/State Grants - Operating – YTD unfavorable by (\$733k) mainly due to a delay in funding for ADA assistance. Staff is working with the Federal Transit Administration to finalize information needed for the next Program of Projects which includes funding for ADA assistance, rail preventive maintenance, and vanpool expenses.

	YTD FY19 Actual Revenue	YTD FY19 Budgeted Revenue	Variance, Actual to Budget
Bus PM	\$ 228,546	\$ 163,106	\$ 65,440
Rail PM	167,546	421,610	(254,064)
ADA Assistance	-	561,234	(561,234)
Vanpool	-	68,876	(68,876)
NCTCOG NTX 35W JARC	26,840	-	26,840
Transit Enhancements	58,691	-	58,691
	<u>\$ 481,623</u>	<u>\$ 1,214,826</u>	<u>\$ (733,203)</u>

**Identified Need**

Provides the Board a review of DCTA’s financial position and the agency’s performance to budget.

**Recommendation**

Staff recommends acceptance.

Submitted by:   
Amber Karkauskas, Controller

Final Review:   
Marisa Perry, CPA, Chief Financial Officer/VP of Finance

## DENTON COUNTY TRANSPORTATION AUTHORITY

CHANGE IN NET POSITION  
MONTH AND YEAR TO DATE APRIL 30, 2019  
(UNAUDITED)

Description	Month Ended April 30, 2019			Year to Date April 30, 2019			Annual Budget	
	Actual	Budget	Variance	Actual	Budget	Variance		
<b>Revenue and Other Income</b>								
Passenger Revenues	\$ 118,360	\$ 70,430	\$ 47,930	\$ 782,024	\$ 549,183	\$ 232,841	\$ 880,448	Note A
Contract Service Revenue	449,264	505,851	(56,587)	2,565,290	2,831,571	(266,281)	4,132,383	Note B
Sales Tax Revenue	1,992,417	2,215,262	(222,845)	16,207,826	16,516,025	(308,199)	28,450,180	Note C
Federal/State Grants - Capital	321,485	273,163	48,322	2,641,993	2,614,867	27,126	5,300,531	Note D
Federal/State Grants - Operating	14,408	93,535	(79,127)	481,623	1,214,826	(733,203)	5,397,931	Note E
<b>Total Revenue and Other Income</b>	<b>2,895,934</b>	<b>3,158,241</b>	<b>(262,307)</b>	<b>22,678,756</b>	<b>23,726,472</b>	<b>(1,047,716)</b>	<b>44,161,473</b>	
<b>Operating Expenses</b>								
Salary, Wages and Benefits	1,029,410	1,135,575	106,165	7,278,021	7,665,676	387,655	12,817,577	
Services	183,902	328,124	144,221	1,644,758	2,665,734	1,020,976	4,193,399	
Materials and Supplies	210,565	349,743	139,178	1,314,022	2,160,915	846,893	3,543,396	
Utilities	35,730	39,552	3,822	221,851	299,964	78,113	503,723	
Insurance, Casualties and Losses	140,049	150,699	10,650	988,799	1,054,893	66,094	1,808,331	
Purchased Transportation Services	807,101	881,623	74,522	5,437,088	6,081,673	644,585	10,492,159	
Miscellaneous	18,459	43,818	25,359	145,545	424,748	279,203	610,016	
Leases and Rentals	18,573	19,218	646	130,374	139,021	8,647	234,974	
Depreciation	815,316	890,370	75,054	5,728,610	6,319,211	590,601	10,790,950	
<b>Total Operating Expenses</b>	<b>3,259,104</b>	<b>3,838,722</b>	<b>579,618</b>	<b>22,889,067</b>	<b>26,811,835</b>	<b>3,922,768</b>	<b>44,994,525</b>	
<b>Income Before Non-Operating Revenue and Expense</b>	<b>(363,170)</b>	<b>(680,481)</b>	<b>317,311</b>	<b>(210,311)</b>	<b>(3,085,363)</b>	<b>2,875,052</b>	<b>(833,052)</b>	
<b>Non-Operating Revenues / (Expense)</b>								
Investment Income	53,073	16,667	36,406	339,919	116,669	223,250	200,000	
Gain (Loss) Disposal of Assets	130	-	130	17,556	-	17,556	-	
Fare Evasion Fee	75	-	75	300	-	300	-	
Other Income - Miscellaneous	103	-	103	51,404	-	51,404	-	
Long Term Debt Interest/Expense	(81,249)	(81,249)	-	(566,424)	(568,743)	2,319	(974,984)	
<b>Total Non-Operating Revenue / (Expense)</b>	<b>(27,867)</b>	<b>(64,582)</b>	<b>36,714</b>	<b>(157,245)</b>	<b>(452,074)</b>	<b>294,829</b>	<b>(774,984)</b>	
<b>Change in Net Position</b>	<b>\$ (391,037)</b>	<b>\$ (745,063)</b>	<b>\$ 354,026</b>	<b>\$ (367,555)</b>	<b>\$ (3,537,437)</b>	<b>\$ 3,169,881</b>	<b>\$ (1,608,036)</b>	

## DENTON COUNTY TRANSPORTATION AUTHORITY

STATEMENT OF NET POSITION  
AS OF APRIL 30, 2019  
(UNAUDITED)

