



DENTON COUNTY
TRANSPORTATION AUTHORITY

1955 Lakeway Dr., # 260, Lewisville, Texas 75057
972.221.4600 | RideDCTA.net

Board of Directors Work Session

February 16, 2016 | 2:00 p.m.

1. Routine Briefing Items
 - a. Financial Reports
 - i. Financial Statements
 - ii. Capital Projects Report
 - iii. Sales Tax Report
 - iv. Procurement Report
2. Items for Discussion
 - a. Review of Board Retreat Agenda
3. Discussion of Regular Board Meeting Agenda Items (February 2016)
4. Convene Executive Session. The Board may convene the Work Session into Closed Executive Session for the following:
 - a. As Authorized by Section 551.071(2) of the Texas Government Code, the Work Session or the Regular Board Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein.
 - b. As Authorized by Texas Government Code section 551.071 consultation with General Counsel regarding pending litigation Cause No 2011-30066-211; URS Corporation v. Denton County Transportation Authority; 211th District Court, Denton County, Texas.
5. Reconvene Open Session
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.
6. Discussion of Future Agenda Items
 - a. Board Member Requests
7. ADJOURN

Chair – Charles Emery
Vice Chair – Paul Pomeroy

Secretary – Richard Huckaby
Treasurer – Dave Kovatch

**Members – Skip Kalb, Doug Peach, Jim Robertson, Tom Winterburn,
Don Hartman, George A. Campbell, Allen Harris, Carter Wilson, Connie White**
President – Jim Cline

The Denton County Transportation Authority meeting rooms are wheelchair accessible. Access to the building and special parking are available at the main entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by emailing rcomer@dcta.net or calling Rusty Comer at 972-221-4600.

This notice was posted on 2/11/2016 at 4:54 PM.

Rusty Comer, Public Information Coordinator



Board of Directors Memo
Subject: Monthly Financial Reports

February 16, 2016

Background

The financial statements are presented monthly to the Board of Directors for acceptance. The reports presented for the period ending January 31, 2016 include the Statement of Change in Net Assets, Statement of Net Assets, and Capital Projects Fund. These reports provide a comparison of budget vs. actual for the fiscal year as of the current month.

The following are major variances which are annotated on the Statement of Change in Net Assets, Statement of Net Assets, and Capital Projects Fund:

Statement of Changes in Net Assets:

- **Note A:** Passenger Revenues – YTD unfavorable by (\$15k), primarily due to lower than budgeted ridership. Total YTD rail and bus ridership is 4% below budget, at 1.05 million riders compared to 1.1 million budgeted. Additionally, YTD actual fare per Connect rider is 3% below budget, at \$0.925 average fare per rider compared to \$0.96 budgeted.
- **Note B:** Contract Service Revenue – YTD unfavorable by (\$8k) due to reduced fuel pass-through costs for UNT and NCTC (reduction of \$98k), partially offset by increased revenue hours (\$36k) and Frisco service revenue that was not included in the budget (\$54k).
- **Note C:** Sales Tax Revenue – January sales tax revenue is not yet received and is accrued for the month based on budget. Sales tax generated in January will be received in March. The Sales Tax Report included in this agenda packet provides a more detailed Budget to Actual comparison of FY16 sales tax receipts collected through February.
- **Note D:** Federal/State Grants-Capital – YTD unfavorable by (\$121k) because the expenses and corresponding reimbursements for the PTC project (\$261k) and transit enhancements (\$65k) have been delayed from the timing anticipated in the budget. This unfavorable variance is partially offset by the expenses and corresponding reimbursement for the Lewisville Hike & Bike Trail (\$164k) and the Bus O&M facility (\$49k) that were anticipated in the FY2015 budget rather than FY2016. These expenses were paid in FY16 and reimbursement was requested at that time.
- **Note E:** Federal/State Grants-Operating – YTD unfavorable by (\$1.5 million) is attributable to a delay in grant funding for rail preventive maintenance (\$564k) as well as operating and ADA assistance (\$913k) as anticipated in the budget. These reimbursements will be requested in coming months. Two issues have delayed grant reimbursement drawdowns for federal operating grants:
 - 1) FTA has experienced some delays in converting to its new reporting system – Transit Award Management System (TrAMS) and, due to timing of NCTCOG approvals for the 2015 Program of Projects, the grants were not executed prior to the switch over to the new FTA system. The 5307 grants are awarded to DCTA but are awaiting final review by FTA prior entry in the new TrAMS system.

