



DENTON COUNTY
TRANSPORTATION AUTHORITY

1955 Lakeway Dr., # 260, Lewisville, Texas 75057
972.221.4600 | RideDCTA.net

Board of Directors Work Session

April 28, 2016 | 1:30 p.m.

1. Routine Briefing Items

a. Financial Reports

- i. Financial Statements – March 2016
- ii. Capital Projects Report
- iii. Sales Tax Report
- iv. Investment Report Q2 FY2016
- v. Procurement Report

b. Marketing and Communications

- i. Highland Village Marketing & Communications Update
- ii. Hermes Creative Awards Update
- iii. Video Marketing Update
 - 1. Safety
 - 2. How to Load Your Bike

c. Strategic Planning and Development Update

- i. Regional Transportation Planning
- ii. Local Transportation Planning
- iii. Business Development & Partnerships
- iv. Land Use Planning & Development
- v. Additional Projects

d. Capital Projects Update

- i. Signal System Enhancements
- ii. Positive Train Control (PTC)
- iii. Lewisville Bike Trail –Eagle Point Section
- iv. Flood Damage Repairs
- v. Transit Enhancements
- vi. Shoretel Phone System Expansion
- vii. Landscape Project

e. Transit Operations Update

- i. Rail Operations
- ii. Bus Operations

2. Items for Discussion

- a. Single Car Rail Operations and Enabling Technology
 - b. Safety and Security Update
 - c. 85th State Legislative Initiatives Update
3. Committee Chair Reports
 - a. Program Services Committee (04/19/2016) Paul Pomeroy, chair
4. Discussion of Regular Board Meeting Agenda Items (April 2016)
5. Convene Executive Session. The Board may convene the Work Session into Closed Executive Session for the following:
 - a. As Authorized by Section 551.071(2) of the Texas Government Code, the Work Session or the Regular Board Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein.
6. Reconvene Open Session
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.
7. Discussion of Future Agenda Items
 - a. Board Member Requests
8. ADJOURN

Chair – Charles Emery
Vice Chair – Paul Pomeroy

Secretary – Richard Huckaby
Treasurer – Dave Kovatch

Members – Skip Kalb, Doug Peach, Jim Robertson, Tom Winterburn,
Don Hartman, George A. Campbell, Allen Harris, Carter Wilson, Connie White
President – Jim Cline

The Denton County Transportation Authority meeting rooms are wheelchair accessible. Access to the building and special parking are available at the main entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by emailing rcomer@dcta.net or calling Rusty Comer at 972-221-4600.

This notice was posted on 4/22/2016 at 2:21 PM.

Rusty Comer, Public Information Coordinator



Board of Directors Memo

April 28, 2016

Subject: Monthly Financial Reports

Background

The financial statements are presented monthly to the Board of Directors for acceptance. The reports presented for the period ending March 31, 2016 include the Statement of Change in Net Assets, Statement of Net Assets, and Capital Projects Fund. These reports provide a comparison of budget vs. actual for the fiscal year as of the current month.

The following are major variances which are annotated on the Statement of Change in Net Assets, Statement of Net Assets, and Capital Projects Fund:

Statement of Changes in Net Assets:

- **Note A:** Passenger Revenues – YTD unfavorable by (\$17k), primarily due to lower than budgeted ridership. Total YTD rail ridership is 4% below budget, at 288k riders compared to 301k budgeted.
- **Note B:** Contract Service Revenue – YTD unfavorable by (\$89k) due to reduced fuel pass-through costs for UNT and NCTC (reduction of \$175k). Average billed fuel price/gallon of \$1.52 is 56% lower than the budgeted \$3.50/gallon. This unfavorable variance is partially offset by increased revenue hours (\$86k); YTD revenue hours of 34,111 are 6% higher than budgeted 32,300 revenue hours.
- **Note C:** Sales Tax Revenue – March sales tax revenue is not yet received and is accrued for the month based on budget. Sales tax generated in March will be received in May. The Sales Tax Report included in this agenda packet provides a more detailed Budget to Actual comparison of FY16 sales tax receipts collected through April.
- **Note D:** Federal/State Grants-Capital – YTD unfavorable by (\$186k) because the expenses and corresponding reimbursements for transit enhancements (\$113k), the PTC project (\$109k), bus scheduling software (\$60k), bus fleet cameras (\$48k), and comprehensive service analysis (\$31k) have been delayed from the timing anticipated in the budget. This unfavorable variance is partially offset by the expenses and corresponding reimbursement for the Lewisville Hike & Bike Trail (\$165k) and the Bus O&M facility (\$49k) that were anticipated in the FY2015 budget rather than FY2016. These expenses were paid in FY16 and reimbursement was requested at that time.
- **Note E:** Federal/State Grants-Operating – YTD unfavorable by (\$2.1 million) is attributable to a delay in grant funding for rail preventive maintenance (\$961k) and bus preventive maintenance (\$397k) as well as operating and ADA assistance (\$680k) as anticipated in the budget. These reimbursements will be requested in coming months. Two issues have delayed grant reimbursement drawdowns for federal operating grants:
 - 1) FTA has experienced some delays in converting to its new reporting system – Transit Award Management System (TrAMS) and, due to timing of NCTCOG approvals for the 2015 Program of Projects, the grants were not executed prior to the switch over to the

new FTA system. The 5307 grants are awarded to DCTA but are awaiting final review by FTA prior entry in the new TrAMS system.

- 2) Rail preventive maintenance expenses for 2016 are not reimbursable under the current contract with Herzog Transit Services, as this one year contract had to be expedited and was not procured following federal requirements. The grant amount previously used for rail preventive maintenance was reprogrammed for FY2016 and shifted to other eligible operating expenses. The reprogramming of the grants funds has been completed and staff will be able to catch up the drawdown of these funds in the next few months.

A new longer term Rail O&M RFP has been released and will include the required federal clauses. Preventive maintenance expenditures under this contract award will be eligible for grant reimbursements.

- **Note F:** Depreciation Expense – YTD unfavorable by (\$77k), primarily due to depreciation expense associated with the additional railway track project costs that were settled with the vendor and capitalized in March.

Capital Projects Fund

- The Capital Projects Fund schedule provides budget to actual comparisons for DCTA bus and rail capital projects. It provides information on a life-to-date basis for approved projects.


Identified Need


Provides the Board a review of DCTA's financial position and performance to budget.

Recommendation

Staff recommends acceptance.

Submitted by: Marisa Perry, CPA 
Controller

Final Review: 
Anna Mosqueda,
CFO

Approval: 
James C. Cline, Jr., P.E.,
President

Denton County Transportation Authority
Change in Net Assets
Month and Year to Date March 31, 2016
(Unaudited)

Item 1(a)i

Description	Month Ended March 31, 2016			Year to Date March 31, 2016			Annual Budget	
	Actual	Budget	Variance	Actual	Budget	Variance		
Revenue and Other Income								
Passenger Revenues	131,830	129,668	2,162	752,458	769,586	(17,128)	1,542,909	Note A
Contract Service Revenue	330,605	367,528	(36,923)	1,798,973	1,887,964	(88,991)	3,534,517	Note B
Sales Tax Revenue	2,114,357	1,967,178	147,179	11,755,463	11,799,194	(43,731)	23,067,403	Note C
Federal/State Grants - Capital	256,180	372,747	(116,567)	1,512,869	1,698,840	(185,971)	6,109,914	Note D
Federal/State Grants - Operating	22,325	310,670	(288,345)	695,007	2,770,192	(2,075,185)	4,643,442	Note E
Total Revenue and Other Income	2,855,298	3,147,791	(292,493)	16,514,771	18,925,776	(2,411,005)	38,898,185	
Operating Expenses								
Salary, Wages and Benefits	700,398	838,360	137,962	4,364,881	4,806,067	441,186	9,515,560	
Services	178,041	206,899	28,858	972,464	1,425,541	453,077	2,495,201	
Materials and Supplies	150,399	209,717	59,318	899,290	1,307,762	408,472	2,487,345	
Utilities	34,405	42,413	8,008	170,476	256,878	86,402	511,361	
Insurance, Casualties and Losses	70,445	66,655	(3,790)	402,882	400,279	(2,603)	800,215	
Purchased Transportation Services	912,458	885,923	(26,535)	5,279,880	5,308,861	28,981	10,633,624	
Miscellaneous	9,614	(35,861)	(45,475)	77,339	1,042,829	965,490	2,242,446	
Leases and Rentals	22,807	109,682	86,875	81,810	186,092	104,282	244,183	
Depreciation	1,053,133	825,794	(227,339)	5,037,134	4,960,119	(77,015)	10,017,196	Note F
Total Operating Expenses	3,131,700	3,149,582	17,882	17,286,156	19,694,428	2,408,271	38,947,131	
Income Before Non-operating Revenue and Expense	(276,402)	(1,791)	(274,611)	(771,386)	(768,652)	(2,734)	(48,946)	
Non-Operating Revenues / (Expense)								
Investment Income	5,769	1,667	4,102	26,507	10,002	16,505	20,000	
Gain (Loss) Disposal of Assets	(9,068)	-	(9,068)	(15,065)	-	(15,065)	-	
Fare Evasion Fee	150	125	25	825	750	75	1,500	
Other Income - Miscellaneous	35	-	35	87,127	-	87,127	-	
Long Term Debt Interest/Expense	(96,176)	(96,368)	192	(578,018)	(578,208)	190	(1,156,422)	
Total Non-Operating Revenue / (Expense)	(99,289)	(94,576)	(4,713)	(478,624)	(567,456)	88,832	(1,134,922)	
Change in Net Assets	(375,691)	(96,367)	(279,324)	(1,250,009)	(1,336,108)	86,098	(1,183,868)	

Denton County Transportation Authority
Statement of Net Assets
As of March 31, 2016
(Unaudited)