	April 30, 2019	March 31, 2019	Change
<b>Current Assets</b>			
Operating Cash & Cash Equivalents	\$ 9,989,606	\$ 10,163,377	\$ (173,771)
Reserves: Cash & Cash Equivalents	10,687,423	9,668,090	1,019,333
Reserves: Investments	3,492,551	4,486,535	(993,984)
Accounts & Notes Receivable	5,755,751	5,913,720	(157,969)
Prepaid Expenses	716,621	855,670	(139,049)
Inventory	27,912	22,182	5,730
Restricted Asset-Cash and Equivalents	2,570,990	1,890,852	680,138
<b>Total Current Assets</b>	<b>33,240,854</b>	<b>33,000,426</b>	<b>240,428</b>
<b>Property, Plant and Equipment</b>			
Land	17,394,147	17,394,147	-
Land Improvements	9,017,865	9,017,865	-
Machinery & Equipment	4,038,397	4,038,397	-
Vehicles	93,128,369	93,128,369	-
Computers & Software	1,387,627	1,387,627	-
Accumulated Depreciation	(73,619,453)	(72,804,137)	(815,316)
<b>Total Property, Plant and Equipment</b>	<b>51,346,952</b>	<b>52,162,267</b>	<b>(815,316)</b>
<b>Capital Assets</b>			
Intangible Assets	16,997,155	16,997,155	-
Other Capital Assets, Net	234,616,978	234,616,978	-
Construction in Progress	19,304,285	18,858,647	445,638
<b>Total Capital Assets</b>	<b>270,918,418</b>	<b>270,472,779</b>	<b>445,638</b>
<b>Total Assets</b>	<b>\$ 355,506,224</b>	<b>\$ 355,635,473</b>	<b>\$ (129,249)</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	\$ -	\$ -	\$ -
Salary, Wages, and Benefits Payable	761,029	665,194	95,835
Accrued Expenses Payable	326,713	227,428	99,285
Deferred Revenues	92,972	108,056	(15,085)
Interest Payable	81,249	-	81,249
<b>Total Current Liabilities</b>	<b>1,261,962</b>	<b>1,000,678</b>	<b>261,284</b>
<b>Non-Current Liabilities</b>			
Rail Easement Payable	1,100,000	1,100,000	-
Retainage Payable	652,589	652,086	504
Bonds Payable	27,020,000	27,020,000	-
<b>Total Non-Current Liabilities</b>	<b>28,772,589</b>	<b>28,772,086</b>	<b>504</b>
<b>Total Liabilities</b>	<b>30,034,551</b>	<b>29,772,763</b>	<b>261,788</b>
<b>Net Position</b>			
Net Investment in Capital Assets	295,951,497	295,951,497	-
Unrestricted	29,887,731	29,887,731	-
Change in Net Position	(367,555)	23,482	<b>(391,037)</b>
<b>Total Net Position</b>	<b>325,471,673</b>	<b>325,862,710</b>	<b>(391,037)</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 355,506,224</b>	<b>\$ 355,635,473</b>	<b>\$ (129,249)</b>

## DENTON COUNTY TRANSPORTATION AUTHORITY

## CAPITAL PROJECT FUND

AS OF APRIL 30, 2019

Capital Project Number/Name	Original Budget	Revised Budget	April 2019 Actuals Booked	Actuals Life To Date	\$ Under/ (Over) Budget	% of Budget (As of April 2019 Close)	Project % Complete (Operations)
<b>Construction Work in Progress</b>							
<b>G&amp;A Capital Projects</b>							
Total 10302 · Infrastructure Acquisition	\$ 1,900,000	\$ 3,900,000	\$ 1,070	\$ 186,427	\$ 3,713,573	5%	
Total 10403 · Server/Network Infrastructure	350,000	350,000	-	216,610	133,390	62%	
Total 10604 · Safety & Security Assessment	250,000	250,000	-	25,000	225,000	10%	
Total 10606 · Shared Use Mobility Study	123,428	123,428	-	24,250	99,178	20%	
Total 10701 · 2019 One-Time Transit Improvements	1,000,000	1,000,000	-	-	1,000,000	0%	
<b>Total G&amp;A Capital Projects</b>	<b>3,623,428</b>	<b>5,623,428</b>	<b>1,070</b>	<b>452,287</b>	<b>5,171,141</b>	<b>8%</b>	
<b>Bus Capital Projects</b>							
Total 50305 · IOMF Fuel Tanks	250,000	1,012,000	-	1,010,476	1,524	100%	100%
Total 50409 · Bus Fleet Cameras	149,500	149,500	-	-	149,500	0%	
Total 50411 · Fleet Farebox (2019)	600,000	600,000	-	-	600,000	0%	
Total 50513 · Fleet (2019)	1,481,000	1,481,000	-	-	1,481,000	0%	
Total 50601 · Scheduling Software (Bus)	250,000	250,000	-	28,125	221,875	11%	
<b>Total Bus Capital Projects</b>	<b>2,730,500</b>	<b>3,492,500</b>	<b>-</b>	<b>1,038,601</b>	<b>2,453,899</b>	<b>30%</b>	
<b>Rail Capital Projects</b>							
Total 61406.1 · Positive Train Control Implementation	-	16,720,141	25,073	15,250,433	1,469,708	91%	98%
Total 61605 · Brownfield Remediation	60,000	385,000	-	296,097	88,903	77%	80%
Total 61715 · Trail Safety Improvements	139,657	181,157	-	46,400	134,757	26%	40%
Total 61716 · Lewisville Bike Trail - Eagle Point Section	2,995,873	2,995,873	198,496	437,265	2,558,608	15%	20%
Total 61718 · Rail Safety Improvements	200,000	400,000	34,945	102,623	297,377	26%	26%
Total 61719 · Rail Capital Maintenance (2019)	2,500,000	2,475,000	186,054	553,602	1,921,398	22%	23%
<b>Total Rail Capital Projects</b>	<b>5,895,530</b>	<b>23,157,171</b>	<b>444,568</b>	<b>16,686,420</b>	<b>6,470,751</b>	<b>72%</b>	
<b>Total Construction Work in Progress</b>	<b>\$ 12,249,458</b>	<b>\$ 32,273,099</b>	<b>\$ 445,638</b>	<b>\$ 18,177,308</b>	<b>\$ 14,095,791</b>	<b>56%</b>	