- 2) Rail preventive maintenance expenses for 2016 are not reimbursable under the current contract with Herzog Transit Services, as this one year contract had to be expedited and was not procured following federal requirements. The grant amount previously used for rail preventive maintenance was reprogrammed for FY2016 and shifted to other eligible operating expenses. The reprogramming of the grants funds has been completed and staff will be able to catch up the drawdown of these funds in the next few months.

A new longer term Rail O&M RFP is scheduled for release early this year and will include the required federal clauses. Preventive maintenance expenditures under this contract award will be eligible for grant reimbursements.

Capital Projects Fund

- The Capital Projects Fund schedule provides budget to actual comparisons for DCTA bus and rail capital projects. It provides information on a life-to-date basis for approved projects.

Identified Need

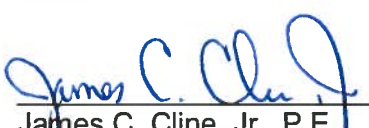
Provides the Board a review of DCTA's financial position and performance to budget.

Recommendation

Staff recommends acceptance.

Submitted by: Marisa Perry, CPA 
 Controller

Final Review: 
 Anna Mosqueda,
 CFO

Approval: 
 James C. Cline, Jr., P.E.,
 President

Denton County Transportation Authority
Change in Net Assets
Month and Year to Date January 31, 2016
(Unaudited)

Item 1(a)i

Description	Month Ended January 31, 2016			Year to Date January 31, 2016			Annual Budget	
	Actual	Budget	Variance	Actual	Budget	Variance		
Revenue and Other Income								
Passenger Revenues	114,441	125,276	(10,835)	496,218	511,087	(14,869)	1,542,909	Note A
Contract Service Revenue	190,131	215,644	(25,513)	1,084,762	1,093,066	(8,304)	3,263,687	Note B
Sales Tax Revenue	1,874,257	1,812,076	62,181	8,186,208	8,202,539	(16,331)	23,067,403	Note C
Federal/State Grants - Capital	56,470	288,747	(232,277)	912,725	1,033,746	(121,021)	6,109,914	Note D
Federal/State Grants - Operating	252,520	309,770	(57,250)	664,400	2,149,302	(1,484,902)	4,643,442	Note E
Total Revenue and Other Income	2,487,819	2,751,513	(263,694)	11,344,313	12,989,740	(1,645,427)	38,627,355	
Operating Expenses								
Salary, Wages and Benefits	656,046	746,879	90,833	2,830,972	3,132,144	301,171	9,394,250	
Services	145,214	227,368	82,154	553,081	1,040,859	487,778	2,493,534	
Materials and Supplies	114,705	207,674	92,969	601,696	882,567	280,870	2,425,083	
Utilities	28,343	42,413	14,070	100,417	172,052	71,635	511,361	
Insurance, Casualties and Losses	69,882	66,655	(3,227)	260,619	266,969	6,350	800,215	
Purchased Transportation Services	945,082	885,023	(60,059)	3,456,730	3,537,466	80,736	10,633,624	
Miscellaneous	9,354	231,778	222,425	48,640	931,119	882,479	2,628,396	
Leases and Rentals	10,497	9,682	(815)	49,193	66,728	17,535	244,183	
Depreciation	804,506	825,601	21,095	3,188,883	3,303,718	114,835	9,981,205	
Total Operating Expenses	2,783,629	3,243,073	459,444	11,090,231	13,333,621	2,243,390	39,111,851	
Income Before Non-operating Revenue and Expense	(295,810)	(491,560)	195,750	254,082	(343,881)	597,963	(484,496)	
Non-Operating Revenues / (Expense)								
Investment Income	4,987	1,667	3,320	15,452	6,668	8,784	20,000	
Gain (Loss) Disposal of Assets	(5,997)	-	(5,997)	(5,997)	-	(5,997)	-	
Fare Evasion Fee	75	125	(50)	450	500	(50)	1,500	
Other Income - Miscellaneous	274	-	274	9,822	-	9,822	-	
Long Term Debt Interest/Expense	(96,369)	(96,368)	(1)	(385,474)	(385,472)	(2)	(1,156,422)	
Total Non-Operating Revenue / (Expense)	(97,030)	(94,576)	(2,454)	(365,748)	(378,304)	12,556	(1,134,922)	
Change in Net Assets	(392,840)	(586,136)	193,296	(111,666)	(722,185)	610,519	(1,619,418)	

