



DENTON COUNTY
TRANSPORTATION
AUTHORITY

Board of Directors

Board Meeting Minutes

The regular meeting of the Board of Directors of the Denton County Transportation at 3:20 p.m., April 27, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

Attendance

Small Cities

Connie White
Skip Kalb

Legal Counsel

Pete Smith

Large Cities

Charles Emery, Lewisville, Chairman
Paul Pomeroy, Highland Village,
Vice-Chair
Richard Huckaby, Denton, Secretary
Carter Wilson, Frisco
Joshua Graham, Frisco Alternate
Tom Winterburn, Corinth
Allen Harris, The Colony

DCTA Staff

Jim Cline, President
Raymond Suarez, Chief Operating
Officer
Kristina Brevard, Vice President
Planning and Development
Anna Mosqueda, Chief Financial Officer
Nicole Recker, Vice President,
Marketing and Communications

Denton County Unincorporated

Don Hartman

Other Attendees

Marisa Perry, Controller
Chrissy Nguyen, Senior Accountant
Amanda Riddle, Budget Manager
David Smith, Citizen
Paul Grimes, City Manager of McKinney
Jim Owen, Transit Management of
Denton County
Michelle Bloomer, Assistant Vice
President, Bus Operations and
Maintenance

Board Members Absent

Dave Kovatch, Denton County At Large,
Treasurer
Eric Jensen, Small Cities
Doug Peach, Little Elm
George Campbell, Denton County At
Large
Jim Robertson, Flower Mound

CALL TO ORDER –Chairman Charles Emery called the meeting to order and announced the presence of a quorum.

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – led by Tom Winterburn

INVOCATION – led by Paul Pomeroy

WELCOME AND INTRODUCTION OF VISITORS

- Jim Cline, President, introduced Paul Grimes, City Manager of McKinney

AGENCY AWARDS AND RECOGNITIONS

- Nicole Recker, Vice President, Marketing and Communications named Best Transport Communications Specialist in Texas for Transport News International's 2017 Women in Transport Awards program
- Marketing & Communications team won three awards for the 2017 Hermes Creative Awards programs, and honorable mention award in the 2017 Regan PR Daily Awards, and being named a finalist in the 2017 DFW American Marketing Association (AMA) Marketer of the Year awards.

1. CONSENT AGENDA

- Approval of Minutes for the Board Work Session and Regular Meeting on March 23, 2017
- Acceptance of Financial Statements – March 2017
- Acceptance of Quarterly Investment Report – 2nd Quarter 2017
- Approval of Capital Project Budget Amendment – Valley Ridge Railroad Crossing Street Reconstruction
- Approval of Capital Project Budget Amendment – ShoreTel System
- Approval of Capital Project Budget Amendment – Trinity Mills Facility
- Approval of Capital Project Budget Amendment – Fleet {2017}
- Approval of Fiscal Year 2017 Annual Program of Projects
- Authorization of President to Execute and Agreement for Flume Repair at Rail O&M
- Approval of Award for the Purchase of Automotive Filters
- Approval of the Purchase of Small and Medium Vehicles off the State of Texas Contract
 - Motion to approve Consent Agenda Items a-k was made by Connie White. The motion was seconded by Allen Harris. Motion passed unanimously.

2. REGULAR AGENDA

- Authorize President to Negotiate and Execute Contract with the City of McKinney for Transit Service
 - Jim Cline, President, reported to the board that the McKinney Urban Transit District desired to provide elderly and disabled service through a combination of taxi cab and demand responsive vehicles. There is an interlocal agreement between the Urban Transit District and the City of McKinney to act on their behalf in terms of executing that operation. DCTA submitted a proposal to the City of McKinney in response to that request on April 14, 2017,

and on Monday, April 25, 2017, the City Manager was awarded the authority to negotiate and execute that contract. The DCTA Board is being asked to execute that same authority. DCTA was selected, based on the proposal, to provide the service. The basis of the service is primarily Demand Respond Taxi Service through a debit card issued by Urban Holdings. DCTA is positioned to start service on June 1, 2017. In order begin on that date, specific language of the contract still needs to be worked out. The DCTA proposal already covered all the direct costs, included a 5% administration fee, and laid out the terms. What is left to work on are the mechanics of the contract. Jim Cline asks for the Board's approval this item.

- Motion to approve the authorization for the President to negotiate and execute the contract with the City of McKinney for Transit Service was made by Paul Pomeroy. The motion was seconded by Connie White. Motion passed unanimously.

3. Convene Executive Session – The board did not meet in Executive Session
4. CHAIR REPORT – Charles Emery gave an update on the following:
 - a. Discussion of Regional Transportation Issues
 - b. Discussion Legislative Issues
 - Regional
 - State
 - Federal
5. PRESIDENT'S REPORT – Jim Cline provided information on the following items
 - a. Budget Transfers
 - b. Regional Transportation Issues
6. REPORT ON ITEMS OF COMMUNITY INTEREST – there was none
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
7. ADJOURN – Adjourned at 3:44 PM
 - Motion to adjourn was made by Skip Kalb. Motion seconded by Connie White. Motion carried unanimously.

The minutes of the April 27, 2017 regular meeting of the Board of Directors were passed, and approved by a vote on this 25th day of May, 2017.



Charles Emery, Chairman

ATTEST



Richard Huckaby, Secretary