## Board of Directors Memo

May 23, 2019

SUBJECT: Monthly Sales Tax Receipts

### Background

Sales tax represents the single largest source of revenue for DCTA at 64.13% for the Fiscal Year 2019 budget. The annual sales tax budget for FY19 is \$28,450,180. Because of its importance in funding of DCTA's ongoing operations, the Board adopted a Budget Contingency Plan that outlines the Agency's response when declines in sales tax hit a specific target.

This month, receipts were unfavorable compared to budget by 8.22%. The May allocation is for sales generated in the month of March and represents revenue for the sixth month of FY19.

- Sales tax for sales generated at retail in the month of March and received in May was \$2,475,826.
- This represents a decrease of 8.22% or \$221,789 compared to budget for the month.
- Compared to the same month last year, sales tax receipts are \$118,035 or 4.55% lower.
  
- Member city collections for the month compared to prior year are as follows:
  - City of Lewisville up 2.59%
  - City of Denton down 11.81%
  - Highland Village up 0.97%


### Identified Need

Provides the Board of Directors a monthly status on Sales Tax collections.

### Recommendation

For information only. No action required.

Submitted By:   
Amanda Riddle  
Budget Manager

Final Review:   
Marisa Perry, CPA  
Chief Financial Officer/VP of Finance



## DENTON COUNTY TRANSPORTATION AUTHORITY

SALES TAX REPORT  
BUDGET TO ACTUAL AND PREVIOUS YEAR COMPARISON

Sales Generated in Month of:	Received in Month of:	2018-2019 Year Budget	2018-2019 Year Actual	Variance Actual to Budget	CY Actual to CY Budget % Variance	2017-2018 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,236,473	\$ 2,307,128	\$ 70,655	3.16%	\$ 2,150,455	\$ 156,673	7.29%
November	January	\$ 2,305,281	\$ 2,292,741	\$ (12,540)	-0.54%	\$ 2,216,616	\$ 76,125	3.43%
December	February	\$ 2,913,325	\$ 2,831,728	\$ (81,597)	-2.80%	\$ 2,801,274	\$ 30,454	1.09%
January	March	\$ 2,054,846	\$ 2,069,625	\$ 14,779	0.72%	\$ 1,975,813	\$ 93,812	4.75%
February	April	\$ 2,093,223	\$ 2,024,082	\$ (69,141)	-3.30%	\$ 2,012,714	\$ 11,368	0.56%
March	May	\$ 2,697,615	\$ 2,475,826	\$ (221,789)	-8.22%	\$ 2,593,861	\$ (118,035)	-4.55%
April	June	\$ 2,215,262				\$ 2,130,060		
May	July	\$ 2,190,990				\$ 2,375,417		
June	August	\$ 2,576,338				\$ 2,604,185		
July	September	\$ 2,181,390				\$ 2,269,235		
August	October	\$ 2,393,496				\$ 2,343,951		
September	November	\$ 2,591,941				\$ 2,471,023		
YTD Total		\$ 28,450,180	\$ 14,001,130	\$ (299,633)	-2.10%	\$ 27,944,603	\$ 250,397	1.82%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department