	<u>March 31, 2016</u>	<u>February 29, 2016</u>	<u>Change</u>
Current Assets			
Cash & Cash Equivalents	10,617,219	10,290,786	326,433
Investments	4,251,363	7,041,882	(2,790,520)
Accounts & Notes Receivable	5,858,139	5,425,435	432,704
Prepaid Expenses	724,830	9,065	715,765
Inventory	14,299	4,861	9,438
Restricted Asset-Cash and Equivalents	4,447,214	5,024,258	(577,045)
Total Current Assets	<u>25,913,064</u>	<u>27,796,287</u>	<u>(1,883,224)</u>
Property, Plant and Equipment			
Land	16,228,337	16,228,337	-
Land Improvements	6,458,821	6,458,821	-
Machinery & Equipment	2,083,842	2,083,842	-
Leasehold Improvements	55,506	55,506	-
Vehicles	88,617,500	88,674,392	(56,892)
Computers & Software	1,180,676	1,180,676	-
Accumulated Depreciation	(43,111,778)	(42,094,970)	(1,016,809)
Total Property, Plant and Equipment	<u>71,512,904</u>	<u>72,586,605</u>	<u>(1,073,701)</u>
Capital Assets			
Intangible Assets	16,997,155	16,997,155	-
Other Capital Assets, Net	234,308,257	231,583,208	2,725,049
Construction in Progress	7,346,414	10,846,331	(3,499,917)
Total Capital Assets	<u>258,651,826</u>	<u>259,426,694</u>	<u>(774,867)</u>
Total Assets	<u>356,077,794</u>	<u>359,809,586</u>	<u>(3,731,792)</u>
Liabilities			
Current Liabilities			
Accounts Payable	206,291	266,509	(60,218)
Salary, Wages, and Benefits Payable	615,472	560,661	54,811
Accrued Expenses Payable	1,022,103	2,416,802	(1,394,699)
Deferred Revenues	96,301	118,983	(22,682)
Interest Payable	-	481,843	(481,843)
Total Current Liabilities	<u>1,940,167</u>	<u>3,844,798</u>	<u>(1,904,631)</u>
Non-Current Liabilities			
Rail Easement Payable	1,400,000	1,400,000	-
Retainage Payable	145,731	1,597,201	(1,451,470)
Bonds Payable	31,965,000	31,965,000	-
Total Non-Current Liabilities	<u>33,510,731</u>	<u>34,962,201</u>	<u>(1,451,470)</u>
Total Liabilities	<u>35,450,898</u>	<u>38,806,999</u>	<u>(3,356,101)</u>
Net Assets			
Invested in Capital Assets	301,021,097	301,021,097	-
Unrestricted Retained Earnings	20,855,808	20,855,808	-
Change in Net Assets	(1,250,009)	(874,319)	(375,691)
Total Equity	<u>320,626,896</u>	<u>321,002,587</u>	<u>(375,691)</u>
Total Liabilities and Equity	<u>356,077,794</u>	<u>359,809,586</u>	<u>(3,731,792)</u>

Capital Projects Fund - DCTA
Budget vs. Actual
As of March 31, 2016
(Cash Basis)

Work Session 1a

ASSETS

Fixed Assets

1660 · Construction Work in Progress

1 · G&A Capital Projects

	Original Budget	Revised Budget	March 2016 Expenses Booked	Life To Date	\$ Under/(Over) Budget	% of Budget (As of March 2016 Close)
Total 10402 · Shortel Phone System	45,000	85,000	-	-	85,000	0%
Total 10601 · COGNOS Report Application	200,000	200,000	-	-	200,000	0%
Total 10602 · Comprehensive Service Analysis	567,414	420,222	13,556	166,040	254,182	40%
Total 10603 · Legal Support	226,753	226,753	60,981	77,080	149,673	34%
Total 10301 · Lewisville Facilities Study	-	100,000	-	-	100,000	0%
Total 1 · G&A Capital Projects	1,039,167	1,031,975	74,537	243,121	788,854	24%

5 · Bus Capital Projects

Total 50204 · Transit Enhancements (2015-16)	165,000	165,000	50,033	76,777	88,223	47%
Total 50301 · Bus O&M Facility	8,142,667	11,497,555	-	11,384,047	113,508	99%
Total 50505 · Fleet Replacement (2015)	395,000	1,634,000	-	62,000	1,572,000	4%
Total 50408 · Bus Radios	137,457	120,870	-	106,754	14,116	88%
Total 50409 · Bus Fleet Cameras	149,500	149,500	-	-	149,500	0%
Total 50507 · Fleet (2016)	1,250,000	1,250,000	-	-	1,250,000	0%
Total 50508 · TAPS Bus Purchase	-	150,000	-	-	150,000	0%
Total 50601 · Scheduling Software (Bus)	250,000	250,000	-	-	250,000	0%
Total 5 · Bus Capital Projects	10,489,624	15,216,925	50,033	11,629,578	3,587,347	76%

6 · Rail Construction

Total 61401 · Fare Collection Systems	569,000	733,104	-	682,258	50,846	93%
Total 61406 · Positive Train Control	15,997,441	21,902,951	308,477	2,926,918	18,976,033	13%
Total 61708 · Lewisville Bike Trail	3,099,856	3,099,856	3,183	2,016,489	1,083,367	65%
Total 60701 · Passenger Information	56,214	96,821	-	61,411	35,410	63%
Total 61712 · Rail MOE	585,000	1,302,627	-	964,255	338,372	74%
Total 61503 · Rail Single Car Operations	101,800	101,800	-	26,221	75,579	26%
Total 61505 · GTW Wheel Work	915,041	915,041	-	441,057	473,984	48%
Total 61604 · Rail Mobilization (2015)	2,119,517	2,119,517	-	-	2,119,517	0%
Total 61209 · Trinity Mills Crew Facility	250,000	250,000	-	32,621	217,379	13%
Total 61210 · Station Landscaping	75,000	485,000	115,859	324,820	160,180	67%
Total 61407 · Shunt Enhancement	141,000	141,000	-	96,546	44,454	68%
Total 61104 · Rail Drainage Improvement	250,000	500,000	3,890	424,612	75,388	85%
Total 61713 · Disaster Recovery - 2015 Floods	1,000,000	1,500,000	(18,139)	216,457	1,283,543	14%
Total 61713-1 · Rail Facility Fume Repair (2015 Flood)	325,482	325,482	18,221	18,221	307,261	6%
Total 61713-2 · Grade Crossing Replacements (2015 Flood)	2,157,760	2,157,760	15,789	15,789	2,141,971	1%
Total 61713-3 · Hebron Signal House (2015 Flood)	122,000	122,000	3,121	36,277	85,723	30%
Total 61713-4 · Ballast Undercutting (2015 Flood)	761,600	761,600	2,070	19,070	742,530	3%
Total 61713-5 · Pockrus Page (2015 Flood)	623,000	623,000	19,120	19,120	603,880	3%
Total 61714 · Rail Capital Maintenance	745,000	745,000	-	-	745,000	0%
Total 61506 · Stadler Spare Parts	150,000	150,000	95,714	95,714	54,286	64%
Total 61507 · ABB Stadler Spare Parts	276,000	276,000	-	-	276,000	0%
Total 61715 · Trail Safety Improvements	139,657	139,657	-	-	139,657	0%
Total 61508 · Stadler Fleet Emergency Lighting	-	190,000	-	-	190,000	0%
Total Rail Construction Projects	30,460,368	38,638,216	567,306	8,417,857	30,220,359	22%

Total 1660 · Construction Work in Progress

41,989,159	54,887,116	691,876	20,290,556	34,596,560	37%
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Board of Directors Memo

April 28, 2016

Subject: Sales Tax Report

Background

Sales tax represents the single largest source of revenue for DCTA at 59.68% for FY16 budget. The annual Sales Tax budget for FY 2016 is \$23,067,403. Because of its importance in funding of DCTA's ongoing operations, the Board adopted a Budget Contingency Plan that outlines the Agency's response when declines in sales tax hit a specific target. This month, receipts were favorable compared to budget. The April allocation is for sales generated in the month of February and represents revenue for the fifth month of FY 2016.

- Sales tax for sales generated at retail in the month of February and received in April was \$1,776,656.
- This represents an increase of 9.03% or \$147,179 compared to budget for the month.
- Receipts are favorable .33% year-to-date compared to budget.
- Compared to the same month last year, sales tax receipts were \$209,851 or 13.39% more.

- Member city collections for the month compared to prior year are as follows:
 - City of Lewisville up 15.45%
 - City of Denton up 14.87%
 - Highland Village up 5.93%

Need

Provides the Board of Directors a monthly status on Sales Tax collections.

Recommendation

For information only. No action required.

Final Review:


Anna Mosqueda,
CFO

Denton County Transportation Authority (DCTA)
Sales Tax Report
Budget to Actual and Previous Year Comparison

Sales Generated in Month of:	Received in Month of:	2015-2016 Year Budget	2015-2016 Year Actual	Variance Actual to Budget	CY Actual to CY Budget % Variance	2014-2015 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,023,528	\$ 1,821,854	\$ (201,674)	-9.97%	\$ 1,945,700	\$ (123,846)	-6.37%
November	January	\$ 1,836,141	\$ 1,959,303	\$ 123,162	6.71%	\$ 1,765,520	\$ 193,783	10.98%
December	February	\$ 2,530,794	\$ 2,669,055	\$ 138,261	5.46%	\$ 2,433,456	\$ 235,599	9.68%
January	March	\$ 1,812,076	\$ 1,637,497	\$ (174,579)	-9.63%	\$ 1,742,381	\$ (104,884)	-6.02%
February	April	\$ 1,629,477	\$ 1,776,656	\$ 147,179.13	9.03%	\$ 1,566,805	\$ 209,851	13.39%
March	May	\$ 1,967,178				\$ 2,074,176		
April	June	\$ 1,750,519				\$ 1,803,955		
May	July	\$ 1,809,657				\$ 1,757,537		
June	August	\$ 2,009,992				\$ 2,104,123		
July	September	\$ 1,755,537				\$ 1,825,970		
August	October	\$ 1,865,219				\$ 2,082,973		
September	November	\$ 2,077,285				\$ 2,159,150		
YTD Total		\$ 23,067,403	\$ 9,864,365	\$ 32,349	0.33%	\$ 23,261,746	\$ 410,503	4.34%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
April 6, 2016

**Denton County Transportation Authority (DCTA)
Member Cities Sales Tax Report
Month Allocation is Received from Comptroller
Previous Year Comparison**

City of Lewisville						City of Highland Village					
Sales Generated in Month of:	Received in Month of:	2014-2015 Year Actual	2015-2016 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance	Sales Generated in Month of:	Received in Month of:	2014-2015 Year Actual	2015-2016 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,532,839	\$ 2,537,910	\$ 5,072	0.20%	October	December	\$ 268,275	\$ 290,956	\$ 22,682	8.45%
November	January	\$ 2,404,460	\$ 2,541,494	\$ 137,034	5.70%	November	January	\$ 283,432	\$ 301,727	\$ 18,295	6.45%
December	February	\$ 3,407,084	\$ 3,661,985	\$ 254,902	7.48%	December	February	\$ 441,441	\$ 469,889	\$ 28,448	6.44%
January	March	\$ 2,479,995	\$ 2,441,184	\$ (38,811)	-1.56%	January	March	\$ 249,723	\$ 264,553	\$ 14,830	5.94%
February	April	\$ 2,194,340	\$ 2,533,341	\$ 339,001	15.45%	February	April	\$ 220,832	\$ 233,938	\$ 13,106	5.93%
March	May	\$ 2,920,317				March	May	\$ 319,961			
April	June	\$ 2,570,323				April	June	\$ 275,169			
May	July	\$ 2,441,318				May	July	\$ 317,874			
June	August	\$ 2,867,226				June	August	\$ 330,952			
July	September	\$ 2,531,076				July	September	\$ 276,336			
August	October	\$ 2,996,730				August	October	\$ 264,926			
September	November	\$ 3,013,889				September	November	\$ 342,868			
YTD Total		\$ 32,359,597	\$ 13,715,915	\$ 697,197	5.36%	YTD Total		\$ 3,591,789	\$ 1,561,064	\$ 97,360	6.65%