Denton County Transportation Authority
Statement of Net Assets
As of January 31, 2016
(Unaudited)

	<u>January 31, 2016</u>	<u>December 31, 2016</u>	<u>Change</u>
Current Assets			
Cash & Cash Equivalents	10,297,747	10,459,441	(161,693)
Investments	6,210,606	6,129,546	81,060
Accounts & Notes Receivable	6,514,011	6,721,657	(207,646)
Prepaid Expenses	80,683	144,262	(63,579)
Inventory	20,481	26,149	(5,669)
Restricted Asset-Cash and Equivalents	5,023,263	4,342,335	680,928
Total Current Assets	<u>28,146,791</u>	<u>27,823,390</u>	<u>323,401</u>
Property, Plant and Equipment			
Land	16,228,337	16,228,337	-
Land Improvements	6,458,821	6,458,821	-
Machinery & Equipment	2,083,842	2,083,842	-
Leasehold Improvements	55,506	55,506	-
Vehicles	88,674,392	88,693,212	(18,819)
Computers & Software	1,180,676	1,180,676	-
Accumulated Depreciation	(41,299,851)	(40,529,940)	(769,911)
Total Property, Plant and Equipment	<u>73,381,723</u>	<u>74,170,453</u>	<u>(788,730)</u>
Capital Assets			
Intangible Assets	16,997,155	16,997,155	-
Other Capital Assets, Net	231,583,208	231,583,208	-
Construction in Progress	10,116,125	10,062,774	53,351
Total Capital Assets	<u>258,696,488</u>	<u>258,643,137</u>	<u>53,351</u>
Total Assets	<u><u>360,225,001</u></u>	<u><u>360,636,980</u></u>	<u><u>(411,979)</u></u>
Liabilities			
Current Liabilities			
Accounts Payable	-	885,561	(885,561)
Salary, Wages, and Benefits Payable	561,344	497,012	64,333
Accrued Expenses Payable	2,436,646	1,764,265	672,381
Deferred Revenues	136,363	103,326	33,037
Interest Payable	385,474	289,106	96,369
Total Current Liabilities	<u>3,519,827</u>	<u>3,539,269</u>	<u>(19,442)</u>
Non-Current Liabilities			
Rail Easement Payable	1,400,000	1,400,000	-
Retainage Payable	1,574,935	1,574,632	303
Bonds Payable	31,965,000	31,965,000	-
Total Non-Current Liabilities	<u>34,939,935</u>	<u>34,939,632</u>	<u>303</u>
Total Liabilities	<u><u>38,459,762</u></u>	<u><u>38,478,901</u></u>	<u><u>(19,139)</u></u>
Net Assets			
Invested in Capital Assets	301,021,097	301,021,097	-
Unrestricted Retained Earnings	20,855,808	20,855,808	-
Change in Net Assets	(111,666)	281,174	(392,840)
Total Equity	<u>321,765,240</u>	<u>322,158,079</u>	<u>(392,840)</u>
Total Liabilities and Equity	<u><u>360,225,001</u></u>	<u><u>360,636,980</u></u>	<u><u>(411,979)</u></u>