Prepared By: Denton County Transportation Authority Finance Department

May 9, 2019

DENTON COUNTY TRANSPORTATION AUTHORITY

MEMBER CITIES SALES TAX REPORT  
 MONTH ALLOCATION IS RECEIVED FROM COMPTROLLER  
 PREVIOUS YEAR COMPARISON

CITY OF LEWISVILLE						CITY OF HIGHLAND VILLAGE					
Sales Generated in Month of:	Received in Month of:	2017-2018 Year Actual	2018-2019 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance	Sales Generated in Month of:	Received in Month of:	2017-2018 Year Actual	2018-2019 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 3,009,098	\$ 3,287,654	\$ 278,557	9.26%	October	December	\$ 265,631	\$ 319,132	\$ 53,501	20.14%
November	January	\$ 2,973,704	\$ 3,193,613	\$ 219,909	7.40%	November	January	\$ 328,316	\$ 311,524	\$ (16,792)	-5.11%
December	February	\$ 3,924,399	\$ 4,003,626	\$ 79,227	2.02%	December	February	\$ 451,331	\$ 446,811	\$ (4,520)	-1.00%
January	March	\$ 2,767,715	\$ 3,029,803	\$ 262,088	9.47%	January	March	\$ 287,500	\$ 283,228	\$ (4,273)	-1.49%
February	April	\$ 2,864,356	\$ 2,965,849	\$ 101,494	3.54%	February	April	\$ 250,707	\$ 258,782	\$ 8,075	3.22%
March	May	\$ 3,540,108	\$ 3,631,625	\$ 91,517	2.59%	March	May	\$ 341,604	\$ 344,912	\$ 3,308	0.97%
April	June	\$ 2,950,115				April	June	\$ 285,066			
May	July	\$ 3,386,756				May	July	\$ 325,073			
June	August	\$ 3,759,539				June	August	\$ 356,643			
July	September	\$ 3,055,068				July	September	\$ 301,133			
August	October	\$ 3,336,162				August	October	\$ 284,692			
September	November	\$ 3,551,821				September	November	\$ 327,060			
<b>YTD Total</b>		<b>\$ 39,118,841</b>	<b>\$ 20,112,170</b>	<b>\$ 1,032,790</b>	<b>5.41%</b>	<b>YTD Total</b>		<b>\$ 3,804,755</b>	<b>\$ 1,964,389</b>	<b>\$ 39,300</b>	<b>2.04%</b>

CITY OF DENTON						
Sales Generated in Month of:	Received in Month of:	2017-2018 Year Actual	2018-2019 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance	
October	December	\$ 2,718,499	\$ 2,875,467	\$ 156,969	5.77%	
November	January	\$ 2,945,336	\$ 2,933,274	\$ (12,062)	-0.41%	
December	February	\$ 3,598,809	\$ 3,667,687	\$ 68,878	1.91%	
January	March	\$ 2,568,686	\$ 2,435,272	\$ (133,413)	-5.19%	
February	April	\$ 2,526,113	\$ 2,397,631	\$ (128,482)	-5.09%	
March	May	\$ 3,661,913	\$ 3,229,426	\$ (432,487)	-11.81%	
April	June	\$ 2,787,702				
May	July	\$ 2,936,759				
June	August	\$ 3,348,805				
July	September	\$ 3,095,938				
August	October	\$ 2,856,408				
September	November	\$ 3,231,127				
<b>YTD Total</b>		<b>\$ 36,276,094</b>	<b>\$ 17,538,758</b>	<b>\$ (480,598)</b>	<b>-2.67%</b>	

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department  
 Prepared By: Denton County Transportation Authority Finance Department  
 May 9, 2019

**ALL TRANSIT AGENCIES**  
MONTHLY SALES AND USE TAX COMPARISON SUMMARY

Transit Agency	Current Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	Payments YTD (Calendar)	Prior Year Payments YTD (Calendar)	% Change
Austin MTA	1.00%	\$ 22,978,002	\$ 22,330,182	2.90%	\$ 106,635,431	\$ 101,166,692	5.40%
Corpus Christi MTA	0.50%	\$ 2,969,520	\$ 3,199,962	-7.20%	\$ 14,086,206	\$ 14,024,981	0.43%
Dallas MTA	1.00%	\$ 55,551,788	\$ 57,175,481	-2.83%	\$ 261,697,021	\$ 251,194,552	4.18%
Denton CTA	0.50%	\$ 2,475,826	\$ 2,593,861	-4.55%	\$ 11,694,003	\$ 11,600,279	0.80%
El Paso CTD	0.50%	\$ 4,460,714	\$ 4,222,464	5.64%	\$ 19,758,973	\$ 18,911,833	4.47%
Fort Worth MTA	0.50%	\$ 7,502,723	\$ 7,021,333	6.85%	\$ 34,452,568	\$ 32,331,756	6.55%
Houston MTA	1.00%	\$ 71,986,986	\$ 70,285,768	2.42%	\$ 324,185,071	\$ 321,417,783	0.86%
Laredo CTD	0.25%	\$ 721,688	\$ 775,908	-6.98%	\$ 3,548,196	\$ 3,497,162	1.45%
San Antonio ATD	0.25%	\$ 6,747,180	\$ 6,826,787	-1.16%	\$ 29,983,084	\$ 29,102,838	3.02%
San Antonio MTA	0.50%	\$ 14,859,819	\$ 15,031,276	-1.14%	\$ 66,005,191	\$ 64,004,318	3.12%
<b>TOTALS</b>		\$ 190,254,247	\$ 189,463,021	0.42%	\$ 872,045,745	\$ 847,252,195	2.93%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department  
Prepared By: Denton County Transportation Authority Finance Department  
May 9, 2019



## Board of Directors Memo

May 23, 2019

SUBJECT: Monthly Mobility-as-a-Service Update

### Background

A Request for Proposals (RFP) was released on January 16, 2019 for Mobility as a Service (MaaS). Firms were invited to submit proposals (for both federal and non-federal funding project categories) to provide innovative mobility service to DCTA member cities, DCTA contract communities, partner organizations, as well as large employment centers and other areas as the need arises. On March 12, 2019, DCTA received thirty-seven (37) proposals in response to the RFP. Thirty-three (33) proposals were deemed responsive and were evaluated by the evaluation team. The evaluation team rejected two proposals that scored less than seventy (70) points and recommended award to thirty-one (31) firms. The Board of Directors approved the award of Mobility-as-a-Service to thirty-one firms and a total annual contract value of \$2,400,000 for all task orders issued under the master on-call contracts. As requested by the Board of Directors, staff is providing a monthly update on all Mobility-as-a-Service commitments, activities and expenditures.