City of Denton				
Sales Generated in Month of:	Received in Month of:	2014-2015 Year Actual	2015-2016 Year Actual	CY Actual to PY Actual % Variance
October	December	\$ 2,345,573	\$ 2,246,579	\$ (98,994) -4.22%
November	January	\$ 2,197,657	\$ 2,342,199	\$ 144,542 6.58%
December	February	\$ 3,020,338	\$ 3,372,458	\$ 352,120 11.66%
January	March	\$ 2,109,216	\$ 1,869,754	\$ (239,463) -11.35%
February	April	\$ 1,852,968	\$ 2,128,444	\$ 275,476 14.87%
March	May	\$ 2,678,550		
April	June	\$ 2,152,181		
May	July	\$ 2,107,901		
June	August	\$ 2,682,604		
July	September	\$ 2,259,012		
August	October	\$ 2,584,144		
September	November	\$ 2,727,016		
YTD Total		\$ 28,717,159	\$ 11,959,434	\$ 433,682 3.76%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
April 6, 2016

All Transit Agencies
Monthly Sales and Use Tax Comparison Summary

Transit	Current Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	2016 Payments (Calendar)	2015 Payments (Calendar)	% Change
Houston MTA	1.00%	\$ 50,902,025.00	\$ 52,217,238.55	-2.52%	\$ 231,694,892.77	\$ 242,112,419.34	-4.30%
Dallas MTA	1.00%	\$ 39,819,564.05	\$ 36,951,185.81	7.76%	\$ 177,961,217.04	\$ 169,294,442.19	5.12%
Austin MTA	1.00%	\$ 16,141,587.71	\$ 14,782,044.18	9.20%	\$ 71,887,096.93	\$ 67,480,092.03	6.53%
San Antonio MTA	0.50%	\$ 9,911,830.80	\$ 10,157,861.37	-2.42%	\$ 45,410,969.54	\$ 45,342,706.21	0.15%
San Antonio ATD	0.25%	\$ 4,487,855.81	\$ 4,423,225.90	1.46%	\$ 20,688,698.03	\$ 20,118,978.73	2.83%
Fort Worth MTA	0.50%	\$ 4,990,189.33	\$ 4,578,791.06	8.98%	\$ 22,223,105.01	\$ 20,798,567.57	6.85%
El Paso CTD	0.50%	\$ 3,132,189.32	\$ 3,045,255.07	2.85%	\$ 13,990,271.68	\$ 13,537,153.97	3.35%
Corpus Christi MTA	0.50%	\$ 2,526,595.51	\$ 2,572,098.46	-1.77%	\$ 10,585,364.20	\$ 11,600,025.87	-8.75%
Denton CTA	0.50%	\$ 1,776,656.13	\$ 1,566,805.07	13.39%	\$ 8,042,510.64	\$ 7,508,162.09	7.12%
Laredo CTD	0.25%	\$ 560,663.32	\$ 592,913.98	-5.44%	\$ 2,591,301.58	\$ 2,734,709.67	-5.24%
TOTALS		\$ 134,249,156.98	\$ 130,887,419.45	2.57%	\$ 605,075,427.42	\$ 600,527,257.67	0.76%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
April 6, 2016



Investment Portfolio Summary

Denton County Transportation Authority



For the Quarter Ended

March 31, 2016

Prepared by
FirstSouthwest Asset Management



Report Name

Certification Page
Executive Summary
Benchmark Comparison
Detail of Security Holdings
Change in Value
Earned Income
Investment Transactions
Amortization and Accretion
Projected Fixed Income Cash Flows

MARKET RECAP - MARCH 2016:

Positive momentum from February carried over into early March before giving way to persistently weak economic data, a soft global economy, and dovish central banks. The ISM manufacturing index came in below 50 for the fifth straight month, indicating contraction in the manufacturing sector. However, February's 49.5 was better than the 48.5 reading analysts were expecting and a few bright spots in the sub-components suggested manufacturing may have hit bottom. The ISM non-manufacturing (service sector) index, slipped from 53.5 to 53.4, still indicating expansion, but short of December's 55.8. Headlines from the February employment report looked impressive as the economy added +242k new jobs while prior month revisions lacked on +30k and the unemployment rate held steady at 4.9%. Unfortunately, weakness in the underlying details belied the strong headline as average hourly earnings fell -0.1%, completely reversing January's outsized +0.5% gain and dragging the year-over-year change in earnings from +2.5% to +2.2%. A decrease in the average work week from 34.6 to 34.4 hours was another detractor. Details such as these suggest many of the jobs being added are part-time and/or low wage positions.

Attention turned to central banks mid-month. The European Central Bank pushed its bank deposit rate further into negative territory with a cut from -0.30% to -0.40%, increased its QE program from €60 to €80 billion per month and added investment grade corporate debt to the list of eligible investments. The announcement initially sparked a global rally across stock and bond markets. But then, ECB President Draghi stepped up to the microphone and essentially told markets that would be the end of it. His statement took the wind out of the sails and the rally unraveled. A few days later, despite widespread expectations for additional stimulus, Japan's central bank chose to do nothing. Meanwhile, the Federal Reserve matched expectations by leaving policy unchanged. Recent data has not supported the FOMC's previously telegraphed path of four 25 basis point rate hikes in 2016 and markets had reduced their forecast to no more than two rate hikes in 2016. The FOMC's latest forecast acknowledged this expectation and dovish comments from Chair Yellen have suggested that even two hikes might be too aggressive.

The remaining data did nothing to change the perception of a persistently mediocre economic environment. Retail sales for February fell -0.1% and January's decent +0.2% gain was revised sharply lower to -0.4%. Orders for durable goods were very weak, declining -2.8% in February. The consumer price index retreated -0.2% in February while the core rate, ex-food and energy, rose +0.3%. On a year-over-year basis core CPI is up +2.3%. The Fed's preferred inflation yard stick, the core PCE, is up a more modest +1.7%. Fourth quarter GDP was bumped up from +1.0% to +1.4% in the final revision, but remains at a disappointingly slow pace. Current tracking estimates suggest GDP growth will fall below 1.0% in the first quarter of 2016. The end result is a cautious and an environment that has been friendly for both stock and bond markets. The major U.S. equity indexes enjoyed a solid month, pushing the DJIA and the S&P 500 into positive territory for the year. Bond yields have fallen with the two-year T-note down to 0.72% and the 10-year T-note at 1.77%.

For the Quarter Ended

March 31, 2016

This report is prepared for the **Denton County Transportation Authority** (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

The investment portfolio complied with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:

Name: Anna Mosqueda

Title: Chief Financial Officer

Name: James C. Cline Jr.

Title: Chief Executive Officer



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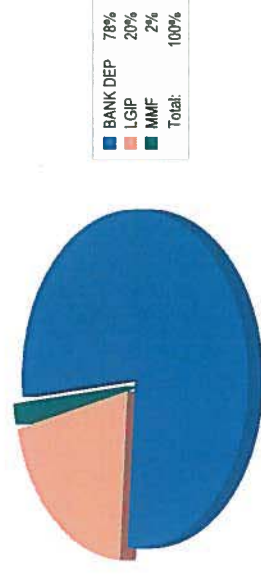
Denton County Transportation Authority
Executive Summary
As of 03/31/16

Account Summary

Allocation by Security Type

Beginning Values as of 12/31/15 Ending Values as of 03/31/16

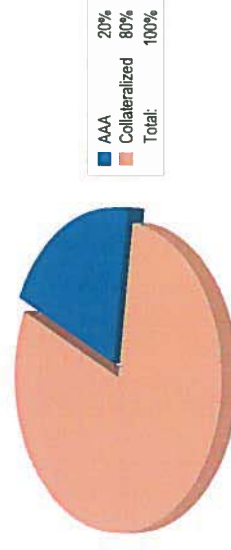
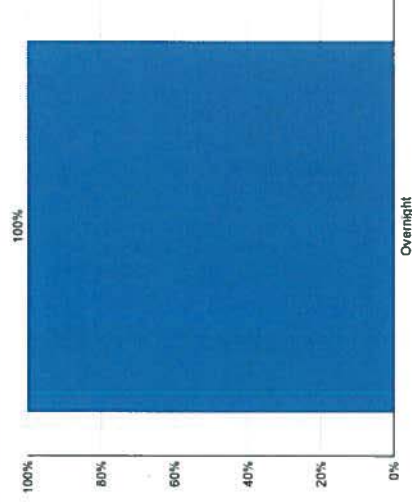
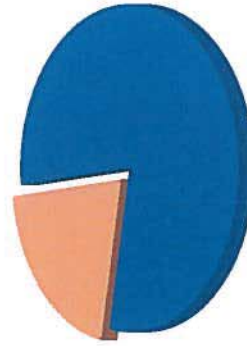
Par Value	20,991,511.43	19,130,113.80
Market Value	20,991,511.43	19,130,113.80
Book Value	20,991,511.43	19,130,113.80
Unrealized Gain/(Loss)	0.00	0.00
Market Value %	100.00%	100.00%
Weighted Avg. YTW	0.203%	0.322%
Weighted Avg. YTM	0.203%	0.322%



