



DENTON COUNTY
TRANSPORTATION AUTHORITY

1955 Lakeway Dr., # 260, Lewisville, Texas 75057
972.221.4600 | RideDCTA.net

Board of Directors Regular Meeting

February 13, 2018 | 2:30 p.m.*

**or immediately following Executive Committee Meeting
scheduled at 2:00 p.m. on February 13, 2018*

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS

INVOCATION

WELCOME AND INTRODUCTION OF VISITORS

AGENCY AWARDS AND RECOGNITIONS

1. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on January 25, 2018
- b. Authorize President to Execute an Agreement with Unifirst for the Rental of Uniforms for Bus Operators

2. REGULAR AGENDA

- a. Presentation of Audit Report for Fiscal Year End 9/30/2017 by Weaver & Tidwell, LLP
- b. Discussion and Approval of the FY2017 Financial Statements and Supplementary Information
- c. Discuss and Authorize President to Execute an MOU with Regional Partners Demonstrating Support and Participation in the Development and Deployment of an AV Technology Program
- d. Discuss and Authorize President to Negotiate and Execute Task Order #1 On-Call A&E Railroad Services with Lockwood, Andrews & Newnam (LAN) for A-train Corridor Expansion Preliminary Concept Development and Fatal Flaw Analysis
- e. Monthly Sales Tax Receipts for January 2018
- f. Discuss 2018 Board Calendar with FY2018-19 Finance Committee updates

3. Convene Executive Session. The Board may convene the Regular Board Meeting into Closed Executive Session for the following:
 - a. As Authorized by Section 551.071(2) of the Texas Government Code, the Work Session or the Regular Board Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein.
 - b. As Authorized by Texas Government Code Section 551.072 Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
4. Reconvene Open Session
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.
5. CHAIR REPORT
 - a. Discussion of Regional Transportation Issues
 - b. Discussion Legislative Issues
 - i. Regional
 - ii. State
 - iii. Federal
6. PRESIDENT'S REPORT
 - a. Budget Transfers
 - b. Regional Transportation Issues
7. REPORT ON ITEMS OF COMMUNITY INTEREST
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
8. ADJOURN

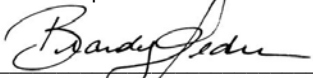
Chair – Charles Emery
Vice Chair – Richard Huckaby

Secretary – Dianne Costa
Treasurer – Dave Kovatch

Members – Skip Kalb, Tom Winterburn, Don Hartman,
George A. Campbell, Allen Harris, Carter Wilson, Connie White, Mark Miller
President – Jim Cline

The Denton County Transportation Authority meeting rooms are wheelchair accessible. Access to the building and special parking are available at the main entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by emailing bpedron@dcta.net or calling Brandy Pedron at 972-221-4600.

This notice was posted on 2/8/2018 at 10:07 AM.



Brandy Pedron, Administrative Assistant



Board of Directors

Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at on January 25, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Skip Kalb
Connie White

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary
Tom Winterburn, Corinth
Mark Miller, Flower Mound
Carter Wilson, Frisco
Allen Harris, The Colony (at 1:55)

Denton County Unincorporated

George Campbell
Dave Kovatch, Denton County At Large,
Treasurer

Board Members Absent

Don Hartman, Denton County
Unincorporated

Legal Counsel

Pete Smith

DCTA Staff

Jim Cline, President
Marisa Perry, Interim Chief Financial
Officer
Nicole Recker, Vice President,
Marketing and Communications
Kristina Holcomb, Vice President,
Planning and Development
Michelle Bloomer, Assistant Vice
President, Bus Operations and
Maintenance

Other Attendees

Laura Mitchell, Grants and Contracts
Compliance Manager
Amanda Riddle, Budget Manager
Athena Forrester, Senior Procurement
Manager
Chrissy Nguyen, Senior Accountant
Dave Smith, Citizen
Selena Asire, HNTB

Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 1:31 p.m.

1. Routine Briefing Items

- a. Staff Briefing on Monthly Financial Reports – Jim Cline, President, highlighted that Marisa Perry is the new Interim Chief Financial Officer, the Triennial Review upcoming in May, and DCTA received a great report on Financial Audit.