This month, three contracts were fully executed to:

- Quebec, Inc. dba Transit
- Dashboard Story, Inc. dba DUET
- DemandTrans Solutions, Inc.

All other contracts are currently being reviewed and are pending signatures. No task orders have been issued to date.

### Identified Need

Provides the Board of Directors a monthly status on Mobility-as-a-Service Contracts.

### Recommendation

For information only. No action required.

Submitted By: \_\_\_\_\_

Sarah Martinez  
Director of Procurement

Final Review: \_\_\_\_\_

Marisa Perry, CPA  
Chief Financial Officer/VP of Finance



## Board of Directors Memo

May 23, 2019

SUBJECT: 2(a)i 86th Legislative Session Update and Next Steps

### Background

The Texas State Legislature passed Senate Bill 1066 on May 8, transmitting the bill to the Governor's desk the same day. Governor Abbott has 10 days to sign the bill from May 8, excluding Sundays. If he does not sign it, the bill automatically becomes law after the 10-day period. SB 1066 will be effective no later than May 20. As a result, DCTA is working with Legal to update the DCTA Board of Directors Bylaws and identify next steps to facilitate the transition from the current 14-member voting board to the new configuration of 5-voting members and additional non-voting members.

Because the effective date of the legislation falls before the next regularly scheduled Board of Directors meeting, the May 23 meeting will be conducted under the new configuration.

### Committee Review

Executive Committee and the Board of Directors have received regular updates on this item at each meeting since January 15, 2019.

### Financial Impact

N/A

### Exhibits

Exhibit 1, SB 1066 Enrolled (version as sent to the Governor's Office)

Exhibit 2, SB 1066 Summary

Submitted By:

Lindsey Baker, Director of Strategic Partnerships

Approval:

Kristina Holcomb, Deputy CEO

S.B. No. 1066

AN ACT

relating to certain coordinated county transportation authorities.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 460.201(c), Transportation Code, is amended to read as follows:

(c) Except as provided by Sections [~~Section~~] 460.2015 and 460.257, a vacancy on the board of directors is filled in the same manner as the original appointment to the interim executive committee.

SECTION 2. Section 460.2015, Transportation Code, is amended by adding Subsection (d) to read as follows:

(d) This section does not apply to an authority described by Section 460.252.

SECTION 3. Section 460.205, Transportation Code, is amended by adding Subsection (c) to read as follows:

(c) This section does not apply to an authority described by Section 460.252.

SECTION 4. Chapter 460, Transportation Code, is amended by adding Subchapter D-1 to read as follows:

SUBCHAPTER D-1. BOARD OF DIRECTORS: CERTAIN AUTHORITIES

Sec. 460.251. DEFINITIONS. In this subchapter:

(1) "Board" means the board of directors of an authority described by Section 460.252.

(2) "Founding municipality" means a municipality in

1 which an election was held before December 31, 2003, authorizing an  
2 authority's sales and use tax levy.

3 Sec. 460.252. APPLICABILITY. (a) This subchapter applies  
4 only to an authority confirmed under this chapter before December  
5 31, 2003.

6 (b) Section 460.054 does not apply to an authority described  
7 by Subsection (a).

8 Sec. 460.253. COMPOSITION. The board is composed of:

9 (1) one member appointed by the governing body of each  
10 founding municipality;

11 (2) two members appointed by the commissioners court  
12 who reside in:

13 (A) an unincorporated area of the county; or

14 (B) a municipality in the authority that is not  
15 authorized to appoint a member to the board under Subdivision (1) or  
16 Section 460.254;

17 (3) each member appointed under Section 460.254, if  
18 applicable; and

19 (4) each nonvoting member appointed under Section  
20 460.255.

21 Sec. 460.254. APPOINTMENT OF BOARD MEMBER BY CERTAIN  
22 MUNICIPALITIES. (a) The board may authorize the governing body of  
23 a municipality to appoint one member to the board if:

24 (1) the municipality:

25 (A) designates a public transportation financing  
26 area for the benefit of the authority under Subchapter I and enters  
27 into an agreement with the authority under Section 460.602; or

1           (B) authorizes the authority's sales and use tax  
2 levy at the rate of one-half of one percent; and

3           (2) the appointment is approved by an affirmative vote  
4 of at least three-fifths of the members described by either Section  
5 460.253(1) or (3) and at least one member appointed by the  
6 commissioners court.

7           (b) The board shall adopt rules and bylaws governing the  
8 appointment of a member under this section.

9           Sec. 460.255. NONVOTING BOARD MEMBERS. (a) A nonvoting  
10 member shall be appointed to the board to represent a municipality  
11 in the authority that is not otherwise authorized to appoint a  
12 member to the board under this subchapter.