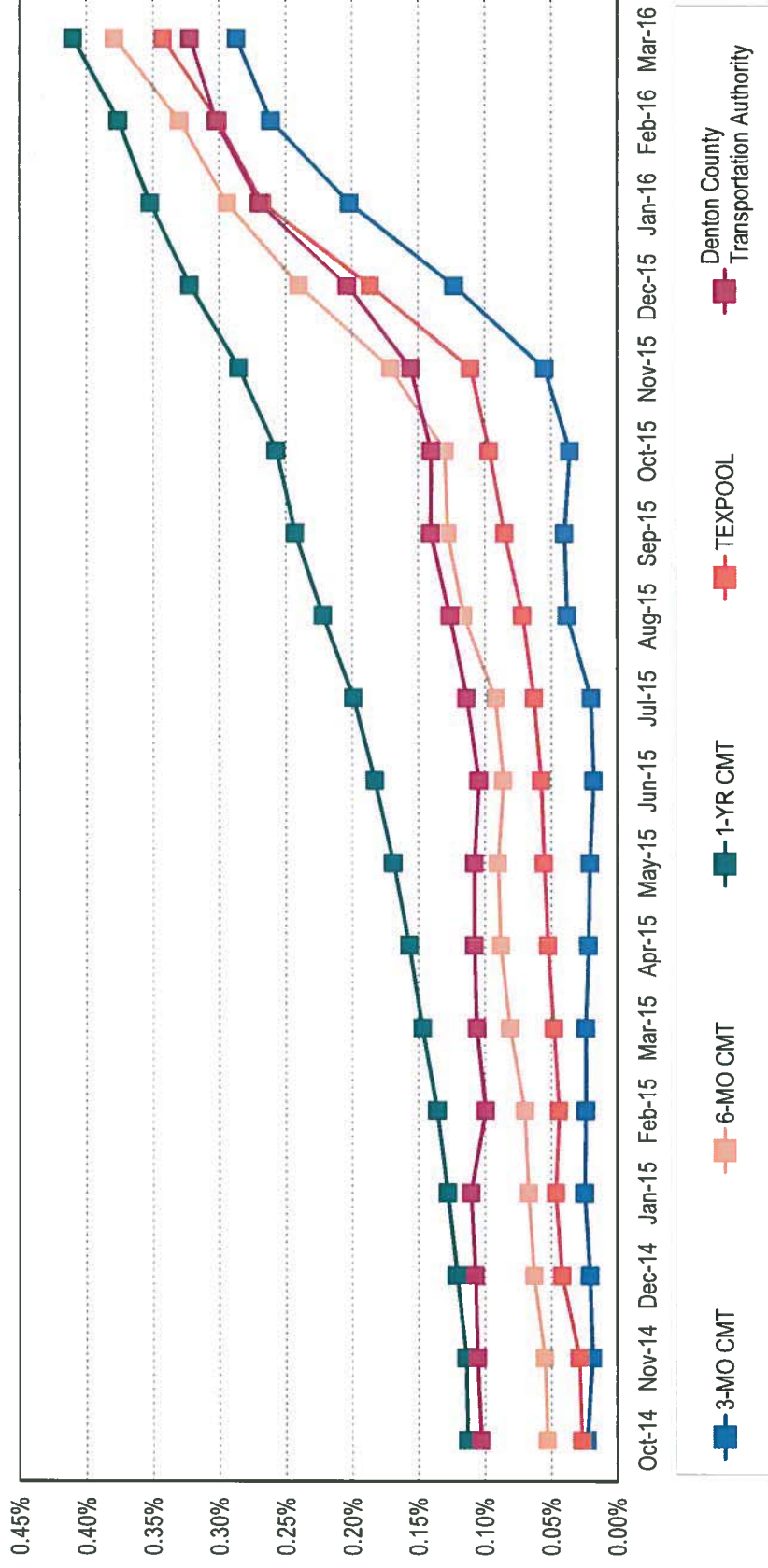
Allocation by Issuer

Maturity Distribution %

Credit Quality



Weighted Average Days to Maturity: 0



Note 1: CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities. The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year and 2-year CMTs are the daily averages for the previous 12-months.

Note 2: Benchmark data for TexPool is the monthly average yield.



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Denton County Transportation Authority
Detail of Security Holdings
As of 03/31/2016

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
2011 Bond Fund																	
WF-MANA		BANK DEP	Wells Fargo Managed Rate					3,652,917.09	100.000	3,652,917.09	3,652,917.09	100.000	3,652,917.09	1		0.230	0.230
Total for 2011 Bond Fund									3,652,917.09	3,652,917.09	3,652,917.09	100.000	3,652,917.09	1		0.230	0.230
Bond Fund																	
TEXSTAR		LGIP	TexSTAR					794,296.69	100.000	794,296.69	794,296.69	100.000	794,296.69	1		0.345	0.345
Total for Bond Fund									794,296.69	794,296.69	794,296.69	100.000	794,296.69	1		0.345	0.345
Operating Fund																	
WF-MANA		BANK DEP	Wells Fargo Managed Rate					1,177,146.08	100.000	1,177,146.08	1,177,146.08	100.000	1,177,146.08	1		0.230	0.230
WF-SWEEP		MMF	Wells Fargo Sweep					392,126.95	100.000	392,126.95	392,126.95	100.000	392,126.95	1		0.000	0.000
Total for Operating Fund									1,569,273.03	1,569,273.03	1,569,273.03	100.000	1,569,273.03	1		0.173	0.173
Reserve Fund																	
WF-PREM		BANK DEP	Wells Fargo Premium Rate					10,039,410.44	100.000	10,039,410.44	10,039,410.44	100.000	10,039,410.44	1		0.370	0.370
Total for Reserve Fund									10,039,410.44	10,039,410.44	10,039,410.44	100.000	10,039,410.44	1		0.370	0.370
Sales Tax Fund																	
TEXSTAR		LGIP	TexSTAR					3,074,216.55	100.000	3,074,216.55	3,074,216.55	100.000	3,074,216.55	1		0.345	0.345
Total for Sales Tax Fund									3,074,216.55	3,074,216.55	3,074,216.55	100.000	3,074,216.55	1		0.345	0.345
Total for Denton County Transportation Authority									19,130,113.80	19,130,113.80	19,130,113.80	100.000	19,130,113.80	1		0.322	0.322

CUSIP	Security Type	Security Description	12/31/15 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	03/31/16 Book Value	12/31/15 Market Value	03/31/16 Market Value	Change in Mkt Value
2011 Bond Fund											
WF-MANA	BANK DEP	Wells Fargo Managed Rate	3,650,868.52	2,048.57	0.00	0.00	0.00	3,652,917.09	3,650,868.52	3,652,917.09	2,048.57
Total for 2011 Bond Fund			3,650,868.52	2,048.57	0.00	0.00	0.00	3,652,917.09	3,650,868.52	3,652,917.09	2,048.57
Bond Fund											
TEXSTAR	LGIP	TexSTAR	691,466.60	680,572.75	(577,742.66)	0.00	0.00	794,296.69	691,466.60	794,296.69	102,830.09
Total for Bond Fund			691,466.60	680,572.75	(577,742.66)	0.00	0.00	794,296.69	691,466.60	794,296.69	102,830.09
Operating Fund											
WF-MANA	BANK DEP	Wells Fargo Managed Rate	1,176,485.92	660.16	0.00	0.00	0.00	1,177,146.08	1,176,485.92	1,177,146.08	660.16
WF-SWEEP	MMF	Wells Fargo Sweep	488,638.57	0.00	(96,511.62)	0.00	0.00	392,126.95	488,638.57	392,126.95	(96,511.62)
Total for Operating Fund			1,665,124.49	660.16	(96,511.62)	0.00	0.00	1,569,273.03	1,665,124.49	1,569,273.03	(95,851.46)
Reserve Fund											
WF-PREM	BANK DEP	Wells Fargo Premium Rate	10,030,991.92	8,418.52	0.00	0.00	0.00	10,039,410.44	10,030,991.92	10,039,410.44	8,418.52
Total for Reserve Fund			10,030,991.92	8,418.52	0.00	0.00	0.00	10,039,410.44	10,030,991.92	10,039,410.44	8,418.52
RTRFI Funding											
WF-MANA	BANK DEP	Wells Fargo Managed Rate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for RTRFI Funding			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RTRFI Interest											
TEXSTAR	LGIP	TexSTAR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for RTRFI Interest			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CUSIP	Security Type	Security Description	12/31/15 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	03/31/16 Book Value	12/31/15 Market Value	03/31/16 Market Value	Change in Mkt Value
Sales Tax Fund											
TEXSTAR	LGIP	TexSTAR	4,953,059.90	911,901.27	(2,790,744.62)	0.00	0.00	3,074,216.55	4,953,059.90	3,074,216.55	(1,878,843.35)
Total for Sales Tax Fund			4,953,059.90	911,901.27	(2,790,744.62)	0.00	0.00	3,074,216.55	4,953,059.90	3,074,216.55	(1,878,843.35)
Total for Denton County Transportation Authority											
			20,991,511.43	1,603,601.27	(3,464,998.90)	0.00	0.00	19,130,113.80	20,991,511.43	19,130,113.80	(1,861,397.63)



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Denton County Transportation Authority
Earned Income
From 12/31/2015 to 03/31/2016

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
2011 Bond Fund									
WF-MANA	BANK DEP	Wells Fargo Managed Rate	0.00	2,048.57	2,048.57	0.00	0.00	0.00	2,048.57
Total for 2011 Bond Fund			0.00	2,048.57	2,048.57	0.00	0.00	0.00	2,048.57
Bond Fund									
TEXSTAR	LGIP	TexSTAR	0.00	848.09	848.09	0.00	0.00	0.00	848.09
Total for Bond Fund			0.00	848.09	848.09	0.00	0.00	0.00	848.09
Operating Fund									
WF-MANA	BANK DEP	Wells Fargo Managed Rate	0.00	660.16	660.16	0.00	0.00	0.00	660.16
Total for Operating Fund			0.00	660.16	660.16	0.00	0.00	0.00	660.16
Reserve Fund									
WF-PREM	BANK DEP	Wells Fargo Premium Rate	0.00	8,418.52	8,418.52	0.00	0.00	0.00	8,418.52
Total for Reserve Fund			0.00	8,418.52	8,418.52	0.00	0.00	0.00	8,418.52
RTRFI Funding									
Total for RTRFI Funding			0.00	0.00	0.00	0.00	0.00	0.00	0.00
RTRFI Interest									
Total for RTRFI Interest			0.00	0.00	0.00	0.00	0.00	0.00	0.00



FirstSouthwest
AssetManagement
A Hilltop Holdings Company

Denton County Transportation Authority

Earned Income

From 12/31/2015 to 03/31/2016

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
Sales Tax Fund									
TEXSTAR	LGIP	TexSTAR	0.00	4,067.14	4,067.14	0.00	0.00	0.00	4,067.14
Total for Sales Tax Fund			0.00	4,067.14	4,067.14	0.00	0.00	0.00	4,067.14
Total for Denton County Transportation Authority									
			0.00	16,042.48	16,042.48	0.00	0.00	0.00	16,042.48

Board of Directors Memo

April 28, 2016

Subject: Procurement Status Report**Ballast Undercutting**

Staff is developing the procurement solicitation documents and will release the procurement in early May. DCTA is seeking companies to perform services to undercut approximately 6000 lf of fouled ballast in the A-Train corridor, from MP 739.7 to MP 740.7, between Hebron Parkway and Dead Deer Creek. This project has been approved and will be reimbursed with FEMA funds.