Capital Projects Fund - DCTA
Budget vs. Actual
As of January 31, 2016
(Cash Basis)

Work Session 1a ii

ASSETS

Fixed Assets

1660 - Construction Work in Progress

	Original Budget	Revised Budget	January 2016 Expenses Booked	Life To Date	\$ Under/(Over) Budget	% of Budget (As of January 2016 Close)
1 - G&A Capital Projects						
Total 10401 - Cloud Hybrid Backup Solution - CLOSED	35,000	35,000	-	-	35,000	0%
Total 10402 - Shortel Phone System	45,000	85,000	-	-	85,000	0%
Total 10601 - COGNOS Report Application	200,000	200,000	-	-	200,000	0%
Total 10602 - Comprehensive Service Analysis	567,414	567,414	8,470	142,059	425,355	25%
Total 10603 - Legal Support	226,753	226,753	213	11,213	215,540	5%
Total 1 - G&A Capital Projects	1,074,167	1,114,167	8,683	153,272	960,895	14%
5 - Bus Capital Projects						
Total 50204 - Transit Enhancements (2015-16)	165,000	165,000	12,761	25,091	139,909	15%
Total 50301 - Bus O&M Facility	8,142,667	11,497,555	-	11,384,047	113,508	99%
Total 50505 - Fleet Replacement (2015)	395,000	1,634,000	-	62,000	1,572,000	4%
Total 50408 - Bus Radios	137,457	120,870	-	106,754	14,116	88%
Total 50409 - Bus Fleet Cameras	149,500	149,500	-	-	149,500	0%
Total 50507 - Fleet (2016)	1,250,000	1,250,000	-	-	1,250,000	0%
Total 50601 - Scheduling Software (Bus)	250,000	250,000	-	-	250,000	0%
Total 5 - Bus Capital Projects	10,489,624	15,066,925	12,761	11,577,892	3,489,033	77%
6 - Rail Construction						
Total 61401 - Fare Collection Systems	569,000	733,104	-	682,258	50,846	93%
Total 61406 - Positive Train Control	15,997,441	21,902,951	-	2,158,720	19,744,231	10%
Total 61708 - Lewisville Bike Trail	3,099,856	3,099,856	6,765	1,991,816	1,108,040	64%
Total 60701 - Passenger Information	56,214	96,821	-	61,411	35,410	63%
Total 61712 - Rail MOE	585,000	1,302,627	-	964,255	338,372	74%
Total 61503 - Rail Single Car Operations	101,800	101,800	-	26,221	75,579	26%
Total 61505 - GTW Wheel Work	915,041	915,041	-	441,057	473,984	48%
Total 61604 - Rail Mobilization (2015)	2,119,517	2,119,517	-	-	2,119,517	0%
Total 61209 - Trinity Mills Crew Facility	250,000	250,000	-	32,528	217,472	13%
Total 61210 - Station Landscaping	75,000	485,000	6,980	89,915	395,085	19%
Total 61407 - Shunt Enhancement	141,000	141,000	-	96,546	44,454	68%
Total 61104 - Rail Drainage Improvement	250,000	500,000	13,061	412,845	87,155	83%
Total 61713 - Disaster Recovery - 2015 Floods	1,000,000	1,500,000	5,102	234,538	1,265,462	16%
Total 61714 - Rail Capital Maintenance	745,000	745,000	-	-	745,000	0%
Total 61506 - Stadler Spare Parts	150,000	150,000	-	-	150,000	0%
Total 61507 - ABB Stadler Spare Parts	276,000	276,000	-	-	276,000	0%
Total 61715 - Trail Safety Improvements	139,657	139,657	-	-	139,657	0%
Total Rail Construction Projects	26,470,526	34,458,374	31,907	7,192,111	27,266,263	21%
Total 1660 - Construction Work in Progress	38,034,317	50,639,466	53,351	18,923,276	31,716,190	37%



Board of Directors Memo

February 16, 2016

Subject: Sales Tax Report

Background

Sales tax represents the single largest source of revenue for DCTA at 59.68% for FY16 budget. The annual Sales Tax budget for FY 2016 is \$23,067,403. Because of its importance in funding of DCTA's ongoing operations, the Board adopted a Budget Contingency Plan that outlines the Agency's response when declines in sales tax hit a specific target. This month, receipts were favorable compared to budget. The February allocation is for sales generated in the month of December and represents revenue for the third month of FY 2016.