13           (b) A nonvoting member appointed under this section may not  
14 be counted for purposes of establishing a quorum of the board.

15           (c) The board shall adopt rules and bylaws governing the  
16 appointment, number, authority, and duties of nonvoting members  
17 appointed under this section.

18           Sec. 460.256. ELIGIBILITY OF ELECTED OFFICER TO SERVE ON  
19 BOARD; COMPENSATION AND REIMBURSEMENT. (a) An elected officer of  
20 a political subdivision of this state who is not prohibited by the  
21 Texas Constitution from serving on the board is eligible, as an  
22 additional duty of office, to serve on the board.

23           (b) An elected officer of a political subdivision of this  
24 state who is a board member is not entitled to receive compensation  
25 for serving on the board but is entitled to reimbursement for  
26 reasonable expenses incurred in performing the member's duties.

27           Sec. 460.257. VACANCY. A vacancy on the board of directors



1 is filled in the same manner as the original appointment to the  
2 board under this subchapter.

3 Sec. 460.258. VOTING REQUIREMENTS. Except as provided by  
4 Sections 460.254(a) and 460.602(b), an action of the board of  
5 directors requires a vote of a majority of the members present,  
6 other than members described by Section 460.253(4), unless the  
7 bylaws require a larger number for a specific action.

8 SECTION 5. Section 460.602, Transportation Code, is amended  
9 to read as follows:

10 Sec. 460.602. PARTICIPATION IN SERVICE PLAN; AGREEMENT WITH  
11 MUNICIPALITY. (a) A service plan may be implemented in an area of  
12 a municipality that has not authorized the authority's sales and  
13 use tax levy if:

14 (1) the authorization by the municipality of the  
15 authority's sales and use tax levy, when combined with the rates of  
16 all sales and use taxes imposed by other political subdivisions in  
17 the municipality, would exceed two percent in any location in the  
18 municipality; and

19 (2) the municipality has entered into an agreement  
20 with the authority to provide public transportation services in a  
21 public transportation financing area designated under this  
22 subchapter in exchange for all or a portion of the tax increment in  
23 the area.

24 (b) An authority described by Section 460.252 may enter into  
25 an agreement under Subsection (a)(2) only if the board of directors  
26 of the authority approves the agreement by an affirmative vote of at  
27 least three-fifths of the members described by either Section

1 460.253(1) or (3) and at least one member appointed by the  
2 commissioners court.

3 SECTION 6. On the effective date of this Act, the  
4 composition of the board of directors of a coordinated county  
5 transportation authority described by Section 460.252,  
6 Transportation Code, as added by this Act, is modified to conform to  
7 Subchapter D-1, Chapter 460, Transportation Code, as added by this  
8 Act, as follows:

9 (1) the currently serving members of the board  
10 appointed by a founding municipality, as that term is defined by  
11 Section 460.251, Transportation Code, as added by this Act, assume  
12 the board positions described by Section 460.253(1),  
13 Transportation Code, as added by this Act, and continue to serve as  
14 members of the board for the remainder of their terms;

15 (2) as soon as practicable, the commissioners court of  
16 a county located in the authority shall designate the currently  
17 serving members of the board appointed by the commissioners court  
18 who assume the board positions described by Section 460.253(2),  
19 Transportation Code, as added by this Act, and those members  
20 continue to serve as members of the board for the remainder of their  
21 terms;

22 (3) the currently serving members of the board  
23 appointed by a municipality with a population of 17,000 or more that  
24 has not authorized the authority's sales and use tax levy assume the  
25 nonvoting board positions described by Section 460.255,  
26 Transportation Code, as added by this Act, and continue to serve as  
27 nonvoting members of the board for the remainder of their terms;

1           (4) as soon as practicable, the commissioners court of  
2 a county located in the authority shall designate the currently  
3 serving members of the board appointed by a municipality in the  
4 county with a population of more than 500 but less than 17,000 that  
5 has not authorized the authority's sales and use tax levy who assume  
6 the nonvoting board positions described by Section 460.255,  
7 Transportation Code, as added by this Act, and the members continue  
8 to serve as nonvoting members of the board for the remainder of  
9 their terms;

10           (5) any alternate members serving on the board for  
11 members described by Subdivisions (1)-(4) of this section continue  
12 to serve in that capacity; and

13           (6) the terms of all other currently serving members  
14 of the board expire.

15           SECTION 7. This Act does not prohibit a person who is a  
16 member of the board of directors of a coordinated county  
17 transportation authority described by Section 460.252,  
18 Transportation Code, as added by this Act, whose term expires under  
19 Section 6 of this Act from being reappointed to the board if the  
20 person is eligible under Subchapter D-1, Chapter 460,  
21 Transportation Code, as added by this Act.

22           SECTION 8. (a) A rule or bylaw adopted or other action  
23 taken before the effective date of this Act by a coordinated county  
24 transportation authority described by Section 460.252,  
25 Transportation Code, as added by this Act, remains in effect as a  
26 rule, bylaw, or action of the authority until superseded by action  
27 of that authority.

1           (b) The change in law made by this Act to Section 460.602,  
2 Transportation Code, applies to an agreement entered into on or  
3 after the effective date of this Act. An agreement entered into  
4 before the effective date of this Act is governed by the law as it  
5 existed immediately before the effective date of this Act, and that  
6 law is continued in effect for that purpose.