Marisa Perry, Interim Chief Financial Officer reported on the following:

- i. Monthly Financial Statements for November and December 2017
- ii. Capital Projects Budget Report for November and December 2017
- iii. Monthly Sales Tax Receipts
- iv. Quarterly Investment Report Q1 FY2018
- v. Quarterly Grant Update
- vi. Current Procurement Activities

- b. Marketing and Communications – Nicole Recker, Vice President Marketing and Communications, reported on the following

- i. New Collateral
 1. Agency Performance Report – FY'18 Q1
 2. Regional Leave Behind – FY'18 Q1
 3. Legislative Leave Behind – FY'18 Q1
 4. Business Case for Transit Infographic (Antero Group Data)
 - Reported on by Kristina Holcomb, Vice President, Planning and Development
 5. January 2018 Wheels & Rails
 6. January 2018 Service Change Materials
 7. Other Marketing and Communications Materials
- ii. Monthly Media Report
- iii. Quarterly Metrics Report
- iv. Holiday Express Recap Report
- v. January 2018 Service Change Overview

- c. Strategic Planning and Development – Kristina Holcomb, reported on the following

- i. Departmental Administrative Update
- ii. Regional Planning Initiatives Update
- iii. Local Planning Update
- iv. Business Development and Partnerships Update
- v. Funding Opportunities Update
- vi. Land Use Planning & Development

- d. Capital Projects – Jim Cline, President, highlighted on Positive Train Control progress and informed the Board of the upcoming trip to Washington, D.C. for Legislative Sessions.

Michelle Bloomer, Assistant Vice President Bus Operations and Maintenance, gave an update on the following projects

- i. Positive Train Control
 - ii. Hike and Bike Trail
- e. Staff Briefing on Transit Operations Reports – Michelle Bloomer, Assistant Vice President Bus Operations and Maintenance, gave an update on ridership
 - i. Bus and Rail Operations

2. Items for Discussion

- a. Discussion Continuation of North Texas Xpress I-35W Commuter Service
 - Kristina Holcomb, Vice President Planning and Development, briefly discussed
- b. Special Called Strategic Planning Session at UNT Gateway Center on Thursday, February 22, 2018
 - Jim Cline, President, discussed the Draft Agenda for the Special Called Strategic Planning Session and reviewed the key focus items of the meeting with the Board.

3. Committee Chair Reports

- a. Finance Committee (01/16/2018) Dave Kovatch, chair
 - Connie White, Small Cities, gave a recap of the Finance Committee meeting

4. Discussion of Regular Board Meeting Agenda Items (January 25, 2018)

- a. Skip Kalb, Small Cities, asked for clarification on item 1(d) Authorize President to Negotiate and Execute and Agreement with DLT Solutions for Autodesk Vault Software, Implementation, and Support Services (Data Storage)
 - Jim Cline, President, explained that this item is referring Autocad
- b. Skip Kalb, Small Cities, asked for clarification on item 1(e) Authorize President to Negotiate and Execute Task Order 2 with Lyft for Late Night UNT Ride Service and any related Amendments to the ILA with UNT as necessary
 - Jim Cline, President, explained the service is a relationship between Lyft and the rider and that DCTA offers a discount on that ride. Pete Smith, Legal Representative, clarified that we have indemnification and insurance

5. Convene Executive Session – The board did not meet in Executive Session

6. Discussion of Future Agenda Items – There was no discussion on this item
 - a. Board Member Requests

7. ADJOURN at 3:13 p.m.

The minutes of the January 25, 2018 work session meeting of the Board of Directors were passed, and approved by a vote on this 13th day of February, 2018.

Charles Emery, Chairman

ATTEST

Dianne Costa, Secretary



Board of Directors

Board Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the regular meeting of the Board of Directors with Charles Emery, Chairman presiding at on January 25, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Skip Kalb
Connie White

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary
Tom Winterburn, Corinth
Mark Miller, Flower Mound
Carter Wilson, Frisco
Allen Harris, The Colony

Denton County Unincorporated

George Campbell
Dave Kovatch, Denton County At Large,
Treasurer

Board Members Absent

Don Hartman, Denton County
Unincorporated

Legal Counsel

Pete Smith

DCTA Staff

Jim Cline, President
Marisa Perry, Interim Chief Financial
Officer
Nicole Recker, Vice President,
Marketing and Communications
Kristina Holcomb, Vice President,
Planning and Development
Michelle Bloomer, Assistant Vice
President, Bus Operations and
Maintenance

Other Attendees

Amanda Riddle, Budget Manager
Athena Forrester, Senior Procurement
Manager
Javier Trilla, Senior IT Manager
Kyler Hagler, Network Administrator
Dave Smith, Citizen

CALL TO ORDER –Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 3:26 p.m.