- Sales tax for sales generated at retail in the month of December and received in February was \$2,669,055.
- This represents an increase of 5.46% or \$138,261 compared to budget for the month.
- Receipts are favorable 0.93% year-to-date compared to budget.
- Compared to the same month last year, sales tax receipts were \$235,599 or 9.68% more.

- Member city collections for the month compared to prior year are as follows:
 - City of Lewisville up 7.48%
 - City of Denton up 11.66%
 - Highland Village up 6.44%

Need

Provides the Board of Directors a monthly status on Sales Tax collections.

Recommendation

For information only. No action required.

Final Review:



Anna Mosqueda,
CFO

Denton County Transportation Authority (DCTA)
Sales Tax Report
Budget to Actual and Previous Year Comparison

Sales Generated in Month of:	Received in Month of:	2015-2016 Year Budget	2015-2016 Year Actual	Variance Actual to Budget	CY Actual to CY Budget % Variance	2014-2015 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,023,528	\$ 1,821,854	\$ (201,674)	-9.97%	\$ 1,945,700	\$ (123,846)	-6.37%
November	January	\$ 1,836,141	\$ 1,959,303	\$ 123,162	6.71%	\$ 1,765,520	\$ 193,783	10.98%
December	February	\$ 2,530,794	\$ 2,669,055	\$ 138,261	5.46%	\$ 2,433,456	\$ 235,599	9.68%
January	March	\$ 1,812,076				\$ 1,742,381		
February	April	\$ 1,629,477				\$ 1,566,805		
March	May	\$ 1,967,178				\$ 2,074,176		
April	June	\$ 1,750,519				\$ 1,803,955		
May	July	\$ 1,809,657				\$ 1,757,537		
June	August	\$ 2,009,992				\$ 2,104,123		
July	September	\$ 1,755,537				\$ 1,825,970		
August	October	\$ 1,865,219				\$ 2,082,973		
September	November	\$ 2,077,285				\$ 2,159,150		
YTD Total		\$ 23,067,403	\$ 6,450,212	\$ 59,749	0.93%	\$ 23,261,746	\$ 305,536	4.97%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
February 11, 2016

**Denton County Transportation Authority (DCTA)
Member Cities Sales Tax Report
Month Allocation is Received from Comptroller
Previous Year Comparison**

City of Lewisville					
Sales Generated in Month of:	Received in Month of:	2014-2015 Year Actual	2015-2016 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,532,839	\$ 2,537,910	\$ 5,072	0.20%
November	January	\$ 2,404,460	\$ 2,541,494	\$ 137,034	5.70%
December	February	\$ 3,407,084	\$ 3,661,985	\$ 254,902	7.48%
January	March	\$ 2,479,995			
February	April	\$ 2,194,340			
March	May	\$ 2,920,317			
April	June	\$ 2,570,323			
May	July	\$ 2,441,318			
June	August	\$ 2,867,226			
July	September	\$ 2,531,076			
August	October	\$ 2,996,730			
September	November	\$ 3,013,889			
YTD Total		\$ 32,359,597	\$ 8,741,390	\$ 397,007	4.76%

