



Board of Directors Regular Meeting Minutes for:

February 28, 2018

Board of Directors  
Regular Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding on February 28, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

**Small Cities**

Connie White  
Skip Kalb  
Michael Savoie

**Large Cities**

Charles Emery, Lewisville, Chairman  
Dianne Costa, Highland Village  
Sara Bagheri, Denton  
Carter Wilson, Frisco  
Mark Miller, Flower Mound  
Allen Harris, The Colony  
Ron Trees, Little Elm

**Board Members Absent**

Ron Trees, Little Elm  
Tom Winterburn, Corinth  
Don Hartman, Denton County  
Unincorporated  
Dave Kovatch, Denton County At  
Large, Treasurer

**Legal Counsel**

Kevin Laughlin

**DCTA Staff**

Raymond Suarez, Chief Executive Officer  
Kristina Holcomb, Deputy Chief Executive  
Officer  
Marisa Perry, Chief Financial Officer, Vice  
President of Finance  
Nicole Recker, Vice President Marketing &  
Communications  
Michelle Bloomer, Vice President,  
Operations

**Other Attendees**

Brandy Pedron, Executive Administrator  
Jim Owen  
Peggy Hinkle-Wolf, DRC

CALL TO ORDER: *Secretary, Dianne Costa, called the meeting to order and announced the presence of a quorum at 3:36 p.m.*

PLEDGE OF ALLEGIANCE – *led by Carter Wilson*

INVOCATOIN – *led by Skip Kalb*

WELCOME AND INTRODUCTION OF VISITORS – *Raymond Suarez, CEO, welcomed Peggy Hinkle-Wolf with the Denton Record Chronical*



1. PUBLIC COMMENT – *no public comments at this time*

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda items or other matters relating to the DCTA. Anyone wishing to address the Board of Directors should complete a Citizen Comment Registration Card and submit it to the DCTA Administration prior to the start of the Board of Director meeting. There is a three (3) minute time limit for each citizen. Anyone wishing to speak shall be courteous and cordial. The Board of Directors is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

2. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on January 24, 2018.
- b. Acceptance of Monthly Financial Statements for January 2019
  - *A Motion to approve the Consent Agenda items (a and b) was made by Sara Bagheri. The motion was seconded by Skip Kalb. Motion passed unanimously by the Board*

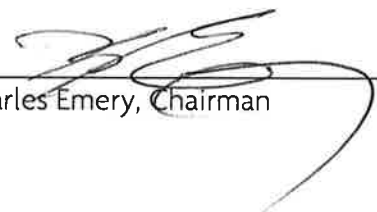
3. REGULAR AGENDA

- a. Discuss and Approve the FY2018 Financial Statements and Supplementary Information –  
*Presented for discussion by Marisa Perry, Chief Financial Officer, Vice President of Finance*
  - *A Motion to approve the Regular Agenda item (a) was made by Allen Harris. The motion was seconded by Connie White. Motion passed unanimously by the Board*
- b. Discuss and Approve Resolution R19-05 Approving the Certificate of Formation and Bylaws for the North Texas Mobility Corporation and the Appointment of its Initial Directors – *Presented for discussion by Kristina Holcomb, Deputy CEO and Marisa Perry, Chief Financial Officer, Vice President of Finance*
  - *A Motion to approve the Regular Agenda item (b) was made by Skip Kalb. The motion was seconded by Mark Miller. Motion passed unanimously by the Board*
- c. Approve and Authorize CEO to Negotiate and Execute Task Order 1 Amendment 1 with Lockwood, Andrew & Newman, Inc. (LAN) for Cotton Belt Concept and Estimate Development – *Presented for discussion by Kristina Holcomb, Deputy CEO*
  - *A Motion to approve the Regular Agenda item (c) was made by Mark Miller. The motion was seconded by Connie White. Motion passed unanimously by the Board*
- d. Approve and Authorize CEO to Execute an Interlocal Agreement with SPAN, Inc. – *Presented for discussion by Michelle Bloomer, Vice President Operations*
  - *A Motion to approve the Regular Agenda item (d) was made by Ron Trees. The motion was seconded by Carter Wilson. Motion passed unanimously by the Board*


4. Convene Executive Session. The Board may convene the Regular Board Meeting into Closed Executive Session for the following: - *The Board did not meet in executive session at this time*

5. Reconvene Open Session – N/A
  - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session. – N/A
  
6. CHAIR REPORT – *No Chair Report given at this time*
  - a. Discussion of Regional Transportation Issues
  - b. Discussion Legislative Issues
    - i. Regional
    - ii. State
    - iii. Federal
  
7. CEO'S REPORT
  - a. Budget Transfers – *Marisa Perry updated the Board with three Budget Transfers: printers and copier costs, capital project for engineering documents, and capital project for data analytics*
  - b. Regional Transportation Issues – *Raymond Suarez briefly discussed Corinth's interest in a rail station*
  
8. REPORT ON ITEMS OF COMMUNITY INTEREST – *Michael Savoie briefed the Board on a TexDot meeting he attended and Mark Miller mentioned upcoming meetings for Alliance that will be placed on the Events Log and sent out to the Board*
  - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
  
9. ADJOURN – *The meeting was adjourned at 4:05 p.m.*

The minutes of the February 28, 2018 Regular meeting of the Board of Directors were passed and approved by a vote on this 28th day of March 2019.

  
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Charles Emery, Chairman

ATTEST

  
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Sara Bagheri, Secretary