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – led by Mark Miller

INVOCATION – led by Dianne Costa

WELCOME AND INTRODUCTION OF VISITORS – Javier Trilla, Senior IT Manager, introduced Kyler Hagler, DCTA's new Network Administrator

AGENCY AWARDS AND RECOGNITIONS – None at this time

1. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on December 14, 2017
- b. Acceptance of Monthly Financial Statements for November and December 2017
- c. Acceptance of Quarterly Investment Report – Q1 FY2018
- d. Authorize President to Negotiate and Execute and Agreement with DLT Solutions for Autodesk Vault Software, Implementation, and Support Services (Data Storage)
- e. Authorize President to Negotiate and Execute Task Order 2 with Lyft for Late Night UNT Ride Service and any related Amendments to the ILA with UNT as necessary
- f. Authorize President to Negotiate and Execute Agreement with The Management Connection, Inc. for Staff Development Services
 - Motion to approve the Consent Agenda items a - f was made by Carter Wilson. The motion was seconded by Connie White. Motion passed unanimously.

2. REGULAR AGENDA

- a. Approval of Resolution R18-01 Designating Marisa Perry as Investment Officer
 - Motion to approve Resolution R18-01 Designating Marisa Perry as Investment Officer was made by Richard Huckaby. The motion was seconded by Dave Kovatch. Motion passed unanimously.
- b. Discussion and Approval of Continuing North Texas Xpress I-35W Commuter Bus Service
 - Motion to approve Continuing North Texas Xpress I-35W Commuter Bus Service was made by Connie White. The motion was seconded by Skip Kalb. Motion passed unanimously.
- c. Board Officer Elections
 - Motion to elect Charles Emery as Board Chairman, Richard Huckaby as Vice Chairman, Dave Kovatch as Treasurer, and Dianne Costa as Secretary was made by George Campbell. The motion was seconded by Connie White. Motion passed unanimously.

3. CONVENE EXECUTIVE SESSION – convened at 3:34 p.m.
 - a. As Authorized by Section 551.072 of the Texas Government Code regarding Real Property, the Regular Board Meeting convened into Closed Executive Session for the Purpose of Discussion of Acquisitions, Sale or Lease of real property related to long range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
4. RECONVENE OPEN SESSION – reconvened at 4:04 p.m.
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session
 - No action was taken
5. CHAIR REPORT
 - a. Discussion of Regional Transportation Issues – Charles Emery, Chairman briefly discussed the following:
 - LBJ 635 project being opposed may have a huge impact and we could see managed lanes in the future
 - b. Discussion Legislative Issues – Charles Emery, Chairman briefly discussed the following:
 - i. Regional – no update at this time
 - ii. State – Charles Emery, Chairman, had a brief discussion with Commissioner Vandergriff regarding new funding opportunities with “development regional impact” that Mr. Emery experienced in Florida on a state level.
6. PRESIDENT’S REPORT
 - a. Budget Transfers – none to report at this time
 - b. Regional Transportation Issues - Jim Cline, President, provided information on the following
 - Mr. Cline is fostering relationships at NCTOG
 - The upcoming EATC User Group meeting
 - The upcoming Washington, D.C. trip to meet with Administrators and Representatives (a comprehensive list of those that DCTA are planning on meeting with was provided to the Board)
 - c. Follow-ups
 - Summary of Grants
 - Discussion amongst the Board regarding the start time of the Special Called Strategic Planning Session – the Board agreed to start the meeting at 10:00 a.m. on February 22, 2018
 - DCTA will hold a Program Services Meeting on February 13, 2018 beginning at 12:00 p.m.
7. REPORT ON ITEMS OF COMMUNITY INTEREST – there was none at this time
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

8. ADJOURN – Adjourned at 4:14 p.m.

The minutes of the January 25, 2018 regular meeting of the Board of Directors were passed, and approved by a vote on this 13th day of February, 2018.

