



Board of Directors Regular Meeting Minutes for:

March 28, 2018

Board of Directors
Regular Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the Regular Meeting of the Board of Directors with Charles Emery, Chairman presiding on March 28, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Skip Kalb
Michael Savoie

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Sara Bagheri, Denton
Carter Wilson, Frisco
Mark Miller, Flower Mound
Tom Winterburn, Corinth
Joe Perez, The Colony
Ron Trees, Little Elm

Board Members Absent

Don Hartman, Denton County
Unincorporated
Dave Kovatch, Denton County At
Large, Treasurer
Allen Harris, The Colony
Connie White, Small Cities

Legal Counsel

Pete Smith

DCTA Staff

Raymond Suarez, Chief Executive Officer
Kristina Holcomb, Deputy Chief Executive
Officer
Marisa Perry, Chief Financial Officer, Vice
President of Finance
Nicole Recker, Vice President Marketing &
Communications
Michelle Bloomer, Vice President,
Operations

Other Attendees

Brandy Pedron, Executive Administrator
Jim Owen
Peggy Hinkle-Wolf, DRC

CALL TO ORDER: *Secretary, Dianne Costa, called the meeting to order and announced the presence of a quorum at 2:57 p.m.*

PLEDGE OF ALLEGIANCE – *led by Tom Winterburn*

INVOCATOIN – *led by Charles Emery*

WELCOME AND INTRODUCTION OF VISITORS – *None at this time*

1. PUBLIC COMMENT – *no public comments at this time*
This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.
2. CONSENT AGENDA
 - a. Approval of Minutes for the Board Work Session and Regular Meeting on February 28, 2018.
 - b. Acceptance of Monthly Financial Statements for February 2019
 - *A Motion to approve the Consent Agenda items (a and b) was made by Sarah Bagheri. The motion was seconded by Dianne Costa. Motion passed unanimously by the Board*
3. REGULAR AGENDA
 - a. Discussion and Approval of 2019 Title VI Program Update and approval of Resolution 19-06 – *Presented for discussion by Kristina Holcomb, Deputy CEO*
 - *A Motion to approve the Regular Agenda item (a) was made by Skip Kalb. The motion was seconded by Mark Miller. Motion passed unanimously by the Board*
 - b. Discussion and Approval of DCTA Inter Local Agreement with the North Texas Mobility Corporation – *Presented for discussion by Kristina Holcomb, Deputy CEO*
 - *A Motion to approve the Regular Agenda item (b) was made by Skip Kalb. The motion was seconded by Dianne Costa. Motion passed unanimously by the Board*
 - c. Discussion and Approval of Amendment to First Transit Inc. Transportation Management Services Agreement – *Presented for discussion by Michelle Bloomer, Vice President Operations*
 - *A Motion to approve the Regular Agenda item (c) was made by Michael Savoie. The motion was seconded by Skip Kalb. Motion passed unanimously by the Board*
 - d. Discussion and Approval of Interlocal Cooperation Agreement with Span, Inc., for Transportation Services – *Presented for discussion by Michelle Bloomer, Vice President Operations*
 - *A Motion to approve the Regular Agenda item (d) was made by Skip Kalb. The motion was seconded by Ron Trees. Motion passed unanimously by the Board*
4. Convene Executive Session. The Board may convene the Regular Board Meeting into Closed Executive Session for the following: - *The Board did not meet in executive session at this time*
5. Reconvene Open Session – N/A
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session. – N/A

6. CHAIR REPORT – *Dianne Costa briefed the Board on the visits they had in Austin, and Raymond Suarez gave thanks and recognition to Charles Emery for his Servant leadership while in Austin*
 - a. Discussion of Regional Transportation Issues
 - b. Discussion Legislative Issues
 - i. Regional – *Charles Emery noted that DCTA is active in Dallas and Tarrant Regional Transit committees*
 - ii. State
 - iii. Federal

7. CEO'S REPORT
 - a. Budget Transfers – *No budget transfers at this time*
 - b. Regional Transportation Issues – *Raymond Suarez briefly discussed how he is optimizing DCTA's investments and has recently become a Board Member of United Way of Denton*

8. REPORT ON ITEMS OF COMMUNITY INTEREST – *Sara Bagheri briefed the Board regarding Caroline Booth's passing and gave details of the Services. Several DCTA staff were close to her.*
- Nicole Recker, VP Marketing & Communications reminded the Board that DCTA is hosting the Opening Day, Rails to the Trails event with all the Lake Cities on April 13th as a regional initiative.
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

9. ADJOURN – *The meeting was adjourned at 3:08 p.m.*

The minutes of the March 28, 2018 Regular meeting of the Board of Directors were passed and approved by a vote on this 25th day of April 2019.



Charles Emery, Chairman

ATTEST



Sara Bagheri, Secretary