7           SECTION 9. This Act takes effect immediately if it receives  
8 a vote of two-thirds of all the members elected to each house, as  
9 provided by Section 39, Article III, Texas Constitution. If this  
10 Act does not receive the vote necessary for immediate effect, this  
11 Act takes effect September 1, 2019.

\_\_\_\_\_  
President of the Senate

\_\_\_\_\_  
Speaker of the House

I hereby certify that S.B. No. 1066 passed the Senate on April 11, 2019, by the following vote: Yeas 31, Nays 0.

\_\_\_\_\_  
Secretary of the Senate

I hereby certify that S.B. No. 1066 passed the House on May 3, 2019, by the following vote: Yeas 140, Nays 0, two present not voting.

\_\_\_\_\_  
Chief Clerk of the House

Approved:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Governor

## **SB 1066 Enrolled Summary**

### **Board Composition**

#### Voting Members

Upon the signature of the Governor or after 10 days of transmittal to the Governor (excluding Sundays), SB 1066 becomes law (May 20). The current Board of Directors, comprised of 14 voting members (8 large city appointees; 3 small city appointees; 3 county appointees), will be amended to 5 voting members consisting of three members appointed by the three founding municipalities and two members by Denton County Commissioners Court. Denton County appointees must reside in an unincorporated area of the county or in a municipality in the Authority who are not entitled to appoint a Board member.

The members currently appointed by the founding municipalities will continue in their respective positions until their respective terms expire. Denton County shall, as soon as practicable, designate two of the currently-serving, Commissioners Court appointees to continue to serve as the two appointees for the Commissioners Court and will serve until their respective terms expire. One Denton County appointee term expires immediately.

#### Non-Voting Members

The current members of the Board appointed by a municipality in Denton County with a population of 17,000 or more that has not authorized the Authority's sales and use tax levy; and (2) the current members of the Board designated by the Commissioners Court of Denton County who were appointed by a municipality in Denton County with a population of more than 500 but less than 17,000 that has not authorized the Authority's sales and use tax levy will become nonvoting members and will continue until their respective terms expired.

#### Voting Requirements

The current bylaws governing the Board of Directors and Transportation Code Section 460.205 designate a quorum as 5 members of the full Board. SB 1066 provides that Section 460.205 does not apply to DCTA thus the quorum will default to general law of a simple majority, constituting 3 members of the Board of Directors.

Under the new legislation, a majority vote of at least 3/5 of financially-contributing members (the founding municipalities and/or new members added through a TIRZ/sales tax contribution) plus one Denton County appointee will be required for the following actions:

- Adding new voting members (e.g. those municipalities that contribute financially through the creation of a TIRZ or a dedicated ½ cent sales tax)
- Service Plan Agreements
- Bylaws related to voting member and non-voting member governance.
- Agreement with a municipality to provide public transportation services in a public financing area pursuant to Subchapter I Chapter 460. (eg. those municipalities that contribute financially through the creation of a TIRZ or a dedicated ½ cent sales tax)

The new bylaws may further define voting requirements for specific action.



**Next Steps:**

- Commissioners Court designation of the two voting members of the Board.
- Commissioners Court designation of non-voting members who were appointed by a municipality in Denton County with a population of more than 500 but less than 17,000 that has not authorized the Authority's sales and use tax levy.
- Development of amendments to the Bylaws, including rules related to the addition of new voting members, appointment of non-voting members, and any actions for which the Board would like to see a super-majority vote.
- Approval of Bylaws by the Board of Directors.

**Current Terms Expire:**

Founding Municipalities

Sara Bagheri, Denton, 11/12/19

Dianne Costa, Highland Village, 11/12/19

Charles Emery, Lewisville, 11/12/20

Commissioners Court

Don Hartman, Unincorporated, 11/12/19

Dave Kovatch, At-Large, 11/12/20

Vacant, Unincorporated

Large Cities

Allen Harris, The Colony, 11/12/20

Mark Miller, Flower Mound, 11/12/19

Ron Trees, Little Elm, 11/12/20

Carter Wilson, Frisco, 11/12/20

Tom Winterburn, Corinth, 11/12/19

Small Cities

Michael Savoie, Northlake, 11/12/20

Connie White, Westlake, 11/12/20

Vacant



**MAY 2019 CITIZEN’S ADVISORY TEAM MEETINGS  
RECAP REPORT**

**Overview:**

DCTA hosted Citizen’s Advisory Team meetings in January 2019. DCTA enthusiasts, stakeholders, partners and the general public were invited to attend.

{LEWISVILLE}

Tuesday, May 7, 2019

6 p.m. – 7 p.m.

DCTA Administrative Office

T&P Conference Room

{DENTON}

Thursday, May 9, 2019

6 p.m. – 7 p.m.

Downtown Denton Transit Center (DDTC)

Community Room

RSVP – Rusty Comer – [rcomer@dcta.net](mailto:rcomer@dcta.net)

Attendees must RSVP to receive a regional pass.