Charles Emery, Chairman

ATTEST

Dianne Costa, Secretary

**Board of Directors Memo****February 13, 2018****Subject: 1(b) Authorize President to Execute an Agreement with UniFirst for the Rental of Uniforms for Bus Operators****Background**

All bus operators are required to wear a DCTA approved uniform provided through a third-party uniform vendor. Upon completion of training, operators are provided their initial uniform set. An allowance is then provided annually for operators to purchase new or replacement items as needed.

The contract with the current uniform vendor expires on August 1, 2018. Staff has been reviewing other options for the provision of operator uniforms, including transitioning from the current uniform purchase program to a uniform rental program. In comparing the two options, staff determined that a uniform rental program would better fit the needs of the agency. Under a uniform rental program, the selected vendor would be responsible for providing the designated uniform pieces in all sizes; maintaining and managing the required inventory on our behalf; conducting regularly scheduled on-site fittings and furnishing a full uniform set to remain on-site; and repairing or replacing any uniform piece deemed unacceptable. Operators will be responsible for laundering their uniforms.

Staff recommends moving forward with a uniform rental program with UniFirst through their contract on the BuyBoard Purchasing Cooperative. This would provide the same uniform items currently in use, allowing operators to continue wearing their current pieces until replacement is required, ensuring a seamless transition, providing uniform continuity, and reducing the overall cost of transitioning from the current program to a uniform rental program. A uniform rental program also provides DCTA with a mechanism to recover uniform pieces upon an operator's separation from service.

Identified Need

Bus operator uniforms are essential for ensuring the consistency and quality of front line staff appearance, while representing DCTA, in the daily operation of the system.

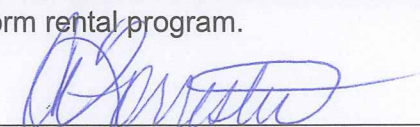
Financial Impact

The contract will be for a period of three years at an estimated total cost of \$100,000. Funds are available in the operating budget.

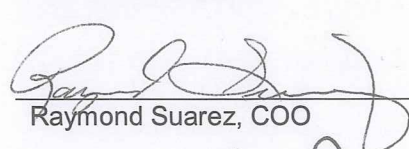
Recommendation

Staff recommends the Board of Directors authorize the President to enter into a contract with UniFirst for a uniform rental program.

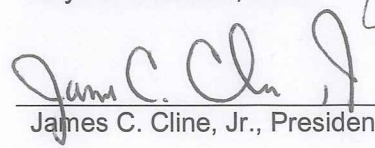
Submitted by:


Athena Forrester, CPPO, CPPB
AVP of Procurement

Final Review:


Raymond Suarez, COO

Approval:


James C. Cline, Jr., President



Board of Directors Memo

February 13, 2018

Subject: Regular Meeting 2a&b) Presentation of Audit Report for Fiscal Year End 9/30/2017 by Weaver & Tidwell, LLP; Discussion and Approval of the FY2017 Financial Statements and Supplementary Information


Background

As of the posting deadline for the Board of Directors meeting packet, a final draft of the audit report and FY2017 Financial Statements and Supplementary Information were not available. These documents will be sent out under separate cover prior to the meeting.

Recommendation

N/A

Submitted by: Marisa Perry, CPA
Interim CFO

Approval: 
James C. Cline, Jr., P.E.,
President

**Board of Directors Memo****February 13, 2018**

Subject: 2(c) Discuss and Authorize President to Execute an MOU with Regional Partners Demonstrating Support and Participation in the Development and Deployment of an AV Technology Program

Background

In January 2018, DCTA staff joined area developers and city staff for an informational session hosted by an Autonomous Vehicle (AV) turnkey service provider. The service provider has an interest in hosting a pilot program and is seeking Request for Proposals from interested cities.

The AV pilot program would occur in one selected city for the duration of one year, would include private and public streets and would include a partnership agreement with the city, developers and DCTA.

