



Board of Directors

**Work Session Minutes**

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 1:32 p.m. on June 22, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

**Attendance**

**Small Cities**

Skip Kalb

**Large Cities**

Charles Emery, Lewisville, Chairman  
Paul Pomeroy, Highland Village,  
Vice-Chair  
Richard Huckaby, Denton, Secretary  
Carter Wilson, Frisco  
Tom Winterburn, Corinth  
Mark Miller, Flower Mound

**Denton County Unincorporated**

Don Hartman (arrived at 1:50)

**Board Members Absent**

Dave Kovatch, Denton County At Large,  
Treasurer  
George Campbell, Denton County  
Unincorporated  
Connie White, Small Cities  
Allen Harris, The Colony

**Legal Counsel**

Pete Smith

**DCTA Staff**

Kristina Brevard, Vice President  
Planning and Development  
Anna Mosqueda, Chief Financial Officer  
Nicole Recker, Vice President,  
Marketing and Communications

**Other Attendees**

Josh Graham, Frisco Alternate  
Michelle Bloomer, Assistant VP, Bus  
Operations & Maintenance  
Jeff Bennett, Assistant VP, Transit  
Operations  
Marisa Perry, Controller  
Chrissy Nguyen, Senior Accountant  
Amanda Riddle, Budget Manager  
Laura Mitchell, Grants and Contracts  
Compliance Manager  
Selena Asire, Citizen/HNTB

Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum.

1. Routine Briefing Items
  - a. Staff Briefing on Monthly Financial Reports – Anna Mosqueda, Chief Financial Officer reported on the following
    - i. Financial Statements for May 2017
    - ii. Capital Projects Budget Report for May 2017
    - iii. Monthly Sales Tax Receipts
    - iv. Current Procurement Activities
  - b. Marketing and Communications – Nicole Recker, Vice President Marketing and Communications, reported on the following
    - i. New Collateral Overview
    - ii. North Texas Xpress Campaign Recap Report
    - iii. July 2017 Citizens' Advisory Team Meetings
    - iv. Media Reporting
  - c. Strategic Planning and Development – Kristina Brevard, Vice President Planning & Development, reported on the following
    - i. Regional Planning Initiatives Update
    - ii. Local Planning Update
    - iii. Business Development and Partnerships Update
  - d. Capital Projects – Michelle Bloomer, Assistant Vice President of Business Operations and Maintenance, gave an update on the following projects
    - i. Flood Damage Repairs Update
    - ii. Positive Train Control and Signal System Enhancements
  - e. Staff Briefing on Transit Operations Reports – Michelle Bloomer, Assistant Vice President of Business Operations and Maintenance, gave an update on ridership
    - i. Bus and Rail Operations
2. Committee Chair Report – Paul Pomeroy, Vice-Chairman, gave an update of the Program Services Committee activities from the May 15, 2017 meeting
  - a. Program Services Committee (06/13/2017) Paul Pomeroy, chair
3. Discussion of Regular Board Meeting Agenda Items (June 2017) – There was no discussion on this item
4. Convene Executive Session – The board did not meet in Executive Session
5. Discussion of Future Agenda Items – There was no discussion on this item
  - a. Board Member Requests
6. ADJOURN at 2:50 p.m.

The minutes of the June 22, 2017 work session meeting of the Board of Directors were passed, and approved by a vote on this 27<sup>th</sup> day of July, 2017.

  
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Charles Emery, Chairman

ATTEST  
  
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Richard Huckaby, Secretary