Modifications to Parking Lot at Rail Facility

Buses are staged at the rail O&M facility and modifications to the existing parking lot are needed to facilitate the bus traffic. Two islands are being removed and replaced with concrete to allow for easier traffic flow and additional parking area for the buses. The cost of the modifications is \$12,000 and should be completed by the first week of May.

A-train Operations and Maintenance

The procurement was released in March and the pre-proposal meeting was held on April 4, 2016. The meeting was attended by multiple prime contractors and subcontractors. Proposals are due on May 4th. Award is anticipated at the June meeting.

Annual Audit Services

A request for proposals was issued on April 12th for an agreement with a certified public accounting firm to audit its basic financial statements, and otherwise serve as an external independent auditor. Proposals are due on April 29th. Award is anticipated at the May meeting.

Depository Services

Staff is developing a procurement of applications for the performance of depository services from any bank, credit union, or savings association. Award is anticipated at the July meeting.

Submitted by:



Athena Forrester, Senior Procurement Manager

Final Review:



Anna Mosqueda, CFO

**Board of Directors Memo**

April 28, 2016

Subject: Marketing & Communications Update

Project: Highland Village Service Marketing & Communications Efforts	
Overview: Develop service branding for new Highland Village service and support launch with extensive marketing and communications efforts. <i>Results as of April 11, 2016.</i>	
Launch Event: <ul style="list-style-type: none">• Total Attendees: 22• Inaugural Ride Attendees: 15• Media in Attendance: 1 Online Campaign: <ul style="list-style-type: none">• Launched 4/4• Results (4/4 – 4/8)<ul style="list-style-type: none">◦ Local Sites – 11,408 Impressions / .22% CTR◦ Geo-Targeting – 16,256 Impressions / .65% CTR Print Campaign: <ul style="list-style-type: none">• Highland Village April Utility Insert – 5,200 Impressions Social Media: <ul style="list-style-type: none">• Facebook – 5,212 Impressions / 62 Engagements• Twitter – 10,203 Impressions / 98 Engagements Community Outreach: <ul style="list-style-type: none">• HVBA Community Coffee – 3/3• HVBA Quarterly Luncheon – 4/12• Highland Village Art Festival – 5/7• Celebrate Highland Village – 6/4• Highland Village Balloon Festival – 8/19 and 8/20 Media Relations: <ul style="list-style-type: none">• Total Placements – 15• Impressions – 766,810• Publicity Value – \$29,897 GORequest Activity: <ul style="list-style-type: none">• Total Entries – 1 (Positive/Compliment)	DCTA Website Traffic: <ul style="list-style-type: none">• Pilot Services Main Page – 1,018 Views• News & Events Story – 204 Views• Connect Shuttle<ul style="list-style-type: none">◦ Main Page – 366 Views◦ Routes & Schedule – 129 Views◦ How to Ride – 29 Views• Community On-Demand<ul style="list-style-type: none">◦ Main Page – 140 Views◦ How to Ride – 11 Views Hop On Board Blog: <ul style="list-style-type: none">• Views – 48• Story Engagement on Facebook – 599 Impressions / 17 Engagements Ridership (4/4 – 4/8): <ul style="list-style-type: none">• Connect Shuttle: 5 Passengers (2/day)• Community On-Demand:<ul style="list-style-type: none">◦ Same-Day Service – 33 Passengers◦ Demand Response – 42 Passengers Future Initiatives: <ul style="list-style-type: none">• Schedule Seat Drop• Direct Mail• “Free Ride” Redemption• Community Outreach• Employer Outreach• Video Promotion

Project: Q1 Online Branding Campaign Results
Q1 Results: <ul style="list-style-type: none">• Q1 Total Impressions – 1,719,671• The general branding campaign continues to perform well with click rates above the average click through rate of .05%.• General branding online ads on premium local sites targeting college students, families, seniors (55+) and commuters in Denton County had a .21% CTR, which has grown month to month.• Mobile ads on these premium sites had a .14% CTR, which has also grown month to month.

Project: Award Nominations
Overview: Hermes Creative Awards is an international competition for creative professionals involved in the concept, writing and design of transitional materials and programs, and emerging technologies. Entries come from corporate marketing and communications departments, advertising agencies, PR firms, graphic design shops, production companies, web and digital creators and freelancers.
DCTA Marketing & Communications Department Won: <ul style="list-style-type: none">• GOLD – Advertising Campaign Category: 2015 State Fair of Texas Campaign• GOLD – Blog Overall Category: Hop on Board Blog Campaign Launch for Social Media• GOLD – Online Placement Category: <i>PRWeek</i> Coverage for Valentine’s Day Campaign for Media Relations

MARKETING & COMMUNICATIONS METRICS					
Activity	Metric	Annual Goal	Monthly	YTD	Goal Met
Brand Impressions					
Community Brand Impressions*	Global Impressions	260,000	581	3,995	
	Confirmed Impressions	7,500	208	1,212	
Media Buy Impressions**	Online/Confirmed Impressions	5M	857,212	4,571,009	
	Online Click Through Rate	.06%	.21%	.14%	
	Print Impressions	2M	98,751	773,471	
Media Relations					
Press Coverage	Articles About DCTA	300 Placements	36	248	
Media Relations Impressions^	Articles About DCTA	165M	3,047,073	115,657,714	
Publicity Value^^	Articles About DCTA	\$1M	\$27,052	\$294,153	
Headline Highlights	DCTA to Offer New Transit Options in Highland Village DCTA Makes Moves to “Go Green” Council Discusses DCTA Shuttle Service				
Major Media Outlets	Denton Record-Chronicle; Progressive Railroading; Star Local Media; Mass Transit				
Social Media					
Facebook Likes	Increase in Likes	3,000	2	1,199	
Twitter Followers	Increase in Followers	1,000	38	389	
Digital					
Website	Pageviews	1.5M	97,754	612,563	
	Top 5 Referring Sites	Online Advertisements, UNT, DART, City of Denton, TWU			
DCTA Blog	Confirmed Impressions	3,000	573	4,761	✓
	Top 3 Referring Sites	Facebook, Twitter, LewisvilleTexan.com			
Go Pass					
New Downloads	Total Count	170,000	15,193	103,207	
Tickets Sold	Total Count	20,000	2,331	13,648	

CUSTOMER SERVICE					
Activity	Metric	Annual Goal	Monthly	YTD	Goal Met
Provide Excellent Customer Service	Calls Answered	>95%	99%	99%	
	Abandoned Calls	<3%	1%	1%	
Where's My Ride	Total Hits†	400,000	43,988	261,405	
	SMS (Texts)	50,000	8,844	51,251	✓
	Calls	15,000	2,207	17,702	✓
GORquest	Avg. Days/Closeout	<3.2	2.44	2.55	
	Total Entries/10K	>3	1.73	1.60	
	Complaints/10K	<5	0.90	0.91	
	Types of Submittals	Complaint – 25; Compliment – 3; Problem – 0; Question – 13; Suggestion – 7			

DISCOUNT SALES PROGRAMS††					
Program	Metric	Annual Goal	Monthly	YTD	Goal Met
Corporate Pass Program	Ticket Sales	N/A	\$0	\$0	
	Business Database	1,000	345	345	
	Cold Calls	250	0	0	
	Website Pageviews	1,000	0	0	
	Direct Mail Distribution	1,000	0	0	
	Sales Kits Mailed	0			
	Top 3 Referring Sites	-			
Group Discount Program	Ticket Sales	N/A	\$2,620	\$2,620	
	Website Pageviews	N/A	0	0	
Non-Profit Discount Program	Ticket Sales	N/A	\$288.75	\$288.75	
	Website Pageviews	N/A	0	0	

Footnote:

***Community Brand Impressions:**

- *Global Impressions are the total number of individuals impacted through events, fairs and sponsorships.*
- *Confirmed Impressions are the total number of one-on-one interactions experienced through events, fairs and sponsorships.*

****Media Buy Impressions:**

- *Online/Confirmed Impressions are the number of individuals who were delivered an online advertisement through marketing campaign efforts.*
- *Online Click Through Rates are the number of individuals who were delivered an online advertisement, clicked on the advertisements, and visited a directed URL through marketing campaign efforts.*

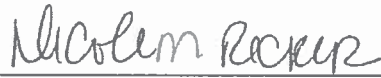
^Media Relations Impressions are the total number of individuals impacted through media relations efforts throughout all communications mediums (i.e. broadcast, print, online, radio, etc.).

^^Publicity Value identifies the financial investment that would be required to receive identical coverage through advertising efforts.

†Where's My Ride "hits" track all visits to the site. Total hits reported are not unique visitors.

††Discount Pass Program Metrics – Annual goals are set based on research and potential program growth. FY '16 marks the first year of tracking metrics of success and will only include partial-year results. Complete goal-setting and metrics tracking will occur in FY '17. Individual web pages live on April 11, 2016.

Approved by:



Nicole M. Recker

Vice President of Marketing & Communications

Board of Directors Memo

April 28, 2016

Subject: Strategic Planning & Development Update***REGIONAL TRANSPORTATION PLANNING*****High Intensity Bus Corridors (Regional Express Bus Service)**

- These high intensity bus corridors have been incorporated as "proposed" corridors into the 2040 Regional Mobility Transportation Plan which was approved by the RTC in March 2016
- Staff is moving forward on the planning of the 35W corridor

35W Corridor

- Partnering with The T on preliminary corridor service planning
- Developing a joint capital funding request
- Supporting The T and Alliance on identifying a first/last mile connection

LOCAL TRANSPORTATION PLANNING**Lewisville & Highland Village Service Review & Analysis**

- Final recommendations were presented at the February Program Services Committee meeting
- A report outlining the COA process, key findings and recommendations has been finalized
- Highland Village pilot service was implemented on April 4, 2016
- Lewisville service recommendations are expected to be implemented in August 2016

Denton Service Review & Analysis

- Near final recommendations were presented at the February Program Services Committee meeting.
- Nelson Nygaard is working with DCTA staff to finalize COA recommendation details
- A final report is expected in mid-April
- Denton service recommendations have an expected phased implementation beginning in 2017

BUSINESS DEVELOPMENT & PARTNERSHIPS**UNT Contract**

- UNT's service contract expires August 31, 2016
- Staff is working with UNT to identify any contract modifications necessary for the contract renewal
- Upon completion of UNT's Parking & Transportation Study, it is expected a new contract will be necessary outlining new terms and conditions as appropriate to respond to recommendations of that study

NCTC Contract

- NCTC's service contract expires September 1, 2014
- Staff is working with NCTC to identify any contract modifications necessary for the contract renewal
- No major contract modifications are anticipated

Texas Woman's University

- Staff participated in the university's Strategic Planning initiative in late 2015
- TWU has indicated their desire for DCTA to play a key role in their upcoming Comprehensive Master Planning initiative
- Exploring potential partnership opportunities to address the university's parking challenges caused by construction projects on campus beginning in the Fall of 2016

Frisco Service Expansion Options

- After initiating contracted On-Demand service in Frisco on December 1, 2015, staff has provided regular updates to City staff regarding ridership, cost control measures and operational data
- A public meeting will be held in April to collect feedback regarding the service being provided from the community
- Staff has provide the City of Frisco options for increasing capacity within the existing service area, options for serving Plano and future potential transit solutions

Service Expansion within New Service Areas

- Staff is being responsive to requests from non-member cities interested in exploring transit solutions to meet the demands within their communities

Transportation Network Companies (TNCs)

- Companies like Uber, Lyft, Bridge and other ridesourcing companies have recently become members of the American Public Transportation Association (APTA), recognizing the opportunities that exist for TNCs to partner with transit properties
- DCTA is currently working with Uber and Lyft to identify partnership opportunities where both entities can benefit while meeting the needs of communities within our service area, maximizing passenger travel convenience while increasing ridership and operational efficiencies and decreasing operational costs

LAND USE PLANNING & DEVELOPMENT

Downtown Denton Parking

- In coordination with the Union Pacific Railroad and the NCTCOG, DCTA is working with City of Denton staff to identify solutions addressing downtown parking shortages, aesthetics, noise mitigation and safety enhancements.