City of Highland Village					
Sales Generated in Month of:	Received in Month of:	2014-2015 Year Actual	2015-2016 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 268,275	\$ 290,956	\$ 22,682	8.45%
November	January	\$ 283,432	\$ 301,727	\$ 18,295	6.45%
December	February	\$ 441,441	\$ 469,889	\$ 28,448	6.44%
January	March	\$ 249,723			
February	April	\$ 220,832			
March	May	\$ 319,961			
April	June	\$ 275,169			
May	July	\$ 317,874			
June	August	\$ 330,952			
July	September	\$ 276,336			
August	October	\$ 264,926			
September	November	\$ 342,868			
YTD Total		\$ 3,591,789	\$ 1,062,573	\$ 69,425	6.99%

City of Denton					
Sales Generated in Month of:	Received in Month of:	2014-2015 Year Actual	2015-2016 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,345,573	\$ 2,246,579	\$ (98,994)	-4.22%
November	January	\$ 2,197,657	\$ 2,342,199	\$ 144,542	6.58%
December	February	\$ 3,020,338	\$ 3,372,458	\$ 352,120	11.66%
January	March	\$ 2,109,216			
February	April	\$ 1,852,968			
March	May	\$ 2,678,550			
April	June	\$ 2,152,181			
May	July	\$ 2,107,901			
June	August	\$ 2,682,604			
July	September	\$ 2,259,012			
August	October	\$ 2,584,144			
September	November	\$ 2,727,016			
YTD Total		\$ 28,717,159	\$ 7,961,236	\$ 397,668	5.26%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
February 11, 2016

**All Transit Agencies
Monthly Sales and Use Tax Comparison Summary**

Transit	Current Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	2016 Payments (Calendar)	2015 Payments (Calendar)	% Change
Houston MTA	1.00%	\$ 74,122,713.37	\$ 78,519,152.34	-5.60%	\$ 129,780,998.99	\$ 135,278,169.33	-4.06%
Dallas MTA	1.00%	\$ 57,512,166.88	\$ 55,865,585.97	2.95%	\$ 97,866,556.42	\$ 93,978,639.91	4.14%
Austin MTA	1.00%	\$ 22,592,732.23	\$ 21,749,687.84	3.88%	\$ 39,534,262.58	\$ 37,652,726.04	5.00%
San Antonio MTA	0.50%	\$ 15,437,540.47	\$ 15,106,723.10	2.19%	\$ 25,723,520.00	\$ 25,330,167.83	1.55%
San Antonio ATD	0.25%	\$ 7,124,839.71	\$ 6,784,185.49	5.02%	\$ 11,777,922.95	\$ 11,327,964.64	3.97%
Fort Worth MTA	0.50%	\$ 7,317,402.72	\$ 7,168,904.68	2.07%	\$ 12,343,990.84	\$ 12,225,917.65	0.97%
El Paso CTD	0.50%	\$ 4,558,576.15	\$ 4,422,267.10	3.08%	\$ 7,882,634.79	\$ 7,656,004.05	2.96%
Corpus Christi MTA	0.50%	\$ 3,272,060.00	\$ 3,752,066.03	-12.79%	\$ 5,761,555.03	\$ 6,342,102.34	-9.15%
Denton CTA	0.50%	\$ 2,669,054.99	\$ 2,433,455.56	9.68%	\$ 4,628,357.96	\$ 4,198,976.03	10.23%
Laredo CTD	0.25%	\$ 870,556.55	\$ 914,979.67	-4.86%	\$ 1,509,735.44	\$ 1,589,837.32	-5.04%
TOTALS		\$ 195,477,643.07	\$ 196,717,007.78	-0.63%	\$ 336,809,535.00	\$ 335,580,505.14	0.37%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
February 11, 2016

Board of Directors Memo

February 16, 2016

Subject: Procurement Status Report**FEMA Projects**

FEMA has approved three of the four large projects for reimbursement:

Ballast undercutting

Crossing replacements

Rail O&M facility Flume Mitigation and repairs

These projects are in the preliminary design phase with completion of the construction plans and specifications to be completed soon. Procurements will be issued during in next 60 to 90 days.

Our Engineering firm has prepared schematic designs and estimates for the Pockrus-Page slope collapse. FEMA is reviewing the estimates. Once a decision is made on repair or mitigation, engineering will begin and should be ready for bid in 60 to 90 days.

