



Board of Directors

Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 1:30 p.m. on September 22, 2016 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

Attendance

Small Cities

Connie White
Skip Kalb

Large Cities

Charles Emery, Lewisville, Chairman
Paul Pomeroy, Highland Village, Vice-Chair
Richard Huckaby, Denton, Secretary
Carter Wilson, Frisco (arrived at 1:35 p.m.)
Tom Winterburn, Corinth
Doug Peach, Little Elm

Denton County Unincorporated

George A. Campbell

Board Members Absent

Allen Harris, The Colony
Jim Robertson, Flower Mound
Don Hartman, Denton County
Unincorporated
Dave Kovatch, Treasurer

Legal Counsel

Kevin Laughlin, General Counsel

DCTA Staff

Jim Cline, President
Raymond Suarez, Chief Operating Officer
Kristina Brevard, Vice President Planning
and Development
Anna Mosqueda, Chief Financial Officer
Nicole Recker, Vice President, Marketing
and Communications

Others in Attendance

Amanda Riddle, Budget Manager
Dee Leggett, First Transit
Chrissy Nguyen, Senior Accountant
Jim Owen, Transit Management of Denton
County
Whitney Traylor, Accountant I
Marty Burke, Transit Management of
Denton County
Gregg Baxter, First Transit
Michael Hennen, Traffic Safety Commission
Britney Tabor, Denton Record-Chronicle
Johnny Fontenot, McGriff, Seibels &
Williams

Chairman Charles Emery called the meeting to order and announced the presence of a quorum.

1. Routine Briefing Items
 - a. Staff Briefing on Monthly Financial Reports – Anna Mosqueda reported on the following items
 - i. Financial Statements for August 2016
 - ii. Capital Projects Budget Report for August 2016
 - iii. Monthly Sales Tax Receipts
 - iv. Current Procurement Activities
 - v. Investment Policy

- b. Marketing and Communications – Nicole Recker reported on the following items
 - i. New Collateral Material Overview
 - ii. Summer Youth Pass Campaign Recap
 - iii. Community Survey Update
 - iv. New Website Status
 - c. Strategic Planning and Development – Kristina Brevard reported on the following items
 - i. Transit Solution Alternatives Briefing
 - ii. Business Development & Partnerships Update
 - iii. Land Use Planning & Development Update
 - iv. Additional Project Updates
 - d. Capital Projects – Raymond Suarez reported on the following items
 - i. Flood Damage Repairs Update
 - ii. ShoreTel Phone System Expansion Update
 - e. Staff Briefing on Transit Operations Reports– Raymond Suarez reported on the following items
 - i. Bus and Rail Operations
2. Discussion of Regular Board Meeting Agenda Items (September 2016)
- Jim Cline and Anna Mosqueda lead a conversation regarding Regular Meeting Item 2a Approving Resolution 16-06 Adopting DCTA FY2017 Operating & Capital Budget and Cashflow Model.
 - Jim Cline opened a discussion on Regular Meeting item 2c Authorizing the President to Execute a Contract for the Provision of Excess Rail Liability Insurance. Anna Mosqueda and Johnny Fontenot with McGriff, Seibels & Williams presented the board with the details of this item.
 - Jim Cline presented item 2b regarding Resolution 16-09 Designating Authorized Officials for DCTA Bank Depository and opened a discussion on this item. Anna Mosqueda and Jim Cline gave an overview of the background and the need for this item.
 - Jim Cline gave an overview of item 2d regarding the Contract Renewal and Amendment with the City of Frisco for the Provision of Transit Service.
 - Jim Cline explained item 2e Implementing a Pilot I-35W Commuter Bus Service and Interlocal Agreement in Partnership with the FWTA.
 - Jim Cline opened the floor for discussion on regular meeting item 2f adopting amendment Article IV Section 2 of DCTA Bylaws governing officer term limits.
3. Convene Executive Session – The board did not meet in executive session

4. Discussion of Future Agenda Items – There was none
5. ADJOURN - 3:05 p.m.

The minutes of the September 22, 2016 work session meeting of the Board of Directors were passed, and approved by a vote on this 27th day of October, 2016.

Charles Emery, Chairman

ATTEST

Richard Huckaby, Secretary