Hebron Station

- Staff and Huffines Developers have identified solutions for connecting the Hebron 121 Station development to the Hebron station via driveway as well as a bike and pedestrian trail for pedestrian access to the station platform.
- The appropriate agreements between both parties is being developed by our legal team to move this project forward

Old Town Station

- Staff continues to stay engaged in the City's Main & Mill project to increase pedestrian access to the Old Town Station
- DCTA and the City of Lewisville continue to coordinate efforts in the Old Town area to ensure projects are aligned with the City's vision and priorities

Intermodal Transit Center & Administrative Offices

- Staff is working with Huitt-Zollars on preliminary planning for the design and construction of a new intermodal transit center anticipated to be located at a Lewisville A-train station.
- This facility will include administrative offices, passenger waiting area, customer service counter and community conference space.
- The preliminary planning will be coordinated closely with the City of Lewisville to ensure DCTA's plans are consistent and support the City's vision for the surrounding area.

ADDITIONAL PROJECTS

- FTA Title VI Compliance & Program Update
- Transit Oriented Development Coordination
- NCTCOG Regional Intelligent Transportation Planning
- Rail Trail Extension
- Grant Funding Opportunities
- A-train Extension
- TxDOT 35W Expansion Coordination
- TWU Comprehensive Master Plan
- UNT Parking & Transportation Master Plan
- DCTA's Long Range Service Plan Update

Submitted by:



Kristina Brevard, VP, Planning & Development

Board of Directors Memo

April 28, 2016

Subject: Capital Projects Update**Signal System Enhancements**

Project Budget: \$868,558

- The project is substantially complete
- Saturday single car operations commenced on April 2, 2016.
- Preliminary data indicates that the system is functioning as intended.
- Full single care operations will begin in May.
- Awaiting final as-built documentation from the contractor.

Positive Train Control (PTC)

- A project meeting was held April 6, 2016
- 60% Functional Design Document has been reviewed
- A meeting was held with FRA on March 23 to discuss project progress and design elements
- 90% Functional Design Documents are being reviewed
- A site visit was held Alstom to review design elements required by FRA

Lewisville Hike and Bike Trail – Eagle Point Section

- The final AFA has been executed.
- Engineers are proceeding with plan completion and final permits from the USACOE for a section south of the Highland Village Station.
- The trail alignment has been adjusted to avoid interference with the boat trailer storage lot.
- DCTA will seek Board approval for the capital project.

Flood Damage repairs

Issue	Initial Cost	Estimated DCTA Cost	Status
DTA 003G Washout of RipRap and ballast (includes Herzog Emergency response)	\$280,411	\$70,103	PW submitted. Awaiting Form 90-91 for signature.
DTA 001G and DTA 004G Replace Crossings	\$2,036,198	\$509,050	PW has been split into two projects. PW submitted. Awaiting form 90-91 for signature.
DTA 002E Bus O&M Electrical repairs*	\$14,616	\$3,654	Complete. Reimbursement received.

DTA 001E Signal & Comm. System	\$122,000	\$6,500	Repair is complete. PW submitted for approval. Partial insurance reimbursement received. FEMA will cover deductible and mitigation.
DTA006G Rail OMF drainage	TBD		Initial PW was rejected by DCTA. FEMA is preparing a revised PW.
DTA 002G Undercut Ballast	\$657,652	\$164,413	PW submitted. Plans and specifications complete. Expect to release for bid in May.
Replace flume at Pockrus Page	\$623,000	\$155,750	Engineering report submitted. Awaiting FEMA decision but have positive recommendation from project specialist.

- Total cost estimate is currently \$4,434,631. DCTA cost is estimated to be \$1,084,807.
- Staff expects to release bid packages for crossing replacements and ballast undercutting within the next 30 days.
- Ernst and Young has been notified that DCTA will request an extension for the crossing replacements. The appropriate forms are not yet available.

Transit Enhancements

- Staff has submitted six more locations to the City of Denton for permit, five shelter sites and one bench site.
- Two of the sites are located in the TxDOT right-of-way and we have received approval from TxDOT for the construction.
- The plans and specifications have been issued for bid. Bids are due April 22, 2016.

Shoretel Phone System Expansion


- With the network infrastructure upgrade complete, work has commenced on procurement of our Shoretel phone system expansion.
- The RFP is being written after exploring needs at each facility.

Landscape Project

Irrigation repair/redesign complete at Highland Village Lewisville Lake Station.

Plant Replacement

- Hebron, Old Town, and MedPark stations complete
- Highland Village/Lewisville Lake plant replacement in progress

Final Review: 

Board of Directors Memo

April 28, 2016

Subject: Transit Operations Report**SYSTEM ON-TIME PERFORMANCE**

- FY 2016 YTD, "On Time Performance" (OTP) for the A-train is 99.27%
- FY 2016 YTD "On Time Performance" (OTP) for Connect service is 85.21%. On-time performance has been adjusted to properly reflect departures from each bus stop as well as the final destination.

RIDERSHIP PERFORMANCE**Year to date change in ridership by service type**

Service	% Change FY 2015 to FY 2016	Color Indicator	Notation No.
All Bus & Rail	3.09%		1
Rail	1.99%		
All Bus	2.29%		
Connect	2.96%		
UNT	2.54%		
NCTC	13.69%		
Access	-1.76%		2
Connect RSVP	4.47%		
Frisco Demand Responsive	23%		3

1. March 2016, boardings for all Bus & Rail increased YTD compared to FY 2015.
2. While March 2016 boardings increased, YTD Access had less boardings compared to 2015
3. Frisco Demand Responsive Service began operation in December 2015. Boardings in March increased by 26% compared to February.

