



DENTON COUNTY
TRANSPORTATION
AUTHORITY

Board of Directors

Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 1:31 p.m. on August 24, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

Attendance

Small Cities

Skip Kalb
Connie White

Large Cities

Charles Emery, Lewisville, Chairman
Paul Pomeroy, Highland Village,
Vice-Chair
Dave Kovatch, Denton County At Large,
Treasurer
Richard Huckaby, Denton, Secretary
Tom Winterburn, Corinth
Allen Harris, The Colony
Josh Graham, Frisco Alternate
Mark Miller, Flower Mound

Denton County Unincorporated

Don Hartman (arrived at 1:32)
George Campbell

Legal Counsel

Pete Smith

DCTA Staff

Jim Cline, President
Anna Mosqueda, Chief Financial Officer
Raymond Suarez, Chief Operating
Officer
Kristina Brevard, Vice President
Planning and Development
Nicole Recker, Vice President,
Marketing and Communications

Other Attendees

Marisa Perry, Controller
Amanda Riddle, Budget Manager
Athena Forrester, Senior Procurement
Manager
Jim Owen, Citizen
David Smith, Citizen

Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum.

1. Routine Briefing Items
 - a. Staff Briefing on Monthly Financial Reports – Anna Mosqueda, Chief Financial Officer reported on the following
 - i. Financial Statements for June 2017
 - ii. Capital Projects Budget Report for June 2017
 - iii. Monthly Sales Tax Receipts
 - iv. Quarterly Investment Report Q3 FY17
 - v. Current Procurement Activities
 - vi. Quarterly Grants Update Q3 FY17
 - b. Marketing and Communications – Nicole Recker, Vice President Marketing and Communications, reported on the following
 - i. New Collateral Overview
 - ii. Quarterly Marketing/Communications Metrics Report
 - iii. Bike to Work Challenge Recap Report
 - iv. FY17 Passenger Satisfaction Survey Results
 - v. Awards Update
 - c. Strategic Planning and Development – Kristina Brevard, Vice President Planning & Development, reported on the following
 - i. Regional Planning Initiatives Update
 - ii. Local Planning Update
 - iii. Business Development and Partnerships Update
 - d. Capital Projects – Raymond Suarez, Chief Operating Officer, gave an update on the following projects
 - i. Flood Damage Repairs Update
 - ii. Positive Train Control and Signal System Enhancements
 - e. Staff Briefing on Transit Operations Reports – Raymond Suarez, Chief Operating Officer, gave an update on ridership
 - i. Bus and Rail Operations
2. Items for Discussion – Raymond Suarez, Chief Operating Officer, lead a discussion on the Proposed Service Changes
 - a. Staff briefing on proposed service changes; Highland Village Community on Demand and Connect Shuttle, UNT Shuttle changes in support of UNT's Transportation Master Plan, and DCTA Route 7 and 8 modifications in support of UNT's Transportation Master Plan
3. Committee Chair Report – Paul Pomeroy, Vice-Chairman, gave an update of the Program Services Committee activities from the August 15, 2017 meeting
 - a. Program Services Committee (08/15/2017) Paul Pomeroy, chair
4. Discussion of Regular Board Meeting Agenda Items (August 2017) – There was no discussion on this item

5. Convene Executive Session – The board did not meet in Executive Session
6. Discussion of Future Agenda Items – There was no discussion on this item
 - a. Board Member Requests
7. ADJOURN at 3:03 p.m.

The minutes of the August 24, 2017 work session meeting of the Board of Directors were passed, and approved by a vote on this 28th day of September, 2017.



Charles Emery, Chairman

ATTEST



Richard Huckaby, Secretary