Mold Mitigation at Hebron Signal House

TML, our insurance carrier, has approved the project for the mold mitigation and repairs at the Hebron Signal House. Work will begin this month and will be reimbursed by our insurance company. The work consists of removing a portion of the walls and floor and replacing the damaged materials. Work will be conducted on Sunday when the rail is not in operation. FEMA will reimburse 75% of our deductible and the mitigation cost for raising the building out of the flood plain.

Submitted by:



Athena Fofrester, Senior Procurement Manager

Final Review:



Anna Mosqueda, CFO



Board of Directors Memo

February 16, 2016

Subject: 2(a) Review of Board Retreat Agenda

Background

The attached document is a draft agenda for the Board Retreat. The Board Retreat is a great opportunity to discuss the short/long-term issues and opportunities before DCTA. The meeting will be held at the UNT Gateway Center, rooms 43 & 47.

Recommendation

Staff recommends the Board discuss the agenda, and provide guidance on any changes or modifications.

Approval:

A handwritten signature in blue ink, appearing to read 'James C. Cline, Jr.', written over a horizontal line.

James C. Cline, Jr., President

DCTA Board Retreat Agenda
UNT Gateway Center
2/25/2016, 9am-5pm

1. Opening Comments/Introduction to Agenda (FCE) (10 min)
2. Key Challenges/Opportunities (JCC) (5 Min)
 - Positive Train Control (under contract, tracking to Dec 2017)/Rail O&M Agreement (preparing documents for RFP – tracking for FY17)
 - Pending Discussions – Comp Plan (March Finance Committee); Legislative Agenda (March/April Legislative Committee)
 - Goals for Retreat
3. Development Near DCTA Rail Stations (Don Dillard/KB) (90 min)
 - History of development near Galatyn ParkStation/State Farm
 - His perspective on the future opportunities
 - Board discussion of proper role for DCTA (focus on importance to ridership/why this is so important)
4. Proposed Improvements to Current Operations (KB/RS, Update on Comprehensive Operational Analysis) (60 min)
 - Description of Mobility on Demand
 - Highland Village (interim and ultimate)
 - Denton
 - Lewisville
 - Communicating our Plans (NR, role in items below as well)
5. Expansion of Service Area (45 min)
 - TAPS – Lessons Learned (JCC) (15 min)
 - Review of New Member Policy (JCC) (15 min)
 - Accounting of Expanded Service (AMM) (10 min)
 - Table of Cities (KB) (5 min)
6. Working Lunch

7. Defining a Path Forward

- NCTCOG 2040 Plan – DCTA input/Goals (KB) (15 min)
 - Description of High Intensity Bus
 - Our list/Status
- Capital Objectives – Short Term (RS/JCC) (45 Min)
 - Rail O&M Facility – Brownfield Remediation/Bus Light Maintenance/Parking
 - DDTC – Address Parking Shortage
 - Admin Office – Permanent Location near rail station
 - Hike/Bike – Complete trails
 - Passenger Amenities – Annual program
 - Safety/Security (JCC)
 - Vulnerability Assessment
 - Coordination with LLE
 - Parking Lots
 - Trespassers
 - Grade Crossings
 - Crash Avoidance
- Capital Program Objectives – Long Term Considerations (RS/JCC) (10 min)
 - Bus O&M Facility – Future expansion
 - Transit Oriented Development – Role as a property owner
 - Bike – Shelters/Bike Sharing/Path to Universities
- Risk Mitigation/Insurance (AMM) (15 min)
- Revenues – Potential Fare Increases (JCC) (10 min)
- Enhancing DCTA's Regional Role (FCE/JCC) (10 min)
 - Key Relationships
 - NCTRPRA – Board Dinner/Alliance Meetings
 - Legislative Role
- Board Policies/Actions (FCE) (15 min)

8. Wrap-up and Next Steps (15 min)

(Total Time as Shown - 6.25 Hrs.)