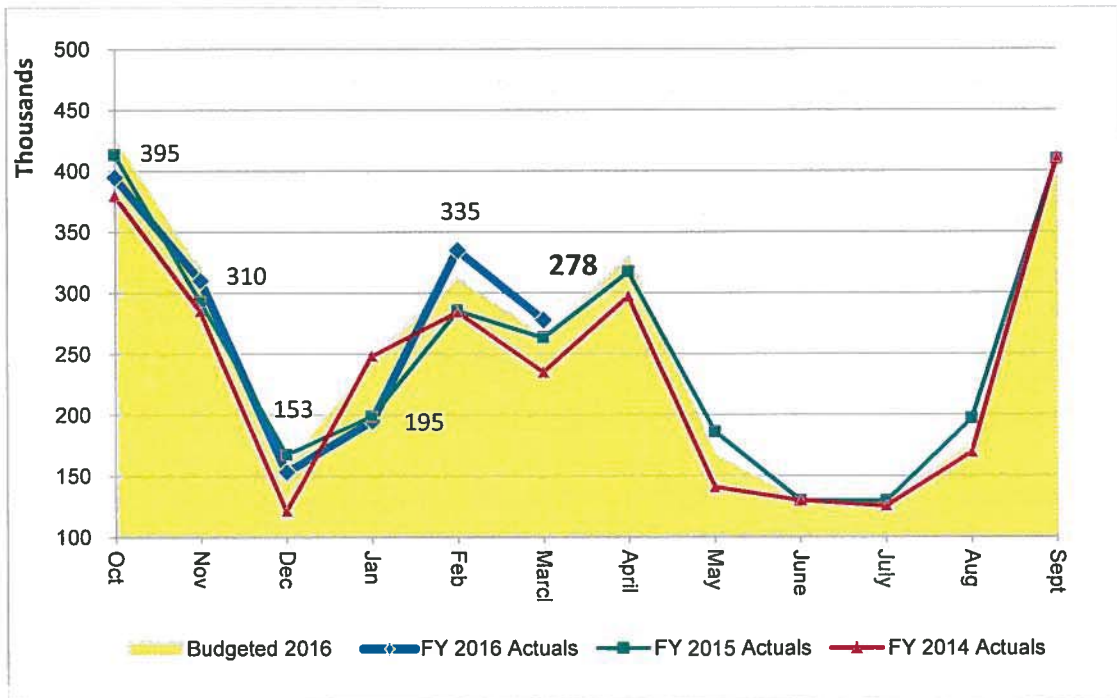
Color Key

Green indicates positive performance

Yellow indicates service that will be monitored by staff

Red indicates poor performance and needs further research

Rail and All Bus: Total Boardings

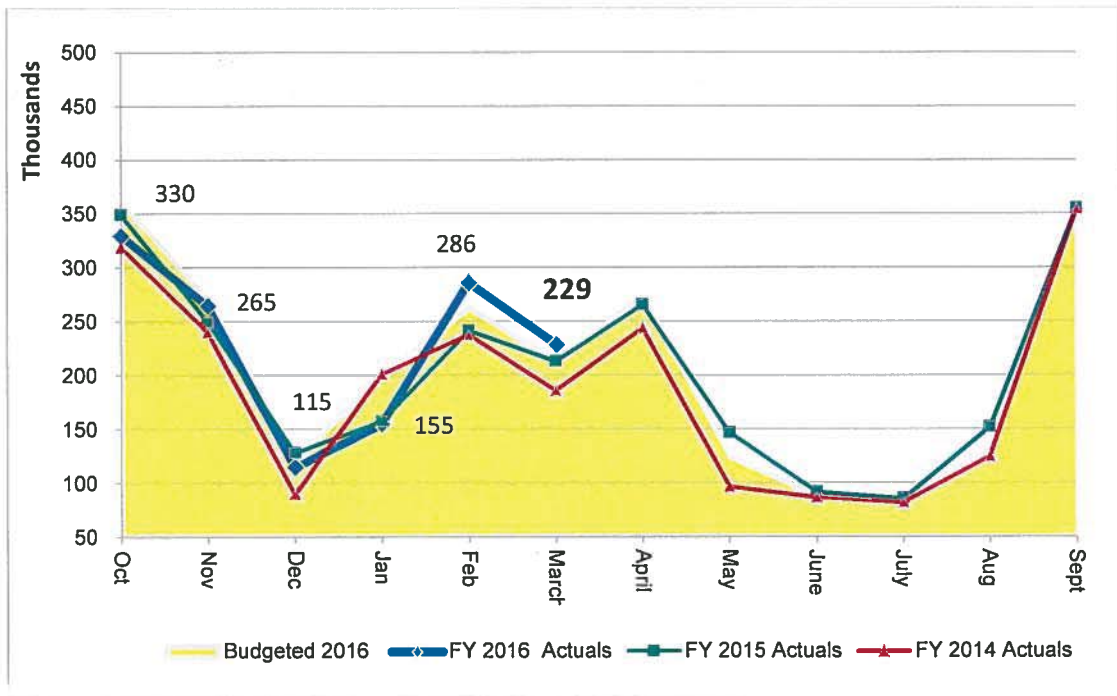


Note: Statistics include A-train, Connect, UNT, NCTC, Access, Connect RSVP, Frisco Demand Response Service, and special movement services. For display purposes, the Y axis origin has been modified.

Rail and All Bus: Total Boardings

- YTD boardings for Rail and All Bus increased by 3.09% (or 49,912 boardings) compared to the same period in FY 2015 .
- YTD actual ridership is 3.49% below budgeted ridership (shown in yellow above). However for February and March, actual ridership is greater than budgeted.
- A large percentage of this growth is attributed to increases in UNT boardings followed by Connect and Rail.

All Bus: Total Boardings

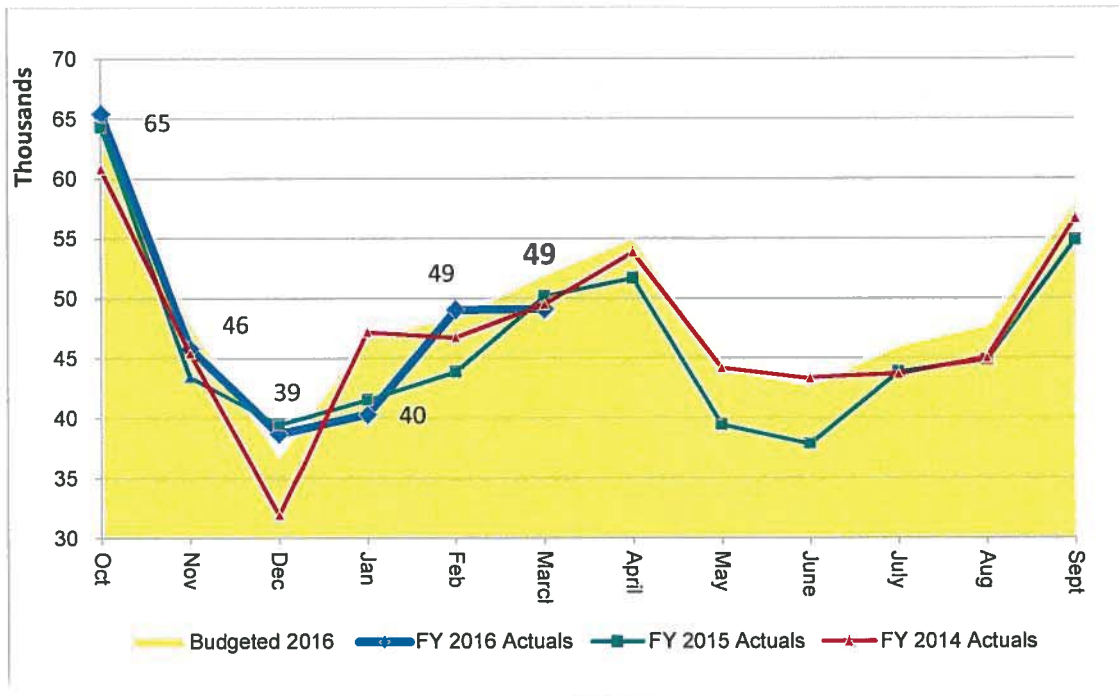


Note: Statistics include Connect, UNT, NCTC, Access, Connect RSVP, Frisco Demand Response Service, and special movement services. For display purposes, the Y axis origin has been modified.

All Bus: Total Boardings

- YTD All Bus increased by 2.92% (or 39,157 boardings) compared to the same period in FY 2015.
- YTD, Connect boardings increased by 2.96% (or 8,656 boardings),
- UNT boardings increased by 2.54% (or 25,945 boardings) YTD.
- Growth in UNT boardings may be attributed to five more regular class days YTD compared to the same period in FY 2015. These additional regular weekdays may explain the increase in other modes.
- YTD, NCTC boardings grew by 13.69% (or 1,341 boardings).

Rail: Total Boardings

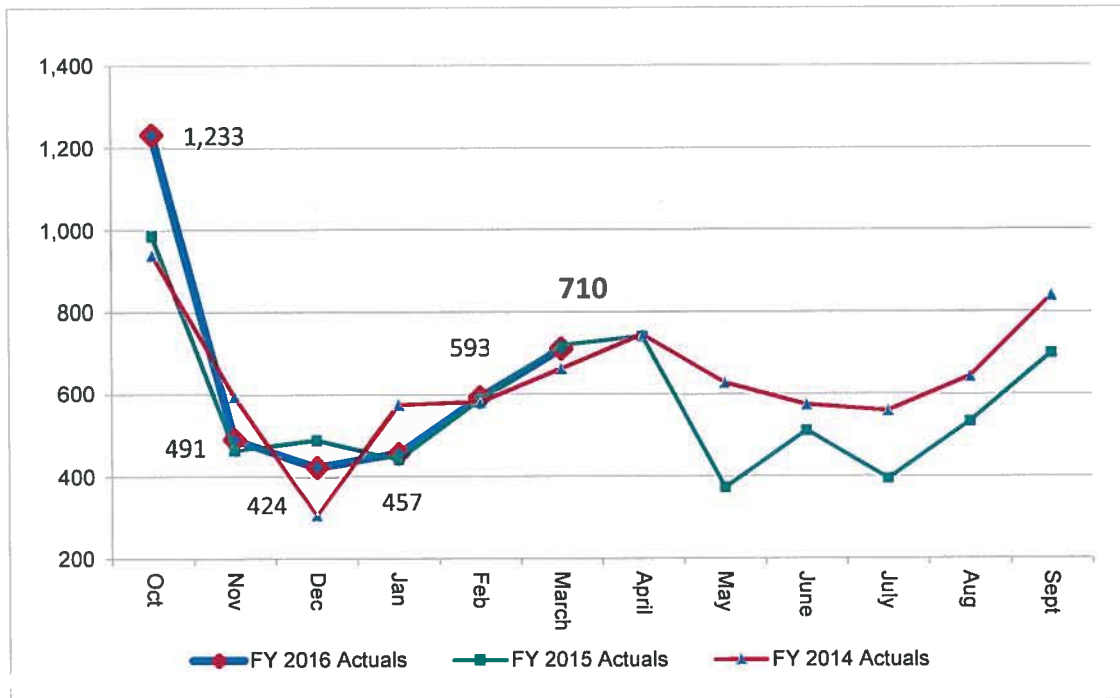


Note: For display purposes, the Y axis origin has been modified.

Rail: Total Boardings

- YTD, rail boardings increased by 1.99% (or 5,641 boardings).
- In March 2016, boardings dropped slightly
- However, YTD average weekday boardings increased by 4.48% (or 83 boardings per weekday).

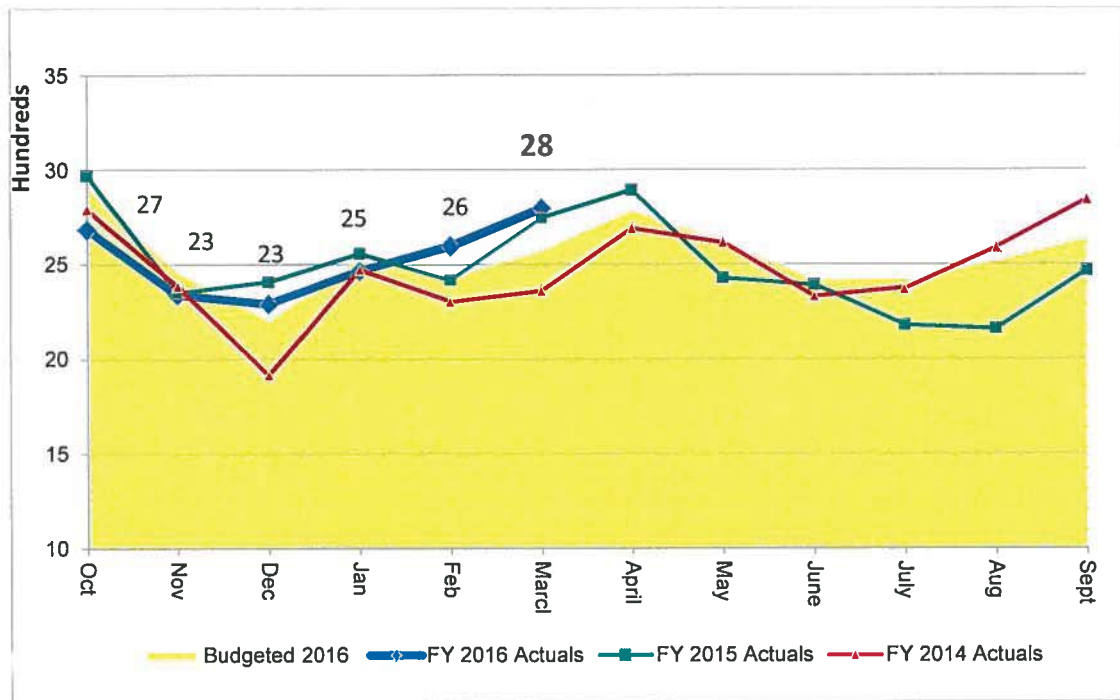
Rail: Saturday Average Boardings



Note: For display purposes, the Y axis origin has been modified.

- YTD average Saturday boardings increased by 5.96% (or 36 boardings per Saturday) compared to that same period in FY 2015. This is primarily due to record State Fair attendance and very good weather conditions compared to the prior year.