Financial Impact

The pilot program will be fully funded by the AV turnkey service provider and would have no financial impact to the Agency.

Recommendation

Staff recommends that the Board authorize the president to execute an MOU with DCTA's regional partners demonstrating support and participation in the development and deployment of an AV technology program.

Submitted By:

A handwritten signature in blue ink, appearing to read "K. Holcomb", written over a horizontal line.

Kristina K. Holcomb,
VP Planning & Development

Approval:

A handwritten signature in black ink, appearing to read "James C. Cline, Jr.", written over a horizontal line.

James C. Cline, Jr., President

**Board of Directors Memo**

February 13, 2018

Subject: 2(d) Discuss and Authorize President to Negotiate and Execute Task Order #1 On-Call A&E Railroad Services with Lockwood, Andrews & Newnam (LAN) for A-train Corridor Expansion Preliminary Concept Development and Fatal Flaw Analysis.

Background

In September 2017, the Board approved the award of on-call architecture and engineering services to Lockwood, Andrews, & Newnam, Inc. (LAN) to assist DCTA staff with railroad specific services such as bridge inspections, guideway and station planning and design on a task order basis.

Identified Need

As DCTA continues long range planning efforts, DCTA is advancing the A-train corridor expansion preliminary planning efforts. LAN will provide on-call services including project management, expansion concept development and fatal flaw analysis.

Financial Impact

The task order amount is not-to-exceed \$225,000, and will be paid from the Infrastructure Development budget.


Recommendation

Staff recommends that the Board authorize the president to negotiate and execute task order #1 with LAN, in an amount not to exceed \$225,000.

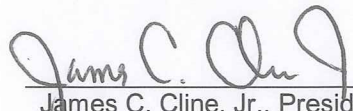
Submitted by:


Athena Forrester, CPPO, CPPB
AVP of Procurement

Final Review:


Kristina K. Holcomb,
VP Planning & Development

Approval:


James C. Cline, Jr., President



Board of Directors Memo

February 13, 2018

Subject: Regular Meeting 2d) Monthly Financial Reports

Background

Due to the change in Board Meeting to February 13th from the regular 4th Thursday of the month, the Monthly Financial Reports for the month ended January 2018 will be presented at the March 2018 Board meeting.

Identified Need

Provides the Board a review of DCTA's financial position and performance to budget.

Recommendation

N/A

Submitted by: Marisa Perry, CPA
Interim CFO

A handwritten signature in blue ink, appearing to read "MP", is written over the printed name "Marisa Perry, CPA".

Approval:

A handwritten signature in black ink, appearing to read "James C. Cline, Jr.", is written over the printed name "James C. Cline, Jr., P.E., President".

James C. Cline, Jr., P.E.,
President



Board of Directors Memo

February 13, 2018

Subject: Sales Tax Report

Background

Sales tax represents the single largest source of revenue for DCTA at 56.12% for FY18 budget. The annual sales tax budget for FY 2018 is \$26,649,586. Because of its importance in funding of DCTA's ongoing operations, the Board adopted a Budget Contingency Plan that outlines the Agency's response when declines in sales tax hit a specific target.

This month, receipts were favorable compared to budget by .21%. The February allocation is for sales generated in the month of December and represents revenue for the third month of FY 2018.

- Sales tax for sales generated at retail in the month of December and received in February was \$2,801,274.
- This represents an increase of .21% or \$5,808 compared to budget for the month.
- Compared to the same month last year, sales tax receipts are \$7,943 or .28% higher.
- Member city collections for the month compared to prior year are as follows:
 - City of Lewisville up 1.95%
 - City of Denton down 3.46%
 - Highland Village up 9.77%

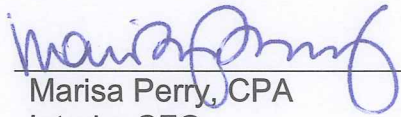
Need

Provides the Board of Directors a monthly status on Sales Tax collections.

Recommendation

For information only. No action required.

