



Board of Directors Work Session Meeting Minutes for:

February 28, 2018

Board of Directors
Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding on December 13, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Connie White
Skip Kalb
Michael Savoie @ 2:03 pm

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Sara Bagheri, Denton
Carter Wilson, Frisco
Mark Miller, Flower Mound
Allen Harris, The Colony
Ron Trees, Little Elm

Board Members Absent

Ron Trees, Little Elm
Tom Winterburn, Corinth
Don Hartman, Denton County
Unincorporated
Dave Kovatch, Denton County At
Large, Treasurer

Legal Counsel

Kevin Laughlin

DCTA Staff

Raymond Suarez, Chief Executive Officer
Kristina Holcomb, Deputy Chief Executive
Officer
Marisa Perry, Chief Financial Officer, Vice
President of Finance
Nicole Recker, Vice President Marketing &
Communications
Michelle Bloomer, Vice President,
Operations

Other Attendees

Amanda Riddle, Budget Manager
Adrienne Hamilton, Communications
Manager
Lindsey Baker, Director of Strategic
Partnerships
Amber Karkauskas, Controller
Chrissy Nguyen, Senior Accountant
Sarah Martinez, Director of Procurement
Brandy Pedron, Executive Administrator
Jim Owen
Peggy Hinkle-Wolf, DRC

CALL TO ORDER: *Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 1:30 p.m.*



1. Monthly Financial Reports – *Marisa Perry, Chief Financial Officer, VP of Finance, provided a report on the following. No further discussion*
 - a. Financial Statements for January 2019
 - b. Capital Projects Budget Report for January 2019
 - c. Monthly Sales Tax Receipts
 - d. Presentation of Audit Report for Fiscal Year End 9/30/2018 by Weaver & Tidwell, LLP – *Marisa Perry introduced Jennifer Weaver to the Board who then gave a presentation of the Audit Report as listed*

2. Update and Discussion Regarding Agency Initiatives (or intent)
 - a. 86th Legislative Session Activities – *Lindsey Baker, Director of Strategic Partnerships, provided an update to the Board regarding DCTA's visit to Austin and their meetings around the 86th Legislative Session activities*
 - b. Stakeholder Value and Shared Future Vision
 - i. Establishment of a Local Government Corporation – *Kristina Holcomb, Deputy CEO reviewed the timeline of the local government corporation with the Board*
 - ii. Social Services Agency Roundtables – *Nicole Recker, Vice President of Marketing and Communications, reviewed the takeaways and next steps and gave a holistic view of DCTA's Social Services Agency Roundtables.*
 - iii. Citizen's Advisory Team Meetings – *Nicole Recker provided the Board a recap and takeaways from DCTA's Citizen's Advisory Team Meetings*
 - iv. Agency Strategic Visioning Forums – *Raymond Suarez, CEO briefly discussed strategic visioning forums and DCTA's intent to find out what each city wants before the forums which may occur in May, June, or July of 2019*
 - c. Assessing Everything We Do with Innovation
 - i. Service Schedule Modeling with PTC – *Michelle Bloomer, Vice President of Operations, briefly updated the Board on Service Schedule Modeling with PTC; by the end of March, DCTA will be done validating simulation results*
 - ii. Expanded A-train Service – *no discussion at this time*
 - d. Improving Efficiencies and Maximizing City's Return on Investment
 - i. Update Fleet Sizing – *Michelle Bloomer discussed with the Board fleet sizing*
 - ii. Operating Cost Model Development – *Marisa Perry updated the Board about the operating cost model development, template created and stakeholder meetings*
 - e. Local and Regional Transit System Growth
 - i. East/West Connectivity – *Raymond Suarez discussed with the Board East and West connectivity including BNSF corridor/Frisco, The Colony, Lewisville/Highland Village – Castle Hills, and Denton 35W/Hillwood development*
 - ii. North/South Connectivity – *This item will be further discussed at the March Program Services Committee Meeting*
 1. North Texas Express
 2. Hebron to Downtown Dallas

- iii. Contracted Service Requests – *This item will be further discussed at the March Program Services Committee Meeting*
3. Discussion of Regular Board Meeting Agenda Items – *No discussion at this time*
 - a. Discuss Draft Bylaws and Certificate of Formation for a Local Government Corporation and the Appointment of its Initial Directors.
 - b. Discuss Task Order 1 Amendment 1 with Lockwood, Andrews & Newman, Inc. (LAN) for A-train Corridor Expansion Preliminary Planning
4. Convene Executive Session – *convened at 3:15 p.m.*

As Authorized by Texas Government Code Section 551.072 Deliberation regarding Real Property: Discussed acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
5. Reconvene Open Session – *reconvened at 3:29 p.m.*
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session - *No action was taken*
6. Discussion of Future Agenda Items – *No discussion at this time*
7. ADJOURN at *3:30 p.m.*

The minutes of the February 28, 2018 Work Session meeting of the Board of Directors were passed and approved by a vote on this 28th day of March 2019.



Charles Emery, Chairman

ATTEST



Sara Bagheri, Secretary