Access: Total Boardings

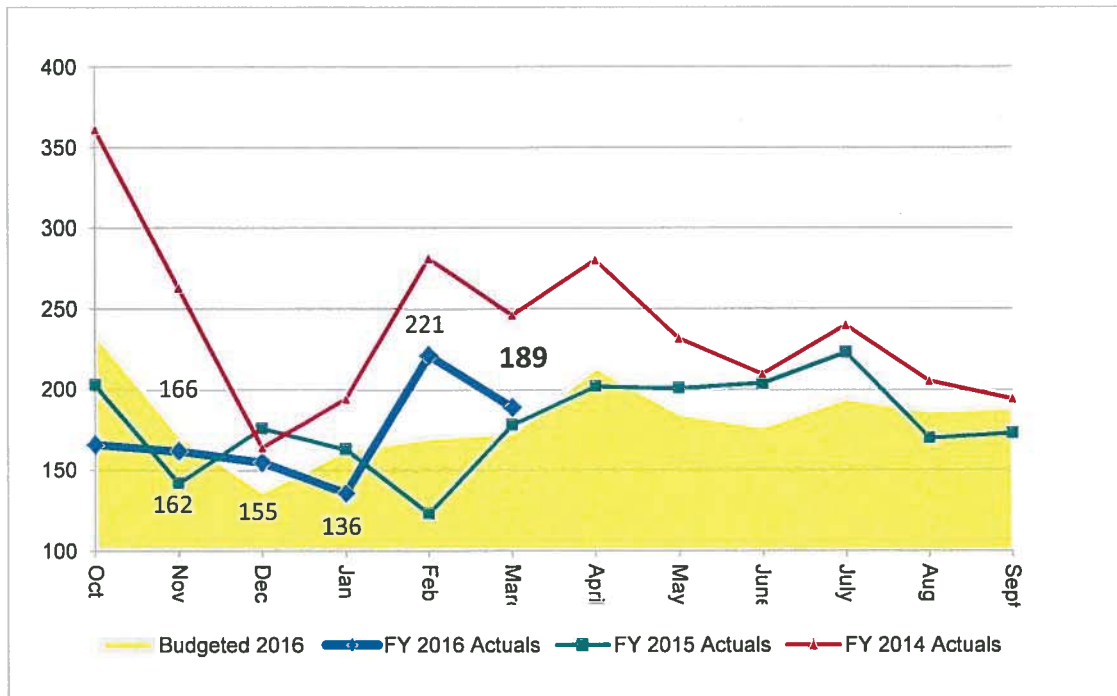


Note: For display purposes, the Y axis origin has been modified.

Access: Total Boardings

- YTD boardings decreased by 1.76% (or 272 boardings) compared to the same period in FY 2015.
- Growth in February's and March's boardings were not enough to cover the declines from October 2015 to January 2016.

Connect RSVP: Total Boardings

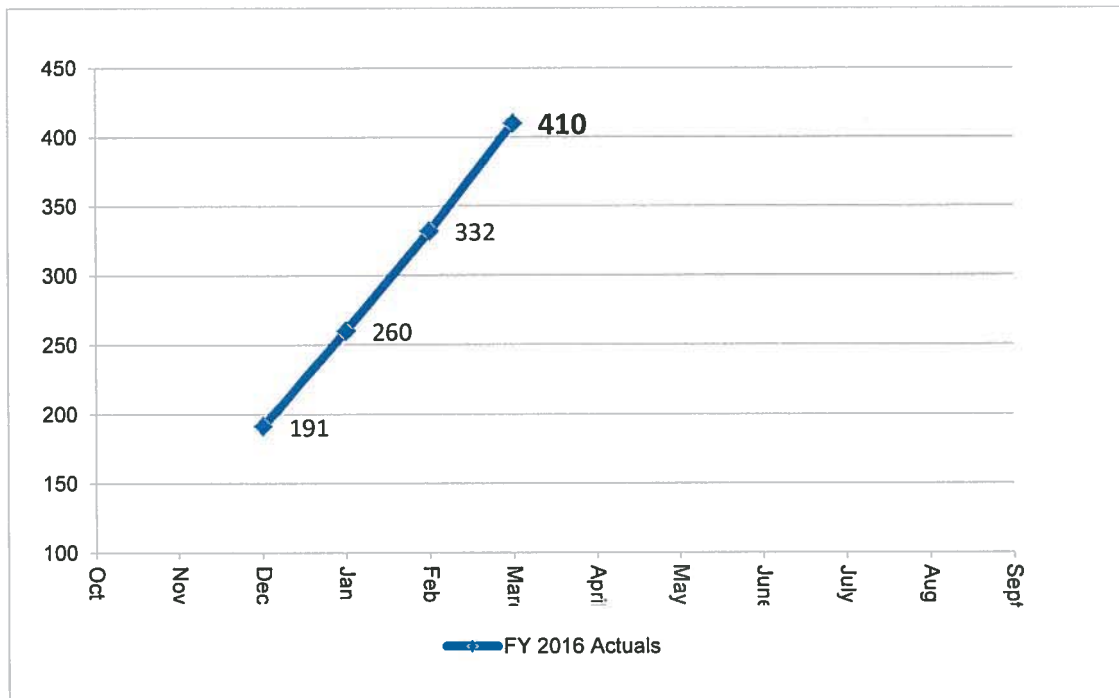


Note: For display purposes, the Y axis origin has been modified.

Connect RSVP: Total Boardings

- Connect RSVP ridership increased by 4.47% (or 44 boardings) YTD. This increase is likely attributed to four extra weekdays YTD compared to the same period in FY 2015.

Frisko Demand Response Service: Total Boardings



Frisko Demand Response Service: Total Boardings

- In March, Frisko Demand Response Service had 410 boardings which is a 23% (or 78 boardings) increase over February.

Highland Village Connect Shuttle and Community On Demand Service

- Service began on Monday, April 4.
- Press Conference and Inagural Ride Along both well attended by the community, elected officials, and the media.
- All permanent bus stops have been installed.
- Connect Shuttle operates Monday through Friday during the morning and afternoon peaks and provides connections to the A-Train and Lewisville Connect routes.
- Community On Demand service operates Monday through Friday from 5:30 am to 7:00 pm.
- Encountered minor operational challenges that have been or are being worked through, including:
 - Parking is awkward at the Lewisville Rail Yard as the facility is not designed for bus parking. Modifications to the lot will be completed by the end of April to allow for pull through parking.
 - Stop at Chinn Chapel does not allow buses to dwell for extended periods of time without blocking traffic. Drivers have been trained to time their route to avoid any dwell time on Chinn Chapel other than to pick-up a waiting passenger.
 - Technical issues with Route Match being used to elcectronically capture Connect Shuttle ridership and on-time performance within the Demand Response Module, since DCTA does not have the Fixed Route Module. Operations staff has worked with RouteMatch to resolve these issues.

HIGHLAND VILLAGE SUMMARY REPORT				
Week 1	Access Non-ADA	Community On-Demand		Connect Shuttle
		Same Day Trip	Next Day Trip	
Monday, April 4	2	0	6	2
Tuesday, April 5	6	0	4	2
Wednesday, April 6	11	0	8	2
Thursday, April 7	15	0	5	2
Friday, April 8	8	0	10	2
TOTAL TRIPS	42	0	33	10

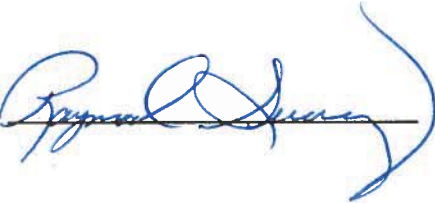
SAFETY/SECURITY

- DCTA Rail Operations Injury-Free Workdays: 1,427
- DCTA Bus Operations Injury-Free Workdays: 60

MAINTENANCE

- **Right of Way:** Routine daily inspections are being performed by the contractor.
- **Signal/Communications:** There were no issues in the month of March.
- **Stations:** DCTA contract operations (HTSI) continues to perform weekly safety inspections, which have not identified any major issues.
- **Rail Mechanical:** DCTA contract operations (HTSI) reported no mechanical failure in March.

Final Review:





Board of Directors Memo

April 28, 2016

Item: WS 3(a) Program Services Committee Chair Report

The Program Services Committee meeting and Special called Board of Directors meeting was held at 12:39 p.m., Tuesday, April 19, 2016 at 1955 Lakeway Dr., Suite 260 Conference Room in Lewisville, TX.

In attendance were:

Committee Members: Paul Pomeroy, Carter Wilson, Allen Harris, George A. Campbell

Board Members: Charles Emery, Connie White, Dave Kovatch

Absent: Skip Kalb, Don Hartman, Jim Robertson, Doug Peach,

DCTA Staff: Kristina Brevard, Jim Cline, Anna Mosqueda, Nicole Recker, Raymond Suarez, Rusty Comer

1. Highland Village Service Update
 - a. Raymond Suarez gave an overview of the new services in Highland Village and the operational factors that went into making the service work. Raymond also reported on the ridership on the new Highland Village services.
 - b. Kristina Brevard gave an update on the pending parking agreements with the property owners in Highland Village.
 - c. Nicole Recker gave an update on the completed and planned marketing initiatives around the new service in Highland Village. Nicole also gave the committee a breakdown of the readership on the Highland Village services since launch.
2. Marketing
 - a. Nicole Recker updated the committee on the upcoming public meetings scheduled for April 19, 22 and 23, 2016. She also gave an update on the status of the Commuter Vanpool program.
3. Operations
 - a. Raymond Suarez gave an update on system wide ridership as well as the progress on single car operations.
4. Planning & Development
 - a. Kristina Brevard distributed copies of NCTCOG's 2040 Mobility Transportation Plan presentation to the committee along with a chart outlining the projects that DCTA recommended and the status of those recommendations in the 2040 Mobility Transportation Plan. She updated the committee on the plans for service along 35W. Then briefed the committee on final recommendations from the Comprehensive Operational Analysis (COA) in Lewisville and Denton along with the potential financial impact of the proposed changes and the proposed implementation plan. Next she gave updates on current contract renewals and inquiries, the Huffines development connection at the Hebron Station, the progress of the joint Downtown Denton parking project and the status of the intermodal transit facility planning. An overview of the upcoming funding initiatives and the Title VI update was provided as well.

The meeting adjourned at 2:17 p.m.

Program Development Chair – Paul Pomeroy

Program Development Members – Skip Kalb, Doug Peach, Don Hartman, Carter Wilson, Jim Robertson, Allen Harris, George A. Campbell

Staff Liaison – Kristina Brevard, Vice President, Planning & Development