Final Review:



Marisa Perry, CPA
Interim CFO

Denton County Transportation Authority (DCTA)
Sales Tax Report
Budget to Actual and Previous Year Comparison

Sales Generated in Month of:	Received in Month of:	2017-2018 Year Budget	2017-2018 Year Actual	Variance Actual to Budget	CY Actual to CY Budget % Variance	2016-2017 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,096,191	\$ 2,150,455	\$ 54,264	2.59%	\$ 1,978,638	\$ 171,816	8.68%
November	January	\$ 2,004,798	\$ 2,216,616	\$ 211,818	10.57%	\$ 2,170,262	\$ 46,354	2.14%
December	February	\$ 2,795,466	\$ 2,801,274	\$ 5,808	0.21%	\$ 2,793,331	\$ 7,943	0.28%
January	March	\$ 1,917,819				\$ 1,908,263		
February	April	\$ 1,818,015				\$ 2,006,450		
March	May	\$ 2,424,593				\$ 2,408,823		
April	June	\$ 2,117,555				\$ 1,987,159		
May	July	\$ 2,106,721				\$ 2,219,119		
June	August	\$ 2,477,248				\$ 2,588,897		
July	September	\$ 2,097,490				\$ 2,063,481		
August	October	\$ 2,301,438				\$ 2,260,569		
September	November	\$ 2,492,252				\$ 2,482,741		
YTD Total		\$ 26,649,586	\$ 7,168,345	\$ 271,890	3.94%	\$ 26,867,734	\$ 226,113	3.26%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
February 8, 2018

Denton County Transportation Authority (DCTA)
Member Cities Sales Tax Report
Month Allocation is Received from Comptroller
Previous Year Comparison

City of Lewisville					
Sales Generated in Month of:	Received in Month of:	2016-2017 Year Actual	2017-2018 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,795,751	\$ 3,009,098	\$ 213,347	7.63%
November	January	\$ 2,867,155	\$ 2,973,704	\$ 106,549	3.72%
December	February	\$ 3,849,204	\$ 3,924,399	\$ 75,196	1.95%
January	March	\$ 2,709,531			
February	April	\$ 2,892,939			
March	May	\$ 3,480,828			
April	June	\$ 2,722,621			
May	July	\$ 3,113,597			
June	August	\$ 3,568,239			
July	September	\$ 2,800,265			
August	October	\$ 3,034,967			
September	November	\$ 3,265,668			
YTD Total		\$ 37,100,766	\$ 9,907,201	\$ 395,092	4.15%

City of Highland Village					
Sales Generated in Month of:	Received in Month of:	2016-2017 Year Actual	2017-2018 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 298,777	\$ 265,631	\$ (33,146)	-11.09%
November	January	\$ 313,524	\$ 328,316	\$ 14,792	4.72%
December	February	\$ 411,143	\$ 451,331	\$ 40,188	9.77%
January	March	\$ 255,642			
February	April	\$ 253,856			
March	May	\$ 328,214			
April	June	\$ 268,006			
May	July	\$ 307,851			
June	August	\$ 373,101			
July	September	\$ 273,047			
August	October	\$ 313,211			
September	November	\$ 331,426			
YTD Total		\$ 3,727,797	\$ 1,045,278	\$ 21,835	2.13%

City of Denton					
Sales Generated in Month of:	Received in Month of:	2016-2017 Year Actual	2017-2018 Year Actual	Variance Actual to Prior Year	CY Actual to PY Actual % Variance
October	December	\$ 2,451,245	\$ 2,718,499	\$ 267,254	10.90%
November	January	\$ 2,918,947	\$ 2,945,336	\$ 26,389	0.90%
December	February	\$ 3,727,632	\$ 3,598,809	\$ (128,822)	-3.46%
January	March	\$ 2,397,941			
February	April	\$ 2,442,743			
March	May	\$ 3,099,631			
April	June	\$ 2,602,704			
May	July	\$ 2,729,539			
June	August	\$ 3,351,192			
July	September	\$ 2,734,634			
August	October	\$ 2,906,837			
September	November	\$ 3,593,467			
YTD Total		\$ 34,956,511	\$ 9,262,644	\$ 164,821	1.81%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
Prepared By: Denton County Transportation Authority Finance Department
February 8, 2018

