



Board of Directors Work Session Meeting Minutes for:

March 28, 2018

Board of Directors  
Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding on March 28, 2019 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

**Small Cities**

Skip Kalb  
Michael Savoie @ 2:07 pm

**Large Cities**

Charles Emery, Lewisville, Chairman  
Dianne Costa, Highland Village  
Sara Bagheri, Denton  
Carter Wilson, Frisco @ 1:35  
Mark Miller, Flower Mound  
Tom Winterburn, Corinth  
Joe Perez, The Colony  
Ron Trees, Little Elm

**Board Members Absent**

Don Hartman, Denton County  
Unincorporated  
Dave Kovatch, Denton County At  
Large, Treasurer  
Allen Harris, The Colony  
Connie White, Small Cities

**Legal Counsel**

Pete Smith

**DCTA Staff**

Raymond Suarez, Chief Executive Officer  
Kristina Holcomb, Deputy Chief Executive  
Officer  
Marisa Perry, Chief Financial Officer, Vice  
President of Finance  
Nicole Recker, Vice President Marketing &  
Communications  
Michelle Bloomer, Vice President,  
Operations

**Other Attendees**

Jonah Katz, Senior Planner  
Adrienne Hamilton, Communications  
Manager  
Lindsey Baker, Director of Strategic  
Partnerships  
Amber Karkauskas, Controller  
Sarah Martinez, Director of Procurement  
Whitney Trayler, Grants Manager  
Brandy Pedron, Executive Administrator  
Jim Owen  
Peggy Hinkle-Wolf, DRC

CALL TO ORDER: *Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 1:30 p.m.*

1. Monthly Financial Reports – *Marisa Perry, Chief Financial Officer, VP of Finance, provided a report on the following: No further discussion*
  - a. Financial Statements for February 2019
  - b. Capital Projects Budget Report for February 2019
  - c. Monthly Sales Tax Receipts
2. Update and Discussion Regarding Agency Initiatives (or intent)
  - a. Transit Driver Appreciation Recognition Service Awards – *DCTA staff presented an appreciation video. Raymond Suarez, CEO and Charles Emery, Chair, handed plaque awards to drivers for their 10 and 15 years of service.*
  - b. 86th Legislative Session Activities Update – *Lindsey Baker, Director of Strategic Partnerships, provided an update to the Board regarding DCTA's visit to Austin and their meetings concerning the 86<sup>th</sup> Legislative Session activities*
  - c. Improving Efficiencies and Maximizing City's Return on Investment
    - i. Cost Model / ELAP Status Update – *Marisa Perry, CFO, gave a brief update on TTI Cost Model and ELAP Status Update*
  - d. Local and Regional Transit System Growth
    - i. Corinth Economic Development Update – *Kristina Holcomb, Deputy CEO, introduced the City of Corinth Mayor who gave a presentation to the Board*
    - ii. Corridor Economic Development Planning – *Kristina Holcomb, Deputy CEO, briefed the Board that DCTA will be bringing in Lockwood, Andrews & Newnam, Inc. (LAN) for a preliminary planning presentation for next month's Board meeting.*
3. Committee Chair Reports – *Report was provided to Board in the meeting packet. No discussion at this time.*
  - i. Program Services Committee report of items discussed at the March 19, 2019 meeting
4. Discussion of Regular Board Meeting Agenda Items
  - a. Title VI Program Approval Discussion – *Kristina Holcomb, Deputy CEO, briefly went through the Title VI Program with the Board*
  - b. North Texas Mobility Corporation Creation Update – *Kristina Holcomb, Deputy CEO, and Nicole Recker, VP Marketing & Communications, gave the Board an update on the North Texas Mobility Corporation creation*
  - c. First Transit Bus Contract Amendment Discussion – *Michelle Bloomer, VP of Operations, explained to the Board what the amendment to the First Transit Bus Contract entailed*
5. Convene Executive Session – *The Board did not convene into Executive Session at this time*

As Authorized by Texas Government Code Section 551.072 Deliberation regarding Real Property:  
Discussed acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.

6. Reconvene Open Session – *Not Applicable*
  - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session
7. Discussion of Future Agenda Items – *Charles Emery, Chair, announced that Skip Kalb will be leaving his position on the DCTA Board effective May 1<sup>st</sup>, 2019.*
8. ADJOURN at 2:43 p.m.

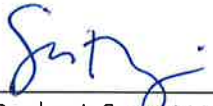
The minutes of the March 28, 2018 Work Session meeting of the Board of Directors were passed and approved by a vote on this 25th day of April 2019.



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Charles Emery, Chairman

ATTEST



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Sara Bagheri, Secretary