



Board of Directors

## Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 1:31 p.m. on November 17, 2016 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

### Attendance

#### Small Cities

Connie White  
Skip Kalb

#### Large Cities

Allen Harris, The Colony  
Charles Emery, Lewisville, Chairman  
Paul Pomeroy, Highland Village, Vice-Chair  
Richard Huckaby, Denton, Secretary  
Carter Wilson, Frisco  
Tom Winterburn, Corinth  
Doug Peach, Little Elm (arrived at 2:50p.m.)

#### Denton County Unincorporated

Don Hartman  
George A. Campbell

#### Board Members Absent

Jim Robertson, Flower Mound  
Dave Kovatch, Treasurer

#### Legal Counsel

Kevin Laughlin, General Counsel

#### DCTA Staff

Jim Cline, President  
Raymond Suarez, Chief Operating Officer  
Kristina Brevard, Vice President Planning and Development  
Anna Mosqueda, Chief Financial Officer  
Nicole Recker, Vice President, Marketing and Communications

#### Other Attendees

Robert A. Waggoner, McGriff, Seibels, & Williams of TX Inc  
Dan Kessler, North Central Texas Council of Governments (NCTCOG)

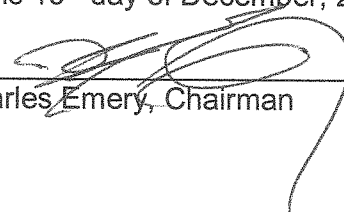
Chairman Charles Emery called the meeting to order and announced the presence of a quorum.

It was suggested by Jim Cline, President, to the Board that for expediency, the Charles Emery Chairman be allowed to move through the agenda under item one and on to presentations in item two, unless the Board members had questions regarding a specific item. It was agreed.

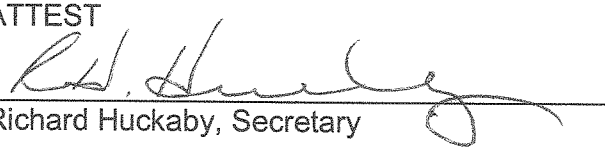
1. Routine Briefing Items
  - a. Staff Briefing on Monthly Financial Reports - Anna Mosqueda, Chief Financial Officer, reported on the following financial items
    - i Financial Statements for October 2016
    - ii Capital Projects Budget Report for October 2016
    - iii Monthly Sales Tax Receipts

- iv Current Procurement Activities
    - v FY2017 Budget Document
  - b. Marketing and Communications – Nicole Recker, Vice President Marketing & Communications, reported on the following:
    - i FY '16 Community Survey Results
  - c. Strategic Planning and Development – Kristina Brevard, Vice President Planning & Development, reported briefly on the following:
    - i Update Report on current and future planned development projects
  - d. Capital Projects – No questions were asked
    - i Flood Damage Repairs Update
    - ii Positive Train Control & Signal System Enhancements
  - e. Staff Briefing on Transit Operations Reports – No questions were asked
    - i Bus and Rail Operations
- 2. Items for Discussion
  - a. Review DCTA Insurance Requirements
    - i Robert A. Waggoner - McGriff, Seibels, & Williams of TX Inc., Review Board Liability Exposures and Applicable Insurance Policies for DCTA
  - b. 2040 Metropolitan Transportation Plan Overview
    - i Dan Kessler, North Central Texas Council of Governments (NCTCOG) gave a presentation on NCTCOG's 2040 Metropolitan Transportation Plan
  - c. February Board Retreat
    - i Jim Cline reminded Board Members items up for discussion and decision at the December 15, 2016 Board Meeting
- 3. Discussion of Regular Board Meeting Agenda Items (November 2016)
- 4. Convene Executive Session. The Board did not meet in Executive Session.
- 5. Discussion of Future Agenda Items – There was no discussion
- 6. ADJOURN at 3:22 p.m.

The minutes of the November 17, 2016 regular meeting of the Board of Directors were passed, and approved by a vote on this 15<sup>th</sup> day of December, 2016.

  
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 Charles Emery, Chairman

ATTEST

  
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 Richard Huckaby, Secretary