**All Transit Agencies
Monthly Sales and Use Tax Comparison Summary**

Transit	Current Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	Payments YTD (Calendar)	Prior Year Payments YTD (Calendar)	% Change
Austin MTA	1.00%	\$23,103,499.53	\$22,836,293.96	1.17%	\$42,586,043.15	\$41,326,390.66	3.04%
Corpus Christi MTA	0.50%	\$3,182,933.96	\$3,087,585.45	3.08%	\$5,753,657.75	\$5,439,759.98	5.77%
Dallas MTA	1.00%	\$60,181,542.20	\$59,701,897.37	0.80%	\$106,851,318.38	\$102,967,112.76	3.77%
Denton CTA	0.50%	\$2,801,274.06	\$2,793,331.38	0.28%	\$5,017,890.43	\$4,963,593.57	1.09%
El Paso CTD	0.50%	\$4,626,557.89	\$4,528,843.48	2.15%	\$8,258,028.27	\$7,981,213.86	3.46%
Fort Worth MTA	0.50%	\$7,789,933.24	\$7,497,045.25	3.90%	\$14,086,973.39	\$13,318,631.81	5.76%
Houston MTA	1.00%	\$78,034,272.60	\$70,626,951.18	10.48%	\$138,875,704.61	\$124,626,910.60	11.43%
Laredo CTD	0.25%	\$866,339.44	\$808,114.99	7.20%	\$1,553,776.14	\$1,436,702.84	8.14%
San Antonio ATD	0.25%	\$7,173,761.79	\$6,855,576.70	4.64%	\$12,271,824.13	\$11,941,365.06	2.76%
San Antonio MTA	0.50%	\$15,729,822.91	\$15,045,555.95	4.54%	\$27,069,972.36	\$26,210,780.75	3.27%
TOTALS		\$203,489,937.62	\$193,781,195.71	5.01%	\$362,325,188.61	\$340,212,461.89	6.50%

Sources: Texas Comptroller of Public Accounts and DCTA Finance Department
 Prepared By: Denton County Transportation Authority Finance Department
 February 8, 2018

2018 BOARD AND COMMITTEE MEETING CALENDAR

FILE:///S:/BOARD%20AND%20COMMITTEE%20MEETINGS/2018%20BOARD%20&%20COMMITTEE%20MEETINGS%20CALENDAR.DOCX

This calendar shows only the regularly scheduled meetings.
Committee meeting dates are subject to change.
Special called meetings may be added during the year.

JANUARY							FEBRUARY							MARCH							APRIL							MAY													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S														
	1	2	3	4	5	6					1	2	3				1	2	3	4	5	6	7				1	2	3	4	5										
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	11	12	13	14	6	7	8	9	10	11	12										
14	15	F	E	17	18	19	11	12	P	E	B	14	15	16	17	11	12	E	14	15	16	17	15	16	E	18	19	20	21	13	14	F	E	16	17	18	19				
21	22	23	24	B	26	27	18	19	20	21	WS	23	24	18	19	20	21	B	23	24	22	23	24	25	B	27	28	20	21	22	23	B	25	26							
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30						27	28	29	30	31									
JUNE							JULY							AUGUST							SEPTEMBER							OCTOBER													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2	1	2	3	4	5	6	7			1	2	3	4						1			1	2	3	4	5	6								
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13							
10	11	12	13	14	15	16	15	F	E	18	19	20	21	12	13	F	E	15	16	17	18	9	10	11	12	13	14	15	14	15	F	E	17	18	19	20					
17	18	E	20	21	22	23	22	23	24	25	B	27	28	19	20	21	22	B	24	25	16	17	F	E	19	20	21	22	21	22	23	24	B	26	27						
24	25	26	27	B	29	30	29	30	31					26	27	28	29	30	31		23	24	25	26	B	28	29	28	29	30	31										
																					30																				
NOVEMBER							DECEMBER																																		
S	M	T	W	T	F	S	S	M	T	W	T	F	S																												
				1	2	3							1																												
4	5	E	7	8	9	10	2	3	E	5	6	7	8																												
11	12	13	14	B	16	17	9	10	11	12	B	14	15																												
18	19	20	21	22	23	24	16	17	18	19	20	21	22																												
25	26	27	28	29	30		23	24	25	26	27	28	29																												
							30	31																																	
														E - EXECUTIVE COMMITTEE 2:00 PM January 16 TH February 13 TH March 13 TH April 17 TH							P - PROGRAM SERVICES February April June August October							F- FINANCE COMMITTEE January 16 nd May 15 th , 10:00 am – 12:00 pm July 16 th , 12:00 pm – 4:00 pm August 14 th , 10:00 am – 12:00 pm September 18 th , 10:00 am – 12:00 pm October 16 th , 10:00 am – 12:00 pm													

