



Board of Directors

Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 9:02 a.m. on December 14, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

Attendance

Small Cities

Skip Kalb

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary
Tom Winterburn, Corinth
Carter Wilson, Frisco
Allen Harris, The Colony

Denton County Unincorporated

Don Hartman (at 9:14)
George Campbell
Dave Kovatch, Denton County At Large,
Treasurer

Board Members Absent

Connie White, Small Cities
Mark Miller, Flower Mound

Legal Counsel

Pete Smith

DCTA Staff

Jim Cline, President
Anna Mosqueda, Chief Financial Officer
Raymond Suarez, Chief Operating
Officer
Nicole Recker, Vice President,
Marketing and Communications
Kristina Holcomb, Vice President,
Planning and Development

Other Attendees

Lindsay Baker, Director of Strategic
Partnerships
Amanda Riddle, Budget Manager
Athena Forrester, Senior Procurement
Manager
Scott Hudson, WSP

Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum.

1. NCTCOG MTP 2045 Overview Presentation by Kevin Feldt – Guest Speaker, Kevin Feldt presented DCTA Board and Staff with a presentation and general discussion on the NCTCOG MTP 2045 Plan
2. Routine Briefing Items
 - a. Staff Briefing on Monthly Financial Reports – Anna Mosqueda, Chief Financial Officer and Marisa Perry, Controller reported on the following
 - i. Monthly Financial Statements for November 2017 (to be provided in January 2018)
 - ii. Capital Projects Budget Report for November 2017 (to be provided in January 2018)
 - iii. Monthly Sales Tax Receipts
 - iv. Current Procurement Activities
 - b. Marketing and Communications – Nicole Recker, Vice President Marketing and Communications, reported on the following
 - i. Veteran’s Day “Free Ride” Promotion Recap Report
 - ii. New Website Demo
 - iii. Monthly Media Report
 - c. Strategic Planning and Development – Kristina Holcomb, reported on the following
 - i. Departmental Administrative Update
 - ii. Regional Planning Initiatives Update
 - iii. Local Planning Update
 - iv. Business Development and Partnerships Update
 - v. Funding Opportunities Update
 - vi. Land Use Planning & Development
 - d. Capital Projects – Raymond Suarez, Chief Operating Officer, gave an update on the following projects
 - i. Positive Train Control
 - ii. Hike and Bike Trail
 - e. Staff Briefing on Transit Operations Reports – Raymond Suarez, Chief Operating Officer, gave an update on ridership
 - i. Bus and Rail Operations
3. Items for Discussion
 - a. 2018 Board Calendar – Jim Cline, President, briefly discussed the 2018 Board Calendar for Executive and Board meetings for 2018. A handout was also provided to the Board.

- b. 2018 Special Called Meeting of the Board, Strategic Planning Session – Jim Cline, President, gave a brief update on the planning for the Strategic Planning Session. A draft agenda and draft Strategic Plan will be presented in the January Board Meeting
 - c. Upcoming Board Officer Elections in January
- 4. Discussion of Regular Board Meeting Agenda Items (December 14, 2017) – There was no discussion on this item
 - 5. Convene Executive Session – The board did not meet in Executive Session
 - 6. Discussion of Future Agenda Items – There was no discussion on this item
 - a. Board Member Requests
 - 7. ADJOURN at 10:08 p.m.

The minutes of the December 14, 2017 work session meeting of the Board of Directors were passed, and approved by a vote on this 25th day of January, 2018.



Charles Emery, Chairman

ATTEST


Richard Huckaby, Secretary