**Communications:**

- Rider Alert to DCTA Passengers (invitation) – 5/6
- Facebook
  - Total impressions: 762
  - Total engagement: 10





- Twitter
  - Total impressions: 2,284
  - Total engagement: 11



- Media coverage
  - 3



### LEWISVILLE MEETING

#### Lewisville Agenda:

Topics of discussion included:

- Proposed Changes A-train Schedule
- Proposed Midday Service
- Updates to Denton Enterprise Airport On-Demand Service
- Proposed University Pass Program Fares
- Mobility as a Service Contract Approved

Attendees: None

## DENTON MEETING

### Denton Agenda:

Topics of discussion included:

- Proposed Changes A-train Schedule
- Proposed Midday Service
- Updates to Denton Enterprise Airport On-Demand Service
- Proposed University Pass Program Fares
- Mobility as a Service Contract Approved

### Attendees: 3

- Paul McManus
- Jim Fagan
- Bob Tickner

### Meeting Notes:

#### **Proposed Changes A-train Schedule**

- Additional changes due to Positive Train Control (PTC)
- Saturday schedule will remain the same
- First time DCTA has changed the schedule in quite some time
- All A-trains will meet up with DART Green Line trains that go all the way downtown Dallas to Buckner Station
- Member asked how long the A-train ride is from DDTC to Trinity Mills; DCTA confirmed it is now 41 minutes with PTC technology added
- Member asked about shift change on the A-train and DCTA requested they send an email for further investigation

#### **Proposed Midday Service**

- Adding additional mid-day trains to the schedule (four northbound trains and four southbound trains)
- Member asked if the A-train and DART Green Line meet times shifted; DCTA tweaked the schedule to align our rail schedule in the best way possible to accommodate riders
- Member asked if this would fill the afternoon gap train time; DCTA confirmed it would

#### **Updates to Denton Enterprise Airport On-Demand Service**

- Asked if it was door to door service; DCTA confirmed it was curb to curb service
- Members mentioned they're building a student apartment complex across from Ben E. Keith; DCTA will not include that complex in the designated zone
- Mentioned the *Denton Record-Chronicle* (Peggy) talks about DCTA service and Denton Enterprise Airport on-demand service and writes about her experience; DCTA mentioned that we work with her closely and appreciate that she rides our system

## Proposed University Pass Program Fares

- Information wasn't applicable to the group but DCTA gave an overview

## Mobility as a Service Contract Approved

- DCTA provide overview of MaaS background and contract
- Members mentioned Uber and Lyft have changed the public transit industry

## Attendee Questions/Feedback:

- All attendees mentioned they enjoyed their time riding the North Texas Xpress and that it was a smooth, comfortable ride
- Discussion about the DART Cotton Belt station at the DFW airport
- DCTA gave an overview of May open house meetings and presentation materials:
  - **Denton Route 4**
    - Member asked if there could be another stop so she wouldn't have as far as a walk to the DRC building
  - **Denton Connect Route 6**
    - Member mentioned to go to Hercules Ln (growth in north part of Denton)
    - Member asked about Elm and Locust because this portion is now unserved
    - Member asked about along Teasley Lane south of Wind River (south Denton) and if there is potential for a fixed route or on-demand area; DCTA mentioned this is a possibility as the agency is having requests to serve this area especially with Buc-ee's but I-35E construction makes it a bit difficult
  - **UNT Campus Shuttles**
    - Member asked about parking at Golden Triangle Mall and DCTA mentioned we are encouraging people to park at MedPark and use connecting routes instead
    - North Texan - member asked how long it takes to drive this route; DCTA confirmed it is about a 24-minute run time with two buses making the loop. Member asked what the proposal would change and DCTA confirmed no longer serving Victory Hall.
    - Eagle Point - DCTA confirmed this shuttle service is proposed to begin serving UNT's Child Development Center off of Bonnie Brae.
- **DART Cotton Belt/A-train Connection**
  - Member asked about the A-train expansion project to the Cotton Belt and TWU/Highway 380
  - They all read the *Community Impact* feature story and were excited about the possibility of the A-train expansion

- Members were most interested in the possible connection to the Cotton Belt.
- **Proposed Route 70 Commuter Bus Service**
  - Members were interested in the current state of this proposed service
  - DCTA to send members page on website with more information (Here is the link to send to the members: <https://www.dcta.net/about-dcta/shaping-our-future/proposed-route-70-commuter-bus-service>)
  - They were interested in this service and would like to see it come to fruition
- **DCTA Service for Special Events**
  - Group thought it would be good to have DCTA have more service for Denton special events (in addition to the ones it already provides service for such as Denton Arts & Jazz, Thin Line and Denton Black Film festivals)
  - Group mentioned Mean Green Game Day shuttle service and DCTA confirmed working with Denton Convention Visitors and Bureau and North Texas Athletics for the upcoming football season
- **General A-train Service Comments**
  - Members inquired why the A-train heading Northbound starts at Old Town Station instead of Trinity Mills Station, and DCTA staff explained that this has to do with the location of the Rail facility where shift change occurs.
  - Member asked why shift change could not occur while in route in order to have a more seamless schedule throughout the day.
- **Emailed Feedback:**
  - 0

### **General Takeaways:**

1. So far in this calendar year DCTA has had a lot of positive change and stories written and they commended the great work staff is doing.
2. They understand there is a lot of staff work and involvement to enhance the way DCTA does business.