



Board of Directors

Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 1:30 p.m. on October 26, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

Attendance

Small Cities

Skip Kalb
Connie White

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary
Tom Winterburn, Corinth
Mark Miller, Flower Mound
Carter Wilson, Frisco

Denton County Unincorporated

Don Hartman

Board Members Absent

Allen Harris, The Colony
George Campbell, Denton County
Unincorporated
Dave Kovatch, Denton County At Large,
Treasurer

Legal Counsel

Pete Smith

DCTA Staff

Jim Cline, President
Anna Mosqueda, Chief Financial Officer
Raymond Suarez, Chief Operating
Officer
Nicole Recker, Vice President,
Marketing and Communications
Kristina Holcomb, Vice President,
Planning and Development

Other Attendees

Chrissy Nguyen, Senior Accountant
Marisa Perry, Controller
Amanda Riddle, Budget Manager
Dave Smith
Jim Owen
Selena Asire, HNTB

Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum.

1. Routine Briefing Items
 - a. Staff Briefing on Monthly Financial Reports – Anna Mosqueda, Chief Financial Officer and Marisa Perry, Controller reported on the following
 - i. Monthly Financial Statements for September 2017
 - ii. Capital Projects Budget Report for September 2017
 - iii. Monthly Sales Tax Receipts
 - iv. Quarterly Investment Report Q4 FY17
 - v. Quarterly Grants Update Q4 FY17
 - vi. Current Procurement Activities
 - b. Marketing and Communications – Nicole Recker, Vice President Marketing and Communications, reported on the following
 - i. New Collateral Overview
 - ii. Quarterly Metrics Report (EOY FY17)
 - iii. September Public Meeting Report
 - iv. August 28 Service Change Recap Report
 - v. Lewisville Western Days Recap Report
 - vi. Monthly Media Report
 - vii. FY 17 End of Year Awards Report
 - c. Strategic Planning and Development – Kristina Holcomb, reported on the following
 - i. Departmental Administrative Update
 - ii. Regional Planning Initiatives Update
 - iii. Local Planning Update
 - iv. Business Development and Partnerships Update
 - v. Funding Opportunities Update
 - vi. Land Use Planning & Development
 - d. Capital Projects – Raymond Suarez, Chief Operating Officer, gave an update on the following projects
 - i. Flood Damage Repairs Update
 - ii. Positive Train Control
 - e. Staff Briefing on Transit Operations Reports – Raymond Suarez, Chief Operating Officer, gave an update on ridership
 - i. Bus and Rail Operations
2. Items for Discussion – The following was not discussed at this time:
 - a. NCTCOG Mobility Transportation Plan 2045 Update
3. Committee Chair Report
 - a. Program Services (10/17/2017) Charles Emery, Interim Chair – Jim Cline, President gave an update
 - b. Finance Committee (10/17/2017) Dave Kovatch, Chair – Connie White gave an update

4. Discussion of Regular Board Meeting Agenda Items (October 26, 2017) – There was no discussion on this item
5. Convene Executive Session – The board did not meet in Executive Session
6. Discussion of Future Agenda Items – There was no discussion on this item
 - a. Board Member Requests
7. ADJOURN at 3:14 p.m.

The minutes of the October 26, 2017 work session meeting of the Board of Directors were passed, and approved by a vote on this 16th day of November, 2017.



Charles Emery, Chairman

ATTEST


Richard Huckaby, Secretary