



Board of Directors

**Work Session Minutes**

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 1:31 p.m. on April 27, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

**Attendance**

**Small Cities**

Connie White  
Skip Kalb

**Large Cities**

Charles Emery, Lewisville, Chairman  
Paul Pomeroy, Highland Village,  
Vice-Chair  
Richard Huckaby, Denton, Secretary  
Carter Wilson, Frisco  
Joshua Graham, Frisco Alternate  
Tom Winterburn, Corinth  
Allen Harris, The Colony

**Denton County Unincorporated**

Don Hartman

**Board Members Absent**

Dave Kovatch, Denton County At Large,  
Treasurer  
Eric Jensen, Small Cities  
Doug Peach, Little Elm  
George Campbell, Denton County At  
Large  
Jim Robertson, Flower Mound

**Legal Counsel**

Pete Smith

**DCTA Staff**

Jim Cline, President  
Raymond Suarez, Chief Operating  
Officer  
Kristina Brevard, Vice President  
Planning and Development  
Anna Mosqueda, Chief Financial Officer  
Nicole Recker, Vice President,  
Marketing and Communications

**Other Attendees**


Marisa Perry, Controller  
Chrissy Nguyen, Senior Accountant  
Amanda Riddle, Budget Manager  
Jeff Bennett, Assistant Vice President,  
Transit Operations  
David Smith, Citizen  
Paul Grimes, City Manager of McKinney  
Jim Owen, Transit Management of  
Denton County

Chairman Charles Emery called the meeting to order and announced the presence of a quorum.

1. Routine Briefing Items
  - a. Staff Briefing on Monthly Financial Reports – Anna Mosqueda, Chief Financial Officer reported on the following
    - i. Financial Statements for March 2017
    - ii. Capital Projects Budget Report for March 2017
    - iii. Monthly Sales Tax Receipts
    - iv. Quarterly Investment Report Q2 FY 2017
    - v. Current Procurement Activities
    - vi. Quarterly Grant Update
  - b. Marketing and Communications – Nicole Recker, Vice President Marketing & Communications, reported on the following
    - i. Collateral Material Overview
    - ii. Q2 FY '17 Metrics Report
    - iii. Service Marketing Update – Highland Village, North Texas Xpress, Frisco Taxi Program, and Denton COA Changes
    - iv. Marketing and Communications Awards
  - c. Strategic Planning and Development – Kristina Brevard, Vice President Planning & Development, reported on the following
    - i. Regional Transportation Planning Update
    - ii. Local Transportation Planning Update
    - iii. Business Development & Partnerships Update
  - d. Capital Projects – Raymond Suarez, Chief Operating Officer, gave an update on the following projects
    - Flood Damage Repairs Update
    - Positive Train Control & Signal System Enhancements
  - e. Staff Briefing on Transit Operations Reports – Raymond Suarez, Chief Operating Officer, gave an update on ridership
    - i. Bus and Rail Operations
2. Items for Discussion – Jim Cline, President, gave an update on the following
  - a. Capital Project Budget for Valley Ridge Railroad Crossing Street Reconstruction
  - b. Capital Project Budget for Trinity Mills Facility
  - c. Capital Project Budget for ShoreTel System
  - d. Capital Project Budget for Fleet {2017}
    - Items 2a. through 2d. were examined above in the Routine Briefing Items discussions
3. Committee Chair Report – Paul Pomeroy gave an update of the Joint Program Services and Finance Committee activities from the April 18, 2017 meeting
  - a. Joint Program Services and Finance Committee (04/18/2017) Paul Pomeroy and Dave Kovatch, chairs

4. Discussion of Regular Board Meeting Agenda Items (April 2017) – There was no discussion on this item
5. Convene Executive Session – The board did not meet in Executive Session
6. Discussion of Future Agenda Items – There was no discussion on this item
  - a. Board Member Requests
7. ADJOURN at 3:10 p.m.

The minutes of the April 27, 2017 regular meeting of the Board of Directors were passed, and approved by a vote on this 25<sup>th</sup> day of May, 2017.

  
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Charles Emery, Chairman

ATTEST

  
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Richard Huckaby, Secretary