E - EXECUTIVE COMMITTEE
2:00 PM

January 16TH
February 13TH
March 13TH
April 17TH
May 15TH
June 19TH
July 17TH
August 14TH
September 18TH
October 16TH
November 6TH
December 4TH

P - PROGRAM SERVICES

February
April
June
August
October
December

F- FINANCE COMMITTEE

January 16nd
May 15th, 10:00 am – 12:00 pm
July 16th, 12:00 pm – 4:00 pm
August 14th, 10:00 am – 12:00 pm
September 18th, 10:00 am – 12:00 pm
October 16th, 10:00 am – 12:00 pm

B- BOARD MEETINGS
1:30 & 3:00 pm

January 25TH
February 13TH
March 22ND
April 26TH
May 24TH
June 28TH
July 26TH
August 23RD
September 27TH
October 25TH
November 15TH
December 13TH

WS - SPECIAL CALL WORK SESSION

February 22nd – Strategic Planning Session @ UNT Gateway Center

FY 18-19 Finance Committee Calendar

April '18						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	E	18	19	20	21
22	23	24	25	B	27	28
29	30					

April 23: FY18 Q2 Budget Reviews (Staff)

May '18						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	FC/E	16	17	18	19
20	21	22	23	B	25	26
27	H	29	30	31		

May 15: Finance Committee (10am-12 pm)
FY18 Revised Budget

May 24: BOD FY18 Revised Budget Adoption

June '18						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	E	20	21	22	23
24	25	26	27	B	29	30

June 4: FY19 Budget Projections Due (Staff)
Revenues, Operating & Capital

June 5-8: FY19 Budget Reviews (Staff)

June 29: FY19 Budget Detail to FC/Board

July '18						
Su	M	Tu	W	Th	F	Sa
1	2	3	H	5	6	7
8	9	10	11	12	13	14
15	FC	E	18	19	20	21
22	23	24	25	B	27	28
29	30	31				

July 16: Finance Committee (12- 4 pm)
FY19 Budget Workshop

August '18						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	FC/E	15	16	17	18
19	20	21	22	B	24	25
26	27	28	29	30	31	

*August 14: Finance Committee (10am-12pm)
*If Needed

August 23: BOD FY19 Budget Presentation
& Public Hearing

September '18						
Su	M	Tu	W	Th	F	Sa
						1
2	H	4	5	6	7	8
9	10	11	12	13	14	15
16	17	FC/E	19	20	21	22
23	24	25	26	B	28	29
30						

*Sept 18: Finance Committee (10am-12pm)

*If Needed

Sept 27: BOD FY19 Budget Adoption

October '18						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	H	9	10	11	12	13
14	15	FC/E	17	18	19	20
21	22	23	24	B	26	27
28	29	30	31			

October 16: Quarterly Finance Committee (10am-12pm)

November '18						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	E	7	8	9	10
11	H	13	14	B	16	17
18	19	20	21	H	H	24
25	26	27	28	29	30	

December '18						
Su	M	Tu	W	Th	F	Sa
						1
2	3	E	5	6	7	8
9	10	11	12	B	14	15
16	17	18	19	20	21	22
23	24	H	26	27	28	29
30	31					

January '19						
Su	M	Tu	W	Th	F	Sa
		H	2	3	4	5
6	7	8	9	10	11	12
13	14	E	16	17	18	19
20	H	FC	23	B	25	26
27	28	29	30	31		

January 22: Quarterly Finance Committee (2-4pm)

January 18: FY19 Q1 Budget Reviews (Staff)

FC Finance Committee

PS Program Services

Budget Reviews (Staff)

FY19 Budget Detail to FC/Board

B Board of Director Meetings

E Executive Committee

Budget Projections Due (Staff)

H DCTA Holidays (Black H - Non DCTA)